



AGENDA
CITY OF GUSTINE
CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
352 5th STREET GUSTINE, CALIFORNIA
MAY 15, 2018 – 6:30 P.M.

CALL TO ORDER - PLEDGE OF ALLEGIANCE

Please take a moment to silence your cell phones.

ROLL CALL

Council Members: Turner – Hasness – Oliveira – Mayor Pro Tem Nagy - Mayor Oliveira

PRESENTATIONS

1. **Certificate of Recognition for Wolfsen's Meat & Sausage, Inc.**
2. **Certificate of Recognition for Gustine Volunteer Fire Department**
3. **Proclamation in Recognition of National Public Works Week**

PUBLIC COMMENT

At this time, any person may comment on any item which is not on the agenda. PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD. Action will not be taken on the topic unless deemed an urgency matter by a 3/5 vote of the City Council. Topics not considered an urgency matter may be referred to City staff and/or placed on a subsequent agenda for consideration, by a 3/5 vote of the City Council.

Members of the public, who have questions regarding a specific agenda item, may comment on that item before consideration of that item, when recognized by the Mayor.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and may be approved by one action of the City Council, unless any member of the City Council wishes to remove an item for separate consideration.

Are there any items on the consent calendar that any member of the public would like to comment on?

4. **Minutes of the April 17, 2018 Regular Meeting**
Recommendation: Review and approve
5. **Warrants**
Recommendation: Review and approve
6. **Treasurer's Report – April 2018**
Recommendation: Review and file

ADMINISTRATIVE AGENDA

7. **PUBLIC HEARING - Consider Resolution Proposing Rate Increase for Refuse Service**
 1. *Receive Staff Report*
 2. *Open the Public Hearing*
 3. *Close the Public Hearing*
 4. *Consider a motion to approve the resolution*

8. **DISCUSSION: Planning, Engineering and Construction Fees Update**
 1. *Receive Staff Report*
 2. *Receive Public Comment*
 3. *Conduct Council discussion*

9. **PUBLIC HEARING - Introduction and Waiver of the First Reading of an Ordinance Amending the Gustine Municipal and Zoning Map to Implement the Gustine Housing Element Program 1-H**
 1. *Receive Staff Report*
 2. *Open the Public Hearing*
 3. *Close the Public Hearing*
 4. *Consider a motion to introduce and waive the first reading of an ordinance implementing the Gustine General Plan Housing Element Program 1-H*

10. **Consider Resolution Adopting General Plan Amendment**
 1. *Receive Staff Report*
 2. *Receive Public Comment*
 3. *Consider a motion to approve the resolution*

11. **Consider Co-Sponsorship and Donation Request Toward Fireworks Event**
 1. *Receive Staff Report*
 2. *Receive Public Comment*
 3. *Consider a motion to authorize co-sponsorship for annual Fourth of July Fireworks Event*

12. **PUBLIC HEARING - Consider Resolution Imposing New Development Impact Fees**
 1. *Receive Staff Report*
 2. *Open the Public Hearing*
 3. *Close the Public Hearing*
 4. *Consider a motion to approve the resolution*

13. **Consider Authorizing City Manager to Execute Recipient Funding Agreement for Measure V Funding**
 1. *Receive Staff Report*
 2. *Receive Public Comment*
 3. *Consider a motion to authorize the City Manager to execute recipient funding agreement for Measure V funding*

14. **Consider Resolution Approving Local Transportation Fund Claim**
 1. *Receive Staff Report*
 2. *Receive Public Comment*
 3. *Consider a motion to approve the resolution*

15. **Consider Authorizing City Manager to Enter Computer Leasing Agreement**
 1. *Receive Staff Report*
 2. *Receive Public Comment*
 3. *Consider a motion to authorize the City Manager to enter an agreement to lease computers*

16. **Consider Request for Use of City Streets for Fourth of July in the Park Event**
 1. *Receive Staff Report*
 2. *Receive Public Comment*
 3. *Consider a motion to authorize the use of City streets for the Fourth of July in the Park event*

CITY DEPARTMENT REPORTS

COMMISSIONER REPORTS

CITY MANAGER REPORT

CITY COUNCIL REPORTS

CLOSED SESSION

1. **CONFERENCE WITH LABOR NEGOTIATORS-** Pursuant to Government Code Section 54957.6 Agency Negotiator: City Manager: Employee organization: City of Gustine Clerks Association.

2. **CONFERENCE WITH LABOR NEGOTIATORS-** Pursuant to Government Code Section 54957.6 Agency Negotiator: City Manager: Employee organization: City of Gustine Public Works Association.

3. **CONFERENCE WITH LABOR NEGOTIATORS-** Pursuant to Government Code Section 54957.6 Agency Negotiator: City Manager: Employee organization: City of Gustine Police Officers Association.

4. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION-** Title: City Manager.

5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: 1 case

ADJOURNMENT

Note:

1. *In compliance with the Americans with Disabilities Act, a disabled person requesting a disability-related modification or accommodation to participate in this meeting, must contact City Hall at (209) 854-6471 or (209) 854-2127 (fax). Requests must be made as early as possible, preferably one-full business day before the start of the meeting.*

2. *Any document provided to a majority of the City Council regarding any open session item on this agenda is available for public inspection during normal business hours at the front counter of City Hall located at 352 5th Street, Gustine, CA. Documents or writings received after the general distribution of the agenda are also available for inspection.*

CERTIFICATION

I, Melanie Correa, Deputy City Clerk, do hereby declare under penalty of perjury that the foregoing agenda was posted at the Gustine City Hall, 352 5th Street, Gustine CA and made available for public review on this 10th day of May, 2018, at or before 5:00 p.m.


Melanie Correa

CERTIFICATE OF RECOGNITION

This certificate is awarded to:

WOLFSEN'S MEAT & SAUSAGE, INC.

Be it known that upon the recommendation of the Mayor and City Council of the City of Gustine, you are hereby recognized for being honored as recipients of the 2018 Small Business of the Year award for the 21st Assembly District.

The City of Gustine congratulates you on your award, and appreciates the contributions you make to the City of Gustine.

Mayor Pro Tem Pat Nagy

Mayor Melvin Oliveira

CERTIFICATE OF RECOGNITION

This certificate is awarded to:

GUSTINE VOLUNTEER FIRE DEPARTMENT

Be it known that upon the recommendation of the Mayor and City Council of the City of Gustine, you are hereby acknowledged with the utmost gratitude for your outstanding dedication to the Firefighters Burn Institute

“Fill the Boot” fundraiser.

The City of Gustine appreciates the commitment of the Gustine Volunteer Firefighters to the Gustine residents and community.

Mayor Pro Tem Pat Nagy

Mayor Melvin Oliveira

CITY OF GUSTINE

PROCLAMATION

IN RECOGNITION OF NATIONAL PUBLIC WORKS WEEK

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of Gustine; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees from state and local governments and the private sector, who are responsible for rebuilding, improving and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in the City of Gustine to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities,

WHEREAS, the American Public Works Association has celebrated the annual National Public Works Week since 1960,

RESOLVED, the City Council of the City of Gustine, does hereby designate the week May 20 -26, 2018 as National Public Works Week; I urge all our people to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

PROCLAIMED this 15th day of May 2018.

Melvin Oliveira, Mayor of Gustine

**MINUTES OF
REGULAR MEETING
APRIL 17, 2018**

CALL TO ORDER - PLEDGE OF ALLEGIANCE

Mayor Oliveira called the meeting to order at 6:30 P.M.

ROLL CALL

Council Members: Turner, Hasness, Oliveira, Mayor Pro Tem Nagy and Mayor Oliveira

Staff Present: City Manager Doug Dunford, Finance Director Jami Westervelt, Interim Public Works Director Stan Murdock, Police Chief Milt Medeiros, Fire Chief Pat Borrelli, Recreation Coordinator Tiffany Vitorino, City Attorney Joshua Nelson, City Engineer Mario Gouveia, Project Manager Danny Reed and Deputy City Clerk Melanie Correa

PRESENTATIONS

1. Certificate of Recognition for Irene Rose Gomes

City Manager Dunford advised of a ceremony to be held at the VFW Hall in honor of Mrs. Gomes. Mayor Oliveira advised that he would present the certificate in person at the ceremony.

2. Capital Improvement Project Update – Water, Sewer, Storm Drain
Doug Dunford, City Manager

City Manager Dunford gave a presentation on Capital Improvement Project updates.

PUBLIC COMMENT

Craig Christensen, 657 West Ave Gustine, reported extreme low water pressure at his residence this morning. City Manager Dunford provided information. Mr. Christensen inquired how the new development would impact the City's water system pressure.

Judy Quinn, 1400 Meredith Ave Gustine, read a letter stating the importance of a sign identifying the road to locate the San Joaquin National Cemetery.

Cheryl Oliveira, 105 Linden Ave Gustine, announced that there would not be a Farmer's Market this summer. She thanked Council for their support over the years. She advised that over the years, the Market had earned a total of \$15,000 for the City Recreation Department. She thanked the Farmer's Market Committee and the local producers who attended.

CONSENT CALENDAR

3. Minutes of the April 3, 2018 Regular Meeting

Recommendation: Review and approve

4. Warrants

Recommendation: Review and approve

5. Treasurer's Report – March 2018

Recommendation: Review and file

6. **Direct Staff to Send Out Warrant Checks Prior to May 15, 2018 Regular Council Meeting**
Recommendation: Review and approve
7. **Approve Resolution Adopting SB1 Project Prioritization Plan**
Recommendation: Review and approve
8. **Approve Resolution Directing the Filing of Annual Reports for City's Assessment District**
Recommendation: Review and approve

The Mayor introduced the consent calendar. There was no public comment. City Manager Dunford advised that those attending the MCAG One Voice trip should abstain from their per diem warrant. Mayor Pro Tem Nagy advised that he would be abstaining from warrant #43904, Council member Oliveira advised that he would be abstaining from warrant #43897. Council member Hasness inquired whether the S. Hunt Rd resurface project could be added to the SB1 Project Prioritization Resolution. City Manager Dunford provided information. City Manager Dunford further advised that the May 1st City Council meeting would be cancelled due to Council member attendance at the MCAG One Voice trip. Council member Oliveira made a motion to approve the consent calendar, with his abstention of warrant #43897. The motion was seconded by Council member Hasness, and carried 5-0, with Mayor Pro Tem Nagy abstaining from warrant #43904.

ADMINISTRATIVE AGENDA

9. **Consider Expenditure for Security Measures at City Hall and Police Department**
 1. *Receive Staff Report*
 2. *Receive Public Comment*
 3. *Consider a motion to approve expenditure and authorize City Manager to execute cost proposals*

City Manager Dunford presented the staff report. There was no public comment. There was some discussion. Judy Quinn, 1400 Meredith Ave Gustine, inquired about the need for the added security, to which City Manager Dunford provided information. Craig Christensen, 657 West Ave, inquired on the layout of the new security features. Council member Oliveira made a motion to approve the expenditure and authorize City Manager to execute cost proposals. The motion was seconded by Mayor Pro Tem Nagy, and carried 5-0.

10. **Consider Authorize Allocation of Funds for Federal Body-Worn Camera Grant**
 1. *Receive Staff Report*
 2. *Receive Public Comment*
 3. *Consider a motion to approve allocation of funds for grant application and submittal*

Police Chief Medeiros presented the staff report. There was a period of questions and answers from Council. There was no public comment. Council member Hasness made a motion to approve the allocation of funds for grant application and submittal. The motion was seconded by Council member Turner, and carried 5-0.

11. **Consider Request for Use of City Streets and Services for "Every 15 Minutes" Program**
 1. *Receive Staff Report*
 2. *Receive Public Comment*

3. *Consider a motion to authorize street closures and waive fees for city services*

Police Chief Medeiros presented the staff report. There was no public comment. Council member Oliveira recommended the public's attendance at this event. Council member Oliveira made a motion to approve the street closures and waiver of fees for city services. The motion was seconded by Mayor Pro Tem Nagy, and carried 5-0.

12. Consider Approving the Amended City Marquee Sign Message Policy

1. *Receive Staff Report*
2. *Receive Public Comment*
3. *Consider a motion to approve the amended City Marquee Sign Message Policy and to appoint two Council Members to the City Marquee Ad Hoc Committee*

Deputy City Clerk Correa presented the staff report. There was no public comment. There was some discussion, during which Council member Oliveira suggested that the advertising levels be monitored for usage. Mayor Pro Tem Nagy made a recommendation that new Gustine businesses be allowed a free two-week advertisement. Mayor Pro Tem Nagy made a motion to approve the amended marquee sign message policy, as amended during discussion. The motion was seconded by Council member Oliveira, and carried 5-0.

13. Consider Adoption of Retro-Reflectivity Program

1. *Receive Staff Report*
2. *Receive Public Comment*
3. *Consider a motion to adopt the retro-reflectivity program*

Interim Public Works Director Murdock presented the staff report. Council asked several questions. There was no public comment. Council member Hasness made a motion to adopt the retro-reflectivity program. The motion was seconded by Mayor Pro Tem Nagy, and carried 5-0.

14. Consider Approving Fee Waiver Policy

1. *Receive Staff Report*
2. *Receive Public Comment*
3. *Consider a motion to approve the fee waiver policy*

City Manager Dunford presented the staff report. City Attorney advised that for applicants, the three-page policy would be made into a one-page document. There was some discussion. Mike Gandy, 1135 Bonta Ave Gustine, wanted assurance that the policy would be available at the front counter at all times. Mayor Pro Tem Nagy made a motion to approve the policy and grant an amount for waiver up to \$3,000 for the remainder of the fiscal year. The motion was seconded by Council member Hasness, and carried 5-0.

15. Consider Approving Letter in Opposition of Assembly Bill 1912

1. *Receive Staff Report*
2. *Receive Public Comment*
3. *Consider a motion to approve sending letter in opposition of AB 1912*

City Manager Dunford presented the staff report. There was some discussion. There was no public comment. Council member Hasness made a motion to approve sending a letter in opposition of AB 1912. The motion was seconded by Council member Oliveira, and carried 5-0.

CITY DEPARTMENT REPORTS

Fire Chief Borrelli advised that the department was unsuccessful in securing a grant for turnouts. He thanked the Mayor and Mayor Pro Tem for attending the Firefighter of the Year ceremony. Lastly, he reported that the department had secured funding for \$11,900 for "jaws of life" equipment.

Police Chief Medeiros advised that he had nothing to report.

Interim Public Works Director Murdock updated on a water main break that occurred earlier in the day. He updated that egret eggs had been spotted, and that harassment activities have ceased. He reported that graffiti has popped up at various locations in Schmidt Park, which was being handled, and that repairs to the swimming pool have been scheduled.

Recreation Coordinator Vitorino extended thanks to the Farmers Market Committee for their dedication. She reported that sponsorships are coming in for the Color Run. Lastly, she updated that she was beginning to schedule summer camps and classes.

COMMISSIONER REPORTS

Airport Commission Marchese advised that he had nothing to report.

CITY MANAGER REPORTS

City Manager Dunford advised of the noticing inviting bids for the Goman Center project would be released soon. He advised that he would be attending the League Legislative Action Day in Sacramento on Wednesday. He reported of the upcoming Antique Faire and City-wide garage sale, and on the upcoming ribbon cutting and grand opening events for Roundouse Fitness and a small engine repair shop. Lastly, he advised that the San Joaquin Air Pollution Control District had authorized a grant for four clean-air scooters, which would be utilized by the police department.

CITY COUNCIL REPORTS

Council member Turner inquired on status update on annexation going to LAFCO, to which City Manager Dunford provided information.

Council member Oliveira advised that 4th of July in Park Committee kicked off fundraising with pasta takeout and that GUSD has authorized the fireworks show for 2018. Council member Oliveira inquired about the barricade over the manholes, to which City Manager Dunford and Interim Public Works Director Murdock provided information. He advised that he would be attending the MCAG budget meeting and following MCAG board meeting. Lastly, he remarked that he would pass along Ms. Quinn's letter to the CalTrans representative.

Council member Hasness expressed gratitude toward school board for allowing the fireworks show this year. She inquired on the timing for the opening of ice cream shop. She further inquired on the fallen light in Henry Miller park. She expressed her gratitude that no egrets were near the Goman Center or Petersen Shelter.

Mayor Pro Tem Nagy advised on his attendance at the Firefighter of the Year award ceremony. He reported that Fire Chief Borrelli had received a plaque for the department's participation and fundraising efforts for the Burn Foundation

fundraiser. He advised of the upcoming Antique Faire, and the Knights of Columbus spring breakfast.

Mayor Oliveira asked for continued weed abatement. He also requested that the wall in Borrelli Ranch be painted. City Manager Dunford advised that staff was waiting for a color decision from the ad hoc committee. He thanked the Gustine Volunteer Fire Department for everything they do. Mayor Oliveira shared his thoughts on Steve Bell, and remarked of the closing of opening session in his memory.

CLOSED SESSION

- 1. CONFERENCE WITH LABOR NEGOTIATORS- Pursuant to Government Code Section 54957.6 Agency Negotiator: City Manager: Employee organization: City of Gustine Clerks Association.**

- 2. CONFERENCE WITH LABOR NEGOTIATORS- Pursuant to Government Code Section 54957.6 Agency Negotiator: City Manager: Employee organization: City of Gustine Public Works Association.**

- 3. CONFERENCE WITH LABOR NEGOTIATORS- Pursuant to Government Code Section 54957.6 Agency Negotiator: City Manager: Employee organization: City of Gustine Police Officers Association.**

- 4. PUBLIC EMPLOYEE PERFORMANCE EVALUATION- Title: City Manager.**

In open session it was reported that there was no reportable action.

ADJOURNMENT

Mayor Pro Tem Nagy made a motion to adjourn the meeting. The motion was seconded by Council member Turner. The meeting adjourned at 9:01 P.M.

ATTEST:

CITY CLERK

MAYOR OLIVEIRA



Warrant List By Vendor Name

Post Dates 04/18/2018 - 05/15/2018

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
Vendor: A & A PORTABLES INC				
A & A PORTABLES INC	1-714376	43925	SOCCER FIELD PORTABLES	132.06
A & A PORTABLES INC	1-716939	43981	SOCCER FIELD PORTABLES	132.06
Vendor A & A PORTABLES INC Total:				264.12
Vendor: A PLUS PLUMBING				
A PLUS PLUMBING	6553	43982	FAUCET SCHMIDT PARK RE	40.00
Vendor A PLUS PLUMBING Total:				40.00
Vendor: ADAMS ASHBY GROUP, LLC				
ADAMS ASHBY GROUP, LL	2291	43926	CDBG CONSULTANT	3,570.00
ADAMS ASHBY GROUP, LL	2309	43983	CDBG PI WAIVER PROJECT	1,530.00
Vendor ADAMS ASHBY GROUP, LLC Total:				5,100.00
Vendor: AFLAC ADMINISTRATIVE SERVICES				
AFLAC ADMINISTRATIVE SER	327497	43927	PAYROLL DEDUCTIONS	1,300.34
Vendor AFLAC ADMINISTRATIVE SERVICES Total:				1,300.34
Vendor: ALHAMBRA & SIERRA SPRINGS				
ALHAMBRA & SIERRA SPRI	12652410 040618	43984	DRINKING WATER - WWTP	118.33
Vendor ALHAMBRA & SIERRA SPRINGS Total:				118.33
Vendor: AMAZON CAPITAL SERVICES, INC.				
AMAZON CAPITAL SERVICE	14M9-GPPF-FXWY	43985	OFFICE SUPPLIES - WIRELE	4.53
AMAZON CAPITAL SERVICE	14M9-GPPF-FXWY	43985	OFFICE SUPPLIES - WIRELE	1.13
AMAZON CAPITAL SERVICE	14M9-GPPF-FXWY	43985	OFFICE SUPPLIES - WIRELE	17.00
AMAZON CAPITAL SERVICE	14M9-GPPF-FXWY	43985	OFFICE SUPPLIES - WIRELE	17.00
AMAZON CAPITAL SERVICE	14M9-GPPF-FXWY	43985	OFFICE SUPPLIES - WIRELE	16.99
AMAZON CAPITAL SERVICE	14YF-PKL9-YDPT	43928	PW ANGLE GRINDER	37.43
AMAZON CAPITAL SERVICE	14YF-PKL9-YDPT	43928	PW ANGLE GRINDER	37.44
AMAZON CAPITAL SERVICE	14YF-PKL9-YDPT	43928	PW ANGLE GRINDER	37.44
AMAZON CAPITAL SERVICE	14YF-PKL9-YDPT	43928	PW ANGLE GRINDER	37.44
AMAZON CAPITAL SERVICE	17QG-F93L-G7D1	43985	PW SUPPLIES - MEMORY C	38.32
AMAZON CAPITAL SERVICE	17QG-F93L-G7D1	43985	PW SUPPLIES - MEMORY C	38.32
AMAZON CAPITAL SERVICE	17QG-F93L-G7D1	43985	PW SUPPLIES - MEMORY C	38.32
AMAZON CAPITAL SERVICE	17QG-F93L-G7D1	43985	PW SUPPLIES - MEMORY C	38.32
AMAZON CAPITAL SERVICE	CM17QG-F93L-G7D1	43985	RETURN CAMERA CASE P	-2.34
AMAZON CAPITAL SERVICE	CM17QG-F93L-G7D1	43985	RETURN CAMERA CASE P	-2.33
AMAZON CAPITAL SERVICE	CM17QG-F93L-G7D1	43985	RETURN CAMERA CASE P	-2.33
AMAZON CAPITAL SERVICE	CM17QG-F93L-G7D1	43985	RETURN CAMERA CASE P	-2.33
Vendor AMAZON CAPITAL SERVICES, INC. Total:				350.35
Vendor: AMERIPRIDE				
AMERIPRIDE	1502098556	43929	FD CLEANING SUPPLIES	74.36
AMERIPRIDE	1502117932	43986	FD CLEANING SUPPLIES	74.36
AMERIPRIDE	1502137308	43986	FD CLEANING SUPPLIES	75.86
Vendor AMERIPRIDE Total:				224.58
Vendor: ANTONIO ESQUIVEZ				
ANTONIO ESQUIVEZ	0906	43930	PW VEHICLE MAINTENAN	235.99
ANTONIO ESQUIVEZ	0906	43930	PW VEHICLE MAINTENAN	235.98
ANTONIO ESQUIVEZ	0906	43930	PW VEHICLE MAINTENAN	235.98
ANTONIO ESQUIVEZ	0906	43930	PW VEHICLE MAINTENAN	235.98
ANTONIO ESQUIVEZ	1008	43930	PW VEHICLE MAINTENAN	350.84

