AGENDA
CITY OF GUSTINE
CITY COUNCIL

COUNCIL CHAMBERS, CITY HALL
352 5th STREET GUSTINE, CALIFORNIA

FEBRUARY 18, 2020 – 6:30 P.M.

CALL TO ORDER - PLEDGE OF ALLEGIANCE

Please take a moment to silence your cell phones.

ROLL CALL

Council Members: Alexander – Ford – Turner – Mayor Pro Tem Oliveira – Mayor Nagy

PRESENTATIONS

1. **New Police Volunteer Introductions**
   Manuel Pinto
   Don Hyler III

2. **City Financial Snapshot**
   Lakhwinder Deol, Finance Director

PUBLIC COMMENT

At this time, any person may comment on any item which is not on the agenda. PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD. Action will not be taken on the topic unless deemed an urgency matter by a 3/5 vote of the City Council. Topics not considered an urgency matter may be referred to City staff and/or placed on a subsequent agenda for consideration, by a 3/5 vote of the City Council.

Members of the public, who have questions regarding a specific agenda item, may comment on that item before consideration of that item, when recognized by the Mayor.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and may be approved by one action of the City Council, unless any member of the City Council wishes to remove an item for separate consideration.

Are there any items on the consent calendar that any member of the public would like to comment on?

3. **Minutes of the February 4, 2020 Regular Meeting**
   Recommendation: Review and approve
4. **Warrant List**
   Recommendation: Review and approve
5. **Treasurer's Report - January 2020**
   Recommendation: approve and file
6. **Consider Rejection of Claim (L Rocha)**
   Recommendation: Approve claim rejection
7. **Consider Rejection of Claim (C Mora)**
   Recommendation: Approve claim rejection
8. **Consider Rejection of Claim (J Martino)**

Recommendation: Approve claim rejection

9. **Consider Rejection of Claim (A Souza)**
   Recommendation: Approve claim rejection
10. **Consider Rejection of Claim (H Auld)**
   Recommendation: Approve claim rejection

ADMINISTRATIVE AGENDA

11. **Consider Appointing Applicants to Gustine Planning Commission**
    1. *Receive Staff Report*
    2. *Receive Public Comment*
    3. *Consider a motion to nominate and approve Planning Commissioners*

12. **Consider Appointing Applicants to Gustine Airport Commission**
    1. *Receive Staff Report*
    2. *Receive Public Comment*
    3. *Consider a motion to nominate and approve Planning Commissioners*

13. **Consider Approving Expenditure for Deposit on Police Canine**
    1. *Receive Staff Report*
    2. *Receive Public Comment*
    3. *Consider a motion to approve the expenditure for deposit on police canine*

14. **Consider Options for Tennis Court Improvement Project**
    1. *Receive Staff Report*
    2. *Receive Public Comment*
    3. *Consider a motion to proceed with tennis court improvement project*

15. **Consider Approving Request to Co-Name Street**
    1. *Receive Staff Report*
    2. *Receive Public Comment*
    3. *Consider a motion to approve the request to co-name a portion of North Ave.*

16. **DISCUSSION & DIRECTION: Solar Project**
    1. *Receive Staff Report*
    2. *Receive Public Comment*
    3. *Hold discussion and provide direction to staff on solar project*

17. **Consider Approving Expenditure Baseball Field Repairs**
    1. *Receive Staff Report*
    2. *Receive Public Comment*
    3. *Consider a motion to approve the expenditure for baseball field repairs*

18. **<u>PUBLIC HEARING</u> – Consider Introducing and Waiving the First Reading of an Ordinance Relating to Compliance with the State Model Water Efficient Landscape Ordinance**
    1. *Receive Staff Report*
    2. *Open the public hearing*
    3. *Receive public comment*
    4. *Close the public hearing*
    5. *<u>Consider a motion</u> to introduce and waive the first reading of an ordinance adding section 6-2-42 to Article 2, Title 6 of the Gustine Municipal Code regarding compliance with the State Model Water Efficient Landscape ordinance*

19. Consider Appointing Ad Hoc Committee for 33/140 Roundabout Centerpiece

1. *Receive Staff Report*
2. *Receive Public Comment*
3. *Consider a motion to appointment two members to an ad hoc committee for the 33/140 Roundabout centerpiece*

20. DISCUSSION & DIRECTION: Vaping Devices

1. *Receive Staff Report*
2. *Receive Public Comment*
3. *Hold discussion and provide direction to staff*

CITY DEPARTMENT REPORTS

CITY MANAGER REPORT

CITY COUNCIL REPORTS

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (22) of subdivision (d) of Section 54956.9: 1 case

ADJOURNMENT

Note:

1. *In compliance with the Americans with Disabilities Act, a disabled person requesting a disability-related modification or accommodation to participate in this meeting, must contact City Hall at (209) 854-6471 or (209) 854-2127 (fax). Requests must be made as early as possible, preferably one-full business day before the start of the meeting.*

2. *Any document provided to a majority of the City Council regarding any open session item on this agenda is available for public inspection during normal business hours at the front counter of City Hall located at 352 5TH Street, Gustine, CA. Documents or writings received after the general distribution of the agenda are also available for inspection.*

CERTIFICATION

I, Melanie Correa, Deputy City Clerk, do hereby declare under penalty of perjury that the foregoing agenda was posted at the Gustine City Hall, 352 5th Street, Gustine CA and made available for public review on this 13th day of February, 2020, at or before 5:00 p.m.

Melanie Correa

MINUTES OF
REGULAR MEETING
FEBRUARY 4, 2020

CALL TO ORDER - PLEDGE OF ALLEGIANCE

Mayor Nagy called the meeting to order at 6:30 P.M. and conducted the pledge of allegiance.

ROLL CALL

Council Members: Alexander – Ford – Turner – Mayor Pro Tem Oliveira – Mayor Nagy

Staff Present: City Manager Doug Dunford, City Attorney Associate Ashley Zambrano, Deputy City Clerk/Human Resources Director Melanie Correa, Interim Public Works Director Dan Arnold, Fire Chief Pat Borrelli, Economic Community Development Director Jami Westervelt, Lieutenant Sammy Joseph, and Recreation Manager Tiffany Vitorino

PRESENTATIONS

1. **New Employee Introduction**
   Vicki Staten, Community Service Officer

Lt. Joseph introduced, and provided a brief background of, CSO Vicki Staten. CSO Staten expressed her gratitude for the opportunity to work for the City of Gustine.

PUBLIC COMMENT

Mel Oliveira expressed how pleased he was with how well the town is being kept up. He offered kudos to Interim Public Works Director Arnold for his hard work.

Lloyd Pareira, Merced County District 4 Supervisor, advised that he was in attendance to check-in with Gustine.

Melanie Correa, as Secretary of the School Board of Our Lady of Miracles Catholic School, advised of two upcoming meetings that were being held to discuss the sustainability and future of the school and parish.

CONSENT CALENDAR

2. **Minutes of the January 21, 2020 Regular Meeting**
   Recommendation: Review and approve
3. **Warrant List**
   Recommendation: Review and approve
4. **Approve Request for Use of City Sidewalk, Park and Services for Fundraiser Walk**
   Recommendation: Review and approve

Deputy Clerk Correa advised of an addition to the Council meeting minutes of January 21, 2020. Mayor Nagy introduced the consent calendar. There was no public comment. Mayor Pro Tem Oliveira made a motion to approve the consent calendar. The motion was seconded by Council member Alexander and carried 5-0.

ADMINISTRATIVE AGENDA

5. **PUBLIC HEARING – Consider Adopting an Urgency Ordinance and Consider Introduction and Waiver of the First Reading of an Ordinance Relating to Accessory Dwelling Units and Junior Accessory Dwelling Units and Determining Exemption from CEQA**
    1. *Receive Staff Report*
    2. *Open the public hearing*
    3. *Receive public comment*
    4. *Close the public hearing*
    5. *Consider a motion to approve the* ***urgency ordinance*** *amending the Gustine Municipal Code sections relating to Accessory Dwelling and Junior Accessory Dwelling Units and determining the Ordinance to be exempt from CEQA*
    6. *Consider a motion to introduce and waive the first reading of an ordinance amending the Gustine Municipal Code Relating to Accessory Dwelling and Junior Accessory Dwelling units and determining the Ordinance to be exempt from CEQA*

City Manager Dunford presented the staff report. He advised that the regular ordinance was being pulled from consideration so that the item can be properly noticed. City Manager Dunford advised that a revised copy of the urgency ordinance was distributed. Mayor Nagy opened the public hearing at 6:45 P.M. There was no public comment, the public hearing was closed at 6:45 P.M. City Attorney Associate Zambrano provided additional clarification. There was some discussion. Council member Turner made a motion to approve the urgency ordinance amending the Gustine Municipal Code sections relating to Accessory Dwelling and Junior Accessory dwelling units and determining the ordinance to be exempt from CEQA. The motion was seconded by Mayor Pro Tem Oliveira, and carried 4-1 with the following roll call vote:
Council member Turner – yes
Council member Alexander – yes
Council member Ford – no
Mayor Pro Tem Oliveira – yes
Mayor Nagy - yes

CITY DEPARTMENT REPORTS

Interim Public Works Director Arnold advised that the holiday decorations would be taken down the following week, and that the delay was due to the city's boom truck being repaired. He reported that the sign replacement project was still ongoing, and that the pool lights were causing the pool water to leak, and that the leak would be fixed. Mr. Arnold reported that an irrigation system would be installed at Henry Miller Park in the coming weeks. Council member Ford inquired why city water went out with the power surges on Monday, to which Mr. Arnold provided information.

Recreation Manager Vitorino advised of her recent meeting with the 4th of July Committee. She updated on the preparations that are underway to prepare for spring baseball. She advised of the status of a potential flag football league and reported that a CPR/First Aid course was being offered.

Economic Community Development Director Westervelt advised of the submittal of the grant for improvements to the baseball fields, along with Office of Traffic

Safety grants. She updated that new owners have purchased the donut shop, and that a jiu-jitsu studio was forthcoming as well.

Fire Chief Borrelli advised that the department had received new structure gear and gloves. He reported that the departmental mandatory training was ongoing. Chief Borrelli reported on the status of the retrofitting of a house on Payne Ave that is planned use for assisted living. Lastly, Chief Borrelli advised that the department elections were being held at the end of February.

Lt. Joseph commented on the team effort to get the applications submitted for the grants. He advised of two new police volunteers. He reported that Officer Bayer was reigniting the explorer program. Lt. Joseph updated on the status of several programs within the department, and that a radar trailer will be received on Monday. Lastly, he updated that the department would be attending free range training.

Deputy City Clerk Correa advised that the next City-County Relations dinner was being held on March 24th in Livingston.

CITY MANAGER REPORT

City Manager Dunford updated on the status of the Feihe project. He also advised of his recent discussion relating to a static aircraft display at the Gustine Airport. He updated on the status of several project and advised of several upcoming meetings. Lastly, Mr. Dunford thanked Mayor Nagy for stepping in for Council member Ford as a One Voice delegate for this year's trip.

CITY COUNCIL REPORTS

Council member Turner advised that he had nothing to report.

Council member Alexander advised that he had nothing to report.

Council member Ford advised that he had nothing to report.

Mayor Pro Tem Oliveira invited everyone to purchase linguica tickets to support the 4th of July activities.

Mayor Nagy welcomed CSO Staten and thanked Supervisor Pareira for attending the meeting. Thanked all staff for their hard work.

City Manager Dunford advised that there would not be any closed session was being pulled.

CLOSED SESSION

1. **CONFERENCE WITH LABOR NEGOTIATOR- Pursuant to Government Section 54957.6 Agency Negotiator: Mayor: Unrepresented Employee: Chief of Police**

ADJOURNMENT

Mayor Nagy adjourned the meeting at 7:28 P.M.

City of Gustine, CA

Warrant List
By Vendor Name

Post Dates 02/05/2020 - 02/18/2020

Vendor Name	Payment Number	Payable Number	Description (Item)	Amount
Vendor: A PLUS PLUMBING, LLC				
A PLUS PLUMBING, LLC	46598	10966	CITY SEWER ISSUE CAUSE	1,965.00
			Vendor A PLUS PLUMBING, LLC Total:	**1,965.00**
Vendor: ACE HARDWARE OF GUSTINE				
ACE HARDWARE OF GUSTI	46599	441501	STREET SIGN INSTALLATIO	25.08
ACE HARDWARE OF GUSTI	46599	441548	WEED KILLER AT CITY WEL	25.97
ACE HARDWARE OF GUSTI	46599	441550	PARK - NUTS/BOLTS/WASH	13.80
ACE HARDWARE OF GUSTI	46599	441556	PARKS REPAIR PARTS SCRE	3.25
ACE HARDWARE OF GUSTI	46599	441577	WWTP PRIMER+SEALER	26.72
ACE HARDWARE OF GUSTI	46599	441586	STREETS WEED SPRAYING	16.00
ACE HARDWARE OF GUSTI	46599	441594	STREET SIGN REPAIR PART	5.40
ACE HARDWARE OF GUSTI	46599	441634	GAZEBO SCREWS TO REPAI	10.81
ACE HARDWARE OF GUSTI	46599	441676	GAZEBO HARDWARE	2.28
ACE HARDWARE OF GUSTI	46599	441858	LIBRARY LIGHT BULBS 2PR	15.13
ACE HARDWARE OF GUSTI	46599	441880	PW DEPT OPP SUPPLIES	0.58
ACE HARDWARE OF GUSTI	46599	441880	PW DEPT OPP SUPPLIES	0.50
ACE HARDWARE OF GUSTI	46599	441880	PW DEPT OPP SUPPLIES	0.47
ACE HARDWARE OF GUSTI	46599	441880	PW DEPT OPP SUPPLIES	1.16
ACE HARDWARE OF GUSTI	46599	441880	PW DEPT OPP SUPPLIES	1.17
ACE HARDWARE OF GUSTI	46599	441997	PARKS SUPPLIES	89.64
ACE HARDWARE OF GUSTI	46599	442005	NUTS/BOLTS/WASHERS/SC	1.08
ACE HARDWARE OF GUSTI	46599	442006	PW HOOKS FOR SHOP	1.30
ACE HARDWARE OF GUSTI	46599	442006	PW HOOKS FOR SHOP	1.12
ACE HARDWARE OF GUSTI	46599	442006	PW HOOKS FOR SHOP	1.04
ACE HARDWARE OF GUSTI	46599	442006	PW HOOKS FOR SHOP	2.59
ACE HARDWARE OF GUSTI	46599	442006	PW HOOKS FOR SHOP	2.59
ACE HARDWARE OF GUSTI	46599	442093	PW DEPT OPP SUPPLIES	1.49
ACE HARDWARE OF GUSTI	46599	442093	PW DEPT OPP SUPPLIES	1.29
ACE HARDWARE OF GUSTI	46599	442093	PW DEPT OPP SUPPLIES	1.19
ACE HARDWARE OF GUSTI	46599	442093	PW DEPT OPP SUPPLIES	2.98
ACE HARDWARE OF GUSTI	46599	442093	PW DEPT OPP SUPPLIES	2.99
ACE HARDWARE OF GUSTI	46599	442102	HENRY MILLER IRRIGATIO	25.95
ACE HARDWARE OF GUSTI	46599	442137	SCHMIDT PARK PLAYGROU	2.99
ACE HARDWARE OF GUSTI	46599	442281	WATER DEPT ADJUSTABLE	33.54
ACE HARDWARE OF GUSTI	46599	442293	HENRY MILLER PARK SUPP	107.67
ACE HARDWARE OF GUSTI	46599	442302	HENRY MILLER PARK REPAI	32.42
ACE HARDWARE OF GUSTI	46599	442370	CLEANING SUPPLIES PETE	6.48
ACE HARDWARE OF GUSTI	46599	442387	SOCKET ADAPTER	21.18
ACE HARDWARE OF GUSTI	46599	442411	SEWER PART	7.57
ACE HARDWARE OF GUSTI	46599	442585	SIGN REPLACE PARTS	26.80
ACE HARDWARE OF GUSTI	46599	442729	STREET LIGHTS PARTS	5.59
ACE HARDWARE OF GUSTI	46599	442730	AIRPORT GATE KEYS	9.02
			Vendor ACE HARDWARE OF GUSTINE Total:	**536.83**
Vendor: AMAZON CAPITAL SERVICES, INC.				
AMAZON CAPITAL SERVICE	46601	1KVR-KYR1-F6LM	OFFICE SUPPLIES AIR FRES	3.62
AMAZON CAPITAL SERVICE	46601	1KVR-KYR1-F6LM	OFFICE SUPPLIES AIR FRES	0.91
AMAZON CAPITAL SERVICE	46601	1KVR-KYR1-F6LM	OFFICE SUPPLIES AIR FRES	13.59
AMAZON CAPITAL SERVICE	46601	1KVR-KYR1-F6LM	OFFICE SUPPLIES AIR FRES	13.59

