

# CITY OF GUSTINE

P.O. Box 16  
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 Gustine, CA 95322  
 Phone 209-854-6471  
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# PLANNING SERVICE FEE SCHEDULE

Resolution No. 2008-2086 dated August 5, 2008,  
 Effective Date October 6, 2008  
 Resolution No. 2008-2100 September 2, 2008  
 Effective November 2, 2008

## ENVIRONMENTAL APPLICATIONS AND PROCESSES

### BASE FEE PLUS CONSULTANT/CONTRACT SERVICE COSTS DEPOSITS

ENVIRONMENTAL REVIEW	Base Fee	DEPOSIT
<input type="checkbox"/> PREPARATION OF REQUEST FOR PROPOSAL FOR PROJECT	\$151.00	\$1,500.00
<input type="checkbox"/> PREPARATION OF CONTRACT AND COORDINATION	\$50.00	\$500.00
<input type="checkbox"/> REVIEW OF APPLICANT'S PART 1 – INITIAL STUDY	\$36.00	\$360.00
<input type="checkbox"/> PREPARATION OF CATEGORICAL EXEMPTION FOR PROJECT	\$30.00	\$300.00
<input type="checkbox"/> INITIAL STUDY PART 2	\$318.00	\$3,160.00
<input type="checkbox"/> INITIAL STUDY PART 2 BY OTHERS – STAFF REVIEW	\$500.00	\$5,000.00
<input type="checkbox"/> NOTICE TO ADOPT NEGATIVE DECLARATION	\$25.00	\$ 250.00
<input type="checkbox"/> NOTICE TO ADOPT MITIGATED NEGATIVE DECLARATION WITH MITIGATION PROGRAM	\$50.00	\$500.00
<input type="checkbox"/> PEER REVIEW OF REPORTS AND STUDIES BY APPLICANT	\$740.00	\$5,000.00
<input type="checkbox"/> ENVIRONMENTAL IMPACT REPORT	\$740.00	\$5,000.00
<input type="checkbox"/> STAFF REPORT AND PRESENTATION TO PLANNING COMMISSION AND CITY COUNCIL	\$53.00	\$500.00
<input type="checkbox"/> NOTICE OF DETERMINATION – SEE FEES FOR OUTSIDE AGENCY	\$30.00	\$250.00 PLUS OUTSIDE AGENCY FEES
<input type="checkbox"/> NOTICE OF EXEMPTION – CITY FILING PLUS MERCED COUNTY FEE	\$30.00	\$300.00 – PLUS MERCED COUNTY FEES
<input type="checkbox"/> MITIGATION MONITORING PROGRAM – COMPLIANCE MONITORING	\$300.00	\$3,000.00

### OTHER AGENCY FEES

#### Fixed Fee Schedule

<input type="checkbox"/> FISH AND GAME ENVIRONMENTAL FEES AS OF JULY 10, 2008 – PLUS CITY FEE:		
1. NEGATIVE DECLARATION		1. \$1876.75
2. MITIGATED NEGATIVE DECLARATION (MND)		2. \$1876.75
3. ENVIRONMENTAL IMPACT REPORT (EIR)		3. \$2606.75
<input type="checkbox"/> CITY FEE IS 15% OF FISH AND GAME FEE TO CITY OF GUSTINE		1. \$281.48
		2. \$281.48
		3. \$391.01
<input type="checkbox"/> NOTICE OF EXEMPTION IF APPLICABLE. CHECK SHALL BE PAYABLE TO COUNTY CLERK RECORDER PLUS		\$50.00
<input type="checkbox"/> CITY FEE IS 15% OF NOTICE OF EXEMPTION FEE TO CITY OF GUSTINE		\$7.50
<input type="checkbox"/> MERCED COUNTY CLERK PROCESSING FEE FOR ALL ENVIRONMENTAL DOCUMENTS – PLUS		\$50.00
<input type="checkbox"/> CITY FEE IS 15% OF NOTICE OF EXEMPTION FEE TO CITY OF GUSTINE		\$7.50

**CONTRACT SERVICES FEE SCHEDULE – Deposit May Be Required**

CONTRACT CITY ATTORNEY FEE – HOURLY RATE	Actual Cost plus 15% Administration Fee
CONTRACT CITY ENGINEER FEE – HOURLY RATE	Actual Cost plus 15% Administration Fee
CONTRACT PLANNER CONSULTANT'S FEE – HOURLY RATE	Actual Cost plus 15% Administration Fee
OTHER FEES CHARGED BY OUTSIDE AGENCIES OR CONTRACT AND/OR CONSULTANT FEES ASSOCIATED WITH THE CITY APPLICATION SHALL BE PAID BY THE APPLICANT	ACTUAL COST plus 15% City Administration Fee