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
ANTONIO ESQUIVEZ	1008	43930	PW VEHICLE MAINTENAN	350.82
ANTONIO ESQUIVEZ	1008	43930	PW VEHICLE MAINTENAN	350.82
ANTONIO ESQUIVEZ	1008	43930	PW VEHICLE MAINTENAN	350.82
ANTONIO ESQUIVEZ	1021	43930	PW VEHICLE MAINTENAN	1,042.60
ANTONIO ESQUIVEZ	1046	43930	PW VEHICLE MAINTENAN	64.44
ANTONIO ESQUIVEZ	1046	43930	PW VEHICLE MAINTENAN	64.45
ANTONIO ESQUIVEZ	1046	43930	PW VEHICLE MAINTENAN	64.45
ANTONIO ESQUIVEZ	1046	43930	PW VEHICLE MAINTENAN	64.45
Vendor ANTONIO ESQUIVEZ Total:				3,647.62
Vendor: ARAMARK UNIFORM SERVICES INC				
ARAMARK UNIFORM SERV	636000968	43987	PW UNIFORMS	3.16
ARAMARK UNIFORM SERV	636000968	43987	PW UNIFORMS	3.16
ARAMARK UNIFORM SERV	636000968	43987	PW UNIFORMS	6.33
ARAMARK UNIFORM SERV	636000968	43987	PW UNIFORMS	5.70
ARAMARK UNIFORM SERV	636000968	43987	PW UNIFORMS	13.29
ARAMARK UNIFORM SERV	636000968	43987	PW UNIFORMS	25.95
ARAMARK UNIFORM SERV	636000968	43987	PW UNIFORMS	5.70
Vendor ARAMARK UNIFORM SERVICES INC Total:				63.29
Vendor: ASCENT AVIATION GROUP				
ASCENT AVIATION GROUP	523009	43988	AIRPORT FUEL	24,429.77
Vendor ASCENT AVIATION GROUP Total:				24,429.77
Vendor: ASI ADMINISTRATIVE SOLUTIONS				
ASI ADMINISTRATIVE SOL	128042	43989	ASI COBRA ADMIN - MARC	8.06
ASI ADMINISTRATIVE SOL	128042	43989	ASI COBRA ADMIN - MARC	2.69
ASI ADMINISTRATIVE SOL	128042	43989	ASI COBRA ADMIN - MARC	2.68
ASI ADMINISTRATIVE SOL	128042	43989	ASI COBRA ADMIN - MARC	1.08
ASI ADMINISTRATIVE SOL	128042	43989	ASI COBRA ADMIN - MARC	16.93
ASI ADMINISTRATIVE SOL	128042	43989	ASI COBRA ADMIN - MARC	16.93
ASI ADMINISTRATIVE SOL	128042	43989	ASI COBRA ADMIN - MARC	2.69
ASI ADMINISTRATIVE SOL	128042	43989	ASI COBRA ADMIN - MARC	2.69
Vendor ASI ADMINISTRATIVE SOLUTIONS Total:				53.75
Vendor: AT&T CALNET 3				
AT&T CALNET 3	000011183558	43931	TELEPHONE SERVICE 9391	63.43
AT&T CALNET 3	000011183558	43931	TELEPHONE SERVICE 9391	634.28
AT&T CALNET 3	000011183558	43931	TELEPHONE SERVICE 9391	253.71
AT&T CALNET 3	000011183558	43931	TELEPHONE SERVICE 9391	253.71
AT&T CALNET 3	000011183558	43931	TELEPHONE SERVICE 9391	63.42
AT&T CALNET 3	000011224650	43931	TELEPHONE SERVICE 2098	0.21
AT&T CALNET 3	000011224650	43931	TELEPHONE SERVICE 2098	2.14
AT&T CALNET 3	000011224650	43931	TELEPHONE SERVICE 2098	0.86
AT&T CALNET 3	000011224650	43931	TELEPHONE SERVICE 2098	0.86
AT&T CALNET 3	000011224650	43931	TELEPHONE SERVICE 2098	0.21
AT&T CALNET 3	000011225282	43931	TELEPHONE SERVICE 9391	2.55
AT&T CALNET 3	000011225282	43931	TELEPHONE SERVICE 9391	25.48
AT&T CALNET 3	000011225282	43931	TELEPHONE SERVICE 9391	10.19
AT&T CALNET 3	000011225282	43931	TELEPHONE SERVICE 9391	10.19
AT&T CALNET 3	000011225282	43931	TELEPHONE SERVICE 9391	2.55
AT&T CALNET 3	000011226171	43931	TELEPHONE SERVICE 9391	10.98
AT&T CALNET 3	000011226171	43931	TELEPHONE SERVICE 9391	109.78
AT&T CALNET 3	000011226171	43931	TELEPHONE SERVICE 9391	43.91
AT&T CALNET 3	000011226171	43931	TELEPHONE SERVICE 9391	43.91
AT&T CALNET 3	000011226171	43931	TELEPHONE SERVICE 9391	10.97
AT&T CALNET 3	000011226173	43931	TELEPHONE SERVICE 9391	14.35

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
AT&T CALNET 3	000011226173	43931	TELEPHONE SERVICE 9391	143.48
AT&T CALNET 3	000011226173	43931	TELEPHONE SERVICE 9391	57.39
AT&T CALNET 3	000011226173	43931	TELEPHONE SERVICE 9391	57.39
AT&T CALNET 3	000011226173	43931	TELEPHONE SERVICE 9391	14.34
AT&T CALNET 3	000011226174	43931	TELEPHONE SERVICE 9391	4.82
AT&T CALNET 3	000011226174	43931	TELEPHONE SERVICE 9391	48.18
AT&T CALNET 3	000011226174	43931	TELEPHONE SERVICE 9391	19.27
AT&T CALNET 3	000011226174	43931	TELEPHONE SERVICE 9391	19.27
AT&T CALNET 3	000011226174	43931	TELEPHONE SERVICE 9391	4.83
AT&T CALNET 3	000011226175	43931	TELEPHONE SERVICE 9391	2.39
AT&T CALNET 3	000011226175	43931	TELEPHONE SERVICE 9391	23.94
AT&T CALNET 3	000011226175	43931	TELEPHONE SERVICE 9391	9.57
AT&T CALNET 3	000011226175	43931	TELEPHONE SERVICE 9391	9.57
AT&T CALNET 3	000011226175	43931	TELEPHONE SERVICE 9391	2.40
AT&T CALNET 3	000011226176	43931	TELEPHONE SERVICE 9391	1.01
AT&T CALNET 3	000011226176	43931	TELEPHONE SERVICE 9391	10.13
AT&T CALNET 3	000011226176	43931	TELEPHONE SERVICE 9391	4.05
AT&T CALNET 3	000011226176	43931	TELEPHONE SERVICE 9391	4.05
AT&T CALNET 3	000011226176	43931	TELEPHONE SERVICE 9391	1.02
AT&T CALNET 3	000011226177	43931	TELEPHONE SERVICE 9391	0.93
AT&T CALNET 3	000011226177	43931	TELEPHONE SERVICE 9391	9.30
AT&T CALNET 3	000011226177	43931	TELEPHONE SERVICE 9391	3.72
AT&T CALNET 3	000011226177	43931	TELEPHONE SERVICE 9391	3.72
AT&T CALNET 3	000011226177	43931	TELEPHONE SERVICE 9391	0.93
AT&T CALNET 3	000011226178	43931	TELEPHONE SERVICE 9391	1.01
AT&T CALNET 3	000011226178	43931	TELEPHONE SERVICE 9391	10.13
AT&T CALNET 3	000011226178	43931	TELEPHONE SERVICE 9391	4.05
AT&T CALNET 3	000011226178	43931	TELEPHONE SERVICE 9391	4.05
AT&T CALNET 3	000011226178	43931	TELEPHONE SERVICE 9391	1.02
Vendor AT&T CALNET 3 Total:				2,033.65
Vendor: BAKER SUPPLIES AND REPAIRS				
BAKER SUPPLIES AND REP	50075	43932	MOWER SERVICE AND REP	500.00
BAKER SUPPLIES AND REP	50630	43990	MOWER GRASSHOPPER M	253.65
BAKER SUPPLIES AND REP	50630	43990	MOWER GRASSHOPPER M	253.65
BAKER SUPPLIES AND REP	50759	43990	PW - RADIATOR CAP/ FUEL	93.45
BAKER SUPPLIES AND REP	50764	43990	MOWER GRASSHOPPER -	16.52
BAKER SUPPLIES AND REP	50764	43990	MOWER GRASSHOPPER -	16.51
Vendor BAKER SUPPLIES AND REPAIRS Total:				1,133.78
Vendor: BARBARA B. PARKIN				
BARBARA B. PARKIN	YOGA INSTRUTOR APRIL 2	43991	YOGA INSTRUCTOR APRIL	200.00
Vendor BARBARA B. PARKIN Total:				200.00
Vendor: BYRON FAULDER				
BYRON FAULDER	MAY 2018	43933	LEASE AGREEMENT	83.33
BYRON FAULDER	MAY 2018	43933	LEASE AGREEMENT	83.34
BYRON FAULDER	MAY 2018	43933	LEASE AGREEMENT	83.33
Vendor BYRON FAULDER Total:				250.00
Vendor: CANON FINANCIAL SERVICES (FORMALLY OCE)				
CANON FINANCIAL SERVIC	18546088	43992	COPIER LEASE	41.70
CANON FINANCIAL SERVIC	18546088	43992	COPIER LEASE	78.19
CANON FINANCIAL SERVIC	18546088	43992	COPIER LEASE	10.43
CANON FINANCIAL SERVIC	18546088	43992	COPIER LEASE	130.32
CANON FINANCIAL SERVIC	18546088	43992	COPIER LEASE	130.32

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
CANON FINANCIAL SERVIC	18546088	43992	COPIER LEASE	130.32
Vendor CANON FINANCIAL SERVICES (FORMALLY OCE) Total:				521.28
Vendor: CANON SOLUTIONS AMERICA				
CANON SOLUTIONS AMER	4025822333	43993	COPIER LEASE	19.01
CANON SOLUTIONS AMER	4025822333	43993	COPIER LEASE	35.65
CANON SOLUTIONS AMER	4025822333	43993	COPIER LEASE	4.76
CANON SOLUTIONS AMER	4025822333	43993	COPIER LEASE	59.40
CANON SOLUTIONS AMER	4025822333	43993	COPIER LEASE	59.40
CANON SOLUTIONS AMER	4025822333	43993	COPIER LEASE	59.40
Vendor CANON SOLUTIONS AMERICA Total:				237.62
Vendor: CAPITOL ADVOCACY PARTNERS				
CAPITOL ADVOCACY PART	2018-1CGUS	43994	PD DOJ BODY CAMERA GR	2,275.00
Vendor CAPITOL ADVOCACY PARTNERS Total:				2,275.00
Vendor: CINTAS CORPORATION #3				
CINTAS CORPORATION #3	922671740	43934	PW UNIFORMS	3.24
CINTAS CORPORATION #3	922671740	43934	PW UNIFORMS	3.23
CINTAS CORPORATION #3	922671740	43934	PW UNIFORMS	6.47
CINTAS CORPORATION #3	922671740	43934	PW UNIFORMS	5.83
CINTAS CORPORATION #3	922671740	43934	PW UNIFORMS	13.60
CINTAS CORPORATION #3	922671740	43934	PW UNIFORMS	26.54
CINTAS CORPORATION #3	922671740	43934	PW UNIFORMS	5.83
CINTAS CORPORATION #3	922673250	43934	PW UNIFORMS	3.24
CINTAS CORPORATION #3	922673250	43934	PW UNIFORMS	3.23
CINTAS CORPORATION #3	922673250	43934	PW UNIFORMS	6.47
CINTAS CORPORATION #3	922673250	43934	PW UNIFORMS	5.83
CINTAS CORPORATION #3	922673250	43934	PW UNIFORMS	13.60
CINTAS CORPORATION #3	922673250	43934	PW UNIFORMS	26.54
CINTAS CORPORATION #3	922673250	43934	PW UNIFORMS	5.83
CINTAS CORPORATION #3	922674765	43934	PW UNIFORMS	3.24
CINTAS CORPORATION #3	922674765	43934	PW UNIFORMS	3.23
CINTAS CORPORATION #3	922674765	43934	PW UNIFORMS	6.47
CINTAS CORPORATION #3	922674765	43934	PW UNIFORMS	5.83
CINTAS CORPORATION #3	922674765	43934	PW UNIFORMS	13.60
CINTAS CORPORATION #3	922674765	43934	PW UNIFORMS	26.54
CINTAS CORPORATION #3	922674765	43934	PW UNIFORMS	5.83
CINTAS CORPORATION #3	922676293	43934	PW UNIFORMS	4.41
CINTAS CORPORATION #3	922676293	43934	PW UNIFORMS	4.41
CINTAS CORPORATION #3	922676293	43934	PW UNIFORMS	8.83
CINTAS CORPORATION #3	922676293	43934	PW UNIFORMS	7.95
CINTAS CORPORATION #3	922676293	43934	PW UNIFORMS	18.54
CINTAS CORPORATION #3	922676293	43934	PW UNIFORMS	36.19
CINTAS CORPORATION #3	922676293	43934	PW UNIFORMS	7.95
CINTAS CORPORATION #3	922677823	43934	PW UNIFORMS	3.29
CINTAS CORPORATION #3	922677823	43934	PW UNIFORMS	3.29
CINTAS CORPORATION #3	922677823	43934	PW UNIFORMS	6.58
CINTAS CORPORATION #3	922677823	43934	PW UNIFORMS	5.92
CINTAS CORPORATION #3	922677823	43934	PW UNIFORMS	13.81
CINTAS CORPORATION #3	922677823	43934	PW UNIFORMS	26.97
CINTAS CORPORATION #3	922677823	43934	PW UNIFORMS	5.92
Vendor CINTAS CORPORATION #3 Total:				348.28
Vendor: CITIBANK, N.A. (OFFICE DEPOT)				
CITIBANK, N.A. (OFFICE DE	119707783001	43935	OFFICE SUPPLIES	1.73
CITIBANK, N.A. (OFFICE DE	119707783001	43935	OFFICE SUPPLIES	0.43

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
CITIBANK, N.A. (OFFICE DE	119707783001	43935	OFFICE SUPPLIES	6.47
CITIBANK, N.A. (OFFICE DE	119707783001	43935	OFFICE SUPPLIES	6.47
CITIBANK, N.A. (OFFICE DE	119707783001	43935	OFFICE SUPPLIES	6.48
CITIBANK, N.A. (OFFICE DE	119709856001	43935	OFFICE SUPPLIES	0.43
CITIBANK, N.A. (OFFICE DE	119709856001	43935	OFFICE SUPPLIES	0.11
CITIBANK, N.A. (OFFICE DE	119709856001	43935	OFFICE SUPPLIES	1.62
CITIBANK, N.A. (OFFICE DE	119709856001	43935	OFFICE SUPPLIES	1.62
CITIBANK, N.A. (OFFICE DE	119709856001	43935	OFFICE SUPPLIES	1.62
Vendor CITIBANK, N.A. (OFFICE DEPOT) Total:				26.98
Vendor: CITY NATIONAL BANK				
CITY NATIONAL BANK	JUNE 2018	43936	PAYMENT #28 WATER SYST	56,100.00
CITY NATIONAL BANK	JUNE 2018	43936	PAYMENT #28 WATER SYST	7,296.30
Vendor CITY NATIONAL BANK Total:				63,396.30
Vendor: CITY OF LIVINGSTON				
CITY OF LIVINGSTON	0004119	43995	DISPATCHING SERVICES 4T	20,157.50
Vendor CITY OF LIVINGSTON Total:				20,157.50
Vendor: CITY OF LOS BANOS				
CITY OF LOS BANOS	0656061	43996	PD PRISONER CARE	105.00
CITY OF LOS BANOS	0657846	43937	PD PRISONER CARE MARC	280.00
Vendor CITY OF LOS BANOS Total:				385.00
Vendor: CLEAN HARBORS ENVIRONMENTAL SERVICES, INC.				
CLEAN HARBORS ENVIRON	04212018 DISPOSAL	43924	DISPOSAL FLOURESCENT T	63.40
Vendor CLEAN HARBORS ENVIRONMENTAL SERVICES, INC. Total:				63.40
Vendor: CSG CONSULTING - PRECISION				
CSG CONSULTING - PRECIS	17537	43997	CODE ENFORCEMENT TRA	380.00
CSG CONSULTING - PRECIS	7201	43938	OCTOBER 2016 BUILDING	25.00
CSG CONSULTING - PRECIS	7201	43938	OCTOBER 2016 BUILDING	2,075.87
CSG CONSULTING - PRECIS	7205	43997	PERMIT ISSUANCE AND PL	370.85
CSG CONSULTING - PRECIS	7205	43997	PERMIT ISSUANCE AND PL	1,184.60
Vendor CSG CONSULTING - PRECISION Total:				4,036.32
Vendor: CUSTOM WEED CONTROL ENTERPRISES INC.				
CUSTOM WEED CONTROL	6274	43939	ALLEY WEED CONTROL	1,225.00
Vendor CUSTOM WEED CONTROL ENTERPRISES INC. Total:				1,225.00
Vendor: DEPOT GARAGE INC				
DEPOT GARAGE INC	0013721	43998	PD - TIRE CHANGE	25.00
DEPOT GARAGE INC	0014466	43998	PD- OIL CHANGE / NEW TI	855.21
DEPOT GARAGE INC	0014678	43998	PD- TIRE REPAIR	17.50
DEPOT GARAGE INC	0014728	43998	PW REMOVE AND REPLAC	114.62
DEPOT GARAGE INC	0014728	43998	PW REMOVE AND REPLAC	114.60
DEPOT GARAGE INC	0014728	43998	PW REMOVE AND REPLAC	114.60
DEPOT GARAGE INC	0014728	43998	PW REMOVE AND REPLAC	114.60
DEPOT GARAGE INC	0014817	43998	PD - 4 NEW TIRES MOUNT	807.62
Vendor DEPOT GARAGE INC Total:				2,163.75
Vendor: DICK FORD'S TRACTOR REPAIR				
DICK FORD'S TRACTOR REP	151650	43940	PVC FITTING LEAK @ PARK	6.88
Vendor DICK FORD'S TRACTOR REPAIR Total:				6.88
Vendor: DOMINGOS PONCEANO				
DOMINGOS PONCEANO	1857	43941	JANITORIAL - MARCH	400.00
DOMINGOS PONCEANO	1857	43941	JANITORIAL - MARCH	60.00
DOMINGOS PONCEANO	1857	43941	JANITORIAL - MARCH	300.00
DOMINGOS PONCEANO	1857	43941	JANITORIAL - MARCH	450.00
DOMINGOS PONCEANO	1871	43999	JANITORIAL	400.00
DOMINGOS PONCEANO	1871	43999	JANITORIAL	300.00

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
DOMINGOS PONCEANO	1871	43999	JANITORIAL	450.00
Vendor DOMINGOS PONCEANO Total:				2,360.00
Vendor: DOUG DUNFORD				
DOUG DUNFORD	REIMB PARKING LEGISL DA	43942	PARKING LEGISLATIVE DAY	4.50
DOUG DUNFORD	REIMB PARKING LEGISL DA	43942	PARKING LEGISLATIVE DAY	1.50
DOUG DUNFORD	REIMB PARKING LEGISL DA	43942	PARKING LEGISLATIVE DAY	1.50
DOUG DUNFORD	REIMB PARKING LEGISL DA	43942	PARKING LEGISLATIVE DAY	0.60
DOUG DUNFORD	REIMB PARKING LEGISL DA	43942	PARKING LEGISLATIVE DAY	10.50
DOUG DUNFORD	REIMB PARKING LEGISL DA	43942	PARKING LEGISLATIVE DAY	8.40
DOUG DUNFORD	REIMB PARKING LEGISL DA	43942	PARKING LEGISLATIVE DAY	1.50
DOUG DUNFORD	REIMB PARKING LEGISL DA	43942	PARKING LEGISLATIVE DAY	1.50
Vendor DOUG DUNFORD Total:				30.00
Vendor: E & M ELECTRIC, INC				
E & M ELECTRIC, INC	1480	43943	SERVICE CALL - SPRINKLER	180.00
E & M ELECTRIC, INC	1482	43943	SERVICE CALL - AUXILIARY	180.00
E & M ELECTRIC, INC	1514	43943	REPLACE FIXTURE AT POO	209.14
E & M ELECTRIC, INC	1514	43943	REPLACE FIXTURE AT POO	209.14
E & M ELECTRIC, INC	1522	43943	PULL MOTOR AT PUMP #1	331.24
Vendor E & M ELECTRIC, INC Total:				1,109.52
Vendor: ELITE UNIFORMS				
ELITE UNIFORMS	10880/10879	43944	PD UNIFORM	367.95
Vendor ELITE UNIFORMS Total:				367.95
Vendor: FAR WEST LABORATORIES, INC.				
FAR WEST LABORATORIES,	89393	43945	WATER SAMPLES	1,102.00
Vendor FAR WEST LABORATORIES, INC. Total:				1,102.00
Vendor: FASTENAL COMPANY				
FASTENAL COMPANY	CALOB46895	44000	PW SUPPLIES - GLOVES	19.42
FASTENAL COMPANY	CALOB46895	44000	PW SUPPLIES - GLOVES	19.40
FASTENAL COMPANY	CALOB46895	44000	PW SUPPLIES - GLOVES	19.40
FASTENAL COMPANY	CALOB46895	44000	PW SUPPLIES - GLOVES	19.40
Vendor FASTENAL COMPANY Total:				77.62
Vendor: GILTON SOLID WASTE MANAGEMENT INC				
GILTON SOLID WASTE MA	APRIL 2018 BINS	44001	TRASH BIN APRIL 2018	244.76
GILTON SOLID WASTE MA	MARCH 2018 BINS	43946	TRASH BINS	244.76
GILTON SOLID WASTE MA	MAY 2018	44001	REFUSE SERVICE	32,721.67
Vendor GILTON SOLID WASTE MANAGEMENT INC Total:				33,211.19
Vendor: GOUVEIA ENGINEERING INC				
GOUVEIA ENGINEERING I	7231 - PW	43947	PW FUTURE PROJECTS MT	83.32
GOUVEIA ENGINEERING I	7231 - PW	43947	PW FUTURE PROJECTS MT	83.32
GOUVEIA ENGINEERING I	7231 - PW	43947	PW FUTURE PROJECTS MT	83.36
GOUVEIA ENGINEERING I	7233	43947	REVIEW TREE STREET MAP	82.69
GOUVEIA ENGINEERING I	7234	43947	WWTP - IMPROVEMENTS	202.50
GOUVEIA ENGINEERING I	7236	43947	CONSTRUCT ROUNDABOU	1,898.75
GOUVEIA ENGINEERING I	7237	43947	SCHMIDT PARK CLASS 1 TR	33.75
GOUVEIA ENGINEERING I	7238	43947	CONSTRUCT ROUNDABOU	1,956.25
GOUVEIA ENGINEERING I	7239	43947	SCHMIDT PARK CLASS 1 TR	668.75
GOUVEIA ENGINEERING I	7240	43947	HILLVIEW CHAPEL SIDEWA	730.00
GOUVEIA ENGINEERING I	7241	43947	MEASURE V	241.50
GOUVEIA ENGINEERING I	7242	43947	AIRPORT STORM DRAINAG	472.50
GOUVEIA ENGINEERING I	7243	43947	SOUZA PLANNING (VTM16	210.00
GOUVEIA ENGINEERING I	7358	43947	CAPITAL IMPROVEMENT	67.50
GOUVEIA ENGINEERING I	7361	43947	PW GENERAL SPLIT	60.38
GOUVEIA ENGINEERING I	7361	43947	PW GENERAL SPLIT	60.37