Vendor Name	Payment Number	Payable Number	Description (Item)	Amount
AMAZON CAPITAL SERVICE	46601	1KVR-KYR1-F6LM	OFFICE SUPPLIES AIR FRES	13.58
AMAZON CAPITAL SERVICE	46601	1M67-3JKH-1WMX	PD - 18 PACK AA RECHARG	78.78
AMAZON CAPITAL SERVICE	46601	1T67-Y7WQ-FGXC	IRRIGATION REPAIR PARTS	187.89
AMAZON CAPITAL SERVICE	46601	1VW4-JPV7-J9R7	PD OFFICE SUPPLIES	58.47
			Vendor AMAZON CAPITAL SERVICES, INC. Total:	**370.43**
Vendor: ARAMARK UNIFORM SERVICES INC				
ARAMARK UNIFORM SERV	46602	637270629	UNIFORMS PW	3.69
ARAMARK UNIFORM SERV	46602	637270629	UNIFORMS PW	3.69
ARAMARK UNIFORM SERV	46602	637270629	UNIFORMS PW	7.38
ARAMARK UNIFORM SERV	46602	637270629	UNIFORMS PW	6.64
ARAMARK UNIFORM SERV	46602	637270629	UNIFORMS PW	15.50
ARAMARK UNIFORM SERV	46602	637270629	UNIFORMS PW	30.25
ARAMARK UNIFORM SERV	46602	637270629	UNIFORMS PW	6.64
ARAMARK UNIFORM SERV	46602	637283548	UNIFORMS PW	1.47
ARAMARK UNIFORM SERV	46602	637283548	UNIFORMS PW	1.46
ARAMARK UNIFORM SERV	46602	637283548	UNIFORMS PW	2.94
ARAMARK UNIFORM SERV	46602	637283548	UNIFORMS PW	2.65
ARAMARK UNIFORM SERV	46602	637283548	UNIFORMS PW	6.17
ARAMARK UNIFORM SERV	46602	637283548	UNIFORMS PW	12.05
ARAMARK UNIFORM SERV	46602	637283548	UNIFORMS PW	2.65
			Vendor ARAMARK UNIFORM SERVICES INC Total:	**103.18**
Vendor: BARBARA B. PARKIN				
BARBARA B. PARKIN	46603	JANUARY SESSION 2020	YOGA INSTRUCTOR JANUA	290.00
			Vendor BARBARA B. PARKIN Total:	**290.00**
Vendor: BEST BEST & KRIEGER				
BEST BEST & KRIEGER	46604	868630	ATTORNEY SERVICES RETAI	3,547.00
BEST BEST & KRIEGER	46604	868631	TIP TOP FARMS REIMBURS	370.50
BEST BEST & KRIEGER	46604	868632	ATTORNEY SERVICES - REF	4,333.68
			Vendor BEST BEST & KRIEGER Total:	**8,251.18**
Vendor: BJ'S CONSUMERS'S CHOICE PEST CONTROL INC.				
BJ'S CONSUMERS'S CHOIC	46605	16108	GAZEBO @ HM PARK TER	895.00
			Vendor BJ'S CONSUMERS'S CHOICE PEST CONTROL INC. Total:	**895.00**
Vendor: CALIFORNIA STATE DISBURSEMENT UNIT				
CALIFORNIA STATE DISBUR	6398	PR- 2/1/2020	PAYROLL DEDUCTIONS	281.07
			Vendor CALIFORNIA STATE DISBURSEMENT UNIT Total:	**281.07**
Vendor: CINTAS CORPORATION #3				
CINTAS CORPORATION #3	46606	4041478111	UNIFORM PW	8.88
CINTAS CORPORATION #3	46606	4041478111	UNIFORM PW	8.88
CINTAS CORPORATION #3	46606	4041478111	UNIFORM PW	17.76
CINTAS CORPORATION #3	46606	4041478111	UNIFORM PW	15.98
CINTAS CORPORATION #3	46606	4041478111	UNIFORM PW	37.29
CINTAS CORPORATION #3	46606	4041478111	UNIFORM PW	72.81
CINTAS CORPORATION #3	46606	4041478111	UNIFORM PW	15.98
CINTAS CORPORATION #3	46606	4042058479	PW UNIFORMS	8.88
CINTAS CORPORATION #3	46606	4042058479	PW UNIFORMS	8.88
CINTAS CORPORATION #3	46606	4042058479	PW UNIFORMS	17.76
CINTAS CORPORATION #3	46606	4042058479	PW UNIFORMS	15.98
CINTAS CORPORATION #3	46606	4042058479	PW UNIFORMS	37.29
CINTAS CORPORATION #3	46606	4042058479	PW UNIFORMS	72.81
CINTAS CORPORATION #3	46606	4042058479	PW UNIFORMS	15.98
			Vendor CINTAS CORPORATION #3 Total:	**355.16**

Vendor Name	Payment Number	Payable Number	Description (Item)	Amount
Vendor: CITY OF GUSTINE				
CITY OF GUSTINE	46607	FEBRUARY 2020	BORRELLI WATER FEBRUA	33.22
			Vendor CITY OF GUSTINE Total:	**33.22**
Vendor: CRESCENT WORK & OUTDOOR #1				
CRESCENT WORK & OUTD	46608	060543	PD VEST FOR NEW OFFICE	825.23
			Vendor CRESCENT WORK & OUTDOOR #1 Total:	**825.23**
Vendor: CUSTOM WEED CONTROL ENTERPRISES INC.				
CUSTOM WEED CONTROL	46609	6548	STREET WEED SPRAYING A	1,784.00
			Vendor CUSTOM WEED CONTROL ENTERPRISES INC. Total:	**1,784.00**
Vendor: DANIEL E WOODS				
DANIEL E WOODS	46610	1724	PD MONTHLY SERVICE AG	850.00
			Vendor DANIEL E WOODS Total:	**850.00**
Vendor: DEPARTMENT OF RESOURCES RECYCLING & RECOVERY				
DEPARTMENT OF RESOUR	46597	CCP-16-134	CAL RECYLE UNSPENT FUN	5,000.00
			Vendor DEPARTMENT OF RESOURCES RECYCLING & RECOVERY Total:	**5,000.00**
Vendor: DIVERSIFIED RISK/HUB INTERNATIONAL				
DIVERSIFIED RISK/HUB INT	46611	EVENT INSURANCE JANUA	EVENT INSURANCE - JANU	1,011.83
			Vendor DIVERSIFIED RISK/HUB INTERNATIONAL Total:	**1,011.83**
Vendor: DOUG DUNFORD				
DOUG DUNFORD	46612	FEB2020	LEAGUE PLANNING COM	19.80
DOUG DUNFORD	46612	FEB2020	LEAGUE PLANNING COM	9.90
DOUG DUNFORD	46612	FEB2020	LEAGUE PLANNING COM	9.90
DOUG DUNFORD	46612	FEB2020	LEAGUE PLANNING COM	3.96
DOUG DUNFORD	46612	FEB2020	LEAGUE PLANNING COM	69.30
DOUG DUNFORD	46612	FEB2020	LEAGUE PLANNING COM	69.30
DOUG DUNFORD	46612	FEB2020	LEAGUE PLANNING COM	9.90
DOUG DUNFORD	46612	FEB2020	LEAGUE PLANNING COM	5.94
			Vendor DOUG DUNFORD Total:	**198.00**
Vendor: E & M ELECTRIC, INC				
E & M ELECTRIC, INC	46613	2323	REPAIR LIGHTS AT WELL #4	1,210.93
			Vendor E & M ELECTRIC, INC Total:	**1,210.93**
Vendor: EFTPS				
EFTPS	6401	PR- 2/1/20	PAYROLL TAXES	7,205.74
EFTPS	6402	PR- 2/01/20	PAYROLL TAXES	1,685.20
EFTPS	6403	PR- 02/1/20	PAYROLL TAXES	4,921.49
			Vendor EFTPS Total:	**13,812.43**
Vendor: EMPLOYMENT DEVELOPMENT DEPT				
EMPLOYMENT DEVELOPM	6399	PR- 2/1/2020	PAYROLL TAXES	1,764.99
EMPLOYMENT DEVELOPM	6400	PR- 2/1/20	PAYROLL TAXES	571.71
			Vendor EMPLOYMENT DEVELOPMENT DEPT Total:	**2,336.70**
Vendor: FASTENAL COMPANY				
FASTENAL COMPANY	46614	CALOB53831	NEW VALVE TURNING MA	9,634.25
			Vendor FASTENAL COMPANY Total:	**9,634.25**
Vendor: FRANCHISE TAX BOARD				
FRANCHISE TAX BOARD	46615	PR- 2/1/2020	WITHOLDING	177.44
			Vendor FRANCHISE TAX BOARD Total:	**177.44**
Vendor: GILTON SOLID WASTE MANAGEMENT INC				
GILTON SOLID WASTE MA	46616	JANUARY 2020 BINS	TRASH BIN	284.60
			Vendor GILTON SOLID WASTE MANAGEMENT INC Total:	**284.60**
Vendor: GUERREROS TIRE AND AUTO REPAIR INC.				
GUERREROS TIRE AND AU	46617	01232020 TIRES	PW MOTOR VEHICLE REPA	7.95
GUERREROS TIRE AND AU	46617	01232020 TIRES	PW MOTOR VEHICLE REPA	6.89

Vendor Name	Payment Number	Payable Number	Description (Item)	Amount
GUERREROS TIRE AND AU	46617	01232020 TIRES	PW MOTOR VEHICLE REPA	6.36
GUERREROS TIRE AND AU	46617	01232020 TIRES	PW MOTOR VEHICLE REPA	15.90
GUERREROS TIRE AND AU	46617	01232020 TIRES	PW MOTOR VEHICLE REPA	15.90
		Vendor GUERREROS TIRE AND AUTO REPAIR INC. Total:		**53.00**
Vendor: HILMAR LUMBER INC				
HILMAR LUMBER INC	46618	396028	FENCEPOSTS & SPRINKLER	121.26
			Vendor HILMAR LUMBER INC Total:	**121.26**
Vendor: INDUSTRIAL AUTOMATION GROUP				
INDUSTRIAL AUTOMATION	46619	PI-006540	WWTP CONTROL PANEL I	6,873.73
		Vendor INDUSTRIAL AUTOMATION GROUP Total:		**6,873.73**
Vendor: IRRIGATION DESIGN & CONSTRUCTION LLC				
IRRIGATION DESIGN & CO	46620	0256512-CM	RETURN AIR VENT	-74.35
IRRIGATION DESIGN & CO	46620	0288265-IN	HENRY MILLER PARK IRRIG	80.23
IRRIGATION DESIGN & CO	46620	0288434-IN	HENRY MILLER PARK IRRIG	138.70
		Vendor IRRIGATION DESIGN & CONSTRUCTION LLC Total:		**144.58**
Vendor: JENNIFER HALPIN				
JENNIFER HALPIN	46621	#9_2020JAN	GUSTINE RECYCLING COM	831.25
			Vendor JENNIFER HALPIN Total:	**831.25**
Vendor: LINENBACH AUTO (NAPA NEWMAN)				
LINENBACH AUTO (NAPA	46622	322274	PW DEPT OPP SUPPLIES	2.51
LINENBACH AUTO (NAPA	46622	322274	PW DEPT OPP SUPPLIES	2.18
LINENBACH AUTO (NAPA	46622	322274	PW DEPT OPP SUPPLIES	2.01
LINENBACH AUTO (NAPA	46622	322274	PW DEPT OPP SUPPLIES	5.03
LINENBACH AUTO (NAPA	46622	322274	PW DEPT OPP SUPPLIES	5.03
		Vendor LINENBACH AUTO (NAPA NEWMAN) Total:		**16.76**
Vendor: MARTIN L. CARVER				
MARTIN L. CARVER	46623	1684	HOUSING ELEMENT	117.28
MARTIN L. CARVER	46623	1684	HOUSING ELEMENT	117.28
MARTIN L. CARVER	46623	1684	HOUSING ELEMENT	1,055.53
MARTIN L. CARVER	46623	1684	HOUSING ELEMENT	1,055.53
MARTIN L. CARVER	46623	1684	HOUSING ELEMENT	129.01
MARTIN L. CARVER	46623	1684	HOUSING ELEMENT	45.04
MARTIN L. CARVER	46623	1684	HOUSING ELEMENT	148.24
MARTIN L. CARVER	46623	1684	HOUSING ELEMENT	322.29
MARTIN L. CARVER	46623	1684	HOUSING ELEMENT	603.29
MARTIN L. CARVER	46623	1684	HOUSING ELEMENT	264.59
MARTIN L. CARVER	46623	1684	HOUSING ELEMENT	562.95
MARTIN L. CARVER	46623	1684	HOUSING ELEMENT	270.22
			Vendor MARTIN L. CARVER Total:	**4,691.25**
Vendor: OPERATING ENGINEERS LOCAL #3				
OPERATING ENGINEERS L	46624	PR- 2/01/20	PAYROLL DEDUCTIONS	300.00
OPERATING ENGINEERS L	46624	PR- 2/1/20	PAYROLL DEDUCTIONS	51.00
		Vendor OPERATING ENGINEERS LOCAL #3 Total:		**351.00**
Vendor: O'REILLY AUTO ENTERPRISES, LLC				
O'REILLY AUTO ENTERPRIS	46625	5718-196909	FUSE FOR LAPTOP - PW	4.64
O'REILLY AUTO ENTERPRIS	46625	5718-197640	WWTP TRUCK LIGHT BULB	6.37
		Vendor O'REILLY AUTO ENTERPRISES, LLC Total:		**11.01**
Vendor: P G & E				
P G & E	46626	1/28/2020	GAS AND ELECTRIC	2,415.89
P G & E	46626	1/28/2020	GAS AND ELECTRIC	1,414.61
P G & E	46626	1/28/2020	GAS AND ELECTRIC	87.01
P G & E	46626	1/28/2020	GAS AND ELECTRIC	433.77
P G & E	46626	1/28/2020	GAS AND ELECTRIC	153.79