**DEPOSIT FOR CITY ENGINEER AND/OR CITY ATTORNEY FEE SCHEDULE**

CITY ATTORNEY DEPOSIT	\$500.00
CITY ENGINEER DEPOSIT	\$500.00

**WILLIAMSON ACT FEE SCHEDULE  
BASE FEE PLUS CONSULTANT/CONTRACT SERVICE COSTS DEPOSITS**

	BASE FEE	DEPOSIT
NOTICE OF NON – RENEWAL	\$25.00	\$250.00
CANCELLATION	\$350.00	\$3,500.00
EXCHANGE PROGRAM	\$250.00	\$2500.00

**TENTATIVE MAP AND ASSOCIATED APPLICATIONS  
BASE FEE PLUS CONSULTANT/CONTRACT SERVICE COSTS DEPOSITS**

	BASE FEE	DEPOSIT
<b>PARCEL MAP</b>		
<input type="checkbox"/> TENTATIVE MAP SUBMITTAL	\$373.00	\$ 2,500.00
<input type="checkbox"/> TENTATIVE PARCEL MAP W/VARIANCE AND/OR EXCEPTION	\$373.00	\$3,400.00
<input type="checkbox"/> TENTATIVE PARCEL MAP WAIVER	\$373.00	\$900.00
<input type="checkbox"/> PARCEL MAP – FINAL	\$373.00	\$2,000.00
<input type="checkbox"/> TENTATIVE PARCEL MAP REVISION	\$373.00	\$1,500.00
<input type="checkbox"/> TENTATIVE MAP EXCEPTION TO STANDARDS	\$90.00	\$900.00
<input type="checkbox"/> TIME EXTENSION – TENTATIVE PARCEL MAP	\$143.00	\$250.00
<input type="checkbox"/> MONITORING FEE – COMPLIANCE WITH CONDITIONS	\$50.00	\$250.00
<input type="checkbox"/> IMPROVEMENT AGREEMENT – PREPARATION	\$200.00	\$2,000.00
<b>TENTATIVE TRACT MAP</b>		
<input type="checkbox"/> TENTATIVE MAP SUBMITTAL – UP TO 100 LOTS	\$373.00	\$5,500.00
<input type="checkbox"/> TENTATIVE MAP SUBMITTAL – 100 PLUS LOTS	\$373.00	\$4,000.00 PLUS \$15.00 PER LOT
<input type="checkbox"/> TENTATIVE MAP EXCEPTION TO STANDARDS	\$143.00	\$900.00
<input type="checkbox"/> MODIFICATIONS OR REVISIONS OF MAPS	\$373.00	50% OF TENT. MAP FEE
<input type="checkbox"/> TRACT MAP FINAL	\$373.00	\$2,500.00
<input type="checkbox"/> TENTATIVE MAP REVISION	\$143.00	\$1,500.00
<input type="checkbox"/> TENTATIVE MAP TIME EXTENSION	\$143.00	\$1,000.00
<input type="checkbox"/> MONITORING FEE – COMPLIANCE WITH CONDITIONS	\$143.00	\$1,000.00
<input type="checkbox"/> SUBDIVISION IMPROVEMENT AGREEMENT – PREPARATION	\$373.00	\$2,000.00
REVERSION TO ACREAGE	\$143.00	\$75.00 per lot plus \$500.00
RECORD OF SURVEY	\$143.00	\$850.00
REVIEW OF IMPROVEMENT PLANS FOR ALL MAPS ( PARCEL AND TRACT)	\$143.00	1% of Engineers Estimates
CERTIFICATE OF COMPLIANCE – SUBDIVISION MAP ACT	\$230.00	\$1,500.00
LOT LINE ADJUSTMENT	\$373.00	\$55.00 PER LOT PLUS \$500.00 DEPOSIT
BASE MAP MAINTENANCE FEE WHEN TENTATIVE MAP IS APPROVED	\$500.00	
UTILITY MAP MAINTENANCE FEE WHEN TENTATIVE MAP IS APPROVED	\$500.00	

<b>APPEAL FEE SCHEDULE</b>		
<b>BASE FEE PLUS CONSULTANT/CONTRACT SERVICE COSTS DEPOSITS</b>		
	<b>BASE FEE</b>	<b>DEPOSIT</b>
<input type="checkbox"/> APPEAL OF PLANNING DIRECTOR'S DECISION	\$50.00	\$500.00
<input type="checkbox"/> APPEAL OF PLANNING COMMISSION DECISION	\$301.00	\$600.00