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
GOUVEIA ENGINEERING I	7363	43947	CONSTRUCT ROUNDABOU	3,578.75
GOUVEIA ENGINEERING I	7364	43947	SCHMIDT PARK CLASS 1 TR	186.25
GOUVEIA ENGINEERING I	7365	43947	CONSTRUCT ROUNDABOU	1,010.00
GOUVEIA ENGINEERING I	7366	43947	SCHMIDT PARK CLASS 1 TR	378.75
GOUVEIA ENGINEERING I	7367	43947	AIRPORT STORM DRAINAG	1,927.50
GOUVEIA ENGINEERING I	7368	43947	WWTP IMPROVEMENT PL	2,696.25
GOUVEIA ENGINEERING I	7415	43947	WATER PIPE BROKEN BY V	60.38
GOUVEIA ENGINEERING I	7416	43947	CONSTRUCT ROUNDABOU	3,682.50
GOUVEIA ENGINEERING I	7417	43947	CONSTRUCT ROUNDABOU	230.00
GOUVEIA ENGINEERING I	7418	43947	SCHMIDT PARK CLASS 1 TR	531.25
GOUVEIA ENGINEERING I	7419	43947	AIRPORT STORM DRAINAG	9,528.75
Vendor GOUVEIA ENGINEERING INC Total:				30,745.32
Vendor: GROVER LANDSCAPE SERVICES INC				
GROVER LANDSCAPE SERV	0258054	43949	TREE TRIM 17/18 (1 OF 2	11,635.00
GROVER LANDSCAPE SERV	0258305	43949	TREE TRIM 17/18 (2 OF 2)	14,630.00
GROVER LANDSCAPE SERV	0258307	43949	EXTRA TREE WORK DEC 20	1,760.00
GROVER LANDSCAPE SERV	0260774	43949	GROUND 2 STUMPS	210.00
GROVER LANDSCAPE SERV	0260814	43949	TREE REMOVAL	1,735.00
Vendor GROVER LANDSCAPE SERVICES INC Total:				29,970.00
Vendor: HALYCON CREEK INC.				
HALYCON CREEK INC.	2018554	43950	INSTALL AND CONFIGURE	50.90
HALYCON CREEK INC.	2018554	43950	INSTALL AND CONFIGURE	50.88
HALYCON CREEK INC.	2018554	43950	INSTALL AND CONFIGURE	254.50
HALYCON CREEK INC.	2018554	43950	INSTALL AND CONFIGURE	76.35
HALYCON CREEK INC.	2018554	43950	INSTALL AND CONFIGURE	76.35
HALYCON CREEK INC.	2018554	43950	INSTALL AND CONFIGURE	50.90
HALYCON CREEK INC.	2018554	43950	INSTALL AND CONFIGURE	76.35
HALYCON CREEK INC.	2018554	43950	INSTALL AND CONFIGURE	381.75
HALYCON CREEK INC.	2018554	43950	INSTALL AND CONFIGURE	509.00
HALYCON CREEK INC.	2018554	43950	INSTALL AND CONFIGURE	509.00
HALYCON CREEK INC.	2018554	43950	INSTALL AND CONFIGURE	509.00
HALYCON CREEK INC.	2018565	43950	MONTHLY I.T. SUPPORT - A	68.00
HALYCON CREEK INC.	2018565	43950	MONTHLY I.T. SUPPORT - A	68.00
HALYCON CREEK INC.	2018565	43950	MONTHLY I.T. SUPPORT - A	340.00
HALYCON CREEK INC.	2018565	43950	MONTHLY I.T. SUPPORT - A	102.00
HALYCON CREEK INC.	2018565	43950	MONTHLY I.T. SUPPORT - A	102.00
HALYCON CREEK INC.	2018565	43950	MONTHLY I.T. SUPPORT - A	68.00
HALYCON CREEK INC.	2018565	43950	MONTHLY I.T. SUPPORT - A	102.00
HALYCON CREEK INC.	2018565	43950	MONTHLY I.T. SUPPORT - A	510.00
HALYCON CREEK INC.	2018565	43950	MONTHLY I.T. SUPPORT - A	680.00
HALYCON CREEK INC.	2018565	43950	MONTHLY I.T. SUPPORT - A	680.00
HALYCON CREEK INC.	2018565	43950	MONTHLY I.T. SUPPORT - A	680.00
HALYCON CREEK INC.	2018606	44002	MONTHLY I.T. SUPPORT -	68.00
HALYCON CREEK INC.	2018606	44002	MONTHLY I.T. SUPPORT -	68.00
HALYCON CREEK INC.	2018606	44002	MONTHLY I.T. SUPPORT -	340.00
HALYCON CREEK INC.	2018606	44002	MONTHLY I.T. SUPPORT -	102.00
HALYCON CREEK INC.	2018606	44002	MONTHLY I.T. SUPPORT -	102.00
HALYCON CREEK INC.	2018606	44002	MONTHLY I.T. SUPPORT -	68.00
HALYCON CREEK INC.	2018606	44002	MONTHLY I.T. SUPPORT -	102.00
HALYCON CREEK INC.	2018606	44002	MONTHLY I.T. SUPPORT -	510.00
HALYCON CREEK INC.	2018606	44002	MONTHLY I.T. SUPPORT -	680.00
HALYCON CREEK INC.	2018606	44002	MONTHLY I.T. SUPPORT -	680.00

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
HALYCON CREEK INC.	2018606	44002	MONTHLY I.T. SUPPORT -	680.00
Vendor HALYCON CREEK INC. Total:				9,344.98
Vendor: IEH AQUATIC RESEARCH				
IEH AQUATIC RESEARCH	140589	43951	WATER SAMPLES	416.00
IEH AQUATIC RESEARCH	140621	43951	WATER SAMPLES	104.00
Vendor IEH AQUATIC RESEARCH Total:				520.00
Vendor: IEH-JL ANALYTICAL				
IEH-JL ANALYTICAL	430638	43952	WWTP SAMPLES	973.00
IEH-JL ANALYTICAL	431738	44003	WWTP SAMPLES	358.00
Vendor IEH-JL ANALYTICAL Total:				1,331.00
Vendor: INFOSEND BILLING				
INFOSEND BILLING	135173	43953	UTILITY BILLING	35.56
INFOSEND BILLING	135173	43953	UTILITY BILLING	27.56
INFOSEND BILLING	135173	43953	UTILITY BILLING	14.23
INFOSEND BILLING	135173	43953	UTILITY BILLING	11.02
INFOSEND BILLING	135173	43953	UTILITY BILLING	234.72
INFOSEND BILLING	135173	43953	UTILITY BILLING	181.90
INFOSEND BILLING	135173	43953	UTILITY BILLING	234.72
INFOSEND BILLING	135173	43953	UTILITY BILLING	181.90
INFOSEND BILLING	135173	43953	UTILITY BILLING	192.04
INFOSEND BILLING	135173	43953	UTILITY BILLING	148.83
Vendor INFOSEND BILLING Total:				1,262.48
Vendor: IRRIGATION DESIGN & CONSTRUCTION LLC				
IRRIGATION DESIGN & CO	0229160-IN	43954	WATER LEAK SCHMIDT PA	38.73
IRRIGATION DESIGN & CO	0231000-IN	44004	LANDSCAPE VALVE REPLA	33.38
Vendor IRRIGATION DESIGN & CONSTRUCTION LLC Total:				72.11
Vendor: KEENAN & ASSOCIATES				
KEENAN & ASSOCIATES	MAY 2018	43955	HEALTH INSURANCE MAY	605.70
KEENAN & ASSOCIATES	MAY 2018	43955	HEALTH INSURANCE MAY	169.60
KEENAN & ASSOCIATES	MAY 2018	43955	HEALTH INSURANCE MAY	203.52
KEENAN & ASSOCIATES	MAY 2018	43955	HEALTH INSURANCE MAY	130.80
KEENAN & ASSOCIATES	MAY 2018	43955	HEALTH INSURANCE MAY	5,723.87
KEENAN & ASSOCIATES	MAY 2018	43955	HEALTH INSURANCE MAY	605.70
KEENAN & ASSOCIATES	MAY 2018	43955	HEALTH INSURANCE MAY	337.98
KEENAN & ASSOCIATES	MAY 2018	43955	HEALTH INSURANCE MAY	152.64
KEENAN & ASSOCIATES	MAY 2018	43955	HEALTH INSURANCE MAY	339.19
KEENAN & ASSOCIATES	MAY 2018	43955	HEALTH INSURANCE MAY	101.76
KEENAN & ASSOCIATES	MAY 2018	43955	HEALTH INSURANCE MAY	551.19
KEENAN & ASSOCIATES	MAY 2018	43955	HEALTH INSURANCE MAY	169.60
KEENAN & ASSOCIATES	MAY 2018	43955	HEALTH INSURANCE MAY	33.92
KEENAN & ASSOCIATES	MAY 2018	43955	HEALTH INSURANCE MAY	777.72
KEENAN & ASSOCIATES	MAY 2018	43955	HEALTH INSURANCE MAY	67.84
KEENAN & ASSOCIATES	MAY 2018	43955	HEALTH INSURANCE MAY	33.92
KEENAN & ASSOCIATES	MAY 2018	43955	HEALTH INSURANCE MAY	1,238.05
KEENAN & ASSOCIATES	MAY 2018	43955	HEALTH INSURANCE MAY	542.71
KEENAN & ASSOCIATES	MAY 2018	43955	HEALTH INSURANCE MAY	2,241.09
KEENAN & ASSOCIATES	MAY 2018	43955	HEALTH INSURANCE MAY	1,238.05
KEENAN & ASSOCIATES	MAY 2018	43955	HEALTH INSURANCE MAY	542.71
KEENAN & ASSOCIATES	MAY 2018	43955	HEALTH INSURANCE MAY	2,577.86
KEENAN & ASSOCIATES	MAY 2018	43955	HEALTH INSURANCE MAY	423.99
KEENAN & ASSOCIATES	MAY 2018	43955	HEALTH INSURANCE MAY	33.92
KEENAN & ASSOCIATES	MAY 2018	43955	HEALTH INSURANCE MAY	84.80
Vendor KEENAN & ASSOCIATES Total:				18,928.13

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
Vendor: KNOWBE4, INC.				
KNOWBE4, INC.	INV31732	43956	SECURITY AWARENESS ON	32.01
KNOWBE4, INC.	INV31732	43956	SECURITY AWARENESS ON	32.01
KNOWBE4, INC.	INV31732	43956	SECURITY AWARENESS ON	160.06
KNOWBE4, INC.	INV31732	43956	SECURITY AWARENESS ON	48.02
KNOWBE4, INC.	INV31732	43956	SECURITY AWARENESS ON	48.02
KNOWBE4, INC.	INV31732	43956	SECURITY AWARENESS ON	32.01
KNOWBE4, INC.	INV31732	43956	SECURITY AWARENESS ON	48.02
KNOWBE4, INC.	INV31732	43956	SECURITY AWARENESS ON	240.08
KNOWBE4, INC.	INV31732	43956	SECURITY AWARENESS ON	320.11
KNOWBE4, INC.	INV31732	43956	SECURITY AWARENESS ON	320.11
KNOWBE4, INC.	INV31732	43956	SECURITY AWARENESS ON	320.11
Vendor KNOWBE4, INC. Total:				1,600.56
Vendor: MARTIN L. CARVER				
MARTIN L. CARVER	1634	44005	HOUSING ELEMENT - PLA	24.22
MARTIN L. CARVER	1634	44005	HOUSING ELEMENT - PLA	24.22
MARTIN L. CARVER	1634	44005	HOUSING ELEMENT - PLA	217.97
MARTIN L. CARVER	1634	44005	HOUSING ELEMENT - PLA	217.97
MARTIN L. CARVER	1634	44005	HOUSING ELEMENT - PLA	26.64
MARTIN L. CARVER	1634	44005	HOUSING ELEMENT - PLA	9.30
MARTIN L. CARVER	1634	44005	HOUSING ELEMENT - PLA	30.61
MARTIN L. CARVER	1634	44005	HOUSING ELEMENT - PLA	66.55
MARTIN L. CARVER	1634	44005	HOUSING ELEMENT - PLA	124.58
MARTIN L. CARVER	1634	44005	HOUSING ELEMENT - PLA	54.64
MARTIN L. CARVER	1634	44005	HOUSING ELEMENT - PLA	116.25
MARTIN L. CARVER	1634	44005	HOUSING ELEMENT - PLA	55.80
Vendor MARTIN L. CARVER Total:				968.75
Vendor: MARYANN VIERRA				
MARYANN VIERRA	MAY 2018	43957	LOAN PAYMENT	614.90
MARYANN VIERRA	MAY 2018	43957	LOAN PAYMENT	664.23
MARYANN VIERRA	MAY 2018	43957	LOAN PAYMENT	614.90
MARYANN VIERRA	MAY 2018	43957	LOAN PAYMENT	664.22
Vendor MARYANN VIERRA Total:				2,558.25
Vendor: MATTOS NEWSPAPERS INC				
MATTOS NEWSPAPERS INC	69211	43958	PD - PARKING CITATIONS	213.81
MATTOS NEWSPAPERS INC	69227	43958	PASTA TAKE OUT TICKETS-	59.33
MATTOS NEWSPAPERS INC	69228	43958	PASTA TAKE OUT FLYERS - I	10.79
MATTOS NEWSPAPERS INC	NEWSPAPER RENEWAL 20	43958	NEWSPAPER RENEWAL 20	2.80
MATTOS NEWSPAPERS INC	NEWSPAPER RENEWAL 20	43958	NEWSPAPER RENEWAL 20	0.70
MATTOS NEWSPAPERS INC	NEWSPAPER RENEWAL 20	43958	NEWSPAPER RENEWAL 20	10.50
MATTOS NEWSPAPERS INC	NEWSPAPER RENEWAL 20	43958	NEWSPAPER RENEWAL 20	10.50
MATTOS NEWSPAPERS INC	NEWSPAPER RENEWAL 20	43958	NEWSPAPER RENEWAL 20	10.50
MATTOS NEWSPAPERS INC	PI030118103	43958	PUBLIC NOTICE: GENERAL	56.00
MATTOS NEWSPAPERS INC	PI030118104	43958	PUBLIC HEARING: DIVIDIN	64.00
MATTOS NEWSPAPERS INC	PI031518206	43958	PUBLIC HEARING: DIVIDIN	64.00
MATTOS NEWSPAPERS INC	PI031518207	43958	PUBLIC NOTICE: APPROVA	64.00
Vendor MATTOS NEWSPAPERS INC Total:				566.93
Vendor: NANCY BELL				
NANCY BELL	GOMAN RENTAL REFUND	43959	REIMB GOMAN CENTER O	86.82
Vendor NANCY BELL Total:				86.82
Vendor: NEWMAN ACE HARDWARE				
NEWMAN ACE HARDWAR	630518	44006	PW SUPPLIES- BROOM / D	16.17
NEWMAN ACE HARDWAR	630518	44006	PW SUPPLIES- BROOM / D	16.17

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
NEWMAN ACE HARDWAR	630518	44006	PW SUPPLIES- BROOM / D	16.17
NEWMAN ACE HARDWAR	630518	44006	PW SUPPLIES- BROOM / D	16.17
Vendor NEWMAN ACE HARDWARE Total:				64.68
Vendor: NORMAC				
NORMAC	840891	43960	IRRIGATION VALVES	919.69
Vendor NORMAC Total:				919.69
Vendor: NUNES AUTO CARE				
NUNES AUTO CARE	021029	43961	PW VEHICLE MAINTENAN	39.00
NUNES AUTO CARE	021029	43961	PW VEHICLE MAINTENAN	38.98
NUNES AUTO CARE	021029	43961	PW VEHICLE MAINTENAN	38.98
NUNES AUTO CARE	021029	43961	PW VEHICLE MAINTENAN	38.98
Vendor NUNES AUTO CARE Total:				155.94
Vendor: OPERATING ENGINEERS LOCAL #3				
OPERATING ENGINEERS L	PR- 04/28/18	44007	PAYROLL DEDUCTIONS	138.00
OPERATING ENGINEERS L	PR- 4/28/18	44007	PAYROLL DEDUCTIONS	245.00
Vendor OPERATING ENGINEERS LOCAL #3 Total:				383.00
Vendor: O'REILLY AUTOMOTIVE STORES, INC.				
O'REILLY AUTOMOTIVE ST	5718-125857	44008	PW NEW TRUCK BATTERY	27.02
O'REILLY AUTOMOTIVE ST	5718-125857	44008	PW NEW TRUCK BATTERY	27.04
O'REILLY AUTOMOTIVE ST	5718-125857	44008	PW NEW TRUCK BATTERY	27.04
O'REILLY AUTOMOTIVE ST	5718-125857	44008	PW NEW TRUCK BATTERY	27.04
O'REILLY AUTOMOTIVE ST	5718-126519	43962	PW CUTTING TIP AND TIP	6.22
O'REILLY AUTOMOTIVE ST	5718-126519	43962	PW CUTTING TIP AND TIP	6.22
O'REILLY AUTOMOTIVE ST	5718-126519	43962	PW CUTTING TIP AND TIP	6.22
O'REILLY AUTOMOTIVE ST	5718-126519	43962	PW CUTTING TIP AND TIP	6.22
O'REILLY AUTOMOTIVE ST	5718-127396	44008	PW SUPPLIES - SQUEEGEE	4.98
O'REILLY AUTOMOTIVE ST	5718-127396	44008	PW SUPPLIES - SQUEEGEE	5.00
O'REILLY AUTOMOTIVE ST	5718-127396	44008	PW SUPPLIES - SQUEEGEE	5.00
O'REILLY AUTOMOTIVE ST	5718-127396	44008	PW SUPPLIES - SQUEEGEE	5.00
Vendor O'REILLY AUTOMOTIVE STORES, INC. Total:				153.00
Vendor: P G & E				
P G & E	MAY 2018	44009	GAS AND ELECTRIC	2,015.06
P G & E	MAY 2018	44009	GAS AND ELECTRIC	482.56
P G & E	MAY 2018	44009	GAS AND ELECTRIC	70.30
P G & E	MAY 2018	44009	GAS AND ELECTRIC	434.21
P G & E	MAY 2018	44009	GAS AND ELECTRIC	111.67
P G & E	MAY 2018	44009	GAS AND ELECTRIC	45.02
P G & E	MAY 2018	44009	GAS AND ELECTRIC	417.15
P G & E	MAY 2018	44009	GAS AND ELECTRIC	42.27
P G & E	MAY 2018	44009	GAS AND ELECTRIC	1,471.52
P G & E	MAY 2018	44009	GAS AND ELECTRIC	5,630.46
P G & E	MAY 2018	44009	GAS AND ELECTRIC	575.86
P G & E	MAY 2018	44009	GAS AND ELECTRIC	5,610.57
P G & E	MAY 2018	44009	GAS AND ELECTRIC	1,384.58
P G & E	MAY 2018	44009	GAS AND ELECTRIC	370.39
P G & E	MAY 2018	44009	GAS AND ELECTRIC	115.24
Vendor P G & E Total:				18,776.86
Vendor: POLICE OFFICERS ASSOC				
POLICE OFFICERS ASSOC	PR- 4/14/18	43963	PAYROLL DEDUCTIONS	300.00
POLICE OFFICERS ASSOC	PR- 4/28/18	44010	PAYROLL DEDUCTIONS	240.00
Vendor POLICE OFFICERS ASSOC Total:				540.00
Vendor: PREMIER ACCESS INSURANCE COMPANY				
PREMIER ACCESS INSURA	MAY 2018	43964	DENTAL INSURANCE	21.11