Vendor Name	Payment Number	Payable Number	Description (Item)	Amount
P G & E	46626	1/28/2020	GAS AND ELECTRIC	78.84
P G & E	46626	1/28/2020	GAS AND ELECTRIC	886.87
P G & E	46626	1/28/2020	GAS AND ELECTRIC	823.26
P G & E	46626	1/28/2020	GAS AND ELECTRIC	275.21
P G & E	46626	1/28/2020	GAS AND ELECTRIC	4,946.51
P G & E	46626	1/28/2020	GAS AND ELECTRIC	100.03
P G & E	46626	1/28/2020	GAS AND ELECTRIC	7,158.66
P G & E	46626	1/28/2020	GAS AND ELECTRIC	2,293.26
P G & E	46626	1/28/2020	GAS AND ELECTRIC	540.35
P G & E	46626	1/28/2020	GAS AND ELECTRIC	133.54
P G & E	46626	1/30/2020	LINDEN & BONTA ELECTRI	11.74
			Vendor P G & E Total:	**21,753.34**
Vendor: PACIFIC STAR CHEMICAL, LLC.				
PACIFIC STAR CHEMICAL, L	46627	163006	ACID FOR CITY POOL	843.21
			Vendor PACIFIC STAR CHEMICAL, LLC. Total:	**843.21**
Vendor: PACIFIC WATER RESOURCES				
PACIFIC WATER RESOURCE	46628	20113	PARTS FOR SEWER LIFT ST	1,434.33
PACIFIC WATER RESOURCE	46628	20114	PARTS FOR SEWER LIFT ST	213.43
			Vendor PACIFIC WATER RESOURCES Total:	**1,647.76**
Vendor: PARREIRAS AUTO REPAIR				
PARREIRAS AUTO REPAIR	46629	43194	PW MOTOR VEHICLE	11.25
PARREIRAS AUTO REPAIR	46629	43194	PW MOTOR VEHICLE	9.75
PARREIRAS AUTO REPAIR	46629	43194	PW MOTOR VEHICLE	9.00
PARREIRAS AUTO REPAIR	46629	43194	PW MOTOR VEHICLE	22.50
PARREIRAS AUTO REPAIR	46629	43194	PW MOTOR VEHICLE	22.50
			Vendor PARREIRAS AUTO REPAIR Total:	**75.00**
Vendor: POLICE OFFICERS ASSOC				
POLICE OFFICERS ASSOC	46630	PR- 2/1/20	PAYROLL DEDUCTIONS	420.00
			Vendor POLICE OFFICERS ASSOC Total:	**420.00**
Vendor: PREMIER ACCESS INSURANCE COMPANY				
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	21.11
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	73.25
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	102.64
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	9.64
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	1,276.01
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	23.09
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	105.56
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	79.87
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	4.21
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	4.22
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	42.17
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	8.44
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	16.72
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	135.92
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	35.15
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	8.44
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	16.70
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	7.03
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	108.00
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	105.56
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	4.22
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	8.36
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	24.42

Vendor Name	Payment Number	Payable Number	Description (Item)	Amount
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	52.78
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	125.39
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	70.30
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	10.56
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	10.56
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	247.19
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	52.78
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	125.39
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	70.30
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	21.12
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	294.17
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	10.56
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	41.80
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	17.57
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	31.10
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	10.56
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	8.36
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	17.57
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	10.56
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	28.04
PREMIER ACCESS INSURA	46631	FEBRUARY 2020	DENTAL INSURANCE	84.45
		Vendor PREMIER ACCESS INSURANCE COMPANY Total:		**3,561.84**
Vendor: PUBLIC EMP RETIREMENT SYSTEM				
PUBLIC EMP RETIREMENT	6404	PR- 2/1/20EEPEPRASAFET	RETIREMENT CONTRIBUTI	1,251.02
PUBLIC EMP RETIREMENT	6405	PR- 2/1/20EEPEPRAMISC	RETIREMENT CONTRIBUTI	821.69
PUBLIC EMP RETIREMENT	6406	PR- 2/1/20EECLASSICMISC	RETIREMENT CONTRIBUTI	1,472.86
PUBLIC EMP RETIREMENT	6407	PR- 2/1/20EECLASSICSAFE	RETIREMENT CONTRIBUTI	508.55
PUBLIC EMP RETIREMENT	6408	PR- 2/1/20ERCLASSICSAFE	RETIREMENT CONTRIBUTI	1,092.56
PUBLIC EMP RETIREMENT	6409	PR- 2/1/20ERCLASSICMISC	RETIREMENT CONTRIBUTI	2,046.01
PUBLIC EMP RETIREMENT	6410	PR- 2/1/20ERPEPRAMISC	RETIREMENT CONTRIBUTI	850.33
PUBLIC EMP RETIREMENT	6411	PR- 2/1/20ERPEPRASAFET	RETIREMENT CONTRIBUTI	1,359.24
		Vendor PUBLIC EMP RETIREMENT SYSTEM Total:		**9,402.26**
Vendor: R.J. RICCIARDI, INC. CERTIFIED PUBLIC ACCOUNTANTS				
R.J. RICCIARDI, INC. CERTIF	46632	11594	AUDIT SERVICES FY 19	169.50
R.J. RICCIARDI, INC. CERTIF	46632	11594	AUDIT SERVICES FY 19	90.40
R.J. RICCIARDI, INC. CERTIF	46632	11594	AUDIT SERVICES FY 19	90.40
R.J. RICCIARDI, INC. CERTIF	46632	11594	AUDIT SERVICES FY 19	22.60
R.J. RICCIARDI, INC. CERTIF	46632	11594	AUDIT SERVICES FY 19	56.50
R.J. RICCIARDI, INC. CERTIF	46632	11594	AUDIT SERVICES FY 19	214.70
R.J. RICCIARDI, INC. CERTIF	46632	11594	AUDIT SERVICES FY 19	214.70
R.J. RICCIARDI, INC. CERTIF	46632	11594	AUDIT SERVICES FY 19	214.70
R.J. RICCIARDI, INC. CERTIF	46632	11594	AUDIT SERVICES FY 19	56.50
		Vendor R.J. RICCIARDI, INC. CERTIFIED PUBLIC ACCOUNTANTS Total:		**1,130.00**
Vendor: ROBERT HALF INTERNATIONAL				
ROBERT HALF INTERNATIO	46633	55207006	PT HRLY HELP	31.09
ROBERT HALF INTERNATIO	46633	55207006	PT HRLY HELP	6.21
ROBERT HALF INTERNATIO	46633	55207006	PT HRLY HELP	211.43
ROBERT HALF INTERNATIO	46633	55207006	PT HRLY HELP	211.43
ROBERT HALF INTERNATIO	46633	55207006	PT HRLY HELP	161.68
ROBERT HALF INTERNATIO	46633	55250471	PT HRLY HELP	47.93
ROBERT HALF INTERNATIO	46633	55250471	PT HRLY HELP	9.59
ROBERT HALF INTERNATIO	46633	55250471	PT HRLY HELP	325.95
ROBERT HALF INTERNATIO	46633	55250471	PT HRLY HELP	325.95

Vendor Name	Payment Number	Payable Number	Description (Item)	Amount
ROBERT HALF INTERNATIO	46633	55250471	PT HRLY HELP	249.25
			Vendor ROBERT HALF INTERNATIONAL Total:	**1,580.51**
Vendor: SAMMY JOSEPH				
SAMMY JOSEPH	46634	JAN2020	REIMB/MILEAGE - MER CO	680.19
			Vendor SAMMY JOSEPH Total:	**680.19**
Vendor: SAN JOAQUIN VALLEY UNIFIED AIR POLL				
SAN JOAQUIN VALLEY UNI	46635	N137134	WELL #5 GENERATOR 20/2	290.00
SAN JOAQUIN VALLEY UNI	46635	N137135	NORTH AVE SEWER STATIO	98.00
			Vendor SAN JOAQUIN VALLEY UNIFIED AIR POLL Total:	**388.00**
Vendor: SHERYL GOMES				
SHERYL GOMES	46636	JAN 2020	ZUMBA INSTRUCTOR JAN	311.50
			Vendor SHERYL GOMES Total:	**311.50**
Vendor: STATE STREET BANK & TRUST COMPANY				
STATE STREET BANK & TRU	6412	PR- 1/18/20	PAYROLL DEDUCTIONS	365.57
STATE STREET BANK & TRU	6413	PR- 2/1/20	PAYROLL DEDUCTIONS	504.44
			Vendor STATE STREET BANK & TRUST COMPANY Total:	**870.01**
Vendor: STEVEN D. WARD				
STEVEN D. WARD	46637	102	PD BACKGROUND INVESTI	600.00
STEVEN D. WARD	46637	93	PD BACKGROUND INVESTI	300.00
			Vendor STEVEN D. WARD Total:	**900.00**
Vendor: TELAN HOSAKA				
TELAN HOSAKA	46638	FEB2020	PER DIEM - MEDIA RELATI	82.00
			Vendor TELAN HOSAKA Total:	**82.00**
Vendor: TESEI PETROLEUM				
TESEI PETROLEUM	46639	11315	FUEL FD/PD/PW VEHICLE	102.25
TESEI PETROLEUM	46639	11315	FUEL FD/PD/PW VEHICLE	1,024.95
TESEI PETROLEUM	46639	11315	FUEL FD/PD/PW VEHICLE	27.52
TESEI PETROLEUM	46639	11315	FUEL FD/PD/PW VEHICLE	260.27
TESEI PETROLEUM	46639	11315	FUEL FD/PD/PW VEHICLE	55.77
TESEI PETROLEUM	46639	11315	FUEL FD/PD/PW VEHICLE	272.36
TESEI PETROLEUM	46639	11315	FUEL FD/PD/PW VEHICLE	273.27
			Vendor TESEI PETROLEUM Total:	**2,016.39**
Vendor: UNITED SITE SERVICES OF CALIFORNIA, INC.				
UNITED SITE SERVICES OF	46640	114-9682705	SOCCER FIELD PORTABLES	138.61
			Vendor UNITED SITE SERVICES OF CALIFORNIA, INC. Total:	**138.61**
Vendor: WASHINGTON STATE SUPPORT REGISTRY				
WASHINGTON STATE SUPP	46641	PR- 2/1/20	PAYROLL DEDUCTION	142.71
			Vendor WASHINGTON STATE SUPPORT REGISTRY Total:	**142.71**
Vendor: WESTSIDE WELDING & RADIATOR				
WESTSIDE WELDING & RA	46642	10926	WWTP TOOL BOX REPAIR	104.00
WESTSIDE WELDING & RA	46642	10927	HITCH ON TRAILER	7.80
WESTSIDE WELDING & RA	46642	10927	HITCH ON TRAILER	6.76
WESTSIDE WELDING & RA	46642	10927	HITCH ON TRAILER	6.24
WESTSIDE WELDING & RA	46642	10927	HITCH ON TRAILER	15.60
WESTSIDE WELDING & RA	46642	10927	HITCH ON TRAILER	15.60
WESTSIDE WELDING & RA	46642	10928	WELL POSTS FOR SCHMID	52.00
WESTSIDE WELDING & RA	46642	10929	CUSTOM WATER VALVE W	89.14
WESTSIDE WELDING & RA	46642	10930	PW INSTALL FORKS & REPL	78.00
WESTSIDE WELDING & RA	46642	10930	PW INSTALL FORKS & REPL	67.60
WESTSIDE WELDING & RA	46642	10930	PW INSTALL FORKS & REPL	62.40
WESTSIDE WELDING & RA	46642	10930	PW INSTALL FORKS & REPL	156.00
WESTSIDE WELDING & RA	46642	10930	PW INSTALL FORKS & REPL	156.00

Vendor Name	Payment Number	Payable Number	Description (Item)	Amount
WESTSIDE WELDING & RA	46642	10932	REPAIR LOCK ON TAILGATE	7.80
WESTSIDE WELDING & RA	46642	10932	REPAIR LOCK ON TAILGATE	6.76
WESTSIDE WELDING & RA	46642	10932	REPAIR LOCK ON TAILGATE	6.24
WESTSIDE WELDING & RA	46642	10932	REPAIR LOCK ON TAILGATE	15.60
WESTSIDE WELDING & RA	46642	10932	REPAIR LOCK ON TAILGATE	15.60
			Vendor WESTSIDE WELDING & RADIATOR Total:	**869.14**
Vendor: WOLSELEY INVESTMENTS, INC.				
WOLSELEY INVESTMENTS,	46643	1519831-1	WATER PARTS	379.42
WOLSELEY INVESTMENTS,	46643	421598	WATER PARTS	1,387.75
			Vendor WOLSELEY INVESTMENTS, INC. Total:	**1,767.17**
Vendor: YANCEY LUMBER CO				
YANCEY LUMBER CO	46644	A2020004262	PLYWOOD TO COVER IRRI	15.24
YANCEY LUMBER CO	46644	A2020004520	HENRY MILLER PARK IRRIG	48.53
YANCEY LUMBER CO	46644	A2020004747	PARK SUPPLIES	6.85
YANCEY LUMBER CO	46644	A2020004748	FENCE POST FOR WWTP	107.77
			Vendor YANCEY LUMBER CO Total:	**178.39**
			Grand Total:	**112,058.35**