<b>DEVELOPMENT AGREEMENT FEE SCHEDULE</b>		
<b>BASE FEE PLUS CONSULTANT/CONTRACT SERVICE COSTS DEPOSITS</b>		
	<b>BASE FEE</b>	<b>DEPOSIT</b>
<input type="checkbox"/> INITIAL APPLICATION	\$591.00	\$3,000.00
<input type="checkbox"/> ANNUAL REVIEW		\$3,000.00

<b>STREET AND ADDRESSING – SUBDIVISION NAME FEE SCHEDULE</b>	
<b>BASE FEE</b>	
STREET NAME ASSIGNMENT AND ADDRESS ASSIGNMENT – EACH STREET	<b>BASE FEE</b> \$360.00
ADDRESS ASSIGNMENT OR CHANGE OF ADDRESS	\$240.00
CHANGE OF SUBDIVISION NAME AFTER FILES ARE ESTABLISHED	\$500.00

<b>SIGN REVIEW AND PERMIT FEE SCHEDULE</b>		
<b>BASE FEE PLUS CONSULTANT/CONTRACT SERVICE COSTS DEPOSITS</b>		
	<b>BASE FEE</b>	<b>DEPOSIT</b>
SIGN REVIEW FOR COMPLIANCE WITH CODE BY STAFF	\$194.00	\$500.00
SIGN REVIEW BY PLANNING COMMISSION	\$194.00	\$500.00

<b>LIMITED TERM PERMIT (Includes Temporary Trailer Permits) FEE SCHEDULE</b>		
<b>BASE FEE PLUS CONSULTANT/CONTRACT SERVICE COSTS DEPOSITS</b>		
	<b>BASE FEE</b>	<b>DEPOSIT</b>
TEMPORARY PERMIT – LIMITED TERM BY STAFF	\$143.00	\$100.00
TEMPORARY PERMIT – LIMITED TERM BY PLANNING COMMISSION	\$194.00	\$500.00

<b>ARCHITECTURAL REVIEW AND SITE PLAN REVIEW FEE SCHEDULE</b>		
<b>BASE FEE PLUS CONSULTANT/CONTRACT SERVICE COSTS DEPOSITS</b>		
	<b>BASE FEE</b>	<b>DEPOSIT</b>
ARCHITECTURAL REVIEW BY STAFF	\$143.00	\$100.00
ARCHITECTURAL REVIEW BY PLANNING COMMISSION	\$194.00	\$500.00
ARCHITECTURAL/SITE PLAN REVISIONS BY STAFF	\$75.00	\$100.00
ARCHITECTURAL REVIEW/SITE PLAN REVISIONS BY PLANNING COMMISSION	\$125.00	\$500.00

<b>DESIGN REVIEW COMMISSION FEE SCHEDULE</b>		
<b>BASE FEE PLUS CONSULTANT/CONTRACT SERVICE COSTS DEPOSITS</b>		
	<b>BASE FEE</b>	<b>DEPOSIT</b>
PAINTING AND SMALL SIGNS	\$21.00	\$100.00
SIGNS, AWNINGS, AND SIMPLE MODIFICATIONS	\$49.00	\$300.00
REMODELS AND SITE IMPROVEMENTS	\$143.00	\$100.00
NEW DEVELOPMENT	\$161.00	\$500.00

<b>SITE PLAN REVIEW COMMITTEE FEE SCHEDULE</b>		
<b>BASE FEE PLUS CONSULTANT/CONTRACT SERVICE COSTS DEPOSITS</b>		
	<b>BASE FEE</b>	<b>DEPOSIT</b>
SITE PLAN REVIEW COMMITTEE – PROJECT REVIEW	\$410.00	\$500.00

<b>DETERMINATION/INTERPERTATIONS FEE SCHEDULE</b>		
<b>BASE FEE PLUS CONSULTANT/CONTRACT SERVICE COSTS DEPOSITS</b>		
	<b>BASE FEE</b>	<b>DEPOSIT</b>
BY STAFF	\$179.00	\$100.00
BY PLANNING COMMISSION	\$194.00	\$500.00
BY CITY COUNCIL	\$194.00	\$500.00

<b>CONTINUED PUBLIC HEARINGS FEE SCHEDULE</b>		
<b>BASE FEE PLUS CONSULTANT/CONTRACT SERVICE COSTS DEPOSITS</b>		
	<b>BASE FEE</b>	<b>DEPOSIT</b>
REQUESTED BY APPLICANT	\$179.00	\$500.00
REQUESTED BY STAFF/PLANNING COMMISSION/ OR CITY COUNCIL	0	0