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
PREMIER ACCESS INSURA	MAY 2018	43964	DENTAL INSURANCE	21.11
PREMIER ACCESS INSURA	MAY 2018	43964	DENTAL INSURANCE	25.33
PREMIER ACCESS INSURA	MAY 2018	43964	DENTAL INSURANCE	14.67
PREMIER ACCESS INSURA	MAY 2018	43964	DENTAL INSURANCE	917.09
PREMIER ACCESS INSURA	MAY 2018	43964	DENTAL INSURANCE	65.29
PREMIER ACCESS INSURA	MAY 2018	43964	DENTAL INSURANCE	10.56
PREMIER ACCESS INSURA	MAY 2018	43964	DENTAL INSURANCE	36.01
PREMIER ACCESS INSURA	MAY 2018	43964	DENTAL INSURANCE	16.88
PREMIER ACCESS INSURA	MAY 2018	43964	DENTAL INSURANCE	33.03
PREMIER ACCESS INSURA	MAY 2018	43964	DENTAL INSURANCE	21.11
PREMIER ACCESS INSURA	MAY 2018	43964	DENTAL INSURANCE	58.00
PREMIER ACCESS INSURA	MAY 2018	43964	DENTAL INSURANCE	21.11
PREMIER ACCESS INSURA	MAY 2018	43964	DENTAL INSURANCE	8.44
PREMIER ACCESS INSURA	MAY 2018	43964	DENTAL INSURANCE	4.22
PREMIER ACCESS INSURA	MAY 2018	43964	DENTAL INSURANCE	84.33
PREMIER ACCESS INSURA	MAY 2018	43964	DENTAL INSURANCE	4.22
PREMIER ACCESS INSURA	MAY 2018	43964	DENTAL INSURANCE	8.44
PREMIER ACCESS INSURA	MAY 2018	43964	DENTAL INSURANCE	4.22
PREMIER ACCESS INSURA	MAY 2018	43964	DENTAL INSURANCE	65.45
PREMIER ACCESS INSURA	MAY 2018	43964	DENTAL INSURANCE	154.12
PREMIER ACCESS INSURA	MAY 2018	43964	DENTAL INSURANCE	67.56
PREMIER ACCESS INSURA	MAY 2018	43964	DENTAL INSURANCE	255.73
PREMIER ACCESS INSURA	MAY 2018	43964	DENTAL INSURANCE	65.45
PREMIER ACCESS INSURA	MAY 2018	43964	DENTAL INSURANCE	154.10
PREMIER ACCESS INSURA	MAY 2018	43964	DENTAL INSURANCE	67.56
PREMIER ACCESS INSURA	MAY 2018	43964	DENTAL INSURANCE	285.17
PREMIER ACCESS INSURA	MAY 2018	43964	DENTAL INSURANCE	4.22
PREMIER ACCESS INSURA	MAY 2018	43964	DENTAL INSURANCE	52.78
PREMIER ACCESS INSURA	MAY 2018	43964	DENTAL INSURANCE	16.89
PREMIER ACCESS INSURA	MAY 2018	43964	DENTAL INSURANCE	10.57
Vendor PREMIER ACCESS INSURANCE COMPANY Total:				2,574.77

Vendor: PUBLIC EMP RETIREMENT SYSTEM

PUBLIC EMP RETIREMENT	100000015249189	5561	RETIREMENT CONTRIB.- CL	68.02
PUBLIC EMP RETIREMENT	100000015249189	5561	RETIREMENT CONTRIB.- CL	38.36
PUBLIC EMP RETIREMENT	100000015249189	5561	RETIREMENT CONTRIB.- CL	47.97
PUBLIC EMP RETIREMENT	100000015249189	5561	RETIREMENT CONTRIB.- CL	33.38
PUBLIC EMP RETIREMENT	100000015249189	5561	RETIREMENT CONTRIB.- CL	329.51
PUBLIC EMP RETIREMENT	100000015249189	5561	RETIREMENT CONTRIB.- CL	259.33
PUBLIC EMP RETIREMENT	100000015249189	5561	RETIREMENT CONTRIB.- CL	34.01
PUBLIC EMP RETIREMENT	100000015249189	5561	RETIREMENT CONTRIB.- CL	125.47
PUBLIC EMP RETIREMENT	100000015249189	5561	RETIREMENT CONTRIB.- CL	105.70
PUBLIC EMP RETIREMENT	100000015249189	5561	RETIREMENT CONTRIB.- CL	41.74
PUBLIC EMP RETIREMENT	100000015249189	5561	RETIREMENT CONTRIB.- CL	53.19
PUBLIC EMP RETIREMENT	100000015249189	5561	RETIREMENT CONTRIB.- CL	280.01
PUBLIC EMP RETIREMENT	100000015249189	5561	RETIREMENT CONTRIB.- CL	7.74
PUBLIC EMP RETIREMENT	100000015249189	5561	RETIREMENT CONTRIB.- CL	77.75
PUBLIC EMP RETIREMENT	100000015249189	5561	RETIREMENT CONTRIB.- CL	34.01
PUBLIC EMP RETIREMENT	100000015249189	5561	RETIREMENT CONTRIB.- CL	30.95
PUBLIC EMP RETIREMENT	100000015249189	5561	RETIREMENT CONTRIB.- CL	209.72
PUBLIC EMP RETIREMENT	100000015249189	5561	RETIREMENT CONTRIB.- CL	13.60
PUBLIC EMP RETIREMENT	100000015249189	5561	RETIREMENT CONTRIB.- CL	20.91
PUBLIC EMP RETIREMENT	100000015249189	5561	RETIREMENT CONTRIB.- CL	13.93
PUBLIC EMP RETIREMENT	100000015249189	5561	RETIREMENT CONTRIB.- CL	39.06

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
PUBLIC EMP RETIREMENT	100000015249189	5561	RETIREMENT CONTRIB.- CL	217.67
PUBLIC EMP RETIREMENT	100000015249189	5561	RETIREMENT CONTRIB.- CL	297.26
PUBLIC EMP RETIREMENT	100000015249189	5561	RETIREMENT CONTRIB.- CL	92.84
PUBLIC EMP RETIREMENT	100000015249189	5561	RETIREMENT CONTRIB.- CL	817.78
PUBLIC EMP RETIREMENT	100000015249189	5561	RETIREMENT CONTRIB.- CL	210.87
PUBLIC EMP RETIREMENT	100000015249189	5561	RETIREMENT CONTRIB.- CL	213.85
PUBLIC EMP RETIREMENT	100000015249189	5561	RETIREMENT CONTRIB.- CL	92.84
PUBLIC EMP RETIREMENT	100000015249189	5561	RETIREMENT CONTRIB.- CL	930.29
PUBLIC EMP RETIREMENT	100000015249189	5561	RETIREMENT CONTRIB.- CL	34.01
PUBLIC EMP RETIREMENT	100000015249189	5561	RETIREMENT CONTRIB.- CL	31.36
PUBLIC EMP RETIREMENT	100000015249189	5561	RETIREMENT CONTRIB.- CL	55.59
PUBLIC EMP RETIREMENT	100000015249189	5561	RETIREMENT CONTRIB.- CL	15.47
PUBLIC EMP RETIREMENT	100000015249189	5561	RETIREMENT CONTRIB.- CL	48.92
PUBLIC EMP RETIREMENT	100000015249198	5562	RETIREMENT CONTRIB- CL	9,417.73
PUBLIC EMP RETIREMENT	100000015249198	5562	RETIREMENT CONTRIB- CL	804.18
PUBLIC EMP RETIREMENT	100000015249198	5562	RETIREMENT CONTRIB- CL	160.57
PUBLIC EMP RETIREMENT	100000015249198	5562	RETIREMENT CONTRIB- CL	68.82
PUBLIC EMP RETIREMENT	100000015249208	5560	RETIREMENT CONTRIB- PE	7.46
PUBLIC EMP RETIREMENT	PR- 4/14/18ERCLASSICMIS	5557	RETIREMENT CONTRIBUTI	1,957.03
PUBLIC EMP RETIREMENT	PR- 4/14/18ERPEPRASAFE	5555	RETIREMENT CONTRIBUTI	1,182.38
PUBLIC EMP RETIREMENT	PR-4/14/18EECLASSICMIS	5553	RETIREMENT CONTRIBUTI	1,597.39
PUBLIC EMP RETIREMENT	PR-4/14/18EECLASSICSAFE	5554	RETIREMENT CONTRIBUTI	534.41
PUBLIC EMP RETIREMENT	PR-4/14/18EEPEPRAMIS	5552	RETIREMENT CONTRIBUTI	247.60
PUBLIC EMP RETIREMENT	PR-4/14/18EEPEPRASAFET	5551	RETIREMENT CONTRIBUTI	1,133.95
PUBLIC EMP RETIREMENT	PR-4/14/18ERCLASSICSAF	5558	RETIREMENT CONTRIBUTI	1,020.49
PUBLIC EMP RETIREMENT	PR-4/14/18ERPEPRAMISC	5556	RETIREMENT CONTRIBUTI	258.83
PUBLIC EMP RETIREMENT	PR-4/28/18EECLASSICMIS	5575	RETIREMENT CONTRIBUTI	1,644.45
PUBLIC EMP RETIREMENT	PR-4/28/18EECLASSICSAFE	5576	RETIREMENT CONTRIBUTI	555.50
PUBLIC EMP RETIREMENT	PR-4/28/18EEPEPRAMISC	5574	RETIREMENT CONTRIBUTI	247.60
PUBLIC EMP RETIREMENT	PR-4/28/18EEPEPRASAFET	5573	RETIREMENT CONTRIBUTI	1,281.87
PUBLIC EMP RETIREMENT	PR-4/28/18ERCLASSICMIS	5579	RETIREMENT CONTRIBUTI	2,018.94
PUBLIC EMP RETIREMENT	PR-4/28/18ERCLASSICSAF	5580	RETIREMENT CONTRIBUTI	1,059.91
PUBLIC EMP RETIREMENT	PR-4/28/18ERPEPRAMISC	5578	RETIREMENT CONTRIBUTI	258.83
PUBLIC EMP RETIREMENT	PR-4/28/18ERPEPRASAFET	5577	RETIREMENT CONTRIBUTI	1,336.61
Vendor PUBLIC EMP RETIREMENT SYSTEM Total:				31,717.66

Vendor: RABOBANK, CARDMEMBER SERVICES

RABOBANK, CARDMEMBE	04042018 DD HARBOR FRI	43965	PW HOIST CHAIN	16.22
RABOBANK, CARDMEMBE	04042018 DD HARBOR FRI	43965	PW HOIST CHAIN	16.24
RABOBANK, CARDMEMBE	04042018 DD HARBOR FRI	43965	PW HOIST CHAIN	16.24
RABOBANK, CARDMEMBE	04042018 DD HARBOR FRI	43965	PW HOIST CHAIN	16.24
RABOBANK, CARDMEMBE	04042018 JW LOWES	43965	PW SUPPLIES - ASPHALT (1	43.22
RABOBANK, CARDMEMBE	04042018 JW LOWES	43965	PW SUPPLIES - ASPHALT (1	43.22
RABOBANK, CARDMEMBE	04042018 JW LOWES	43965	PW SUPPLIES - ASPHALT (1	43.22
RABOBANK, CARDMEMBE	04042018 JW LOWES	43965	PW SUPPLIES - ASPHALT (1	43.22
RABOBANK, CARDMEMBE	04042018 JW OFFICE OF	43965	WATER SYSTEM TRAINING	115.55
RABOBANK, CARDMEMBE	04042018 JW USPS	43965	CDBG - UPS MAILING	0.54
RABOBANK, CARDMEMBE	04042018 JW USPS	43965	CDBG - UPS MAILING	0.13
RABOBANK, CARDMEMBE	04042018 JW USPS	43965	CDBG - UPS MAILING	2.01
RABOBANK, CARDMEMBE	04042018 JW USPS	43965	CDBG - UPS MAILING	2.01
RABOBANK, CARDMEMBE	04042018 JW USPS	43965	CDBG - UPS MAILING	2.01
RABOBANK, CARDMEMBE	04042018 MC DELUXE	43965	PAYROLL CHECKS	28.44
RABOBANK, CARDMEMBE	04042018 MC DELUXE	43965	PAYROLL CHECKS	7.11
RABOBANK, CARDMEMBE	04042018 MC DELUXE	43965	PAYROLL CHECKS	106.65

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
RABOBANK, CARDMEMBE	04042018 MC DELUXE	43965	PAYROLL CHECKS	106.65
RABOBANK, CARDMEMBE	04042018 MC DELUXE	43965	PAYROLL CHECKS	106.66
Vendor RABOBANK, CARDMEMBER SERVICES Total:				715.58
Vendor: ROCHA BACKHOE SERVICE INC				
ROCHA BACKHOE SERVICE	1342	43966	REPLACE CORE ON MANH	3,890.00
Vendor ROCHA BACKHOE SERVICE INC Total:				3,890.00
Vendor: SAFARILAND, LLC				
SAFARILAND, LLC	I010-118044	44011	PD WEAPON STORAGE / TI	109.40
Vendor SAFARILAND, LLC Total:				109.40
Vendor: SAN JOAQUIN VALLEY UNIFIED AIR POLL				
SAN JOAQUIN VALLEY UNI	N126362	43967	GENERATOR PERMIT PW	32.25
SAN JOAQUIN VALLEY UNI	N126362	43967	GENERATOR PERMIT PW	32.25
SAN JOAQUIN VALLEY UNI	N126362	43967	GENERATOR PERMIT PW	32.25
SAN JOAQUIN VALLEY UNI	N126362	43967	GENERATOR PERMIT PW	32.25
SAN JOAQUIN VALLEY UNI	N4549	43967	GENERATOR PERMIT WELL	129.00
Vendor SAN JOAQUIN VALLEY UNIFIED AIR POLL Total:				258.00
Vendor: SCP POOL DISTRIBUTORS L.L.C				
SCP POOL DISTRIBUTORS L	Q1001258	44012	POOL CHLORINE	964.90
Vendor SCP POOL DISTRIBUTORS L.L.C Total:				964.90
Vendor: SEEGER'S PRINTING				
SEEGER'S PRINTING	0128149-IN	44013	OFFICE SUPPLIES- ENVELO	16.72
SEEGER'S PRINTING	0128149-IN	44013	OFFICE SUPPLIES- ENVELO	4.18
SEEGER'S PRINTING	0128149-IN	44013	OFFICE SUPPLIES- ENVELO	62.71
SEEGER'S PRINTING	0128149-IN	44013	OFFICE SUPPLIES- ENVELO	62.71
SEEGER'S PRINTING	0128149-IN	44013	OFFICE SUPPLIES- ENVELO	62.72
SEEGER'S PRINTING	0128150-IN	44013	OFFICE SUPPLIES - ENVELO	16.98
SEEGER'S PRINTING	0128150-IN	44013	OFFICE SUPPLIES - ENVELO	4.25
SEEGER'S PRINTING	0128150-IN	44013	OFFICE SUPPLIES - ENVELO	63.68
SEEGER'S PRINTING	0128150-IN	44013	OFFICE SUPPLIES - ENVELO	63.68
SEEGER'S PRINTING	0128150-IN	44013	OFFICE SUPPLIES - ENVELO	63.68
Vendor SEEGER'S PRINTING Total:				421.31
Vendor: SHRED-IT				
SHRED-IT	8124432698	44014	PD SHRED CONTENTS 25 B	357.28
SHRED-IT	8124512342	44014	SHRED SERVICES	6.12
SHRED-IT	8124512342	44014	SHRED SERVICES	61.18
SHRED-IT	8124512342	44014	SHRED SERVICES	24.47
SHRED-IT	8124512342	44014	SHRED SERVICES	24.47
SHRED-IT	8124512342	44014	SHRED SERVICES	6.12
Vendor SHRED-IT Total:				479.64
Vendor: SOLSTICE INVESTMENTS LLC (SOLAR CITY)				
SOLSTICE INVESTMENTS LL	6995076-7652440	43968	WW ELECTRIC	8,197.32
Vendor SOLSTICE INVESTMENTS LLC (SOLAR CITY) Total:				8,197.32
Vendor: STAPLES CREDIT PLAN				
STAPLES CREDIT PLAN	2044403281	43969	OFFICE SUPPLIES	12.25
STAPLES CREDIT PLAN	2044403281	43969	OFFICE SUPPLIES	3.06
STAPLES CREDIT PLAN	2044403281	43969	OFFICE SUPPLIES	45.95
STAPLES CREDIT PLAN	2044403281	43969	OFFICE SUPPLIES	45.95
STAPLES CREDIT PLAN	2044403281	43969	OFFICE SUPPLIES	45.97
Vendor STAPLES CREDIT PLAN Total:				153.18
Vendor: STATE OF CALIFORNIA DEPT OF JUSTICE				
STATE OF CALIFORNIA DEP	297432	43970	PD FINGERPRINTING MAR	413.00
Vendor STATE OF CALIFORNIA DEPT OF JUSTICE Total:				413.00

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
Vendor: STATE STREET BANK & TRUST COMPANY				
STATE STREET BANK & TRU	PR- 4/14/18	5559	PAYROLL DEDUCTIONS	800.00
STATE STREET BANK & TRU	PR- 4/28/18	5581	PAYROLL DEDUCTIONS	800.00
Vendor STATE STREET BANK & TRUST COMPANY Total:				1,600.00
Vendor: STEPHEN WRIGHT				
STEPHEN WRIGHT	REIMB	43971	REIMB : 2/20/18 CONDOC	75.00
STEPHEN WRIGHT	REIMB	43971	REIMB : 2/20/18 CONDOC	25.00
STEPHEN WRIGHT	REIMB	43971	REIMB : 2/20/18 CONDOC	25.00
STEPHEN WRIGHT	REIMB	43971	REIMB : 2/20/18 CONDOC	10.00
STEPHEN WRIGHT	REIMB	43971	REIMB : 2/20/18 CONDOC	175.00
STEPHEN WRIGHT	REIMB	43971	REIMB : 2/20/18 CONDOC	140.00
STEPHEN WRIGHT	REIMB	43971	REIMB : 2/20/18 CONDOC	25.00
STEPHEN WRIGHT	REIMB	43971	REIMB : 2/20/18 CONDOC	25.00
STEPHEN WRIGHT	REIMB HOTEL ROOM	43971	REIMB : 2/20/18 HOTEL	12.15
STEPHEN WRIGHT	REIMB HOTEL ROOM	43971	REIMB : 2/20/18 HOTEL	4.05
STEPHEN WRIGHT	REIMB HOTEL ROOM	43971	REIMB : 2/20/18 HOTEL	4.05
STEPHEN WRIGHT	REIMB HOTEL ROOM	43971	REIMB : 2/20/18 HOTEL	1.62
STEPHEN WRIGHT	REIMB HOTEL ROOM	43971	REIMB : 2/20/18 HOTEL	28.35
STEPHEN WRIGHT	REIMB HOTEL ROOM	43971	REIMB : 2/20/18 HOTEL	22.68
STEPHEN WRIGHT	REIMB HOTEL ROOM	43971	REIMB : 2/20/18 HOTEL	4.05
STEPHEN WRIGHT	REIMB HOTEL ROOM	43971	REIMB : 2/20/18 HOTEL	4.05
STEPHEN WRIGHT	REIMB MILEAGE 2/20/18	43971	REIMB : 2/20/18 MILEAGE	40.11
STEPHEN WRIGHT	REIMB MILEAGE 2/20/18	43971	REIMB : 2/20/18 MILEAGE	13.37
STEPHEN WRIGHT	REIMB MILEAGE 2/20/18	43971	REIMB : 2/20/18 MILEAGE	13.37
STEPHEN WRIGHT	REIMB MILEAGE 2/20/18	43971	REIMB : 2/20/18 MILEAGE	5.35
STEPHEN WRIGHT	REIMB MILEAGE 2/20/18	43971	REIMB : 2/20/18 MILEAGE	93.57
STEPHEN WRIGHT	REIMB MILEAGE 2/20/18	43971	REIMB : 2/20/18 MILEAGE	74.87
STEPHEN WRIGHT	REIMB MILEAGE 2/20/18	43971	REIMB : 2/20/18 MILEAGE	13.37
STEPHEN WRIGHT	REIMB MILEAGE 2/20/18	43971	REIMB : 2/20/18 MILEAGE	13.37
Vendor STEPHEN WRIGHT Total:				848.38
Vendor: TECHNICAL FABRICATION				
TECHNICAL FABRICATION	13800	43972	WATER METER LID BOX	54.13
Vendor TECHNICAL FABRICATION Total:				54.13
Vendor: TERMINIX INTERNATIONAL				
TERMINIX INTERNATIONA	374599055	44015	GOMAN CENTER PEST CO	67.00
TERMINIX INTERNATIONA	374673192	44015	WWTP PEST COTROL	10.00
TERMINIX INTERNATIONA	374673211	44015	WWTP PEST CONTROL	39.00
Vendor TERMINIX INTERNATIONAL Total:				116.00
Vendor: TESEI PETROLEUM				
TESEI PETROLEUM	91526	43973	FUEL FD/PD/PW VEHICLE	64.94
TESEI PETROLEUM	91526	43973	FUEL FD/PD/PW VEHICLE	834.34
TESEI PETROLEUM	91526	43973	FUEL FD/PD/PW VEHICLE	14.21
TESEI PETROLEUM	91526	43973	FUEL FD/PD/PW VEHICLE	165.29
TESEI PETROLEUM	91526	43973	FUEL FD/PD/PW VEHICLE	35.40
TESEI PETROLEUM	91526	43973	FUEL FD/PD/PW VEHICLE	172.98
TESEI PETROLEUM	91526	43973	FUEL FD/PD/PW VEHICLE	173.56
TESEI PETROLEUM	92655	44016	FUEL FD/PD/PW VEHICLE	73.12
TESEI PETROLEUM	92655	44016	FUEL FD/PD/PW VEHICLE	938.47
TESEI PETROLEUM	92655	44016	FUEL FD/PD/PW VEHICLE	100.16
TESEI PETROLEUM	92655	44016	FUEL FD/PD/PW VEHICLE	186.11
TESEI PETROLEUM	92655	44016	FUEL FD/PD/PW VEHICLE	39.88
TESEI PETROLEUM	92655	44016	FUEL FD/PD/PW VEHICLE	194.75