Report Summary

Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	17,371.51
009 - COMMUNITY CENTER FUND	1,974.61
016 - SWIM POOL FUND	1,164.81
017 - CITY WIDE LIGHTING & LAND	5,309.50
019 - RECREATION FUND	736.68
021 - ST/SIDEWALK MAINT	2,247.44
024 - COPS GRANT	105.56
059 - STORM DRAIN	292.50
060 - WATER FUND	23,242.62
061 - SEWER FUND	16,283.01
062 - REFUSE	11,240.92
063 - AIRPORT FUND	771.35
074 - ASSESS - BORRELLI	166.76
093 - INSURANCE TRUST FUND	1,011.83
099 - PAYROLL TRUST FUND	27,793.62
101 - GENERAL GOVERNMENT IMPACT FEES	129.01
102 - POLICE IMPACT FEES	45.04
103 - FIRE IMPACT FEES	148.24
104 - PARKS IMPACT FEE	322.29
105 - STORM DRAIN IMPACT FEES	603.29
106 - WATER IMPACT FEES	264.59
107 - SEWER IMPACT FEES	562.95
108 - REGIONAL TRANSPORTATION IMPACT FEES	270.22
Grand Total:	**112,058.35**

Account Summary

Account Number	Account Name	Payment Amount
001-0000-430.202-00	377 4TH ST CANNABIS D	370.50
001-0120-510.020-00	GROUP HEALTH INSURA	21.11
001-0140-510.020-00	GROUP HEALTH INSURA	73.25
001-0140-520.000-00	OFFICE SUPPLIES	3.62
001-0140-530.000-00	ACCOUNTING & AUDITI	169.50
001-0141-530.009-00	OTHER PROFESSIONAL S	3,547.00
001-0142-510.020-00	GROUP HEALTH INSURA	102.64
001-0150-500.010-00	SALARIES - PART TIME E	79.02
001-0150-510.020-00	GROUP HEALTH INSURA	9.64
001-0150-520.010-00	DEPT OPERATING SUPPL	15.13
001-0150-520.011-00	UNIFORM ALLOWANCE	22.92
001-0150-520.040-00	FUEL	102.25
001-0150-530.060-00	ELECTRIC	2,415.89
001-0150-530.062-00	GAS	1,414.61
001-0210-510.020-00	GROUP HEALTH INSURA	1,276.01
001-0210-520.010-00	DEPT OPERATING SUPPL	137.25
001-0210-520.040-00	FUEL	1,024.95
001-0210-530.009-00	OTHER PROFESSIONAL S	2,575.23
001-0210-530.060-00	ELECTRIC	87.01
001-0210-530.091-00	MEETINGS & TRAINING	781.99
001-0220-520.040-00	FUEL	27.52
001-0220-530.060-00	ELECTRIC	433.77
001-0220-530.062-00	GAS	153.79
001-0410-510.020-00	GROUP HEALTH INSURA	23.09
001-0410-530.009-00	OTHER PROFESSIONAL S	117.28
001-0460-510.020-00	GROUP HEALTH INSURA	105.56
001-0610-510.020-00	GROUP HEALTH INSURA	79.87
001-0610-520.010-00	DEPT OPERATING SUPPL	900.95
001-0610-520.011-00	UNIFORM ALLOWANCE	22.91
001-0610-520.030-00	MOTOR VEHICLE EXPEN	112.80

Account Summary

Account Number	Account Name	Payment Amount
001-0610-530.060-00	ELECTRIC	78.84
001-0610-530.201-00	OTHER CONTRACT SERVI	1,085.61
009-0150-510.020-00	GROUP HEALTH INSURA	4.21
009-0150-520.040-00	FUEL	260.27
009-0150-530.060-00	ELECTRIC	886.87
009-0150-530.062-00	GAS	823.26
016-0120-510.020-00	GROUP HEALTH INSURA	4.22
016-0613-510.020-00	GROUP HEALTH INSURA	42.17
016-0613-520.010-00	DEPT OPERATING SUPPL	843.21
016-0613-530.060-00	ELECTRIC	275.21
017-0120-510.020-00	GROUP HEALTH INSURA	8.44
017-0120-530.091-00	MEETINGS & TRAINING	9.90
017-0140-510.020-00	GROUP HEALTH INSURA	16.72
017-0260-530.060-00	ELECTRIC	4,946.51
017-0610-510.020-00	GROUP HEALTH INSURA	135.92
017-0610-520.011-00	UNIFORM ALLOWANCE	45.84
017-0610-520.040-00	FUEL	55.77
017-0610-530.000-00	ACCOUNTING & AUDITI	90.40
019-0142-510.020-00	GROUP HEALTH INSURA	35.15
019-0613-530.060-00	ELECTRIC	100.03
019-0613-530.201-00	OTHER CONTRACT SERVI	601.50
021-0120-510.020-00	GROUP HEALTH INSURA	8.44
021-0120-530.091-00	MEETINGS & TRAINING	9.90
021-0140-510.020-00	GROUP HEALTH INSURA	16.70
021-0142-510.020-00	GROUP HEALTH INSURA	7.03
021-0310-510.020-00	GROUP HEALTH INSURA	108.00
021-0310-520.010-00	DEPT OPERATING SUPPL	83.96
021-0310-520.011-00	UNIFORM ALLOWANCE	41.25
021-0310-520.030-00	MOTOR VEHICLE EXPEN	97.76
021-0310-530.000-00	ACCOUNTING & AUDITI	90.40
021-0310-530.201-00	OTHER CONTRACT SERVI	1,784.00
024-0210-510.020-00	GROUP HEALTH INSURA	105.56
059-0120-510.020-00	GROUP HEALTH INSURA	4.22
059-0120-530.091-00	MEETINGS & TRAINING	3.96
059-0140-500.010-00	SALARIES - PART TIME E	15.80
059-0140-510.020-00	GROUP HEALTH INSURA	8.36
059-0140-520.000-00	OFFICE SUPPLIES	0.91
059-0730-510.020-00	GROUP HEALTH INSURA	24.42
059-0730-520.010-00	DEPT OPERATING SUPPL	4.71
059-0730-520.030-00	MOTOR VEHICLE EXPEN	90.24
059-0730-530.000-00	ACCOUNTING & AUDITI	22.60
059-0730-530.009-00	OTHER PROFESSIONAL S	117.28
060-0120-510.020-00	GROUP HEALTH INSURA	52.78
060-0120-530.091-00	MEETINGS & TRAINING	69.30
060-0140-500.010-00	SALARIES - PART TIME E	537.38
060-0140-510.020-00	GROUP HEALTH INSURA	125.39
060-0140-520.000-00	OFFICE SUPPLIES	13.59
060-0140-530.000-00	ACCOUNTING & AUDITI	56.50
060-0142-510.020-00	GROUP HEALTH INSURA	70.30
060-0210-510.020-00	GROUP HEALTH INSURA	10.56
060-0410-510.020-00	GROUP HEALTH INSURA	10.56
060-0710-510.020-00	GROUP HEALTH INSURA	247.19
060-0710-520.010-00	DEPT OPERATING SUPPL	1,789.91
060-0710-520.011-00	UNIFORM ALLOWANCE	96.25
060-0710-520.030-00	MOTOR VEHICLE EXPEN	225.60
060-0710-520.040-00	FUEL	272.36
060-0710-530.000-00	ACCOUNTING & AUDITI	214.70
060-0710-530.009-00	OTHER PROFESSIONAL S	1,055.53

Account Summary

Account Number	Account Name	Payment Amount
060-0710-530.060-00	ELECTRIC	7,170.40
060-0710-530.094-00	LICENSES & PERMIT FEE	290.00
060-0710-530.201-00	OTHER CONTRACT SERVI	1,300.07
060-0710-540.030-00	MACHINERY & EQUIPME	9,634.25
061-0120-510.020-00	GROUP HEALTH INSURA	52.78
061-0120-530.091-00	MEETINGS & TRAINING	69.30
061-0140-500.010-00	SALARIES - PART TIME E	537.38
061-0140-510.020-00	GROUP HEALTH INSURA	125.39
061-0140-520.000-00	OFFICE SUPPLIES	13.59
061-0140-530.000-00	ACCOUNTING & AUDITI	214.70
061-0142-510.020-00	GROUP HEALTH INSURA	70.30
061-0410-510.020-00	GROUP HEALTH INSURA	21.12
061-0520-510.020-00	GROUP HEALTH INSURA	294.17
061-0520-520.010-00	DEPT OPERATING SUPPL	1,801.60
061-0520-520.011-00	UNIFORM ALLOWANCE	187.92
061-0520-520.030-00	MOTOR VEHICLE EXPEN	231.97
061-0520-520.040-00	FUEL	273.27
061-0520-530.009-00	OTHER PROFESSIONAL S	1,055.53
061-0520-530.060-00	ELECTRIC	2,293.26
061-0520-530.094-00	LICENSES & PERMIT FEE	98.00
061-0520-530.201-00	OTHER CONTRACT SERVI	8,942.73
062-0120-510.020-00	GROUP HEALTH INSURA	10.56
062-0120-530.091-00	MEETINGS & TRAINING	9.90
062-0140-500.010-00	SALARIES - PART TIME E	410.93
062-0140-510.020-00	GROUP HEALTH INSURA	41.80
062-0140-520.000-00	OFFICE SUPPLIES	13.58
062-0140-530.000-00	ACCOUNTING & AUDITI	214.70
062-0142-510.020-00	GROUP HEALTH INSURA	17.57
062-0510-520.011-00	UNIFORM ALLOWANCE	41.25
062-0510-530.006-00	GRANT EXP RESOURCES	5,000.00
062-0510-530.009-00	OTHER PROFESSIONAL S	5,449.53
062-0520-510.020-00	GROUP HEALTH INSURA	31.10
063-0120-510.020-00	GROUP HEALTH INSURA	10.56
063-0120-530.091-00	MEETINGS & TRAINING	5.94
063-0140-510.020-00	GROUP HEALTH INSURA	8.36
063-0142-510.020-00	GROUP HEALTH INSURA	17.57
063-0210-510.020-00	GROUP HEALTH INSURA	10.56
063-0340-510.020-00	GROUP HEALTH INSURA	28.04
063-0340-520.010-00	DEPT OPERATING SUPPL	9.02
063-0340-530.000-00	ACCOUNTING & AUDITI	56.50
063-0340-530.060-00	ELECTRIC	540.35
063-0410-510.020-00	GROUP HEALTH INSURA	84.45
074-0610-530.059-00	WATER UTILITY	33.22
074-0610-530.060-00	ELECTRIC	133.54
093-0000-220.070	INSURANCE TRUST	1,011.83
099-0000-220.010	FICA TAXES PAYABLE	8,890.94
099-0000-220.020	FIT W/H PAYABLE	4,921.49
099-0000-220.030	SIT W/H PAYABLE	1,764.99
099-0000-220.050	PERS PAYABLE	9,402.26
099-0000-220.071	POA DEDUCT PAYABLE	420.00
099-0000-220.081	UNION DUES PAYABLE	351.00
099-0000-220.090	DISABILITY (SDI) PAYABL	571.71
099-0000-220.092	CAL PERS 457 DEF COMP	870.01
099-0000-220.094	FRANCHISE TAX BOARD	177.44
099-0000-220.097	CALIFORNIA STATE DISB	281.07
099-0000-220.098	WASHINGTON SUPPORT	142.71
101-0140-530.009-00	OTHER PROFESSIONAL S	129.01
102-0210-530.009-00	OTHER PROFESSIONAL S	45.04

Account Summary

Account Number	Account Name	Payment Amount
103-0220-530.009-00	OTHER PROFESSIONAL S	148.24
104-0610-530.009-00	OTHER PROFESSIONAL S	322.29
105-0730-530.009-00	OTHER PROFESSIONAL S	603.29
106-0710-530.009-00	OTHER PROFESSIONAL S	264.59
107-0520-530.009-00	OTHER PROFESSIONAL S	562.95
108-0310-530.009-00	OTHER PROFESSIONAL S	270.22
	Grand Total:	**112,058.35**

Project Account Summary

Project Account Key		Payment Amount
None		112,058.35
	Grand Total:	**112,058.35**

Lakhwinder Deol

TREASURER'S REPORT

Period Ending January 31, 2020

Accounts	Beg. Period Balance	Cash Debits (+)	Cash Credits (-)	End Period Balance
State of California LAIF	6,145,590	35,305	-	6,180,895
General Checking Account	1,570,087	403,192	716,870	1,256,408
Payroll Account	705,618	126,242	112,167	719,694
Total Cash and Investments	**$8,421,295**	**$564,738**	**$829,037**	**$8,156,997**

(The following statements are required by California Govt. Code Section 53646 (b) (2,3))
Investments are made pursuant to the City Council approved Investment Policy and Guidelines.

Prepared by: Lakhwinder Deol

Lakhwinder Deol, Finance Director

ITEM NO. 6

COUNCIL AGENDA ITEM

FEBRUARY 18, 2020

PREPARED BY: Melanie Correa, Deputy City Clerk

SUBJECT: **Consider Rejection of Claim**

BACKGROUND/DISCUSSION

The City has received a claim from Linda Rocha for damage to her automobile due to a fallen tree. The claimant is seeking damages in the amount of $1,403.66. The claim states that the damage was caused by City tree that had fallen unexpectedly. On behalf of the City, Acclamation Insurance Management Services performed an investigation into this claim and is recommending that the City not take responsibility for the claim as the fallen branch was a "natural and unforeseeable event caused by the forces of nature that no one had any control over."

Claimants have six months to pursue the matter should the claim be rejected. The claim will then remain open and investigated until a determination of fault is made. The time period allows the claimant to further pursue the matter through litigation.

FISCAL IMPACT

Claims against the City pose an impact on insurance premiums. Fiscal impact on these claims is not known.

RECOMMENDATION

It is staff's recommendation that the claim be rejected and the attached Notice of Action Form K be mailed to the claimant.

EXHIBITS

A) Claim Form
B) Notice of Action on Claim (Form K), Rocha, L.; (Draft)

APPROVED BY: _____
DOUG DUNFORD, CITY MANAGER

CITY OF GUSTINE

PO BOX 16 - 352 5TH STREET
GUSTINE CA 95322
OFFICE (209) 854-6471 – Fax (209) 854-2127
www.cityofgustine.com

NOTICE OF ACTION ON CLAIM

FORM F

Date: **February 18, 2020**

To: Linda Rocha

Notice is hereby given that the Claim which you presented to the City of Gustine on the **11/7/2019** was handled as circled below:

1. Rejected on **February 18, 2020**.
2. Allowed for full amount of Claim. A warrant for the full amount will be sent within _____ days from this notice.
3. Allowed in the amount of $_____ only, and rejected as to the balance. Please contact the person whose name appears at the bottom of this document within ____ days to arrange payment.
4. Rejected by operation of law on December 22, 2019.

WARNING

Subject to certain exceptions, you have six (6) months from the date this Notice of Action on Claim was personally delivered or deposited in the mail to file a court action on the Claim. (See Government Code Section 945.6)

You may seek the advice of an attorney of your choice in connection with this matter. If you desire to consult an attorney, you should do so immediately.

This Notice of Action on Claim applies only to claims under state law and shall not extend any time limits as may be imposed upon the claimant(s) for pursuit of the claimant(s)' rights under federal laws, statutes, or other sources of rights of recovery in favor of claimant(s).