<b>PREAPPLICATION REVIEW FEE SCHEDULE</b>		
<b>BASE FEE PLUS CONSULTANT/CONTRACT SERVICE COSTS DEPOSITS</b>		
	<b>BASE FEE</b>	<b>DEPOSIT</b>
REQUESTED BY APPLICANT	\$238.00	\$500.00

<b>SPECIAL PERMITS FEE SCHEDULE</b>		
	<b>BASE FEE</b>	<b>DEPOSIT</b>
FLOOD DEVELOPMENT PERMIT	\$143.00	\$750.00
MINERAL RESOURCE EXTRACTION FEE AND OIL OR GAS PRODUCTION	\$415.00	\$5,000.00

<b>ABANDONMENT OF RIGHT OF WAY AND EASEMENTS FEE SCHEDULE</b>		
	<b>BASE FEE</b>	<b>DEPOSIT</b>
ABANDONMENT OF ROAD RIGHT OF WAY OR PUBLIC UTILITY EASEMENT	\$141.00	\$2,500.00

<b>ZONING AND CURRENT PLANNING FEE SCHEDULE</b>		
<b>BASE FEE PLUS CONSULTANT/CONTRACT SERVICE COSTS DEPOSITS</b>		
	<b>BASE FEE</b>	<b>DEPOSIT</b>
ZONE CHANGE MAP DESIGNATION - LESS THAN 10 ACRESS	\$373.00 plus \$500.00 for Zoning Map Update	\$2,000.00
ZONE CHANGE MAP DESIGNATION- 10 ACRES OR LARGER	\$373.00 plus \$500.00 for Zoning Map Update	\$3,500.00
ZONING CODE TEXT AMENDMENT	\$373.00	\$4,500.00
Zoning Research Letter:	\$50.00	\$100.00
Public Hearing Notice: Display Ad, Regular Ad	\$450.00/\$250.00	
Mailing List:	\$75 verification of	
TIME EXTENSIONS: DEVELOPMENT PLAN, CONDITIONAL USE PERMIT	\$194.00	\$1,500.00
ZONE MODIFICATION BY PLANNING DIRECTOR	\$143.00	\$100.00
BY PLANNING COMMISSION	\$194.00	\$250.00
VARIANCE REQUEST		
ZONING ORDINANCE	\$143.00	\$500.00
SUBDIVISION REQUIREMENTS	\$143.00	\$500.00
MINISTERIAL SITE PLAN REVIEW	\$30.00	0
HOME OCCUPATION PERMITS		
STAFF ACTION	\$143.00	0
PLANNING COMMISSION ACTION	\$194.00	\$500.00
MASTER PLANS/SPECIFIC PLANS/DEVELOPMENT PLANS	\$1,638.00	\$5,000.00
MASTER PLANS/SPECIFIC PLANS/DEVELOPMENT PLANS - REVISIONS	\$773.00	\$2,500.00
CONDITIONAL USE PERMIT		
MINOR - WITHIN RESIDENTIAL ZONES AND OPEN SPACE ZONES	\$301.00 \$880.00	\$600.00 \$1,300.00
MAJOR - WITHIN COMMERCIAL ZONES, INDUSTRIAL ZONES, AND PUBLIC		
TEMPORARY MOBILEHOME PERMIT		
<input type="checkbox"/> APPLICATION	\$ 261.00 \$94.00	0
<input type="checkbox"/> PERMIT RENEWAL		0
PLANNING MONITORING PROGRAM FOR APPLICATIONS WHERE CONDITIONS, FOLLOW UP REVIEW, MITIGATION MEASURES, ETC. ARE PLACED ON PROJECT APPROVALS.	\$75.00	\$500.00

GENERAL PLAN AMENDMENT FEE SCHEDULE BASE FEE PLUS CONSULTANT/CONTRACT SERVICE COSTS DEPOSITS		
	BASE FEE	DEPOSIT
<input type="checkbox"/> GENERAL PLAN TEXT AMENDMENT	\$410.00	\$ 3,000.00
<input type="checkbox"/> GENERAL PLAN MAINTENANCE (7 ELEMENTS) FEE – COLLECTED AT BUILDING PERMIT ISSUANCE	\$100.00 FOR EACH DWELLING UNIT AND/OR \$200.00 FOR DWELLING UNIT EQUIVARIANT (PER 1300 SQUARE FEET OR PORTION THEREOF FOR OTHER THAN RESIDENTIAL) \$410.00 PLUS \$500.00 FOR UPDATE OF GENERAL PLAN MAP	
<input type="checkbox"/> GENERAL PLAN LAND USE DESIGNATION MAP AMENDMENT		\$1,500.00