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
TESEI PETROLEUM	92655	44016	FUEL FD/PD/PW VEHICLE	195.42
Vendor TESEI PETROLEUM Total:				3,188.63
Vendor: THE OFFICE CITY				
THE OFFICE CITY	CM-131197	44017	RETURN PD OFFICE SUPPLI	-47.55
THE OFFICE CITY	IN-1493794	44017	PD OFFICE SUPPLIES BOAR	47.55
THE OFFICE CITY	IN-1497160	44017	PD NEW CHAIR OFFICE	193.77
THE OFFICE CITY	IN-1497928	44017	PD OFFICE SUPPLIES	60.60
THE OFFICE CITY	IN-1498838	44017	PD OFFICE SUPPLIES - ENV	29.40
Vendor THE OFFICE CITY Total:				283.77
Vendor: U S POST OFFICE				
U S POST OFFICE	INDEP DAY IN PARK BOX 2	43974	INDEP DAY IN PARK BOX 2	60.00
Vendor U S POST OFFICE Total:				60.00
Vendor: VERIZON WIRELESS				
VERIZON WIRELESS	9804117653	44018	CELL SERVICE - MARCH 20	0.52
VERIZON WIRELESS	9804117653	44018	CELL SERVICE - MARCH 20	62.56
VERIZON WIRELESS	9804117653	44018	CELL SERVICE - MARCH 20	112.97
VERIZON WIRELESS	9804117653	44018	CELL SERVICE - MARCH 20	15.50
VERIZON WIRELESS	9804117653	44018	CELL SERVICE - MARCH 20	53.61
VERIZON WIRELESS	9804117653	44018	CELL SERVICE - MARCH 20	33.26
VERIZON WIRELESS	9804117653	44018	CELL SERVICE - MARCH 20	17.87
VERIZON WIRELESS	9804117653	44018	CELL SERVICE - MARCH 20	33.25
VERIZON WIRELESS	9804117653	44018	CELL SERVICE - MARCH 20	62.56
VERIZON WIRELESS	9804117653	44018	CELL SERVICE - MARCH 20	178.74
VERIZON WIRELESS	9805965217	44018	CELL SERVICE - APRIL 2018	0.48
VERIZON WIRELESS	9805965217	44018	CELL SERVICE - APRIL 2018	57.48
VERIZON WIRELESS	9805965217	44018	CELL SERVICE - APRIL 2018	103.79
VERIZON WIRELESS	9805965217	44018	CELL SERVICE - APRIL 2018	14.24
VERIZON WIRELESS	9805965217	44018	CELL SERVICE - APRIL 2018	49.25
VERIZON WIRELESS	9805965217	44018	CELL SERVICE - APRIL 2018	30.55
VERIZON WIRELESS	9805965217	44018	CELL SERVICE - APRIL 2018	16.42
VERIZON WIRELESS	9805965217	44018	CELL SERVICE - APRIL 2018	30.55
VERIZON WIRELESS	9805965217	44018	CELL SERVICE - APRIL 2018	57.48
VERIZON WIRELESS	9805965217	44018	CELL SERVICE - APRIL 2018	164.21
Vendor VERIZON WIRELESS Total:				1,095.29
Vendor: VISION SERVICE PLAN-(CA)				
VISION SERVICE PLAN-(CA)	MAY 2018	43975	VISION INSURANCE	22.12
VISION SERVICE PLAN-(CA)	MAY 2018	43975	VISION INSURANCE	5.45
VISION SERVICE PLAN-(CA)	MAY 2018	43975	VISION INSURANCE	6.54
VISION SERVICE PLAN-(CA)	MAY 2018	43975	VISION INSURANCE	4.26
VISION SERVICE PLAN-(CA)	MAY 2018	43975	VISION INSURANCE	377.68
VISION SERVICE PLAN-(CA)	MAY 2018	43975	VISION INSURANCE	22.12
VISION SERVICE PLAN-(CA)	MAY 2018	43975	VISION INSURANCE	11.53
VISION SERVICE PLAN-(CA)	MAY 2018	43975	VISION INSURANCE	4.91
VISION SERVICE PLAN-(CA)	MAY 2018	43975	VISION INSURANCE	10.90
VISION SERVICE PLAN-(CA)	MAY 2018	43975	VISION INSURANCE	3.27
VISION SERVICE PLAN-(CA)	MAY 2018	43975	VISION INSURANCE	18.65
VISION SERVICE PLAN-(CA)	MAY 2018	43975	VISION INSURANCE	5.45
VISION SERVICE PLAN-(CA)	MAY 2018	43975	VISION INSURANCE	1.09
VISION SERVICE PLAN-(CA)	MAY 2018	43975	VISION INSURANCE	25.40
VISION SERVICE PLAN-(CA)	MAY 2018	43975	VISION INSURANCE	2.18
VISION SERVICE PLAN-(CA)	MAY 2018	43975	VISION INSURANCE	1.09
VISION SERVICE PLAN-(CA)	MAY 2018	43975	VISION INSURANCE	39.80
VISION SERVICE PLAN-(CA)	MAY 2018	43975	VISION INSURANCE	17.45

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
VISION SERVICE PLAN-(CA)	MAY 2018	43975	VISION INSURANCE	73.50
VISION SERVICE PLAN-(CA)	MAY 2018	43975	VISION INSURANCE	39.80
VISION SERVICE PLAN-(CA)	MAY 2018	43975	VISION INSURANCE	17.45
VISION SERVICE PLAN-(CA)	MAY 2018	43975	VISION INSURANCE	87.32
VISION SERVICE PLAN-(CA)	MAY 2018	43975	VISION INSURANCE	13.63
VISION SERVICE PLAN-(CA)	MAY 2018	43975	VISION INSURANCE	1.09
VISION SERVICE PLAN-(CA)	MAY 2018	43975	VISION INSURANCE	2.72
Vendor VISION SERVICE PLAN-(CA) Total:				815.40
Vendor: WASHINGTON STATE SUPPORT REGISTRY				
WASHINGTON STATE SUPP	PR- 4/14/18	43976	PAYROLL DEDUCTION	142.71
WASHINGTON STATE SUPP	PR- 4/28/18	44019	PAYROLL DEDUCTION	142.71
Vendor WASHINGTON STATE SUPPORT REGISTRY Total:				285.42
Vendor: WESTSIDE WELDING & RADIATOR				
WESTSIDE WELDING & RA	10359	43977	CYLINDER RENTAL	12.36
WESTSIDE WELDING & RA	10359	43977	CYLINDER RENTAL	12.38
WESTSIDE WELDING & RA	10359	43977	CYLINDER RENTAL	12.38
WESTSIDE WELDING & RA	10359	43977	CYLINDER RENTAL	12.38
Vendor WESTSIDE WELDING & RADIATOR Total:				49.50
Vendor: WOLFSEN'S MEAT & SAUSAGE				
WOLFSEN'S MEAT & SAUS	0001944	43978	INDEP DAY IN THE PARK - P	772.80
Vendor WOLFSEN'S MEAT & SAUSAGE Total:				772.80
Vendor: WORK WELLNESS				
WORK WELLNESS	104637 / 48257	43979	PD PRE-EMPLOYMENT SCR	397.00
Vendor WORK WELLNESS Total:				397.00
Vendor: YANCEY LUMBER CO				
YANCEY LUMBER CO	A2018014680	43980	POOL SHOCK	34.90
YANCEY LUMBER CO	A2018014681	43980	STREETS - CONCRETE FOR	5.17
YANCEY LUMBER CO	A2018016160	44020	PATCH / CONCRETE POOL	35.41
YANCEY LUMBER CO	A2018016348	44020	PATCH / CONCRETE POOL	22.32
YANCEY LUMBER CO	A2018018802	44020	POOL KEYS	9.67
Vendor YANCEY LUMBER CO Total:				107.47
Grand Total:				350,828.22

Report Summary

Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	67,376.72
002 - UTILITY TAX FUND	63.81
008 - CDBG REUSE FUND	5,100.00
009 - COMMUNITY CENTER FUND	2,507.43
016 - SWIM POOL FUND	3,635.43
017 - CITY WIDE LIGHTING & LAND	10,523.57
019 - RECREATION FUND	1,385.88
020 - SURFACE TRANS SERV FUND	14,155.00
021 - ST/SIDEWALK MAINT	29,323.63
047 - FIREWORKS	60.00
059 - STORM DRAIN	3,095.15
060 - WATER FUND	84,714.53
061 - SEWER FUND	31,916.51
062 - REFUSE	36,998.99
063 - AIRPORT FUND	37,045.49
074 - ASSESS - BORRELLI	115.24
095 - INDEPENDENCE DAY IN PARK	842.92
099 - PAYROLL TRUST FUND	20,444.55
101 - GENERAL GOVERNMENT IMPACT FEES	26.64
102 - POLICE IMPACT FEES	9.30
103 - FIRE IMPACT FEES	30.61
104 - PARKS IMPACT FEE	66.55
105 - STORM DRAIN IMPACT FEES	124.58
106 - WATER IMPACT FEES	54.64
107 - SEWER IMPACT FEES	183.75
108 - REGIONAL TRANSPORTATION IMPACT FEES	55.80
203 - SB1 - ROAD REPAIR/LOCAL STREETS 2017 ACT	971.50
Grand Total:	350,828.22

Account Summary

Account Number	Account Name	Payment Amount
001-0000-430.041-00	PLANNING DEPOSIT (PR	210.00
001-0110-530.201-00	OTHER CONTRACT SERVI	218.91
001-0120-510.000-00	PERS	68.02
001-0120-510.020-00	GROUP HEALTH INSURA	648.93
001-0120-530.009-00	OTHER PROFESSIONAL S	8.06
001-0120-530.091-00	MEETINGS & TRAINING	131.76
001-0140-510.000-00	PERS	38.36
001-0140-510.020-00	GROUP HEALTH INSURA	196.16
001-0140-520.000-00	OFFICE SUPPLIES	83.88
001-0140-530.011-00	TELEPHONE & INTERNET	102.68
001-0140-530.014-00	POSTAGE	36.10
001-0140-530.201-00	OTHER CONTRACT SERVI	313.28
001-0142-510.000-00	PERS	47.97
001-0142-510.020-00	GROUP HEALTH INSURA	235.39
001-0150-510.000-00	PERS	33.38
001-0150-510.020-00	GROUP HEALTH INSURA	149.73
001-0150-520.011-00	UNIFORM ALLOWANCE	20.58
001-0150-520.040-00	FUEL	138.06
001-0150-530.011-00	TELEPHONE & INTERNET	120.04
001-0150-530.060-00	ELECTRIC	2,015.06
001-0150-530.062-00	GAS	482.56
001-0150-530.201-00	OTHER CONTRACT SERVI	800.00
001-0150-540.011-00	BUILDINGS	63.40
001-0210-510.000-00	PERS	10,558.88
001-0210-510.020-00	GROUP HEALTH INSURA	7,018.64
001-0210-520.000-00	OFFICE SUPPLIES	199.40

Account Summary

Account Number	Account Name	Payment Amount
001-0210-520.010-00	DEPT OPERATING SUPPL	824.86
001-0210-520.030-00	MOTOR VEHICLE EXPEN	1,705.33
001-0210-520.040-00	FUEL	1,772.81
001-0210-530.009-00	OTHER PROFESSIONAL S	782.00
001-0210-530.011-00	TELEPHONE & INTERNET	1,233.60
001-0210-530.060-00	ELECTRIC	70.30
001-0210-530.091-00	MEETINGS & TRAINING	380.00
001-0210-530.201-00	OTHER CONTRACT SERVI	25,083.03
001-0220-520.010-00	DEPT OPERATING SUPPL	224.58
001-0220-520.040-00	FUEL	114.37
001-0220-530.060-00	ELECTRIC	434.21
001-0220-530.062-00	GAS	111.67
001-0230-510.000-00	PERS	259.33
001-0230-510.020-00	GROUP HEALTH INSURA	693.11
001-0230-530.011-00	TELEPHONE	29.74
001-0410-510.000-00	PERS	34.01
001-0410-510.020-00	GROUP HEALTH INSURA	10.56
001-0410-530.009-00	OTHER PROFESSIONAL S	420.07
001-0410-530.030-00	ADVERTISING	248.00
001-0410-530.094-00	PLANNING/CONSTRUCT	3,260.47
001-0610-510.000-00	PERS	125.47
001-0610-510.020-00	GROUP HEALTH INSURA	385.52
001-0610-520.010-00	DEPT OPERATING SUPPL	1,399.92
001-0610-520.011-00	UNIFORM ALLOWANCE	20.55
001-0610-520.030-00	MOTOR VEHICLE EXPEN	804.89
001-0610-530.011-00	TELEPHONE	102.86
001-0610-530.060-00	ELECTRIC	45.02
001-0610-530.072-00	OTHER EQUIPMENT REP	253.65
001-0610-530.201-00	OTHER CONTRACT SERVI	2,524.23
001-0610-540.011-00	BUILDINGS	83.33
002-0147-530.011-00	TELEPHONE	63.81
008-0140-530.201-00	OTHER CONTRACT SERVI	5,100.00
009-0000-430.053-00	COMMUNITY CENTER FE	86.82
009-0150-510.000-00	PERS	105.70
009-0150-510.020-00	GROUP HEALTH INSURA	174.43
009-0150-520.040-00	FUEL	351.40
009-0150-530.011-00	TELEPHONE	34.29
009-0150-530.060-00	ELECTRIC	417.15
009-0150-530.062-00	GAS	42.27
009-0150-530.201-00	OTHER CONTRACT SERVI	1,295.37
016-0613-510.000-00	PERS	41.74
016-0613-510.020-00	GROUP HEALTH INSURA	383.12
016-0613-520.010-00	DEPT OPERATING SUPPL	1,067.20
016-0613-530.011-00	TELEPHONE	63.80
016-0613-530.060-00	ELECTRIC	1,471.52
016-0613-530.201-00	OTHER CONTRACT SERVI	608.05
017-0120-510.000-00	PERS	53.19
017-0120-510.020-00	GROUP HEALTH INSURA	126.14
017-0120-530.009-00	OTHER PROFESSIONAL S	2.69
017-0120-530.091-00	MEETINGS & TRAINING	43.92
017-0260-530.060-00	ELECTRIC	5,630.46
017-0270-530.009-00	OTHER PROFESSIONAL S	1,307.69
017-0610-510.000-00	PERS	280.01
017-0610-510.020-00	GROUP HEALTH INSURA	627.84
017-0610-520.010-00	DEPT OPERATING SUPPL	16.51
017-0610-520.011-00	UNIFORM ALLOWANCE	41.15
017-0610-520.040-00	FUEL	75.28
017-0610-530.011-00	TELEPHONE	120.04

Account Summary

Account Number	Account Name	Payment Amount
017-0610-530.072-00	OTHER EQUIPMENT REP	253.65
017-0610-530.201-00	OTHER CONTRACT SERVI	1,945.00
019-0142-510.000-00	PERS	7.74
019-0142-510.020-00	GROUP HEALTH INSURA	196.16
019-0613-510.000-00	PERS	77.75
019-0613-530.060-00	ELECTRIC	575.86
019-0613-530.201-00	OTHER CONTRACT SERVI	528.37
020-0310-530.009-00	OTHER PROFESSIONAL S	14,155.00
021-0120-510.000-00	PERS	34.01
021-0120-510.020-00	GROUP HEALTH INSURA	8.44
021-0120-530.009-00	OTHER PROFESSIONAL S	2.68
021-0120-530.091-00	MEETINGS & TRAINING	43.92
021-0142-510.000-00	PERS	30.95
021-0142-510.020-00	GROUP HEALTH INSURA	39.23
021-0310-510.000-00	PERS	209.72
021-0310-510.020-00	GROUP HEALTH INSURA	887.45
021-0310-520.010-00	DEPT OPERATING SUPPL	5.17
021-0310-520.011-00	UNIFORM ALLOWANCE	37.06
021-0310-530.201-00	OTHER CONTRACT SERVI	28,025.00
047-0704-530.201-00	OTHER CONTRACT SERVI	60.00
059-0120-510.000-00	PERS	13.60
059-0120-510.020-00	GROUP HEALTH INSURA	4.22
059-0120-530.009-00	OTHER PROFESSIONAL S	1.08
059-0120-530.091-00	MEETINGS & TRAINING	17.57
059-0140-510.000-00	PERS	20.91
059-0140-510.020-00	GROUP HEALTH INSURA	78.46
059-0140-520.000-00	OFFICE SUPPLIES	20.97
059-0140-530.014-00	POSTAGE	14.36
059-0140-530.201-00	OTHER CONTRACT SERVI	26.21
059-0142-510.000-00	PERS	13.93
059-0730-510.000-00	PERS	39.06
059-0730-510.020-00	GROUP HEALTH INSURA	39.23
059-0730-520.010-00	DEPT OPERATING SUPPL	251.35
059-0730-520.030-00	MOTOR VEHICLE EXPEN	804.83
059-0730-530.009-00	OTHER PROFESSIONAL S	107.54
059-0730-530.201-00	OTHER CONTRACT SERVI	1,641.83
060-0120-510.000-00	PERS	217.67
060-0120-510.020-00	GROUP HEALTH INSURA	65.45
060-0120-530.009-00	OTHER PROFESSIONAL S	16.93
060-0120-530.091-00	MEETINGS & TRAINING	307.42
060-0140-510.000-00	PERS	297.26
060-0140-510.020-00	GROUP HEALTH INSURA	1,431.97
060-0140-520.000-00	OFFICE SUPPLIES	314.58
060-0140-530.011-00	TELEPHONE & INTERNET	406.72
060-0140-530.014-00	POSTAGE	236.73
060-0140-530.201-00	OTHER CONTRACT SERVI	396.09
060-0142-510.000-00	PERS	92.84
060-0142-510.020-00	GROUP HEALTH INSURA	627.72
060-0210-510.000-00	PERS	160.57
060-0710-510.000-00	PERS	817.78
060-0710-510.020-00	GROUP HEALTH INSURA	2,570.32
060-0710-520.010-00	DEPT OPERATING SUPPL	1,873.35
060-0710-520.011-00	UNIFORM ALLOWANCE	86.44
060-0710-520.030-00	MOTOR VEHICLE EXPEN	804.83
060-0710-520.040-00	FUEL	367.73
060-0710-530.009-00	OTHER PROFESSIONAL S	422.05
060-0710-530.011-00	TELEPHONE	342.95
060-0710-530.060-00	ELECTRIC	5,610.57

Account Summary

Account Number	Account Name	Payment Amount
060-0710-530.091-00	MEETINGS & TRAINING	115.55
060-0710-530.094-00	LICENSES & PERMIT FEE	129.00
060-0710-530.101-00	BOND PRINCIPAL	56,100.00
060-0710-530.111-00	NOTE	614.90
060-0710-530.120-00	INTEREST - BOND	7,296.30
060-0710-530.122-00	INTEREST	664.23
060-0710-530.201-00	OTHER CONTRACT SERVI	2,243.24
060-0710-540.011-00	BUILDINGS	83.34
061-0120-510.000-00	PERS	210.87
061-0120-510.020-00	GROUP HEALTH INSURA	65.45
061-0120-530.009-00	OTHER PROFESSIONAL S	16.93
061-0120-530.091-00	MEETINGS & TRAINING	245.95
061-0140-510.000-00	PERS	213.85
061-0140-510.020-00	GROUP HEALTH INSURA	1,431.95
061-0140-520.000-00	OFFICE SUPPLIES	314.58
061-0140-530.011-00	TELEPHONE & INTERNET	406.72
061-0140-530.014-00	POSTAGE	236.73
061-0140-530.201-00	OTHER CONTRACT SERVI	396.09
061-0142-510.000-00	PERS	92.84
061-0142-510.020-00	GROUP HEALTH INSURA	627.72
061-0210-510.000-00	PERS	68.82
061-0520-510.000-00	PERS	930.29
061-0520-510.020-00	GROUP HEALTH INSURA	2,950.35
061-0520-520.010-00	DEPT OPERATING SUPPL	1,700.68
061-0520-520.011-00	UNIFORM ALLOWANCE	168.73
061-0520-520.030-00	MOTOR VEHICLE EXPEN	804.83
061-0520-520.040-00	FUEL	368.98
061-0520-530.009-00	OTHER PROFESSIONAL S	3,260.45
061-0520-530.060-00	ELECTRIC	9,581.90
061-0520-530.111-00	NOTE	614.90
061-0520-530.122-00	INTEREST	664.22
061-0520-530.201-00	OTHER CONTRACT SERVI	6,459.35
061-0520-540.011-00	BUILDINGS	83.33
062-0120-510.000-00	PERS	34.01
062-0120-510.020-00	GROUP HEALTH INSURA	4.22
062-0120-530.009-00	OTHER PROFESSIONAL S	2.69
062-0120-530.091-00	MEETINGS & TRAINING	43.92
062-0140-510.000-00	PERS	31.36
062-0140-510.020-00	GROUP HEALTH INSURA	490.40
062-0140-520.000-00	OFFICE SUPPLIES	314.62
062-0140-530.011-00	TELEPHONE & INTERNET	101.69
062-0140-530.014-00	POSTAGE	194.05
062-0140-530.201-00	OTHER CONTRACT SERVI	344.67
062-0510-520.011-00	UNIFORM ALLOWANCE	37.06
062-0510-530.009-00	OTHER PROFESSIONAL S	33,211.19
062-0510-530.201-00	OTHER CONTRACT SERVI	2,189.11
063-0120-510.000-00	PERS	55.59
063-0120-510.020-00	GROUP HEALTH INSURA	51.90
063-0120-530.009-00	OTHER PROFESSIONAL S	2.69
063-0120-530.091-00	MEETINGS & TRAINING	43.92
063-0142-510.000-00	PERS	15.47
063-0142-510.020-00	GROUP HEALTH INSURA	98.09
063-0340-510.000-00	PERS	48.92
063-0340-520.016-00	AVIATION GASOLINE	24,429.77
063-0340-530.009-00	OTHER PROFESSIONAL S	11,928.75
063-0340-530.060-00	ELECTRIC	370.39
074-0610-530.060-00	ELECTRIC	115.24
095-0180-520.010-00	DEPT OPERATING SUPPL	832.13