Please also be advised that pursuant to Sections 128.5 et seq. and 1038 of the California Code of Civil Procedure, the City of Gustine will seek to recover all costs of defense in the event a legal action is filed on the matter and it is determined that the action was not filed in good faith and with reasonable cause, or as well as any other sections or laws ensuring to the benefit of the City of Gustine, its officers, officials, employees, agents, or representatives.

PROOF OF SERVICE

On February 19, 2020, I served the within NOTICE OF ACTION ON CLAIM on the claimant by placing a true copy thereof enclosed in a sealed envelope in the outgoing mail addressed as requested by the claimant.

I declare under penalty of perjury that the foregoing is true and correct. Executed at Gustine, California on February 19, 2020.

Doug Dunford, City Manager
Print Name

_____
Signature

ITEM NO. 7

COUNCIL AGENDA ITEM

FEBRUARY 18, 2020

PREPARED BY: Melanie Correa, Deputy City Clerk

SUBJECT: **Consider Rejection of Claim**

BACKGROUND/DISCUSSION

The City has received a claim from Cecilia Mora for damage to clothing from staining after being washed. The claimant is seeking damages in the amount of $400.00. The claim states that the damage was caused by "poor water/bleach in water that damage[d] clothing". On behalf of the City, Acclamation Insurance Management Services performed an investigation into this claim and is recommending that the City not take responsibility for the claim as "the City found no correlation between the City's water supply and the claimant's alleged damages."

Claimants have six months to pursue the matter should the claim be rejected. The claim will then remain open and investigated until a determination of fault is made. The time period allows the claimant to further pursue the matter through litigation.

FISCAL IMPACT

Claims against the City pose an impact on insurance premiums. Fiscal impact on these claims is not known.

RECOMMENDATION

It is staff's recommendation that the claim be rejected and the attached Notice of Action Form K be mailed to the claimant.

EXHIBITS

A) Claim Form
B) Notice of Action on Claim (Form K), Mora, C.; (Draft)

APPROVED BY: _____
DOUG DUNFORD, CITY MANAGER

CITY OF GUSTINE

PO BOX 16 - 352 5TH STREET
GUSTINE CA 95322
OFFICE (209) 854-6471 – Fax (209) 854-2127
www.cityofgustine.com

NOTICE OF ACTION ON CLAIM

FORM F

Date: **February 18, 2020**

To: Cecilia Mora

Notice is hereby given that the Claim which you presented to the City of Gustine on the **12/17/2019** was handled as circled below:

1. Rejected on **February 18, 2020**.
2. Allowed for full amount of Claim. A warrant for the full amount will be sent within _____ days from this notice.
3. Allowed in the amount of $_____ only, and rejected as to the balance. Please contact the person whose name appears at the bottom of this document within ____ days to arrange payment.
4. Rejected by operation of law on January 31, 2020.

WARNING

Subject to certain exceptions, you have six (6) months from the date this Notice of Action on Claim was personally delivered or deposited in the mail to file a court action on the Claim. (See Government Code Section 945.6)

You may seek the advice of an attorney of your choice in connection with this matter. If you desire to consult an attorney, you should do so immediately.

This Notice of Action on Claim applies only to claims under state law and shall not extend any time limits as may be imposed upon the claimant(s) for pursuit of the claimant(s)' rights under federal laws, statutes, or other sources of rights of recovery in favor of claimant(s).

Please also be advised that pursuant to Sections 128.5 et seq. and 1038 of the California Code of Civil Procedure, the City of Gustine will seek to recover all costs of defense in the event a legal action is filed on the matter and it is determined that the action was not filed in good faith and with reasonable cause, or as well as any other sections or laws ensuring to the benefit of the City of Gustine, its officers, officials, employees, agents, or representatives.

PROOF OF SERVICE

On February 19, 2020, I served the within NOTICE OF ACTION ON CLAIM on the claimant by placing a true copy thereof enclosed in a sealed envelope in the outgoing mail addressed as requested by the claimant.

I declare under penalty of perjury that the foregoing is true and correct. Executed at Gustine, California on February 19, 2020.

Doug Dunford, City Manager
Print Name

_____
Signature

ITEM NO. 8

COUNCIL AGENDA ITEM

FEBRUARY 18, 2020

PREPARED BY: Melanie Correa, Deputy City Clerk

SUBJECT: **Consider Rejection of Claim**

BACKGROUND/DISCUSSION

The City has received a claim from Julie Martino for damage to clothing from staining after being washed. The claimant is seeking damages in the amount of $75.00. The claim states that the damage was caused by "add[ition] of some type of chemical to water supply which causes discoloration of clothing in laundry and smell of bleach". On behalf of the City, Acclamation Insurance Management Services performed an investigation into this claim and is recommending that the City not take responsibility for the claim as "the City found no correlation between the City's water supply and the claimant's alleged damages."

Claimants have six months to pursue the matter should the claim be rejected. The claim will then remain open and investigated until a determination of fault is made. The time period allows the claimant to further pursue the matter through litigation.

FISCAL IMPACT

Claims against the City pose an impact on insurance premiums. Fiscal impact on these claims is not known.

RECOMMENDATION

It is staff's recommendation that the claim be rejected and the attached Notice of Action Form K be mailed to the claimant.

EXHIBITS

A) Claim Form
B) Notice of Action on Claim (Form K), Martino, J.; (Draft)

APPROVED BY: _____
DOUG DUNFORD, CITY MANAGER

CITY OF GUSTINE

PO BOX 16 - 352 5TH STREET
GUSTINE CA 95322
OFFICE (209) 854-6471 – Fax (209) 854-2127
www.cityofgustine.com

NOTICE OF ACTION ON CLAIM

FORM F

Date: **February 18, 2020**

To: Julie Martino

Notice is hereby given that the Claim which you presented to the City of Gustine on the **1/27/2020** was handled as circled below:

1. Rejected on **February 18, 2020**.
2. Allowed for full amount of Claim. A warrant for the full amount will be sent within _____ days from this notice.
3. Allowed in the amount of $_____ only, and rejected as to the balance. Please contact the person whose name appears at the bottom of this document within ____ days to arrange payment.
4. Rejected by operation of law on March 12, 2020.

WARNING

Subject to certain exceptions, you have six (6) months from the date this Notice of Action on Claim was personally delivered or deposited in the mail to file a court action on the Claim. (See Government Code Section 945.6)

You may seek the advice of an attorney of your choice in connection with this matter. If you desire to consult an attorney, you should do so immediately.

This Notice of Action on Claim applies only to claims under state law and shall not extend any time limits as may be imposed upon the claimant(s) for pursuit of the claimant(s)' rights under federal laws, statutes, or other sources of rights of recovery in favor of claimant(s).

Please also be advised that pursuant to Sections 128.5 et seq. and 1038 of the California Code of Civil Procedure, the City of Gustine will seek to recover all costs of defense in the event a legal action is filed on the matter and it is determined that the action was not filed in good faith and with reasonable cause, or as well as any other sections or laws ensuring to the benefit of the City of Gustine, its officers, officials, employees, agents, or representatives.

PROOF OF SERVICE

On February 19, 2020, I served the within NOTICE OF ACTION ON CLAIM on the claimant by placing a true copy thereof enclosed in a sealed envelope in the outgoing mail addressed as requested by the claimant.

I declare under penalty of perjury that the foregoing is true and correct. Executed at Gustine, California on February 19, 2020.

Doug Dunford, City Manager
Print Name

_____
Signature

ITEM NO. 9

COUNCIL AGENDA ITEM

FEBRUARY 18, 2020

PREPARED BY: Melanie Correa, Deputy City Clerk

SUBJECT: **Consider Rejection of Claim**

BACKGROUND/DISCUSSION

The City has received a claim from Angela Souza for damage to clothing from staining after being washed. The claimant is seeking damages in the amount of $500.00. The claim states that the damage was caused by "water bleaching and destroying clothes [leaving] orange staining." On behalf of the City, Acclamation Insurance Management Services performed an investigation into this claim and is recommending that the City not take responsibility for the claim as "the City found no correlation between the City's water supply and the claimant's alleged damages."

Claimants have six months to pursue the matter should the claim be rejected. The claim will then remain open and investigated until a determination of fault is made. The time period allows the claimant to further pursue the matter through litigation.

FISCAL IMPACT

Claims against the City pose an impact on insurance premiums. Fiscal impact on these claims is not known.

RECOMMENDATION

It is staff's recommendation that the claim be rejected and the attached Notice of Action Form K be mailed to the claimant.

EXHIBITS

A) Claim Form
B) Notice of Action on Claim (Form K), Souza, A.; (Draft)

APPROVED BY: _____
DOUG DUNFORD, CITY MANAGER

CITY OF GUSTINE

PO BOX 16 - 352 5TH STREET
GUSTINE CA 95322
OFFICE (209) 854-6471 – Fax (209) 854-2127
www.cityofgustine.com

NOTICE OF ACTION ON CLAIM

FORM F

Date: **February 18, 2020**

To: Angela Souza

Notice is hereby given that the Claim which you presented to the City of Gustine on the **12/12/2019** was handled as circled below:

1. Rejected on **February 18, 2020**.
2. Allowed for full amount of Claim. A warrant for the full amount will be sent within _____ days from this notice.
3. Allowed in the amount of $_____ only, and rejected as to the balance. Please contact the person whose name appears at the bottom of this document within ____ days to arrange payment.
4. Rejected by operation of law on January 26, 2020.

WARNING

Subject to certain exceptions, you have six (6) months from the date this Notice of Action on Claim was personally delivered or deposited in the mail to file a court action on the Claim. (See Government Code Section 945.6)

You may seek the advice of an attorney of your choice in connection with this matter. If you desire to consult an attorney, you should do so immediately.

This Notice of Action on Claim applies only to claims under state law and shall not extend any time limits as may be imposed upon the claimant(s) for pursuit of the claimant(s)' rights under federal laws, statutes, or other sources of rights of recovery in favor of claimant(s).

Please also be advised that pursuant to Sections 128.5 et seq. and 1038 of the California Code of Civil Procedure, the City of Gustine will seek to recover all costs of defense in the event a legal action is filed on the matter and it is determined that the action was not filed in good faith and with reasonable cause, or as well as any other sections or laws ensuring to the benefit of the City of Gustine, its officers, officials, employees, agents, or representatives.

PROOF OF SERVICE

On February 19, 2020, I served the within NOTICE OF ACTION ON CLAIM on the claimant by placing a true copy thereof enclosed in a sealed envelope in the outgoing mail addressed as requested by the claimant.

I declare under penalty of perjury that the foregoing is true and correct. Executed at Gustine, California on February 19, 2020.

Doug Dunford, City Manager
Print Name

_____
Signature

ITEM NO. 10

COUNCIL AGENDA ITEM

FEBRUARY 18, 2020

PREPARED BY: Melanie Correa, Deputy City Clerk

SUBJECT: **Consider Rejection of Claim**

BACKGROUND/DISCUSSION

The City has received a claim from Heidi Auld for damage to clothing from staining after being washed. The claimant is seeking damages in the amount of $3,000.00. The claim states that the damage was caused by "water keeps bleaching clothing". On behalf of the City, Acclamation Insurance Management Services performed an investigation into this claim and is recommending that the City not take responsibility for the claim as "the City found no correlation between the City's water supply and the claimant's alleged damages."

Claimants have six months to pursue the matter should the claim be rejected. The claim will then remain open and investigated until a determination of fault is made. The time period allows the claimant to further pursue the matter through litigation.

FISCAL IMPACT

Claims against the City pose an impact on insurance premiums. Fiscal impact on these claims is not known.

RECOMMENDATION

It is staff's recommendation that the claim be rejected and the attached Notice of Action Form K be mailed to the claimant.

EXHIBITS

A) Claim Form
B) Notice of Action on Claim (Form K), Auld, H.; (Draft)

APPROVED BY: _____
DOUG DUNFORD, CITY MANAGER

CITY OF GUSTINE

PO BOX 16 - 352 5TH STREET
GUSTINE CA 95322
OFFICE (209) 854-6471 – Fax (209) 854-2127
www.cityofgustine.com

NOTICE OF ACTION ON CLAIM

FORM F

Date: **February 18, 2020**

To: Heidi Auld

Notice is hereby given that the Claim which you presented to the City of Gustine on the **1/27/2020** was handled as circled below:

1. Rejected on **February 18, 2020**.
2. Allowed for full amount of Claim. A warrant for the full amount will be sent within _____ days from this notice.
3. Allowed in the amount of $_____ only, and rejected as to the balance. Please contact the person whose name appears at the bottom of this document within ____ days to arrange payment.
4. Rejected by operation of law on March 12, 2020.

WARNING

Subject to certain exceptions, you have six (6) months from the date this Notice of Action on Claim was personally delivered or deposited in the mail to file a court action on the Claim. (See Government Code Section 945.6)

You may seek the advice of an attorney of your choice in connection with this matter. If you desire to consult an attorney, you should do so immediately.

This Notice of Action on Claim applies only to claims under state law and shall not extend any time limits as may be imposed upon the claimant(s) for pursuit of the claimant(s)' rights under federal laws, statutes, or other sources of rights of recovery in favor of claimant(s).

Please also be advised that pursuant to Sections 128.5 et seq. and 1038 of the California Code of Civil Procedure, the City of Gustine will seek to recover all costs of defense in the event a legal action is filed on the matter and it is determined that the action was not filed in good faith and with reasonable cause, or as well as any other sections or laws ensuring to the benefit of the City of Gustine, its officers, officials, employees, agents, or representatives.

PROOF OF SERVICE

On February 19, 2020, I served the within NOTICE OF ACTION ON CLAIM on the claimant by placing a true copy thereof enclosed in a sealed envelope in the outgoing mail addressed as requested by the claimant.

I declare under penalty of perjury that the foregoing is true and correct. Executed at Gustine, California on February 19, 2020.

Doug Dunford, City Manager
Print Name

_____
Signature

ITEM NO. 11

COUNCIL AGENDA ITEM

FEBRUARY 18, 2020

PREPARED BY: Melanie Correa, Deputy City Clerk

SUBJECT: **Consider Appointments to the Gustine Planning Commission**

BACKGROUND/DISCUSSION

The Gustine Planning Commission consists of 5 commissioner seats and one ex-officio. Planning Commission terms are for a period of 4 years. Several terms were set to expire on December 31, 2019 and staff received a resignation notice from Marcus Vierra, whose planning commission term expires on December 31, 2021. Per Government Code Section 54974(a), staff noticed the vacancy, and has received re-appointment interests from all three expiring seats, and two applications of interest to be appointed to the vacant seat.

The applicants, who are both requesting initial appointment, are: Blake Giles and Zachery Ramos. Attached to this staff report are their completed applications, along with the three signed re-appointment interests.

The Gustine Municipal Code states that the Mayor shall make commissioner nominations, for Council to vote on for approval.

RECOMMENDATION

Council consider the interested applicants for Planning Commission appointment and make appointments to fill 4 commission seats.