LANDSCAPE PLAN or WALL DESIGN REVIEW FEE SCHEDULE BASE FEE PLUS CONSULTANT/CONTRACT SERVICE COSTS DEPOSITS		
	BASE FEE	DEPOSIT
REVIEW OF LANDSCAPE PLANS	\$145.00	\$500.00
WALL DESIGN REVIEW	\$145.00	\$500.00

CELLULAR TOWERS/ANTENNAS BASE FEE PLUS CONSULTANT/CONTRACT SERVICE COSTS DEPOSITS		
	BASE FEE	DEPOSIT
<input type="checkbox"/> ADMINISTRATIVE APPROVAL	\$143.00	\$ 888.00
<input type="checkbox"/> CONDITIONAL USE PERMIT REQUIRED	\$440.00	\$ 1,750.00
<input type="checkbox"/> LEASE AGREEMENT WITH CITY - note: applicant to pay full cost of processing an application	\$440.00	\$ 5,000.00 DEPOSIT

IMAGING FEE FOR ADMINISTRATION AND FILE MAINTENANCE FEES ARE TO BE COLLECTED AT BUILDING PERMIT ISSUANCE		
	BASE FEE	DEPOSIT
<input type="checkbox"/> PLANNING DIVISION APPLICATION FILE MAINTENANCE	\$ 60.00	0
<input type="checkbox"/> CITY CLERK FILE MAINTENANCE	\$ 25.00	0
<input type="checkbox"/> BUILDING FILE – RESIDENTIAL	\$10.00 PER UNIT	0
<input type="checkbox"/> BUILDING FILE – COMMERCIAL/INDUSTRIAL/OFFICE, ETC.	\$8.50 PER 10K SQ. FT. OR PORTION THEREOF	0

NOTE: Concurrent with the submittal of an application, the project applicant, authorized representative, shall pay deposit amounts (when specified) and enter into an agreement to fully reimburse the City for processing costs. The City shall not be required to perform any work on the application prior to receipt of the deposit and execution of the agreement. The agreement shall also include a provision for amendments to the agreement and scope of work to cover work that was unforeseen or substantially exceeded time and materials estimates. Within in the agreement, the applicant, authorized representative, shall indemnify the city and contractors for work performed on behalf of the applicant.

## Footnotes

- 1] Deposits shall be utilized to pay for staff time, hard costs, consultant services, city attorney, contract engineer associated with the application requiring the deposit. The unused portion of the deposit shall be returned to the applicant after the process is completed. Should the deposit balance drop below \$500.00, the applicant shall deposit additional monies as determined by the Community Development Director.
- 2] Applicant must also pay City Attorney and City Engineer fees on an "at cost plus 15%" basis. Should consultant services be required the applicant shall pay the actual cost plus 15% for the needed services.
- 3] Annexations or Reorganizations requested by the applicant, the applicant must also pay the following: **a]** all election costs if one is necessary; **b]** LAFCO/State Board of Equalization filing fees; **c]** maps/legal descriptions that comply with LAFCO/State Board of Equalization Standards; **d]** \$1,000.00 if protest hearing is required.
- 4] Deposit of \$3,000.00 to cover costs of establishing Development Agreement. Upon adoption of Development Agreement, applicant shall deposit an additional \$3,000.00 to annual review. If deposit exceeds charges of review, applicant will be required to provide additional funds.
- 5] Applicant shall be required to pay a "file maintenance fee" (Planning Department, City Clerk Files)
- 6] Applicant shall pay General Map Maintenance Fee
- 7] Applicant shall pay Zoning Map Maintenance Fee
- 8] Applicant shall pay Base Map Maintenance Fee
- 9] Applicant shall pay Utility Map Maintenance Fee
- 10] Fish and Game Fees are required by the State of California. Merced County Clerk requires an additional administrative fee for receiving documents.

## **NOTICE TO ALL APPLICANTS**

The City of Gustine is required to collect the following filing fees for the Merced County Clerk on behalf of the California Department of Fish and Game, pursuant to Assembly Bill 3158. (Merced County Clerk's Registrar of Voters, 2222 M Street, Merced, CA 95340, Home Page: [www.co.merced.ca.us](http://www.co.merced.ca.us), Office 209-385-7501, Fax 209-385-7387 = A separate check for these items shall be made payable to the Merced County Clerk as applicable for your project will be required upon environmental determination by the City of Gustine Community Development Department - Planning Division.

**NOTE: Your project will not be scheduled for hearing before the Planning Commission and/or City Council until the applicable fee has been submitted to the City of Gustine Community Development Department.**