Account Summary

Account Number	Account Name	Payment Amount
095-0180-530.030-00	ADVERTISING - INDEP D	10.79
099-0000-220.050	PERS PAYABLE	16,335.79
099-0000-220.065	AFLAC PAYABLE	1,300.34
099-0000-220.071	POA DEDUCT PAYABLE	540.00
099-0000-220.081	UNION DUES PAYABLE	383.00
099-0000-220.092	CAL PERS 457 DEF COMP	1,600.00
099-0000-220.098	WASHINGTON SUPPORT	285.42
101-0140-530.009-00	OTHER PROFESSIONAL S	26.64
102-0210-530.009-00	OTHER PROFESSIONAL S	9.30
103-0220-530.009-00	OTHER PROFESSIONAL S	30.61
104-0610-530.009-00	OTHER PROFESSIONAL S	66.55
105-0730-530.009-00	OTHER PROFESSIONAL S	124.58
106-0710-530.009-00	OTHER PROFESSIONAL S	54.64
107-0520-530.009-00	OTHER PROFESSIONAL S	183.75
108-0310-530.009-00	OTHER PROFESSIONAL S	55.80
203-0310-530.009-00	OTHER PROFESSIONAL S	971.50
	Grand Total:	350,828.22

Project Account Summary

Project Account Key	Payment Amount
None	350,828.22
Grand Total:	350,828.22





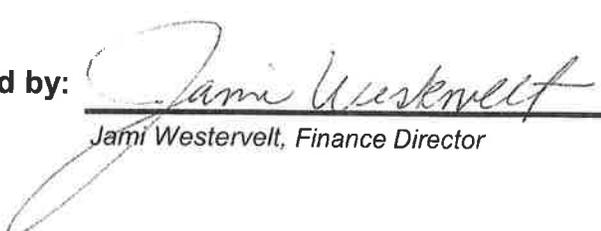
TREASURER'S REPORT

Period Ending April 30, 2018

The following investment and cash information pertains to the period ending April 30, 2018:

<u>Institution</u>	<u>Acct#</u>	<u>Investment Type</u>	<u>Interest Rate</u>	<u>Balance</u>
Investments				
State of California LAIF	088-200.188	Pooled	1.660%	\$5,337,303.92
Non Interest Bearing Items				
Tri-Counties Bank	099-100.004	Payroll Account		\$451,531.48
Tri-Counties Bank	000-100.100	General Checking		\$1,202,863.86
<i>Subtotal</i>				\$1,654,395.34
Total Cash and Investments				\$6,991,699.26

Prepared by:



Jami Westervelt, Finance Director



ITEM NO. 7

COUNCIL AGENDA ITEM

MAY 15, 2018

PREPARED BY: Jami Westervelt, Finance Director

SUBJECT: **Public Hearing and Consideration of Proposed Rate Increase for Refuse Service**

BACKGROUND/DISCUSSION

The City of Gustine currently contracts with Gilton Solid Waste Management for collection and disposal of solid waste and recyclables within City limits. The same contract outlines terms of street sweeping and the City's curbside residential bulky item program.

In discussion of extension of that contract, Gilton has indicated the need to ask for terms that include increased rates going forward. Refuse rates have not increased since 2012 and, given that, staff believes this to be a reasonable demand.

The City has followed the Proposition 218 notice process required to implement a refuse increase, which included the following:

- A draft of the attached rates was presented at a Council meeting for comment
- Feedback was incorporated into the rate schedule
- A mailer was sent to all affected stakeholders notifying them of the means to protest.
- One protest letter was received as of May 10, 2018. (An update will be given at the meeting if additional letters were received.)
- A notice of this meeting and the public hearing was published.

If the proposed rates are approved by Council, staff will negotiate contract details with Gilton and bring that contract back to Council for approval. The contract and the rates would become effective July 1, 2018 with yearly increases through 2022.

The first three years of the rates include incremental increases to bring the base up to a more equitable level. Beginning in 2021, any rate increases would be dependent upon a Consumer Price Index increase but capped at 2.5%.

The rates would include all the current services and add an Electronic Waste Collection Service, that is envisioned to function in a manner similar to the free curbside collection available to residents.

The existing services to the City include:

- Weekly trash pickup (one garbage and one green-waste can for residential customers)
- Street sweeping at the rate of half of the City each week
- Bulky-item pickup by appointment for each residence twice per year
- Assorted refuse-related services (such as Christmas tree pickup, sweeping after parades, trash pickup following large City events, etc.)

The rates do not include any additional recycling activities. The Council was provided information on that option in March but the price increase to residents under that scenario was thought to be cost-prohibitive.

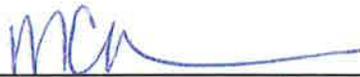
RECOMMENDATION

Following the Public hearing, staff recommends the Council consider whether to adopt Resolution No. 2018-XXXX, A Resolution of the City Council of the City of Gustine Amending Rates for Refuse Services.

EXHIBIT(S):

- A) Resolution No. 2018-XXXX, A Resolution of the City Council of the City of Gustine Amending Rates for Refuse Services.
- B) Exhibit A: Refuse Rate Schedule

APPROVED BY:



for DOUG DUNFORD, CITY MANAGER

RESOLUTION 2018-XXXX

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUSTINE
AMENDING RATES FOR REFUSE SERVICES**

WHEREAS, the City Council of the City of Gustine currently contracts with an outside company for refuse services including: collection and disposal of solid waste and recyclables within City limits, street sweeping and curbside residential bulky item pickup; and

WHEREAS, the costs related to providing those refuse services have increased; and

WHEREAS, the City Council of the City of Gustine has determined that the rate schedule attached as Attachment A is fair and equitable to account for the increased costs to the City for providing refuse services; and

WHEREAS, property owners and customers were notified and given opportunity to protest the amended rates under the requirements of Proposition 218, and the City Council has considered all oral and written testimony at the public hearing regarding the imposition of the proposed rate increases; and

WHEREAS, the amended rates will allow the Refuse fund to operate in a financially self-sustaining manner; and

NOW THEREFORE BE IT RESOLVED: The City Council of the City of Gustine hereby adopts the amended multi- year (2018-2022) rate schedule for refuse rates set forth in Attachment A, attached and incorporated into this Resolution.

The foregoing resolution was passed and adopted by the Gustine City Council on May 15, 2018, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Melvin Oliveira, Mayor

ATTEST:

City Clerk



CITY OF GUSTINE REFUSE RATE SCHEDULE

Amended May 15, 2018. Effective July 1, 2018.

	JULY 1, 2018*	JULY 1, 2019*	JULY 1, 2020*	JULY 1, 2021*	JULY 1, 2022*
Residential Service- 1 90 Gallon cart**	\$20.73	\$22.27	\$23.42	\$24.00	\$24.60
Apartment/MHP's	\$18.27	\$19.75	\$20.59	\$21.10	\$21.63
Extra 90-Gallon	\$13.59	\$14.70	\$15.35	\$15.73	\$16.12
1-90 Gallon 1 x Week (Business)	\$20.68	\$22.22	\$23.37	\$23.95	\$24.55
Commercial Service (Front Loader Bins)					
2 Yard Bin, collected 1x per week	\$75.29	\$77.17	\$79.10	\$81.08	\$83.11
3 Yard Bin, collected 1x per week	\$99.30	\$101.78	\$104.33	\$106.94	\$109.61
4 Yard Bin, collected 1x per week	\$128.07	\$131.27	\$134.55	\$137.92	\$141.37
6 Yard Bin, collected 1x per week	\$185.67	\$190.31	\$195.07	\$199.95	\$204.94

* The rates above show the maximum rate increase each year. The actual annual rate increase will be calculated according to the CPI, known as the U.S. Department of Labor Consumer Price Index-All Urban Consumers, West - Size Class B/C. If the CPI exceeds 2.5% in any year between 2018 and 2021, the rate increase for solid waste services charged to City residents and businesses for that year will be capped at 2.5%. The proposed rate increases will take effect beginning the billing due on or after July 1, 2018 and each July 1 thereafter.

** The rates listed that include "1 90 Gallon cart" refer to the refuse cart only. Existing can allocations for green waste collection remain unchanged.

NOTE: The City of Gustine has requested that Electronic Waste Collection Service be added for our residential service customers. The additional rate required to provide that service to residential customers is included in the amounts. The Residential Ewaste Service adds 0.05 per month per customer to the monthly rate. This service is not offered to commercial service customers.



COUNCIL AGENDA ITEM

MAY 15, 2018

PREPARED BY: Jami Westervelt, Finance Director

SUBJECT: Planning, Engineering and Construction Fees Update Presentation and Discussion

BACKGROUND/DISCUSSION

The City relies on collection of fees to provide revenue for non-funded services and programs to residents. Last year, the Council approved an updated fee schedule for a majority of the fees collected by the City but opted to revisit the Planning, Construction and Engineering fee schedules at a later date.

Following that decision, the City went through a number of staffing changes and began utilizing CSG on a contract basis for planning services. This changed the assumptions that the fee recovery structure was initially based upon and made it prudent for the City to have its consultant, ClearSource Financial Consulting, also work on a more comprehensive revision to the structure of these three fee groups.

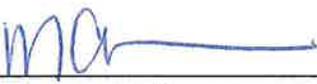
Staff discussed with ClearSource the desire to simplify the fee structure to boil it down to the truly necessary items. ClearSource worked with CSG, which also has a number of municipal clients, toward that end and will be presenting initial options.

Terry Madsen from ClearSource will be at the meeting to present to Council the simplified fee structure and discuss the cost-recovery options with the Council. The final feedback will be incorporated into the final fee schedule that will come before the Council in coming meetings.

RECOMMENDATION

This item is for information and discussion only.

APPROVED BY:



DOUG DUNFORD, CITY MANAGER



ITEM NO. 9

COUNCIL AGENDA ITEM

MAY 15, 2018

PREPARED BY: Doug Dunford, City Manager
Martin Carver, ZeroCity

SUBJECT: **City Council to Introduce and Waive the First Reading of an Ordinance amending the City of Gustine Zoning Map, incorporated by reference into the Gustine Zoning-Subdivision Code, to implement the Gustine Housing Element Program 1-H**

RECOMMENDATION:

Staff recommends that the City Council:

1. Receive a report from City staff and the City's Housing Element consultant;
2. Hold a public hearing to receive public comment;
3. Consider the information and findings contained in the Initial Study/Negative Declaration and Addendum #2 prepared for this project; and
4. Gustine City Council approval of Ordinance No. _____: an ordinance amending the Gustine Zoning - Subdivision Code at Section 4-12-020 (Zoning Map and Zoning Districts) for the purpose of rezoning 3.20 acres of APN 063-320-006 to "R-3 Multiple Residential," from "A-C Agricultural-Commercial."

BACKGROUND/DISCUSSION:

This item before the City Council is a companion to General Plan Amendment GPA-2018-XXX, which was considered earlier in the evening. In this action, the City Council considers a Zoning Map Amendment to rezone 3.20 acres of APN 063-320-006 to "R-3 Multiple Residential," from "A-C Agricultural-Commercial." The Zoning Map is incorporated by reference into Section 4-12-020 (Zoning Map and Zoning Districts) of the Gustine Zoning and Subdivision Code and must be amended by ordinance. The Planning Commission conveys its recommendation regarding this ordinance to the City Council by adopting a resolution (Resolution 2018-YYY, attached as Attachment 1). The ordinance to ultimately be adopted by the City Council is attached to the resolution (Ordinance No. _____).

To support this Zoning Map Amendment, the Housing Element consultant has prepared Addendum #2 to the Initial Study/Negative Declaration (prepared

earlier for Housing Element adoption). The addendum evaluates the environmental impact of re-designating and rezoning the Wallis Avenue property for multifamily residential development and determined that proposed change: 1) was a minor technical addition that did not involve new significant environmental effects or a substantial increase in the severity of a previously identified significant effect; 2) did not occur under changed circumstances that involve new significant environmental effects or a substantial increase in the severity of a previously identified significant effect; and 3) did not occur in the context of new information of substantial importance that shows the project will have a new significant effect or increase the severity of an effect that was previously discussed.

FISCAL IMPACT:

None.

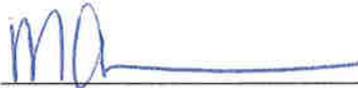
SUMMARY:

Staff recommends that the City Council approve the Zoning Map Amendment discussed above (and attached below)

EXHIBIT:

A) Ordinance

Approved by:



fv Doug Dunford, City Manager

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF GUSTINE, STATE OF CALIFORNIA,
AMENDING THE GUSTINE ZONING - SUBDIVISION CODE AT SECTION
4-12-020 (ZONING MAP AND ZONING DISTRICTS) FOR THE PURPOSE
OF IMPLEMENTING THE GUSTINE GENERAL PLAN HOUSING ELEMENT**

WHEREAS, pursuant to Article XI, section 7 of the California Constitution, the City of Gustine may adopt and enforce ordinances and regulations not in conflict with general laws to protect and promote the public health, safety, and welfare of its citizens; and

WHEREAS, the Gustine General Plan Housing Element, Implementation Program 1-H, calls for the City to amend its General Plan Land Use Diagram to change the land use designation for APN 021-110-031 from Low-Density Residential to Medium/High-Density Residential; and

WHEREAS, Implementation Program 1-H also allows that if property owners object to the re-designation of this property, the City could substitute one or more alternative sites with equivalent housing potential to achieve the City's goal of providing sufficient sites to meet its Regional Housing Needs Allocation, as set forth by the Merced County Association of Governments; and

WHEREAS, the Planning Commission, at its December 13, 2017 meeting, determined that the re-designation of APN 021-110-031 for medium/high density residential development would be inconsistent with the existing neighborhood; and

WHEREAS, the Planning Commission has now determined that 3.20 acres of APN 063-320-006, located at the east end of Wallis Avenue, is a suitable alternative site for medium/high density residential development with a roughly equivalent housing potential as APN 021-110-031; and

WHEREAS, this ordinance protects the public health, safety and welfare by amending the Gustine Zoning and Subdivision Code to be consistent with mandates imposed by federal and state statute related to housing; and

WHEREAS, this ordinance relies on an Initial Study and Negative Declaration and its addendum (Addendum # 2) prepared to evaluate the environmental effects of the policies and programs contained in the General

Plan Housing Element and certified by the Gustine City Council on _____ (Resolution No. 2018-XX).

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF GUSTINE DOES ORDAIN AS FOLLOWS:

SECTION 1. RECITALS. All of the recitals set forth above are held to be true and correct and by this reference are hereby incorporated herein as findings.

SECTION 2. REVISIONS. The Zoning Map incorporated by reference into Section 4-12-020 (Zoning Map and Zoning Districts) of the Gustine Zoning and Subdivision Code is revised to rezone 3.20 acres of APN 063-320-006 to "R-3 Multiple Residential," from "A-C Agricultural-Commercial," as depicted in Exhibit A.

SECTION 3. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more section, subsection, sentence, clause, or phrase should be declared invalid.

SECTION 4. EFFECTIVE DATE. This ordinance shall take effect and be in force 30 days after its adoption, and a summary of this ordinance shall be published once with the names of the members of the Council voting for an against the ordinance in a newspaper of general circulation in the City of Gustine.

PASSED AND ADOPTED on this ___ day of _____, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

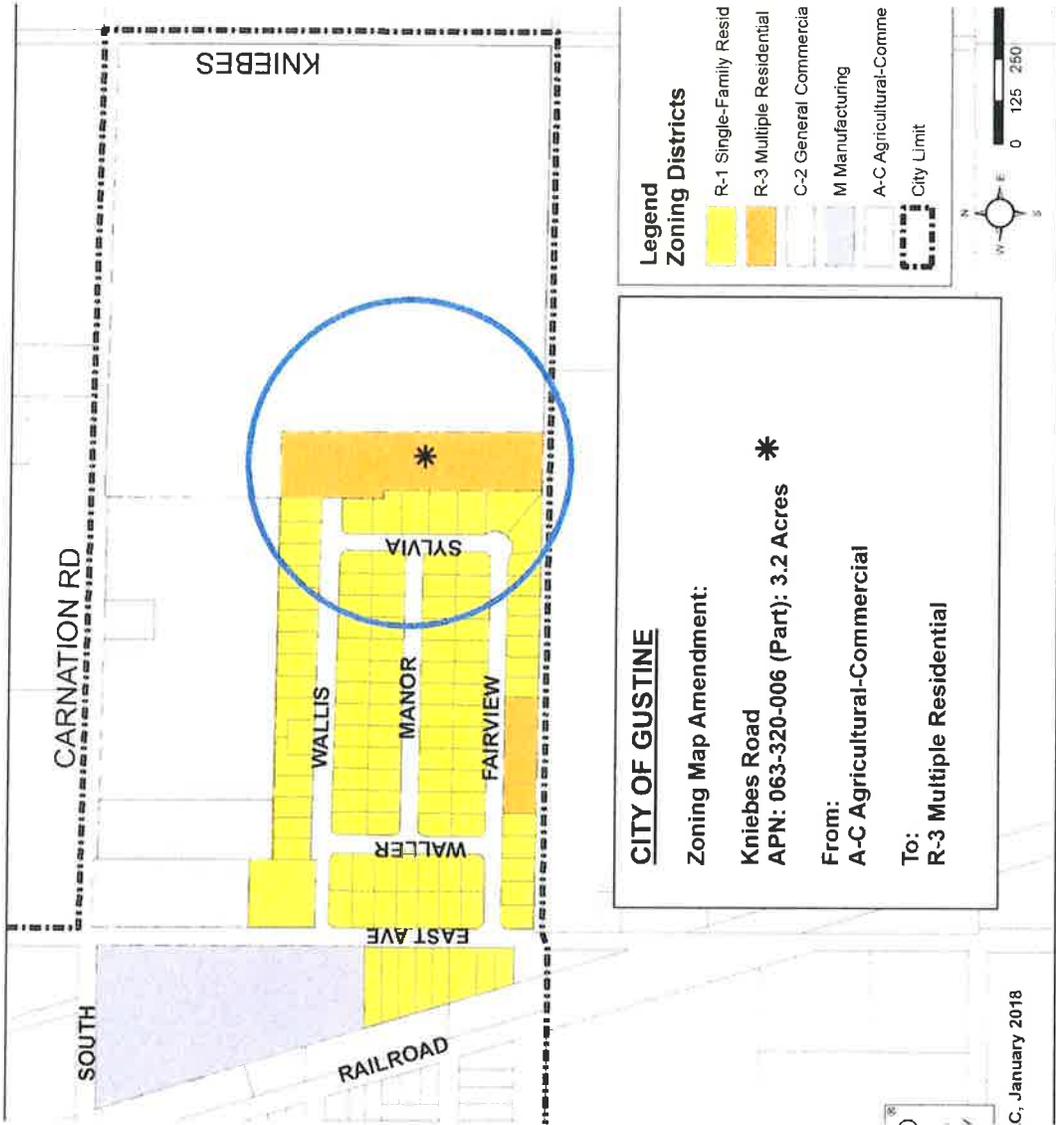
Melvin Oliveira, the Honorable

Mayor

ATTEST:

Melanie Correa, Deputy City Clerk

EXHIBIT A



CITY OF GUSTINE
Zoning Map Amendment:
Kniebes Road
APN: 063-320-006 (Part): 3.2 Acres *
From:
A-C Agricultural-Commercial
To:
R-3 Multiple Residential

C, January 2018



ITEM NO. 10

COUNCIL AGENDA ITEM

MAY 15, 2018

PREPARED BY: Doug Dunford, City Manager
Martin Carver, ZeroCity

SUBJECT: **General Plan Amendment #2018-XXX: Recommendation to the City Council re: the adoption of an amendment of the General Plan Land Use Diagram to Implement Housing Element Program 1-H**

RECOMMENDATION:

Staff recommends that the City Council:

1. Receive a report from City staff and the City's Housing Element consultant;
2. Hold a public hearing to receive public comment; and
3. Consider the information and findings contained in the Initial Study/Negative Declaration and Addendum # 2 prepared for this project; and
4. Adopt Resolution 2018-XXX (Attachment 1), which:
 - a. City Council approval of Addendum # 2 of the City of Gustine Housing Element Initial Study Negative Declaration (August 2017); and
 - b. City Council approval of an amendment to the General Plan Land Use Diagram (GPA # 2018-XXX) to change the land use designation for APN 063-320-006 (part) from "Manufacturing" to "Medium/High Density Residential" to implement Housing Element Program 1-H.

BACKGROUND/DISCUSSION:

Amendment to the General Plan Land Use Diagram

On December 13, 2017, the Planning Commission considered a General Plan Amendment to implement Implementation Program 1-H (General Plan/Zoning Ordinance Consistency). At that meeting, the Planning Commission determined that the re-designation of APN 021-110-031 for medium/high density residential development would be inconsistent with the existing neighborhood. It directed staff to find an alternative site with an equivalent potential for multifamily house and to return to the Planning Commission for further action.

On March 14, 2018, City Staff, working with the Housing Element consultant, presented to the Planning Commission the location that was identified. It is 3.20

acres of APN 063-320-006, located at the east end of Wallis Avenue as a suitable alternative site for medium/high density residential development. For the property to qualify as an available housing site, both the General Plan Land Use Diagram and the Zoning Map must be amended.

This item before the City Council is a resolution recommending adoption of the General Plan Amendment GPA-2018-XXX, changing the General Plan designation of the Wallis Avenue Property (APN 063-320-006 Part) from "Manufacturing" To "Medium/High Density Residential." This resolution is attached as Attachment 1. The amendment of the Zoning Map must be achieved through adoption of an ordinance, and this item is handled in a separate staff report to be considered after this item.