EXHIBITS:

A) Re-appointment interests (Gandy, Marsigli, Gomes)
B) Planning Commission applications (Giles, Ramos)

APPROVED BY: DOUGLAS DUNFORD, CITY MANAGER

CITY OF GUSTINE

PO BOX 16 - 352 5TH STREET
GUSTINE CA 95322
OFFICE (209) 854-6471 – Fax (209) 854-2127
www.cityofgustine.com

January 10, 2020

Mike Gandy
1135 Bonta Ave
Gustine, CA 95322

Chairperson Gandy,

On behalf of the Gustine City Council, I am writing to thank you for your service on the Gustine Planning Commission. In December 2016, the Gustine City Council reappointed you to the Planning Commission with the seat expiring December 31, 2019.

We hope you are interested in continuing your service on the Planning Commission, and are interested in being re-appointed. Please complete and detach the election form at the bottom of this letter and return it to my attention at City Hall by Thursday, January 23, 2020.

Appointments will be scheduled for a regular City Council meeting in February.

Kind Regards,

Melanie Correa
Deputy City Clerk/Human Resources Director

_X_ I would like to be re-appointed to the Planning Commission.

_____ I would not like to be re-appointed to the Planning Commission.

Signed: Mike Gandy Date: 2-16-2020
Mike Gandy

CITY OF GUSTINE

PO BOX 16 - 352 5TH STREET
GUSTINE CA 95322
OFFICE (209) 854-6471 – Fax (209) 854-2127
www.cityofgustine.com

January 10, 2020

Sheri Marsigli
820 North Ave
Gustine, CA 95322

Vice Chairperson Marsigli,

On behalf of the Gustine City Council, I am writing to thank you for your service on the Gustine Planning Commission. In December 2016, the Gustine City Council reappointed you to the Planning Commission with the seat expiring December 31, 2019.

We hope you are interested in continuing your service on the Planning Commission, and are interested in being re-appointed. Please complete and detach the election form at the bottom of this letter and return it to my attention at City Hall by Thursday, January 23, 2020.

Appointments will be scheduled for a regular City Council meeting in February.

Kind Regards,

Melanie Correa
Deputy City Clerk/Human Resources Director

✓ I would like to be re-appointed to the Planning Commission.

_____ I would not like to be re-appointed to the Planning Commission.

Signed: Sheri Marsigli Date: 1/23/20
Sheri Marsigli

CITY OF GUSTINE

PO BOX 16 - 352 5TH STREET
GUSTINE CA 95322
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www.cityofgustine.com

January 10, 2020

Tom Gomes
1065 Brentwood Ave
Gustine, CA 95322

Commissioner Gomes,

On behalf of the Gustine City Council, I am writing to thank you for your service on the Gustine Planning Commission. In September 2018, the Gustine City Council appointed you to the Planning Commission with the seat expiring December 31, 2019.

We hope you are interested in continuing your service on the Planning Commission, and are interested in being re-appointed. Please complete and detach the election form at the bottom of this letter and return it to my attention at City Hall by Thursday, January 23, 2020.

Appointments will be scheduled for a regular City Council meeting in February.

Kind Regards,

Melanie Correa
Deputy City Clerk/Human Resources Director

X I would like to be re-appointed to the Planning Commission.

_____ I would not like to be re-appointed to the Planning Commission.

Signed: _____ Date: 1/20/2020
Tom Gomes

CITY OF GUSTINE
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GUSTINE CA 95322
OFFICE (209) 854-6471 – Fax (209) 854-2127
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RECEIVED
JAN 29 2020
BY: fc

GUSTINE CITY CALIFORNIA
INCORPORATED NOV. 11, A.D. 1915

APPLICATION FOR APPOINTMENT TO PLANNING COMMISSION

Planning Commission meetings are held at 7:00 pm. on the fourth Wednesday of each month, at City Council Chambers, City Hall, 352 5th Street, Gustine, California. The Commission is also subject to special meetings as necessary.

NAME Blake Giles

ADDRESS 1505 Lucerne Ave

HOME PHONE _____ BUSINESS PHONE _____

CELL PHONE 209 678 0489 E-MAIL ADDRESS blkgls@gmail.com

OCCUPATION Industrial Design Contractor

EDUCATION (List highest year completed and all degrees received.)

- High School Diploma
- Certificate Mechanical Drafting Auto CAD

EXPERIENCE - Industrial construction projects, - Production management - Mechanical Drafting

STATE YOUR INTEREST IN THIS COMMISSION I am interested in learning the civil side of construction & how the laws effect decision making. My interests are primarily directed toward the preservation of our community values during growth.

Please attach a written statement outlining your pertinent education and experience as it applies to this appointment or any documents you believe would be helpful in reviewing your application.

SIGNATURE

1-26-2020
DATE

Dear Gustine City Council,

My name is Blake Giles and I am interested in serving on the Gustine Planning Commission.

I have been a resident of Gustine for more than thirty years. I was born, raised and have chosen to stay in Gustine. My experience working for a family business, industrial factories and most recently for myself has allowed me to develop proficiency in project management as well the production field. Going back to college to earn a degree in engineering is what prompted me to begin working as an independent contractor.

My class and work schedule permit me to fully participate in Planning Commission meetings, research and engagement with development of our community.

Thank you for your time and consideration.

Regards,

Blake Giles

CITY OF GUSTINE
PO BOX 16 - 352 5TH STREET
GUSTINE CA 95322
OFFICE (209) 854-6471 – Fax (209) 854-2127
www.cityofgustine.com

RECEIVED
FEB 06 2020
BY: fabiola C.

GUSTINE CITY CALIFORNIA
INCORPORATED NOV. 11, A.D. 1915

APPLICATION FOR APPOINTMENT TO PLANNING COMMISSION

Planning Commission meetings are held at 7:00 pm. on the fourth Wednesday of each month, at City Council Chambers, City Hall, 352 5th Street, Gustine, California. The Commission is also subject to special meetings as necessary.

NAME Zachery D. Ramos

ADDRESS 1080 Elm Avenue

HOME PHONE 209-585-8233 BUSINESS PHONE 209-585-8233

CELL PHONE 209-585-8233 E-MAIL ADDRESS zacheryramos21@gmail.com

OCCUPATION Executive Assistant - Wild Game Jerky

EDUCATION (List highest year completed and all degrees received.)

High School Diploma
Some College Education

EXPERIENCE Sitting on the County Library Advisory Committee, head Newman Homecoming Committee, run the Gustine Business Association.

STATE YOUR INTEREST IN THIS COMMISSION I am interested in this commission because I want to work with the committee to better our town and make sure our businesses are getting the attention they need.

Please attach a written statement outlining your pertinent education and experience as it applies to this appointment or any documents you believe would be helpful in reviewing your application.

Zachery D. Ramos
SIGNATURE

Jan. 27th 2020
DATE

Planning Commission Application Written Statement

Zachery D. Ramos

Current Education: High School Diploma & Some College Education.

Experience: I have four years of community work experience which involved me working with local business owners to clean up Main Street, improve the look of downtown businesses and get the public involved with improving downtown. I have the support of local businesses for this board seat because I have shown a strong backbone & leadership skills during the creation of the Gustine Downtown Business Association which has shown great improvement to many Main Street businesses. I am currently a member of the Merced County Library Advisory Committee, Newman Homeless Committee, Gustine Downtown Business Association and Friends of the Gustine Library.

Application Cont.

My work in not only Gustine but in our county as a whole has been recognized by many local representatives and organizations. I have recieved the Gold Medal for Volunter Service from President Donald Trump, The Daily Point of Light Award from President George Bush Sr, The Young Portuguese American "Promessa" Award from PALCUS and apart of the Merced Sun-Star 2018 Class of 20 under 40.

In conclusion I believe that I am the right choice for the Gustine Planning Commission because I have experience with working on Main Street projects to help local business. Worked with Public Works to complete jobs to help the town and have clear communication skills. I plan to work with my fellow members and work to make Gustine a safer & better town.

- Zachery P. Ramos

ITEM NO. 12

COUNCIL AGENDA ITEM

FEBRUARY 18, 2020

PREPARED BY: Melanie Correa, Deputy City Clerk

SUBJECT: **Consider Appointments to the Gustine Airport Commission**

BACKGROUND/DISCUSSION

The Gustine Airport Commission consists of 5 commissioner seats and one ex-officio. Airport Commission terms are for a period of 2 years. Two terms were set to expire on December 31, 2019 and staff received resignation notices from Chris Ince Jr. and David Craig, whose airport commission terms had expirations dates of December 2019 and December 2020 respectively. Per Government Code Section 54974(a), staff noticed the vacancies, and as of the date that this staff report was written, has only received re-appointment interests from Mr. Lucas and Mr. Villalobos.

Staff will continue to recruit for the two vacant seats.

The Gustine Municipal Code states that the Mayor shall make commissioner nominations, for Council to vote on for approval.

RECOMMENDATION

Council consider the interested applicants for Airport Commission appointment, and make appointments to fill 2 commission seats.

EXHIBITS:

A) Re-appointment interests (Lucas, Villalobos)

APPROVED BY: _____

DOUGLAS DUNFORD, CITY MANAGER

CITY OF GUSTINE

PO BOX 16 - 352 5TH STREET
GUSTINE CA 95322
OFFICE (209) 854-6471 – Fax (209) 854-2127
www.cityofgustine.com

January 10, 2020

Doug Lucas
541 Hills Ferry Rd.
Newman, CA 95360

Commissioner Lucas,

On behalf of the Gustine City Council, I am writing to thank you for your service on the Gustine Airport Commission. In January 2019, the Gustine City Council appointed you to the Airport Commission with the seat expiring December 31, 2019.

We hope you are interested in continuing your service on the Airport Commission, and are interested in being re-appointed. Please complete and detach the election form at the bottom of this letter and return it to my attention at City Hall by Thursday, January 23, 2020.

Appointments will be scheduled for a regular City Council meeting in February.

Kind Regards,

Melanie Correa
Deputy City Clerk/Human Resources Director

X I would like to be re-appointed to the Commission.

_____ I would not like to be re-appointed to the Commission.

Signed: Doug Lucas Date: 01.17.2020
Doug Lucas

CITY OF GUSTINE

PO BOX 16 - 352 5TH STREET
GUSTINE CA 95322
OFFICE (209) 854-6471 – Fax (209) 854-2127
www.cityofgustine.com

January 10, 2020

Robert Villalobos
498 Fifth Street
Gustine, CA 95322

Commissioner Villaobos,

On behalf of the Gustine City Council, I am writing to thank you for your service on the Gustine Airport Commission. In January 2019, the Gustine City Council appointed you to the Airport Commission with the seat expiring December 31, 2019.

We hope you are interested in continuing your service on the Airport Commission, and are interested in being re-appointed. Please complete and detach the election form at the bottom of this letter and return it to my attention at City Hall by Thursday, January 23, 2020.

Appointments will be scheduled for a regular City Council meeting in February.

Kind Regards,

Melanie Correa
Deputy City Clerk/Human Resources Director

X I would like to be re-appointed to the Commission.

____ I would not like to be re-appointed to the Commission.

Signed: _____ Date: 2-3-20
Robert Villalobos

ITEM NO. 13

COUNCIL AGENDA ITEM

FEBRUARY 18, 2020

PREPARED BY: **Doug Dunford, City Manager**

SUBJECT: **Presentation and Proposal for Canine Services**

BACKGROUND/DISCUSSION

Staff was contacted by Officer Roseen to see if the City would be interested in having a police canine at their service. He has met with the City Manager and researched the possibility of having a canine for use within the City. Here is some history about the police canine.

Police canines have been used to help law enforcement for over 100 years. The first unofficial police dogs were employed back in 1888, and police officers started off with using Bloodhounds based on their history as one of the best hunting dogs with the strongest sense of smell and tracking abilities.

About a decade later, when the law enforcement in other countries realized the immense help dogs provided, their officers started to specially train dogs to help fight crime. Police dog training took off in 1899, and has been growing and improving ever since. The range of police dog breeds continues to expand, and more breeds are being included for police work training.

Each dog is chosen for its good health, temperament and training ability. Once selected, the dog is paired with a handler who must also meet certain requirements. The officer must have a good work ethic, pass a physical test, and have the right frame of mind to work with a dog. Both the officer handler and the dog form a team and embark on a 400 hour training course. During this period, the dogs and handlers are taught obedience, agility, tracking, property/evidence searches, area searches, building searches, handler protection, and criminal apprehension.

A popular breed for police canines is the Belgian Malinois, they are often confused for German Shepherds. The Belgian Malinois has strong protection instincts and a loyal personality. These dogs are smaller than German Shepherds but with a quicker reaction time. The Malinois are bred, trained and used for apprehension and other law enforcement tasks (like narcotics or bomb sniffing).

As the Council can see by recent Facebook posts that the police department is busy apprehending felons for a variety of reasons. Just recently Officer Roseen was following a vehicle and it sped off. The vehicle turned a corner and hit a light pole, the driver and passenger took off running. Officer Roseen was able to capture the driver, but the passenger was able to escape. In this situation, Officer Roseen could have used the

canine to search and apprehend the second subject.

The addition of a police canine will be beneficial on many fronts. Besides the ability to apprehend more criminals and search buildings more safely. Officer Roseen would be able to make presentations at the local service groups and school district. It is a force multiplier in the field of public relations.

The canine serves as an ambassador to children and adults of the City alike that want to pet the dog. He could appear at all the special events for protective purposes and public relations. It would also serve as crowd control during large events like the Festas.

Officer Roseen has been on his own time attending training in Fresno at Law Dog K-9 to become more familiar with the canine. Mark Sotelo, (former Sergeant with Fresno Police Department), has selected a canine to match Officer Roseen's personality. Law Dog K-9 has trained and supplied canines to, Merced County Sheriff's Department, Fresno Police Department, and Chowchilla Police.

Officer Roseen is committed to staying for the entire length of service that his canine will have here in the City. A canines service generally lasts about ten (10) years.

Staff is asking for the Council to consider authorizing the City Manager to make a deposit of $3,000 to hold the police dog until the new budget year starts on July 1, 2020. This will give the police department time to transform a police car to a canine vehicle, and possibly have a fundraiser to help fund the canine.

The cost for this program would be a considerable amount to begin, just like any other program. The initial cost for the canine and Officer Roseen to complete training would be approximately $15,000. That is a completion of a 400 hour course to meet the Peace Officer Standards and Training (POST) requirements. In addition, the cost includes certification of the dog and free training for a year.

Additional costs would come from transforming the vehicle to a canine unit. Those costs would run about $3,500, for items such as the temperature control, door poppers, leaches and bite sleeves. An additional item would be the dog kennel at Officer Roseen's residence in the amount of $1,000.

Staff is projecting that the annual costs would be around the $3,000 per year. That would include vet visits, dog food, grooming, and separate insurance through California Narcotic Canine Association (CNCA).

FISCAL IMPACT

Staff is recommending that the initial cost be funded from the traffic fines account. The ongoing costs will be built into the upcoming budget for fiscal year 2020/2021.
The fiscal impact to the general fund would be the following:

Down payment - $3,000
Cost for training Canine and Officer Roseen - $12,000
Vehicle transformation - $3,500
Dog Kennel at residence - $1,000
Annual costs $3,000

Overall initial costs – $19,500
Annual costs - $3,000

RECOMMENDATION
Staff is recommending to Council to approve the recommendation for a police canine to start July 1, 2020 and direct the City Manager to make a deposit of $3,000 to Law Dog K-9 to hold the Belgian Malinois for Officer Roseen.

ITEM NO. 14

CITY COUNCIL AGENDA ITEM

FEBRUARY 18, 2020

PREPARED BY: Jami Westervelt, Economic & Community Development Director

SUBJECT: **Tennis Court Project**

BACKGROUND/DISCUSSION

In July, the Council directed staff to work toward a project to improve the tennis courts in Schmidt Park, to include an in-depth rehabilitation of the existing courts and the addition of a fifth court.

The addition of the fifth court makes the City eligible for financial assistance from the United States Tennis Association (USTA) up to $50,000, assuming the court specifications meet the standards of USTA. Staff would recommend building to these standards regardless, both for future hosting opportunities as well as for developing facilities to an industry-standard level. Plans need to consider things such as grading, electrical concerns and the specification for the contractor.

The steps needed to complete the project, qualifying for USTA funding, are as follows:

1. Develop plans/drawings to the specification of USTA guidelines, working with an engineering firm and USTA to finalize those plans.
2. Incorporate the plans into a Request for Proposal (RFP) for the complete build and reconditioning.
3. Submit the RFP with plans to USTA in order to receive written confirmation of USTA commitment to fund the project specified in the RFP.
4. Follow RFP process, review bids and bring proposed contract to Council.
5. Implement the project.
6. Submit to USTA for payment.

Since the time Council provided direction on the scope of the project, staff has been working diligently on Step 1. The informal cost estimates for Step1 are coming back at a level that leads staff to clarify with Council and ask for further direction.

The City has a contract with Gouveia Engineering for engineering services. As such, staff initially sought estimates from the firm for work on the courts. In order to fulfill its fiduciary responsibility, staff also gathered informal estimates from two other firms to develop the plans, working with USTA. Both firms have completed similar projects to USTA standards in the past.

The Council can use Gouveia Engineering as its contracted City Engineer, or can go through a bid process for developing the plans required as the first step. The latter may or may not result in a cost savings— estimates were informal and not guaranteed.

Factors to consider regarding using the City Engineer for the Plans:

- Familiarity with the staff and experience with the firm's work
- Location in City reduces travel needs for meetings and project work
- The introduction of this project could compete with other work the firm needs to complete for other important City projects (or other City projects may delay work on this project)
- Lack of experience with this type of project or working with USTA and guidelines
- Eliminates the staff and process time associated with an RFP for the drawings

Factors to consider regarding issuing an RFP for the Plans

- Requires staff time to develop and issue RFP, review submissions and award contract. Also requires Council action to execute the contract
- Out-of-town contractor is not as convenient for meetings and project work
- Allows the City to list as a requirement experience in this type or project
- Contractor experience on the project and/or working with USTA may reduce time to complete the plans/drawings over City Engineer
- Work on the project would not compete with other important City projects

The Council has previously expressed both a desire to get this project done in a timely manner as well as the desire to do so in a manner that maximizes the use of limited funding for the project. The City may save time or money by taking either of these paths but evidence does not provide a clear savings of either kind from either one. Therefore, staff seeks Council direction.

The required actions for the two options are:

a. Using Gouveia Engineering
   - Authorize staff to begin work on the plans with Gouveia Engineering
   - Confirm design costs to come from the Utility Users Tax

b. Issuing an RFP for plans for the tennis court project
   - Direct staff to work on RFP for the project to release as soon as possible
   - Staff will return to the Council with contract following that process

FISCAL IMPACT

Funds to come from the Utility Users tax under both scenarios.

RECOMMENDATION

Council to provide direction to City Manager on preference for Action A or B.

APPROVED BY:

DOUG DUNFORD, CITY MANAGER

ITEM NO. 15

COUNCIL AGENDA ITEM

FEBRUARY 18, 2020

PREPARED BY: Doug Dunford, City Manager

SUBJECT: **Discussion and Direction on Co-Naming the Street in Front of the High School**

BACKGROUND/DISCUSSION

Staff has been contacted by Pat Rocha of the Gustine School Board who is requesting whether North Ave can be co-named "Redskin Way". The area that would be impacted would be the short street section or North Avenue east of Fifth Street to the cul-de-sac.

Ms. Rocha felt that it would help keep the identity of the alumni, students and staff that worked and graduated from Gustine High School when they had a different mascot.

This would be similar to what other cities have done to street such as the City of Turlock which has Monte Vista / University Way.

FISCAL IMPACT

Fiscal impact would be the cost of changing out the current sign to read as North Ave/ Redskin Way.

RECOMMENDATION

Council to direct City Manager to keep the current signage of North Ave. or change to co-naming the designated section of roadway "North Ave. / Redskin Way".

ITEM NO. 16

COUNCIL AGENDA ITEM

FEBRUARY 18, 2020

PREPARED BY: **Doug Dunford, City Manager**

SUBJECT: **Discussion and Direction on the ENGIE Solar Project**

BACKGROUND/DISCUSSION

Staff was directed by Council at their December 11, 2019 meeting to bring back the actual costs to the City for the ENGIE solar project and how it affects the City. Staff has developed two additional spreadsheets to document the overall costs to the City.

The attachments document the program with and without the lights in Schmidt Park. These attachments show forecast the costs related to the project with a yearly 5% increase projected in costs. The numbers reflecting the costs below are for the first year only. The Council is reminded that the City is still paying a minimum PG&E bill of $149,000 a year on top of any costs relating to the solar project.

Attachment A, documents the solar project with the lights in Schmidt Park. The attachment shows the total program savings as the same as ENGIE presented. This document also shows the addition of the City loan payback of $61,381, with the lease payback of $137,872 coupled with the solar maintenance costs of $11,744 for the first year. The total cost for the City would be $353,989. The first year Net Savings would be a negative $66,580.

The City would run a negative balance from the General Fund for the first nine (9) years. In year ten the City would see a positive cash flow of $413. The City would not see a significant savings until year twenty (20) when we would break the $100,000 mark.

Attachment B, documents the solar project costs without the lights in Schmidt Park. This attachment is the same as Attachment B with the exception of the City contribution payment would lessen to $23,574, making the total program costs at $316,182. This would make the first year Net Savings a negative $28,773.

The City would see a negative balance from the General Fund for the first five (5) years. The City would the see a positive cash flow in the sixth year in the amount of $5,070. The City would not see a significant savings until year sixteen (16) when we would break the $100,000 mark.

FISCAL IMPACT

The fiscal impact to the General Fund greatly depends on which decision the Council moves forward with.

RECOMMENDATION

Staff recommends that Council direct Staff to move forward with one of the following:

1. Develop an RFP (Request for Proposal) to ascertain what other savings are possible through other companies
2. Move forward with the Attachment A to install lights at Schmidt Park
3. Move forward with the Attachment B to not install lights in Schmidt Park

EXHIBIT(S)

A) City cash flow analysis with LED lights
B) City cash flow analysis without LED lights

City of Gustine Comprehensive Energy Program
Cash Flow Analysis - 1% CEC Loan - WITH Solar Path Lighting

Project Installation Cost	$3,178,053
City Contribution	$928,449
Amount to be Financed by CEC Loan	$2,249,604
Finance Term	18
Annual Interest Rate on City Contribution	2.00%
Annual Interest Rate on CEC Loan	1.00%
Annual Escalation of Electricity Cost	5.00%

	A	B	C	D	E	F	G	H
Year	City Electricity Cost Before Project	Energy Program Savings	New PG&E Bill After Energy Program Savings	City Contribution Payment	Lease Payment	Solar Maintenance Cost	Total City Cost After Project (C+D+E+F)	Net Savings (A-G)
1	$287,409	$144,417	$142,992	$61,381	$137,872	$11,744	$353,989	-$66,580
2	$301,780	$150,941	$150,839	$61,381	$137,872	$12,096	$362,188	-$60,408
3	$316,869	$157,760	$159,109	$61,381	$137,872	$12,459	$370,821	-$53,952
4	$332,712	$164,889	$167,823	$61,381	$137,872	$12,833	$379,909	-$47,197
5	$349,348	$172,341	$177,007	$61,381	$137,872	$13,218	$389,478	-$40,130
6	$366,815	$180,131	$186,684	$61,381	$137,872	$13,615	$399,552	-$32,737
7	$385,156	$188,274	$196,882	$61,381	$137,872	$14,023	$410,158	-$25,002
8	$404,414	$196,787	$207,627	$61,381	$137,872	$32,594	$439,474	-$35,060
9	$424,634	$205,686	$218,948	$61,381	$137,872	$14,877	$433,078	-$8,444
10	$445,866	$214,989	$230,877	$61,381	$137,872	$15,323	$445,453	$413
11	$468,159	$224,714	$243,445	$61,381	$137,872	$15,783	$458,481	$9,678
12	$491,567	$234,881	$256,686	$61,381	$137,872	$16,256	$472,195	$19,372
13	$516,146	$245,510	$270,636	$61,381	$137,872	$16,744	$486,633	$29,513
14	$541,953	$256,621	$285,332	$61,381	$137,872	$17,247	$501,832	$40,121
15	$569,050	$268,236	$300,814	$61,381	$137,872	$35,914	$535,981	$33,069
16	$597,503	$280,380	$317,123	$61,381	$137,872	$18,278	$534,654	$62,849
17	$627,378	$293,074	$334,304	$61,381	$137,872	$18,827	$552,384	$74,994
18	$658,747	$306,346	$352,401	$61,381	$137,872	$19,392	$571,046	$87,701
19	$691,684	$320,221	$371,464	$0	$0	$19,973	$391,437	$300,248
20	$726,269	$334,726	$391,543	$0	$0	$20,572	$412,115	$314,154
21	$762,582	$293,617	$468,965	$0	$0	$21,190	$490,155	$272,427
22	$800,711	$306,756	$493,955	$0	$0	$21,825	$515,780	$284,931
23	$840,747	$320,483	$520,263	$0	$0	$22,480	$542,743	$298,003
24	$882,784	$334,825	$547,959	$0	$0	$23,155	$571,114	$311,670
25	$926,923	$349,808	$577,115	$0	$0	$23,849	$600,964	$325,959
26	$973,269	$365,462	$607,807	$0	$0	$24,565	$632,372	$340,897
27	$1,021,933	$381,817	$640,116	$0	$0	$25,302	$665,418	$356,515
28	$1,073,030	$398,903	$674,127	$0	$0	$26,061	$700,188	$372,842
29	$1,126,681	$416,754	$709,927	$0	$0	$26,842	$736,769	$389,912
30	$1,183,015	$435,404	$747,611	$0	$0	$27,648	$775,259	$407,756
Totals	**$19,095,133**	**$8,144,751**	**$10,950,382**	**$1,104,858**	**$2,481,697**	**$594,685**	**$15,131,621**	**$3,963,511**

City of Gustine Comprehensive Energy Program
Cash Flow Analysis - 1% CEC Loan - WITHOUT Solar Path Lighting

Project Installation Cost								$2,606,187
City Contribution								$356,583
Amount to be Financed by CEC Loan								$2,249,604
Finance Term								18
Annual Interest Rate on City Contribution								2.00%
Annual Interest Rate on CEC Loan								1.00%
Annual Escalation of Electricity Cost								5.00%
	A	B	C	D	E	F	G	H
Year	City Electricity Cost Before Project	Energy Program Savings	New PG&E Bill After Energy Program Savings	City Contribution Payment	Lease Payment	Solar Maintenance Cost	Total City Cost After Project (C+D+E+F)	Net Savings (A-G)
1	$287,409	$144,417	$142,992	$23,574	$137,872	$11,744	$316,182	-$28,773
2	$301,780	$150,941	$150,839	$23,574	$137,872	$12,096	$324,381	-$22,601
3	$316,869	$157,760	$159,109	$23,574	$137,872	$12,459	$333,014	-$16,145
4	$332,712	$164,889	$167,823	$23,574	$137,872	$12,833	$342,102	-$9,390
5	$349,348	$172,341	$177,007	$23,574	$137,872	$13,218	$351,671	-$2,323
6	$366,815	$180,131	$186,684	$23,574	$137,872	$13,615	$361,745	$5,070
7	$385,156	$188,274	$196,882	$23,574	$137,872	$14,023	$372,351	$12,805
8	$404,414	$196,787	$207,627	$23,574	$137,872	$14,444	$383,516	$20,897
9	$424,634	$205,686	$218,948	$23,574	$137,872	$14,877	$395,271	$29,363
10	$445,866	$214,989	$230,877	$23,574	$137,872	$15,323	$407,646	$38,220
11	$468,159	$224,714	$243,445	$23,574	$137,872	$15,783	$420,674	$47,485
12	$491,567	$234,881	$256,686	$23,574	$137,872	$16,256	$434,388	$57,179
13	$516,146	$245,510	$270,636	$23,574	$137,872	$16,744	$448,826	$67,320
14	$541,953	$256,621	$285,332	$23,574	$137,872	$17,247	$464,025	$77,928
15	$569,050	$268,236	$300,814	$23,574	$137,872	$17,764	$480,024	$89,026
16	$597,503	$280,380	$317,123	$23,574	$137,872	$18,278	$496,847	$100,656
17	$627,378	$293,074	$334,304	$23,574	$137,872	$18,827	$514,577	$112,801
18	$658,747	$306,346	$352,401	$23,574	$137,872	$19,392	$533,239	$125,508
19	$691,684	$320,221	$371,464	$0	$0	$19,973	$391,437	$300,248
20	$726,269	$334,726	$391,543	$0	$0	$20,572	$412,115	$314,154
21	$762,582	$293,617	$468,965	$0	$0	$21,190	$490,155	$272,427
22	$800,711	$306,756	$493,955	$0	$0	$21,825	$515,780	$284,931
23	$840,747	$320,483	$520,263	$0	$0	$22,480	$542,743	$298,003
24	$882,784	$334,825	$547,959	$0	$0	$23,155	$571,114	$311,670
25	$926,923	$349,808	$577,115	$0	$0	$23,849	$600,964	$325,959
26	$973,269	$365,462	$607,807	$0	$0	$24,565	$632,372	$340,897
27	$1,021,933	$381,817	$640,116	$0	$0	$25,302	$665,418	$356,515
28	$1,073,030	$398,903	$674,127	$0	$0	$26,061	$700,188	$372,842
29	$1,126,681	$416,754	$709,927	$0	$0	$26,842	$736,769	$389,912
30	$1,183,015	$435,404	$747,611	$0	$0	$27,648	$775,259	$407,756
Totals	**$19,095,133**	**$8,144,751**	**$10,950,382**	**$424,332**	**$2,481,697**	**$558,384**	**$14,414,795**	**$4,680,338**

ITEM NO. 17

CITY COUNCIL AGENDA ITEM

FEBRUARY 18, 2020

PREPARED BY: Tiffany Vitorino, Recreation Coordinator

SUBJECT: **Gustine Youth Baseball and Softball League – Field Maintenance**

BACKGROUND/DISCUSSION:
Staff and Gustine Youth Baseball and Softball (GYBS) has been in discussions regarding the upcoming little league season, and ongoing maintenance at the baseball fields located at Harry Schmidt Park. GYBS is planning their annual volunteer work day and will complete some of the smaller maintenance that is desperately needed at both fields and the snack bar on that day.