To support this General Plan Land Use Diagram Amendment, the Housing Element consultant has prepared Addendum # 2 to the Initial Study/Negative Declaration (prepared earlier for Housing Element adoption). The addendum evaluates the environmental impact of re-designating and rezoning the Wallis Avenue property for multifamily residential development and determined that proposed change: 1) was a minor technical addition that did not involve new significant environmental effects or a substantial increase in the severity of a previously identified significant effect; 2) did not occur under changed circumstances that involve new significant environmental effects or a substantial increase in the severity of a previously identified significant effect; and 3) did not occur in the context of new information of substantial importance that shows the project will have a new significant effect or increase the severity of an effect that was previously discussed.

FISCAL IMPACT:

None.

SUMMARY:

Staff recommends that the City Council adopt Resolution 2018-XXX, amending the General Plan Land Use Diagram to allow multifamily residential development at the end of Wallis Avenue.

EXHIBITS:

A) Draft Resolution

Approved by:



Doug Dunford, City Manager

for

CITY COUNCIL RESOLUTION GPA-2018-XX

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUSTINE
ADOPTING GENERAL PLAN AMENDMENT GPA-2018-XX TO
UPDATE THE GENERAL PLAN HOUSING ELEMENT CONSISTENT
WITH SECTION 65580 ET. SEQ. OF THE CALIFORNIA GOVERNMENT
CODE**

WHEREAS, the City of Gustine is required by State law to prepare and adopt a General Plan for the long-term physical growth and development of the City; and

WHEREAS, the Housing Element is one of seven State mandated elements to be included in the General Plan; and

WHEREAS, the California Department of Housing and Community Development has established a new State planning period (2014 to 2023) and is requiring all local governments within the regional jurisdiction of the Merced County Association of Governments (MCAG) to update their Housing Elements by December 31, 2015; and

WHEREAS, a draft update to the Housing Element of the General Plan has been prepared for adoption by the City Council pursuant to the requirements of state Housing Element law (Government Code §65580 et seq.); and

WHEREAS, in accordance with the California Environmental Quality Act (CEQA), an Initial Study of the possible environmental consequences of the updated Housing Element has been prepared; and

WHEREAS, it has been determined in the Initial Study that the project will have a less than significant effect on the environment, and a Negative Declaration can be adopted; and

WHEREAS, a Notice of Intent to Adopt a Negative Declaration was circulated and published for public review and comment in accordance with the requirements of CEQA; and

WHEREAS, no evidence was submitted in response to the Notice of Intent to Adopt a Negative Declaration that indicates the project may actually produce a significant environmental impact; and

WHEREAS, the Planning Commission, at its regular meeting on December 13, 2017, recommended that the City Council certify the Negative Declaration in support of GPA-2018-XX, as described in Exhibit A, which is attached hereto and incorporated herein by this reference; and

WHEREAS, The Planning Commission, at its regular meeting on December 13, 2017, recommended that the City Council adopt General Plan Amendment GPA-2017-XX, which updates the General Plan Housing Element as described in Exhibit B, and which is attached hereto and incorporated herein by this reference.

NOW THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Gustine as follows:

Section 1. The foregoing recitals are true and correct and constitute the City Council's findings in this matter.

Section 2. The City Council certifies the Negative Declaration in support of GPA-2018-XX, as described in Exhibit A.

Section 3. The City Council adopts General Plan Amendment GPA-2017-XX, which updates the General Plan Housing Element as described in Exhibit B, which is attached hereto and incorporated herein by this reference.

The foregoing resolution was introduced at a regular meeting of the City Council of the City of Gustine held on the 15th day of May, 2018, and the Resolution adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Melvin Oliveira, Mayor

ATTEST:

Melanie Correa, Deputy City Clerk



COUNCIL AGENDA ITEM

MAY 15, 2018

PREPARED BY: Melanie Correa, Deputy City Clerk
Doug Dunford, City Manager

SUBJECT: **Authorize Co-Sponsorship and Donation Request toward the Annual Fourth of July Fireworks Event**

BACKGROUND/DISCUSSION

In the past Gustine Chamber of Commerce and the City of Gustine have operated under a "Co-Sponsor" arrangement (approved each year by Council) with regard to the yearly Fourth of July fireworks show at Gustine High School.

Historically, the City's co-sponsor duties included acquiring the necessary insurance coverage as well as advancing the funds needed provide the upfront payment for the fireworks display (with the Chamber reimbursing the City after it's donations have been fully collected for the event). In 2015, the Fourth of July in the Park Committee (an independent committee which has been responsible for putting on the July 4th park activities) assisted in fundraising for the event and adequate funds were raised for the 2015, 2016 and 2017 firework shows. This was achieved through partnerships with various non profits, service clubs, the City and GUSD.

This year the 4th of the July in the Park Committee will again be coordinating the fund raising for the 4th of July display. The fund raising model will be similar in nature to last year. The City has begun working to provide the requested liability coverage, and will work to obtain approval from GUSD for the use of the High School Track/Football field.

In order for the fireworks company (Pyro Spectacular) to schedule the display, a down payment must be made to Pyro Spectacular and a contractual agreement must be entered into with Pyro Spectacular. In previous years the City has advanced the funds for the event (which this year would be \$22,000). The issue before the Council this evening is a decision on whether or not to authorize the advancement of funds for the cost of the Fireworks show with the expectation that the funding will be reimbursed to the City after the necessary fund raising efforts have been completed by the 4th of July in the park committee.

FISCAL IMPACT

If the City elects to solely act as a Co-Sponsor (aside from any donation that may or may not be authorized) the City would be potentially exposed to a maximum \$22,000 liability should the 4th of July in the Parks committee be unable to fundraise to expected levels. If authorized, any actual donation (separate from the advancing of

funds) authorized by the City would likely need to be funded through the User Utility Tax account as no line item has been budgeted for this as a non reimbursed expense.

RECOMMENDATION

Council authorize an advance of \$22,000 for the fireworks display and direct the City Manager to enter into an agreement with the fireworks provider for the display (Pyro Spectacular), with the expectation that funds raised through the 4th of July in the Park Committee fund raising efforts will reimburse the City for the fund advance.



COUNCIL AGENDA ITEM

MAY 15, 2018

PREPARED BY: Jami Westervelt, Finance Manager

SUBJECT: Public Hearing to Consider Adoption of a Resolution Imposing New Development Impact Fees

BACKGROUND/DISCUSSION

The City relies on collection of fees to provide services and programs to residents. The fees must be revisited periodically to insure that the City charges the appropriate fees.

Council authorized staff to work with ClearSource Financial Consulting to undergo a comprehensive fee study for the City. The study addressed all fees except rates paid for enterprise services such as water, sewer, storm and refuse. The study was divided into two parts in recognition of the difference in methodology used to evaluate and revise the two different types of fees—Development Impact Fees and User and Regulatory Fees. The Council approved the majority of updated User and Regulatory Fees last summer and will consider approval of those remaining in coming meetings.

In regard to Impact Fees, staff worked specifically with the firm Harris and Associates. Alison Bouley presented the draft report to the Council March 20 and will attend the meeting to recap the Final Report. Attached to this report is the Public Facilities Impact Fee Update prepared by Harris & Associates. A public hearing is required prior to a Council vote.

RECOMMENDATION

Following the Public hearing, staff recommends the Council consider whether to adopt Resolution No. 2018-XXXX, A Resolution of the City Council of the City of Gustine Adopting Updated Public Facilities Impact Fees.

EXHIBIT(S):

- A) Resolution 2018-XXXX-A Resolution of the City Council of the City of Gustine Adopting Updated Public Facilities Impact Fees.
- B) Exhibit A: Public Facilities Impact Fee Update

APPROVED BY:

DOUG DUNFORD, CITY MANAGER

RESOLUTION 2018-xxxx

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUSTINE ADOPTING UPDATED PUBLIC FACILITIES IMPACT FEES

WHEREAS, the City Council of the City of Gustine last updated its Public Facilities Impact Fees in 2008;

WHEREAS, the City Council of the City of Gustine commissioned Harris & Associates (through a contract with ClearSource Financial Consulting) to prepare a study on the proposed Public Facilities Impact Fee Update;

WHEREAS, the purpose of the Public Facilities Impact Fees, and the proposed updates to those fees, is to defray all or a portion of the cost of public facilities related to development projects in the City, including public improvements, public services and community amenities;

WHEREAS, the City Council of the City of Gustine hereby finds that the study provides adequate evidence to support and demonstrate that the amount of the proposed impact fees bear a reasonable relationship to the cost of new facilities needed to serve new development;

WHEREAS, the City Council further finds that there is a reasonable relationship between the fees' use and the type of development projects on which the fees are imposed, and that the need for the identified public facilities is reasonably related to those development projects;

WHEREAS, fees adopted as part of this Resolution are to be incorporated into the City's existing schedule of fees and shall supersede fees previously adopted for similar facilities;

WHEREAS, as required by Government Code Section 66004, notice of public hearing has been given pursuant to Government Code Sections 6062a and 66018, and said notice was published two times five days apart and at least 10 days prior to the public hearing at which the City Council considered all oral or written evidence regarding the proposed fees; and

WHEREAS, the City Council therefore approves the Public Facilities Impact Fee Update study and adopts the proposed fees as set forth in this Resolution.

Now Therefore, Be It Resolved by the City Council of the City of Gustine, as follows:

Section 1. The City Council hereby finds that the above recitals are true and correct and incorporates and adopts them as findings of the City Council, and further finds that the proposed fees bear a reasonable relationship to the type of development projects on which the fees are imposed, and that the need for public facilities is reasonably related to the type of those development projects.

Section 2. The City Council hereby adopts the Public Facilities Impact Fee Update, as presented at the May 15, 2018 Council meeting, for the purpose of establishing the amount of the impact fees necessary to defray all or a portion of the cost of public facilities, as identified and further described in Exhibit A, incorporated herein and attached to this resolution. The amounts of the fees set forth in Exhibit A shall be incorporated into the City's existing schedule of fees and, upon the effective date of this Resolution, shall supersede fees previously adopted and levied for similar facilities.

Section 3. The City Manager is authorized to update the development impact fees established by this Resolution in accordance with the Engineering News Record (ENR) 20-City average Construction Cost Index, on January 1st of each year using November 2017 as the initial index.

Section 4. The fees adopted and imposed by this Resolution shall be effective sixty (60) days following the final adoption of this Resolution, pursuant to Government Code Section 66019.

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Gustine held on the 15th day of May 2018 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Melvin Oliveira, Mayor

ATTEST:

City Clerk



Harris & Associates



Public Facilities Impact Fee Update

for the

City of Gustine
Merced County, California

Prepared On January 3, 2018

TABLE OF CONTENTS

Table of Contents 1

1. Executive Summary and Introductory Sections 3

 Introduction 3

 Purpose of Public Facility Impact Fees 3

 Summary of Proposed Fees 4

 Fee Adjustment Procedures 5

 Nexus Requirement Summary 5

2. Growth Assumptions 6

 Use of Growth Projections for Impact Fees 6

 Land Use Types 6

 Occupant Density 6

 Growth Projections 7

3. Impact Fee Methodology 9

 Fee Methodology 9

 Facility Standards Method 9

 Master Plan Method 9

 Planned Facilities Method 9

 Existing Inventory Method 9

 Credits and Reimbursement Policies 10

4. General Government Facilities 11

 Background 11

 Service Population 11

 Facilities and Costs 11

 Fee Schedule 13

 Nexus Findings - General Government Facilities Fee 14

5. Police Facilities 16

 Background 16

 Service Population 16

 Facilities and Costs 17

 Fee Schedule 19

 Nexus Findings – Police Facilities Fee 20

6. Fire Facilities 22

 Background 22

Service Population.....	22
Facilities and Costs.....	23
Fee Schedule.....	25
Nexus Findings – Fire Facilities Fee	25
7. Park Facilities	27
Background	27
Service Population.....	27
Facilities and Costs.....	27
Fee Schedule.....	30
Nexus Findings – Park Facilities Fee	30
8. Storm Drainage.....	32
Background	32
Dwelling Unit Equivalents	32
Facilities and Costs.....	33
Fee Schedule.....	35
Nexus Findings – Storm Drainage Facilities Fee	36
9. Water	38
Background	38
Dwelling Unit Equivalents	38
Facilities and Costs.....	39
Fee Schedule.....	40
Nexus Findings – Water Facilities Fee.....	41
10. Sewer	43
Background	43
Dwelling Unit Equivalents	43
Facilities and Costs.....	43
Fee Schedule.....	45
Nexus Findings – Sewer Facilities Fee	45
11. Implementation and Administration.....	47
Implementation.....	47
Fee Adjustments	47
Fee Program Administrative Requirements	47
Programming Revenues with the CIP	48

I. EXECUTIVE SUMMARY AND INTRODUCTORY SECTIONS

INTRODUCTION

Incorporated in 1915, the City of Gustine (the “City”) is located in Merced County (the “County”), approximately 29 miles west of Merced at an elevation of 98 feet. As of the 2010 United States Census, the city population was 5,520, up from 4,698 at the 2000 census. The City’s estimated population as of January 1, 2017 is 5,886, which represents an average annual population growth rate of 1.49% from 2000 to 2017. The City’s General Plan (General Plan), which was adopted in 2002, assumes a population growth of 2.5% per year.

Increased population and employment in the City leads to increased demand for public infrastructure and services. Under the Mitigation Fee Act, new development is required to pay for the share of facility costs directly resulting from the increased demand for services created by such development. Consequently, the City has planned for construction and expansion of backbone infrastructure and capital facilities that will adequately serve current and future development. Funding for these facilities will come from several sources, including the City’s Public Facility Impact Fees (Fee); federal, state and local programs; developer contributions; and other funding sources.

The current Public Facility Impact Fees are based on the Public Facilities Fee Study (the “Fee Study”) prepared for the City by Wildan Financial Services in September 2008. The City adopted Ordinance No. 4438 (the “Ordinance”) establishing the Fees in 2008. The purpose of this report is to update the Impact Fees and Fee Study to ensure that adequate funding is being collected to mitigate new development’s impact.

The Fees discussed in this report will apply to all future growth within the City.

PURPOSE OF PUBLIC FACILITY IMPACT FEES

As new development occurs within the City, new backbone infrastructure and capital facilities are required to meet the demands created by new development. Backbone infrastructure and capital facilities are funded through the City’s impact fee program, which contains separate fee categories for each type of infrastructure and capital facility. The Fees applies to all future growth, except where otherwise noted in this report. The infrastructure and capital facility impact fee categories incorporated in this report include:

- General Government Facilities
- Police Facilities
- Fire Facilities
- Park Facilities
- Storm Drain Facilities
- Water Facilities
- Sewer Facilities

The City retained Harris and Associates to assist with the Public Facilities Impact Fee Study Update which is the topic of this report. The Fees are compliant with the requirements set forth in

the Mitigation Fee Act and ensures that a rational nexus exists between the fees and the cost or portion of the cost of the infrastructure and capital facilities attributable to future development.

SUMMARY OF PROPOSED FEES

Tables 1.1 and 1.2 summarize the fees for each component of the Impact Fee Program.

Table 1.1: Summary of Proposed Public Facility Impact Fees

Land Use	General Government	Police	Fire	Parks	Storm Drain	Total
<i>Residential</i>		<i>(Fee per Dwelling Unit)</i>				
Single Family	\$1,664	\$1,049	\$2,097	\$4,820	\$9,176	\$18,806
Multi-Family	\$1,547	\$975	\$1,950	\$4,480	\$4,272	\$13,224
<i>Non-Residential</i>		<i>(Fee per 1,000 Building Square Feet)</i>				
Commercial	\$517	\$327	\$1,215	\$161	\$6,130	\$8,350
Office	\$644	\$407	\$1,515	\$201	\$6,130	\$8,897
Industrial	\$238	\$151	\$562	\$75	\$3,406	\$4,432

Table 1.2: Summary of Proposed Water & Sewer Impact Fees Based on Water Meter Capacity

Water Meter Size	AWWA Rated Capacity GPM	AWWA Meter Service Ratio	Water	Sewer	Total
5/8" x 3/4"	20	1.00	\$3,517	\$8,857	\$12,374
1"	50	2.50	\$8,792	\$22,142	\$30,934
1 1/2"	100	5.00	\$17,585	\$44,285	\$61,870
2"	160	8.00	\$28,135	\$70,856	\$98,991
3"	300	15.00	\$52,754	\$132,855	\$185,609
4"	500	25.00	\$87,923	\$221,425	\$309,348
6"	1,000	50.00	\$175,846	\$442,850	\$618,696
8"	1,600	80.00	\$281,354	\$708,559	\$989,913

FEE ADJUSTMENT PROCEDURES

The fees may be adjusted periodically to reflect revised facility requirements, receipt of funding from alternative sources (i.e., state or federal grants), revised facilities or costs, or changes in demographics or the land use plan. In addition, the fees will be adjusted in January of each year by the Engineering News Record 20-city average construction cost index.

The fee categories in this report may not be applicable to specialized development projects in the City. For specialized development projects, the City will review the impacts to determine on the applicable fee.

NEXUS REQUIREMENT SUMMARY

Assembly Bill (AB) 1600, which was enacted by the State of California in 1987, created Mitigation Fee Act - Section 66000 et seq. of the Government Code (the "Mitigation Fee Act"). The Mitigation Fee Act requires that all public agencies satisfy the following requirements when establishing, increasing, or imposing a fee as a condition of approval of a development project:

1. Identify the purpose of the fee.
2. Identify the use to which the fee is to be put.
3. Determine how there is a reasonable relationship between the fee's use and the type of development project on which the fee is imposed.
4. Determine how there is a reasonable relationship between the need for the public facility and the type of development project on which the fee is imposed.
5. Determine how there is a reasonable relationship between the amount of the fee and the cost of the public facility or portion of the public facility attributable to the development on which the fee is imposed.

As stated above, the purpose of this report is to demonstrate that all fee components comply with the Mitigation Fee Act. The assumptions, methodologies, facility standards, costs, and cost allocation factors that were used to establish the nexus between the fees and the development on which the fees will be levied are summarized in subsequent sections of this report.

2. GROWTH ASSUMPTIONS

USE OF GROWTH PROJECTIONS FOR IMPACT FEES

Estimates of existing development and projections of growth are critical assumptions used throughout the fee chapters that follow in this report. The estimates used in this update are as follows:

- Estimated population growth from 2017 until the City is fully developed is used to allocate to new development its fair share of total planned facility needs.
- Estimates of the City's population and number of housing units by type of residential unit for January 1, 2017 are from Table 2 of *E-5 Population and Housing Estimates for Cities, Counties, and the State, January 2011-2017, with 2010 Benchmark* prepared by the California Department of Finance.

LAND USE TYPES

To ensure a reasonable relationship between each fee and the type of development paying the fee, the following land use categories were identified:

- **Single family:** Detached single family dwelling units
- **Multi-family:** All attached single family dwellings such as duplexes and condominiums, plus mobile homes, apartments, and dormitories
- **Commercial:** All commercial, retail, educational, and hotel/motel development
- **Office:** All general, professional, and medical office development
- **Industrial:** All manufacturing and warehouse development

Some developments may include more than one land use type. In these cases, the public facilities fee would be calculated separately for each land use type. The City has the discretion to impose the public facilities fee based on the specific aspects of a proposed development regardless of zoning. The fee imposed should be based on the land use type that most closely represents the impacts of the development.

OCCUPANT DENSITY

Occupant densities ensure a reasonable relationship between the increase in service population and the amount of the fee. Developers pay the fee based on the number of additional housing units or building square feet of new development, so the fee schedule must convert service population estimates to these measures of project size. This conversion is done using the average occupant density factors by land use type shown in Table 2.1. The residential density factors were derived from the 2010 United State Census Data while the non-residential densities were taken from the 2008 Fee Study.

Table 2.1: Occupant Density

<i>Residential</i> ¹	
Single Family	2.99 Residents per dwelling unit
Multi-Family	2.78 Residents per dwelling unit
<i>Non-Residential</i> ²	
Commercial	2.51 Employees per 1,000 square feet
Office	3.13 Employees per 1,000 square feet
Industrial	1.16 Employees per 1,000 square feet

¹ Based on 2010 United States Census Data
² Based on the 2008 Fee Study

GROWTH PROJECTIONS

Table 2.2 summarizes the growth projections for this Report. The base year is the year 2017.

In the 2008 Fee Study, residential and employment growth forecasts were established. In this Report, the forecasts are adjusted based on previous assumptions and actual growth that has occurred from 2008 to 2017. The updated forecasts form the basis for the analysis presented in this Report and are critical assumptions in the determination of infrastructure requirements and the associated impact fees.

The 2017 population estimates were provided by the California Department of Finance. Employment figures for 2017 are based on 2010 United States Census data. Building square footage is estimated based on floor area ratios (FAR) employment in each land use and the employment density figures from the 2008 Fee Study. These assumptions are summarized in Table 2.2.

The estimated growth through final buildout of the City is used in determining the sewer, water, and storm drainage impact fees. These fees are based on the facilities needed to accommodate full buildout of the City, as identified in the sewer, water, and storm drainage master plans.

Table 2.2: Growth Projections

	2017 ¹	Buildout ²	2017-Buildout Increase
Residents	5,886	14,557	8,671
<u>Dwelling Units</u>			
Single Family ³	1,742	4,645	2,903
Multi-Family ⁴	<u>368</u>	<u>973</u>	<u>605</u>
Total	2,110	5,618	3,508
<u>Employment</u> ²			
Commercial	328	781	453
Office	120	322	202
Industrial	<u>268</u>	<u>751</u>	<u>483</u>
Total	716	1,854	1,138
<u>Building Square Feet (000s)</u> ⁵			
Commercial	131	311	180
Office	38	103	65
Industrial	<u>231</u>	<u>647</u>	<u>416</u>
Total	400	1,061	661

¹ Source: California Department of Finance; Table 2 of E-5 City / County Population and Housing Estimates, 1/1/2017

² Source: 2008 Fee Study plus building permits pulled between 2008 and 2017

³ Includes all single family attached and detached dwelling units and mobile homes.