One of the major maintenance issues that staff would like to focus on this year is Vierra Field. In the 2019/2020 FY, a total of $4,275 has been generated by the City in fees for use of Vierra Field. This revenue is a result of the summer and newly created fall adult softball leagues, along with several private party rentals.

As a result of the heavy use, there have been several issues that need to be addressed prior to this spring and summer's baseball and softball leagues. The issues have been identified as the following:

- sinking home plate and batter boxes
- hazardous edge has developed around the infield leading into the outfield
- need for proper crowing of the infield to deter water that settles and results in damage

To assist in fixing these issues GYBS has obtained a quote from California Landscape, which includes: labor, 46 yards (two truckloads) of 70/30 infield mix, rototilling and grading. The mix will be used for filling in the low spots that collect rain and create a proper crowning of the field, which will assist with suitable draining and preventing further damage. On both fields the home plates and batters boxes need a more permanent fix other than just adding more dirt as the previous years. Pro Mound Blue Gumbo Packing Clay is a new product that is used for a more lasting solution. This clay is also needed on DeGregori Field and enough product for both fields is included in the quote, however, California Landscape Supply has agreed to show GYBS how to install the clay mixture and GYBS has agreed to install it on DeGregori Field. GYBS is requesting monetary assistance to help with these imperative needs.

If approved, GYBS President Andy Parker, has agreed to do minor maintenance to both the fields during the youth baseball/softball's season and the off season to keep the field in good condition and assist in keeping the infield mix packed and contained. This includes keeping the field clear of weeds, watering and packing the dirt to assist in keeping their crown shapes. Mr. Parker is striving to eradicate the need for extensive

maintenance each spring before the youth league starts.

FISCAL IMPACT

California Landscape's quote is $7,372.85. Staff suggests the funds be taken from the Utility User Tax (UUT) account which was established for community type projects similar to this.

RECOMMENDATION

Approve the expenditure request for the repairs of Vierra field that also includes the supplies for the home plate and batter box repair of DeGregori Field.

EXHIBIT(S):

A) Estimate from California Landscape Supply

APPROVED BY: _____

DOUG DUNFORD, CITY MANAGER

California Landscape Supply
4107 Morgan Rd.
Ceres, CA 95307
(209) 538-8493

Estimate

ADDRESS
Gustine Youth Baseball & Softball
P.O. Box 16
Gustine, CA 95322

ESTIMATE # 6157
DATE 02/11/2020

DATE	PRODUCT	QTY	RATE	AMOUNT
	CLS 70/30 Infield Mix	46	64.00	2,944.00T
	Trucking	46	9.00	414.00
	Pro Mound Blue Gumbo Packing Clay (50lb Bag)	20	22.93	458.60T
	Contractor Discount	458.60	-0.15	-68.79T
	Field Renovation	1	3,350.00	3,350.00

Field Renovation includes: Cut lines, sod cut lip and re-install, add material and pack batters boxes, rototill infield, incorporate new infield mix, laser level infield.

SUBTOTAL	7,097.81
TAX (8.25%)	275.04
TOTAL	**$7,372.85**

* Prices are subject to change beyond 30 days.

THANK YOU FOR YOUR BUSINESS!

Accepted By

Accepted Date

ITEM NO. 18

COUNCIL AGENDA ITEM

FEBRUARY 18, 2020

PREPARED BY: Doug Dunford, City Manager

SUBJECT: **Consider Ordinance to Add Section 6-2-42 to the Gustine Municipal Code Requiring Compliance with the State Model Water Efficient Landscape Ordinance**

BACKGROUND/DISCUSSION:

The City imposes water efficient landscape requirements on all new and rehabilitated landscaping for public agency projects and private development projects that require a permit, with some exceptions, as well as all developer-installed landscaping, pursuant to Article 2 of Title 6 of the Gustine Municipal Code. The City's requirements are intended to locally implement the Water Conservation in Landscaping Act (Government Code Section 65591 et seq.) (the "Act"). However, the Act has been amended over the years to intensify the requirements for appropriate landscape efficiency and water conservation standards, and to increase the responsibilities of the State Department of Water Resources regarding those standards.

The Act requires the State Department of Water Resources to draft a model water efficient landscape ordinance ("MWELO"). The Department is required to continually update the MWELO every 3 years, or else make a finding that an update is not useful or effective. (Gov. Code, § 65596.5.) Cities and counties were required to adopt the MWELO, or a locally modified ordinance at least as effective in conserving water as the MWELO by January 1, 2010. (Gov. Code, § 65595) For those local agencies that did not adopt the MWELO or a local equivalent by January 1, 2010, the state MWELO applies by default. The state most recently issued an updated MWELO in 2015 pursuant to an executive order. Those requirements generally govern all new construction projects with an aggregate landscape area equal to or greater than 500 square feet and rehabilitated landscape projects with an aggregate landscape area equal to or greater than 2,500 square feet (with exceptions).

The attached ordinance adds section 6-2-42 to the Gustine Municipal Code to clarify that all landscaping in the City must, in addition to the City's requirements, comply with the applicable standards in the MWELO, as it may be amended. In the event of a conflict between the City's requirements and the MWELO, the more restrictive requirements shall apply. This ensures ongoing compliance with State standards without repealing or replacing the City's existing ordinances.

FISCAL IMPACT:
None at this time. New projects, and certain rehabilitated landscapes, are required to comply with applicable state standards. Additional staff time to review landscape plans may be required.

RECOMMENDATION:
Consider an Ordinance to Add Section 6-2-42 to the Gustine Municipal Code Requiring Compliance with the State Model Water Efficient Landscape Ordinance; Introduce and Waive First Reading Of Ordinance No. 2020- XXX.

EXHIBIT:
A) Draft Ordinance

ORDINANCE NO. 2020 – ____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GUSTINE ADDING SECTION 6-2-42 TO ARTICLE 2, TITLE 6 OF THE GUSTINE MUNICIPAL CODE REGARDING COMPLIANCE WITH THE STATE MODEL WATER EFFICIENT LANDSCAPE ORDINANCE

WHEREAS, the City imposes water efficient landscape requirements on all new and rehabilitated landscaping for public agency projects and private development projects that require a permit, as well as all developer-installed landscaping, pursuant to Article 2 of Title 6 of the Gustine Municipal Code; and

WHEREAS, the City's requirements are intended to locally implement the Water Conservation in Landscaping Act (Government Code Section 65591 et seq.) (the "Act"); and

WHEREAS, the Act requires the State Department of Water Resources to draft a model water efficient landscape ordinance ("MWELO"), and further required cities and counties, by January 1, 2010, to adopt the MWELO, or a locally modified ordinance at least as effective in conserving water as the MWELO, or else the state MWELO applies by default (Gov. Code, § 65595); and

WHEREAS, the state has periodically adopted and revised the MWELO, and most recently issued an updated MWELO in 2015 pursuant to an executive order; and

WHEREAS, the City intends to comply with the current MWELO, and further desires to clarify that the MWELO performance standards, as may be amended, apply to new and rehabilitated landscape projects designated in the MWELO, notwithstanding any City requirements to the contrary.

NOW, THEREFORE, the City Council of the City of Gustine does hereby ordain as follows:

Section 1: **Amendment.** Section 6-2-42 is hereby added to Article 2, Title 6, of the Gustine Municipal Code to read as follows:

Sec. 6-2-42. – Compliance with State Standards

All landscaping installed in the City of Gustine shall additionally comply with the State Model Water Efficient Landscape Ordinance (23 California Code of Regulations, Section 490 et seq.), as may be amended, if applicable. Nothing in this Article is intended to exempt or excuse compliance with applicable state standards. In the event of a conflict between the requirements of this Article and the State Model Water Efficient Landscape Ordinance, the more restrictive requirements shall apply.

Section 2: **Publishing; Effective Date.** This Ordinance shall take effect thirty (30) days after its adoption. The City Clerk shall publish this Ordinance as required by law.

Section 3: **Severance.** If any section, subsection, subdivision, sentence, clause, phrase or portion of this ordinance, or the application thereof to any person or place, is for any reason held to be unconstitutional or invalid by the decision of a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or places.

I, Melanie Correa, Deputy City Clerk of the City of Gustine, hereby certify the foregoing Ordinance was introduced on February 18, 2020 and second reading and adoption was approved on _____, 2020, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST:

_____
Melanie Correa, Deputy City Clerk

CITY OF GUSTINE:

_____
Patrick Nagy, Mayor

ITEM NO. 19

COUNCIL AGENDA ITEM

FEBRUARY 18, 2020

PREPARED BY: Doug Dunford, City Manager

SUBJECT: **Discussion on the Hwy 33/140 Roundabout and Form an Ad Hoc Committee**

BACKGROUND/DISCUSSION

Staff has been contacted by our City Engineer regarding the Hwy 33/140 Roundabout. They are approaching the 95% completion on the drawings to submit to Cal Trans for final approval. Those drawings need to include what the City would like to see in the center of the roundabout. The drawings are going to be submitted in late April and they need to know by April 7th so they can add the suggestion to the drawings.

Staff is recommending that Council form an ad hoc committee to discuss the different options available. The ad hoc committee would meet weekly as time permits because time is of the essence. The ad hoc committee needs to be able to bring a recommendation back to Council for final approval by the April 7th Council Meeting.

Staff was contacted by City Historian, Pat Snoke and she has offered hers and Judy Gandy's services to speak at the ad hoc committee on suggestions for the centerpiece for the roundabout.

FISCAL IMPACT

No impact to the budget regarding the formation of the ad hoc committee.

RECOMMENDATION

Council select two members to form an ad hoc committee to hold several meetings to determine a suitable item to recommend to Council to place in the middle of the roundabout.

ITEM NO.20

COUNCIL AGENDA ITEM

FEBRUARY 18, 2020

PREPARED BY: Doug Dunford, City Manager
Ashley Zambrano, City Attorney's Office

SUBJECT: **Information and Options Regarding Sale and Use of Vaping Devices**

BACKGROUND/DISCUSSION:
Vaping devices are types of electronic smoking devices that operate by heating a liquid solution to a high enough temperature that it produces an aerosol (which is often referred to as a "vapor" or "smoke") that can be inhaled. The liquid solutions come in cartridges, almost always contain nicotine and often come in various "flavors," like mint, mango, and other fruit and candy flavors. (The FDA recently announced that it will ban fruit and mint flavored products used in vaping products, although it is not clear how broad and how long the ban will last.) There are also cannabis-infused vaping devices, which generally operate the same way but contain a cannabis-infused oil instead of nicotine. There are many names for vaping devices, including electronic nicotine delivery systems (ENDS), e-cigarettes, e-cigs, vapes, vape pens and, for those using the brand name JUUL, "JUULing."

According to Truth Initiative, a national public health organization founded to combat youth tobacco use, the rate of youth e-cigarette use has increased dramatically in recent years. In 2017, 11% of high school students had used an e-cigarette in the past 30 days. By 2018, that number had risen to 21% and, by 2019, 27.5% of high school students had used e-cigarettes in the past month. The current use rate among middle schoolers rose from 0.6% in 2011 to 10.5% in 2019. New studies are showing that the use of e-cigarettes increases the likelihood of smoking cigarettes among young people.

Additionally, there is an ongoing outbreak of significant lung illness and death (2,051 reported cases and 39 deaths as of November 5, 2019 due to vaping. Most of these cases (over 80%), but not all, were from users who reported use of THC vaporizer products. On November 8, 2019, the CDC identified vitamin E acetate as a significant concern in the outbreak, finding the chemical in all 29 samples it had analyzed from victims.

With these statistics in mind, staff has researched current state restrictions on the sale and use of vaping devices in order to inform the Council, answer questions, and provide possible options for local regulations (if desired).

Current State Law:
California extensively regulates and restricts both the sale and use of tobacco products. Tobacco products are defined in the law to include any product containing, made, or derived from tobacco or nicotine that is intended for human consumption, as well as any

electronic smoking device (such as e-cigarettes and vape pens). As of June 2016, retailers may only sell tobacco products or paraphernalia, expressly including electronic smoking devices, to individuals aged 21 years old and older. As of January 2, 2017, retailers selling electronic smoking devices are also required to apply to the State Board of Equalization for a license, if those retailers were not already licensed to sell tobacco products.

California Clean Indoor Air laws also broadly prohibit smoking in most indoor and public spaces. Smoking prohibitions apply to both traditional cigarettes and vaping. Additionally, smoking cannabis (including vaping) is prohibited in state law everywhere that smoking tobacco is prohibited. (Health & Saf. Code, § 11362.3(a)(2).) Areas that smoking is prohibited by state law include: public and private offices and office buildings (indoor workspaces), government buildings, restaurants, bars, and clubs, hotel/motel lobbies, malls, movie theaters, gyms, public transportation and covered parking lots.

Outdoor smoking is also highly regulated. Smoking is prohibited within 25 feet from tot lots, playgrounds, and certified farmers' markets, public and charter school campuses, and within 20 feet from the main entrance or exit of government buildings.

Local Restrictions:
Local jurisdictions have authority to further restrict smoking – including vaping – for the protection of public health and safety. For example, some cities further restrict smoking in outdoor areas, such as public parks or recreation areas used by minors (like baseball fields, etc.), in downtown plazas, within 20 feet of eating areas, etc. Following the recent reports of vaping-related lung illnesses, several jurisdictions have also further restricted the sale of vaping devices and flavored tobacco products. For example, San Francisco has banned the sale by tobacco retail establishments of electronic cigarettes that require, but have not received, an order from the Food and Drug Administration (FDA) approving their marketing; and prohibiting the sale and distribution to any person in San Francisco of flavored tobacco products and electronic cigarettes that require, but have not received, an FDA order approving their marketing. Other jurisdictions have simply banned the sale of flavored tobacco products.

Gustine does not currently have a local smoking ordinance; however, all state law smoking restrictions apply in the City. If desired, a local smoking ordinance could be adopted to broaden state law restrictions to prohibit smoking in additional public areas, and/or prohibit or limit the sale of vaping devices and/or flavored tobacco.

FISCAL IMPACT:
None at this time.

RECOMMENDATION:
Receive this staff report and, if desired, provide comments and direction regarding future action.