⁴ Includes all attached dwelling units such as duplexes and condominiums, apartments, and dormitories.

⁵ Based on employment by land use and occupant density shown in Table 2.1.

3. IMPACT FEE METHODOLOGY

When impact fees are imposed, a fee report must demonstrate that the fee amount relates to the impacts created by new development. Various findings must be made to ensure that a reasonable relationship exists between the fee amount and the cost of the facility or portion of the facility attributable to new development on which that impact fee will be levied.

FEE METHODOLOGY

There are several methodologies used to determine impact fees for new development. The choice of the methodology to use depends on the type of facility for which an impact fee is being calculated as well as the availability of documentation and research conducted in support of the fee. Following is a discussion of the methodologies used to calculate the separate impact fee components in this report.

Facility Standards Method

The standards based method determines the facilities and associated costs required to accommodate growth based on adopted City Standards. Depending on the fee analysis, the City currently may or may not have sufficient facilities to meet the adopted standard. If the City's existing facilities are below standard, then a deficiency exists. In this case, the portion of the cost of planned facilities associated with correcting the deficiency must be allocated to funding sources other than the fee. Public facilities fees can only fund planned facilities needed to accommodate new development at the adopted standard.

Master Plan Method

The master plan method uses a facility standard based on all existing and projected new development, and all existing and planned facilities designed to serve that development. The standard represents the average cost of all facilities, per square foot of commercial development or per dwelling unit for residential, required to serve the entire service population (existing and new). The key variable affecting the standard is the amount and cost of planned facilities.

Planned Facilities Method

The planned facilities method calculates the standard solely based on the ratio of planned facilities to the increase in demand associated with new development. This method is appropriate when planned facilities only benefit new development, such as a wastewater trunk line extension to a previously undeveloped area. This method also may be used when there is excess capacity in existing facilities that can accommodate new development.

Existing Inventory Method

The existing inventory method uses a facility standard based on the ratio of existing facilities to the existing service population, as calculated by a cost per unit or per square foot. Under this approach, new development funds the expansion of facilities at the same

standard currently serving existing development. By definition, the existing inventory method results in no facility deficiencies attributable to existing development. This method is often used when a long-range plan for new facilities is not available. Future facilities to serve growth are identified through an annual capital improvement plan and budget process.

The City must distinguish between planned facilities needed to accommodate growth and planned facilities that serve existing residential and businesses developments. New development can only fund its fair share of planned facilities. Fair share is based on application of the same facility standard to both new and existing development. The types of public facilities funded by these fees are each part of a citywide network or system of facilities. As a result, it is not possible to determine what portion of each public building, whether existing or planned, serves existing development or growth. To ensure compliance with the law, the City must ensure that there is a reasonable relationship between new development, the amount of the fee, and facilities funded by the fee.

CREDITS AND REIMBURSEMENT POLICIES

The City may provide fee credits or reimbursements to developers who dedicate land or construct facilities. Fee credits or reimbursements may be provided up to the cost of the improvement, as shown in this study, subject to periodic inflation adjustments, or the actual cost paid by the developer, whichever is lower. For construction cost overruns, only that amount shown in the fee study, subject to periodic inflation adjustments, would be credited or reimbursed. The City will evaluate the appropriate fee credit or reimbursement based on the value of the dedication or improvement. Credits or reimbursements may be repaid based on the priority of the capital improvements, as determined by the City. The City will determine fee credits and reimbursements on a case by case basis and possibly through the use of a development agreement.

4. GENERAL GOVERNMENT FACILITIES

BACKGROUND

This chapter presents an analysis of the need for general government facilities, such as City Hall and the Corporation Yard, to accommodate new development in the City of Gustine and to ensure that new development provides adequate funding to meet its needs.

SERVICE POPULATION

The City's general facilities serve both residents and businesses. Demand for services and associated facilities, is based on the City's service population including residents and workers.

Table 4.1 shows the existing 2017 service population and the estimated service population at buildout. In calculating the service population, workers are weighted less than residents to reflect lower per capita service demand. Non-residential buildings are typically occupied less intensively than dwelling units, so it is reasonable to assume that average per-worker demand for services is less than average per-resident demand. The 0.37-weighting factor for workers is based upon a 45-hour work week relative to a resident's nonworking time of 123 hours. The methodology was established in the 2008 fee study. No changes in the methodology are being proposed.

Table 4.1: General Government Facilities Service Population

	Residents	Workers	Service Population
Existing (2017)	5,886	716	6,151
New Development (2017-Buildout)	<u>8,671</u>	<u>1,138</u>	<u>9,092</u>
Total (Buildout)	14,557	1,854	15,243
Weighting Factor ¹	1.00	0.37	

¹ Workers are weighted at 0.37 based on a 45 hour work week relative to a resident's time of 123 hours (168 hours per week less 45 work hours)

Source: Table 2.2 and 2008 Fee Study

FACILITIES AND COSTS

The City owns 7,422 square feet of building space including city administration facilities and maintenance facilities. The land and buildings are valued at \$2,896,759. Additionally, the City owns \$309,115 in vehicles and equipment inventory. The total existing facilities is \$3,205,874.

The City does not have a detailed master plan for general government facilities at this time that identifies specific facility needs to accommodate growth. Absent a detailed plan, this study uses the existing inventory approach (see the "Facility Standards" section in the Introduction chapter) to calculate the general government facilities impact fee. This approach ensures that new

development contributes to new facilities at the same level as existing development has contributed to date. Table 4.2 identifies the existing facilities.

Table 4.2: General Government Facilities - Master Plan Standard

	Inventory	Unit Cost ^{1,2}	Value
<u>Existing Facilities</u>			
<u>Land (acres)</u>			
City Hall	0.47	\$338,000	\$159,585
Old Corporation Yard - Storage and Communications	0.02	\$338,000	\$7,552
Corporation Yard - Public Works Office	<u>0.07</u>	\$338,000	<u>\$24,830</u>
Subtotal - Land	0.56		\$191,967
<u>Buildings (square feet)</u>			
City Hall	6,170	\$426	\$2,628,420
Old Corporation Yard - Storage and Communications	292	\$61	\$17,812
Corporation Yard - Public Works Office	<u>960</u>	\$61	<u>\$58,560</u>
Subtotal - Buildings	7,422		\$2,704,792
<u>Total Land & Buildings</u>			\$2,896,759
<u>Vehicles and Equipment</u>			\$309,115
Total Existing Facilities			\$3,205,874

¹ The land cost per acre of \$338,000 is equal to the median cost per acre for land in Gustine currently showing on the National Association of Realtors website.

² The building cost per square foot based on the 2008 Fee Study increased by 21.7%, which is the percentage increase in the Engineering News Record 20-City Building Cost Index from September 2008 to September 2017.

Source: City of Gustine

Table 4.3 shows the existing inventory cost standard for general government facilities. Charging an impact fee based on the existing standard ensures that the City will have sufficient revenues to maintain this standard as new development occurs. The standard is calculated by dividing the total value of the existing facilities inventory by the current (2017) service population.

Table 4.3: General Government Facilities Cost Standard

Existing Lands and Buildings	\$2,896,759
Existing Vehicles and Equipment	<u>309,115</u>
Subtotal - Existing Facilities	\$3,205,874
Fund Balance - Fund 101 General Government Impact Fees ²	<u>56,221</u>
Total Existing Facilities and Cash	\$3,262,095
2017 Service Population	6,151
Cost per Resident	\$530
Cost per Worker ¹	\$196

¹ Based on a weighting factor of 0.37.

² Fund balance as of September 20, 2017, Source: City of Gustine

Sources: Tables 2.2, 4.2

Table 4.4 shows the funds that are required for new general government facilities required to accommodate new development at buildout. Fee revenues may be used to fund the share of master facility planning costs associated with new development. Once more detailed master facility planning is completed the City should update this impact fee to reflect new development's share of planned facilities.

Table 4.4: General Government Facilities to Accommodate New Growth

Facility Standard Cost Per Resident	\$530
New Development Residential Population (2017-Buildout)	8,671
Funds Generated by Residential Development	\$4,595,630
Facility Standard Per Worker	\$196
New Development Worker Population (2017-Buildout)	1,138
Funds Generated by Non-Residential Development	\$223,048
Total Funds Generated by New Development	\$4,818,678
Available Funds	<u>56,221</u>
Total Funds Available at Buildout	\$4,874,899

Sources: Tables 2.2, 4.3, City of Gustine Balance Sheet Account Summary as of September 20, 2017

FEE SCHEDULE

Table 4.5 presents the general government facilities fee schedule based on the existing standard. The cost per capita is converted to a fee per unit of new development based on dwelling unit and estimated employee densities. The density assumptions are from the 2008 Fee Study. The total fee includes an administrative charge of five percent (5%) to fund costs that include: (1) a standard overhead charge applied to all City programs for legal, accounting, and other departmental and citywide administrative support; and (2) impact fee program administrative costs including revenue collection, revenue and cost accounting, mandated public reporting, and fee justification analyses.

Table 4.5: General Government Facilities - Existing Standard

Land Use	A Cost per Capita	B Density	C = A x B Base Fee	D = C x 5% Admin ¹	E = C + D Total Fee	
<u>Residential (Fee per Dwelling Unit)</u>						
Single Family	\$530	2.99	\$1,585	\$79	\$1,664	
Multi-Family	\$530	2.78	\$1,473	\$74	\$1,547	
<u>Non-Residential (Fee per 1,000 Square Feet)</u>						<u>Fee / Sq. Ft.</u>
Commercial	\$196	2.51	\$492	\$25	\$517	\$0.517
Office	\$196	3.13	\$613	\$31	\$644	\$0.644
Industrial	\$196	1.16	\$227	\$11	\$238	\$0.238

¹ Administrative charge of 5% for (1) legal, accounting, and other administrative support and (2) impact fee program administrative costs including revenue collection, revenue and cost accounting, mandated public reporting, and fee justification analyses.

Sources: Tables 2.1, 4.3

NEXUS FINDINGS - GENERAL GOVERNMENT FACILITIES FEE

The Mitigation Fee Act requires that all public agencies satisfy five requirements when establishing, increasing, or imposing a fee as a condition of approval of a development project. The required findings are made below.

Requirement #1: Identify the purpose of the fee.

The purpose of the General Government Facilities Fee is to fund new governmental facilities, such as City Hall and the corporation yard as well as new vehicles required for the additional City employees that are necessary to mitigate the impacts of new development.

Requirement #2: Identify the use to which the fee will be put.

The General Government Facilities Fee will be used to fund new general government facilities to maintain the same level of service that the City provides. As new development occurs, the City will be required to expand City hall and corporation yard facilities and purchase additional vehicles for new employees as the City grows.

Requirement #3: Determine how there is a reasonable relationship between the fee's use and the type of development project on which the fee is imposed.

New residential and non-residential development will generate additional residents and employees who will increase the demand for additional general government services and personnel. General government facilities and vehicles will be needed for the new personnel. The general government facilities fees are calculated based on the City's existing level of service to the existing residents and employees. Residential and non-residential development are responsible for paying their fair share to maintain the City's existing level of service based on the weighted service population assigned to each individual land use.

Requirement #4: Determine how there is a reasonable relationship between the need for the public facility and the type of development project on which the fee is imposed.

The development of new residential and non-residential development generate additional residents and employees and the need additional City employees in order to maintain the existing level of service that the City currently provides. The General Government Facilities Fee will be used to expand City Hall and the Corporation yard and purchase additional vehicles for new City employees. Each development pays their fair share of the fee based on the estimated people or employees generated by each type of development. By utilizing the population and employee projections, this ensures that each type of development pays their fair share to maintain the City's existing level of service.

Requirement #5: Determine how there is a reasonable relationship between the amount of the fee and the cost of the public facility or portion of the public facility attributable to the development on which the fee is imposed.

New government facilities necessary to maintain the City's existing level of service will be required as new houses and business are constructed. The City's existing buildings and vehicles were inventoried and the value of each identified, as shown in Table 4.2. This value was then divided by the current service population to calculate a cost per resident and cost per worker necessary in order to maintain the City's existing service standard. This cost per resident and cost per worker was then converted into a cost per unit for each type of residential development and a cost per 1000 square feet for each type of non-residential development based on the estimated densities shown in Table 4.5.

5. POLICE FACILITIES

BACKGROUND

This chapter presents an analysis of the need for police facilities, such as a police station, vehicles and equipment to accommodate new development in the City of Gustine and to ensure that new development provides adequate funding to meet its needs.

SERVICE POPULATION

The City's police facilities serve both residents and businesses. Demand for services and associated facilities, is based on the City's service population including residents and workers.

Table 5.1 shows the existing 2017 population and the estimated service population at buildout. In calculating the service population, workers are weighted less than residents to reflect lower per capita service demand. The average per-worker demand for services is less than the average per-resident demand. The 0.37-weighting factor for workers is based upon a 45-hour work week relative to a resident's nonworking time of 123 hours. The methodology was established in the 2008 Fee Study.

Table 5.1: Police Facilities Service Population

	Residents	Workers	Service Population
Existing (2017)	5,886	716	6,151
New Development (2017-Buildout)	<u>8,671</u>	<u>1,138</u>	<u>9,092</u>
Total (Buildout)	14,557	1,854	15,243
Weighting Factor ¹	1.00	0.37	

¹ Workers are weighted at 0.37 based on a 45 hour work week relative to a resident's time of 123 hours (168 hours per week less 45 work hours)
Source: Table 2.2 and 2008 Fee Study

Based on discussions with the City's police department, 1.5 officers per 1,000 people served is the standard by which the City needs to staff their police department. Based on this standard, in order to serve new development, an additional 14 officers are needed as shown in Table 5.2.

Table 5.2: New Officers to Accommodate New Growth

<i>Population Growth (2017-Buildout)</i>	
Weighted New Development Residential Population	8,671
Weighted New Development Worker Population	<u>421</u>
Total New Development Population at Buildout	9,092
<i>Staffing Level Standard</i>	
Police officers per 1,000 population	1.50
<i>New Police Officers to Accommodate New Growth (Calculated)</i>	13.64
<i>New Police Officers to Accommodate New Growth (for Report purposes)</i>	14.00

Sources: Table 5.1, City of Gustine

FACILITIES AND COSTS

In order to accommodate the addition of the new police officers, additional space at a police station is required. Based on common facility standards, each police officer requires between 200 and 250 square feet of station space. Based on the addition of 14 new offices at 250 square feet per officer, an additional 3500 square feet of space is required to be funded by new development. In addition, new vehicles and equipment must be funded for each officer. The police station, vehicle and equipment costs to be funded by new development are calculated in Table 5.3.

Table 5.3: Police Facility, Vehicle and Equipment Costs

	Value
<i><u>Police Facilities Cost</u></i>	
New Police Officers ¹	14
Building Floor Area Square Feet Per Officer ²	250
Building Floor Area Required	3,500
Building Cost Per Square Foot ³	\$600
Subtotal - Building Cost	\$2,100,000
Land Area Required (Acres) ⁴	0.27
Land Cost Per Square Foot ⁵	\$338,000
Subtotal - Land Cost	\$90,526
Subtotal - New Police Facilities Cost	\$2,190,526
<i><u>Police Vehicles and Equipment Cost</u></i>	
New Police Officers	14
Police Vehicle and Equipment Cost Per Officer ⁶	\$60,000
Subtotal - New Police Vehicle and Equipment Cost	\$840,000
Total New Facilities, Vehicle and Equipment Cost	\$3,030,526
Fund Balance - Fund 102 Police Impact Fees ⁷	<u>-5,132</u>
Net Total New Facilities, Vehicle and Equipment Cost	\$3,035,659

¹ Table 5.2

² Source: City of Gustine

³ Based on the cost of Escalon's station.

⁴ Assumes a building to land ratio of .30 building square feet per acre. Source: 2008 Fee Study

⁵ The land cost per acre of \$338,000 is equal to the median cost per acre for land in Gustine currently showing on the National Association of Realtors website.

⁶ Source: City of Gustine

⁷ Fund balance as of September 20, 2017, Source: City of Gustine

Table 5.4 shows calculation for each new resident and worker for new police facilities based on this facility standard. Charging an impact fee based on a facilities standard ensures that the City will have sufficient revenues to provide this standard as new development occurs. The cost per resident and cost per worker is calculated by dividing the facilities necessary to house new police officers necessary to serve growth by the (2017) service population.

Table 5.4: Police Facilities Cost Standard

Net Total New Facilities, Vehicle and Equipment Cost	\$3,035,659
Weighted New Development Service Population (2017-Buildout)	9,092
Cost per Resident	\$334
Cost per Worker	\$124

¹ Based on a weighting factor of 0.37.
Sources: Tables 2.2, 5.3

Table 5.5 shows the funds that will be collected for new police facilities to accommodate new development at buildout. Fee revenues should be used to fund a police station expansion and new vehicles and equipment for the new officers. The City should consider completion of a facilities master plan and should update this impact fee to reflect new development's share of planned facilities.

Table 5.5: Police Facilities to Accommodate New Growth

Facility Standard Cost Per Resident	\$334
New Residential Development Population (2017-Buildout)	<u>8,671</u>
Funds Generated by New Residential Development	\$2,895,075
Facility Standard Per Worker	\$124
New Non-Development Population (2017-Buildout)	<u>1,138</u>
Funds Generated by New Development	\$140,584
Total Funds Generated by New Development	\$3,035,659
Available Funds	<u>(5,132)</u>
Total Funds Available at Buildout	\$3,030,526

Sources: Tables 5.1, 5.4, City of Gustine Balance Sheet Account Summary as of September 20, 2017

FEE SCHEDULE

Table 5.6 presents the police facilities fee schedule. The cost per capita is converted to a fee per unit of new development based on dwelling unit and employment densities. The total fee includes an administrative charge of five percent (5%) to fund costs that include: (1) a standard overhead charge applied to all City programs for legal, accounting, and other departmental and citywide administrative support; and (2) impact fee program administrative costs including revenue collection, revenue and cost accounting, mandated public reporting, and fee justification analyses.

Table 5.6: Police Facilities Fee - Existing Standard

Land Use	A Cost per Capita	B Density	C = A x B Base Fee	D = C x 5% Admin ¹	E = C + D Total Fee	
<u>Residential (Fee per Dwelling Unit)</u>						
Single Family	\$334	2.99	\$999	\$50	\$1,049	
Multi-Family	\$334	2.78	\$929	\$46	\$975	
<u>Non-Residential (Fee per 1,000 Square Feet)</u>						<u>Fee / Sq. Ft.</u>
Commercial	\$124	2.51	\$311	\$16	\$327	\$0.327
Office	\$124	3.13	\$388	\$19	\$407	\$0.407
Industrial	\$124	1.16	\$144	\$7	\$151	\$0.151

¹ Administrative charge of 5% for (1) legal, accounting, and other administrative support and (2) impact fee program administrative costs including revenue collection, revenue and cost accounting, mandated public reporting, and fee justification analyses.

Sources: Tables 2.1, 5.4

NEXUS FINDINGS – POLICE FACILITIES FEE

The Mitigation Fee Act requires that all public agencies satisfy five requirements when establishing, increasing, or imposing a fee as a condition of approval of a development project. The required findings are made below.

Requirement #1: Identify the purpose of the fee.

The purpose of the Police Facilities Fee is to fund new police facilities, such as a police station, new police vehicles and officer equipment required for the additional police officers that are necessary to mitigate the impacts of new development.

Requirement #2: Identify the use to which the fee will be put.

The Police Facilities Fee will be used to fund new police facilities, vehicles and equipment to accommodate the new police officers that are required to serve new development as shown in Table 5.3.

Requirement #3: Determine how there is a reasonable relationship between the fee’s use and the type of development project on which the fee is imposed.

New residential and non-residential development will generate additional residents and employees who will increase the demand for additional police services and personnel. Police facilities and vehicles will be needed for the new personnel. The police fees are calculated based on the added square footage of police station as well as vehicles and equipment necessary to accommodate additional police officers required to serve new residents and employees. Residential and non-residential development will be responsible for their fair share portion of the total cost based on the weighted service population assigned to each individual land use as shown in Table 5.1.

Requirement #4: Determine how there is a reasonable relationship between the need for the public facility and the type of development project on which the fee is imposed.

The development of new residential and non-residential development generate additional residents and employees and the need additional police officers. The Police Facilities Fee will be used to provide additional police station space and purchase additional vehicles and equipment for the new officers. Each development pays their fair share of the fee based on the estimated people or employees generated by each type of development. By utilizing the population and employee projections, this ensures that each type of development pays their fair share to expand the City's police services based on common facility standards.

Requirement #5: Determine how there is a reasonable relationship between the amount of the fee and the cost of the public facility or portion of the public facility attributable to the development on which the fee is imposed.

New police facilities necessary to provide adequate police protection will be required as new houses and business are constructed. Facility standards were utilized to calculate the number of police officers and necessary police station space necessary to accommodate these new officers. The cost of this space along with the cost of equipment and vehicles was used to determine the cost per resident and employee. This cost per resident and cost per worker was then converted into a cost per unit for each type of residential development and a cost per 1000 square feet for each type of non-residential development based on the estimated densities shown in Table 5.6. This calculate ensures a reasonable relation between the amount of the fee and the cost of the facility the new development requires.

6. FIRE FACILITIES

BACKGROUND

This chapter presents an analysis of the need for fire facilities, such as a fire station, vehicles and equipment to accommodate new development in the City of Gustine and to ensure that new development provides adequate funding to meet its needs.

SERVICE POPULATION

The City's fire facilities serve both residents and businesses. Demand for services and associated facilities, is based on the City's service population including residents and workers.

Table 6.1 shows the existing 2017 population and the estimated service population at buildout. The number of residents and workers are reasonable indicators of the level of demand for public facilities. In calculating the service population, residents are given a weight of 1.0 and workers are weighted at 0.69 to reflect lower per capita service usage. This also accounts for medical calls and protection of structures. Non-residential buildings are typically occupied less intensively than dwelling units, so it is reasonable to assume that average per-worker usage of services is less than average per-resident usage.

The specific 0.69 per-worker weighting was established in the 2008 Fee Study and no changes to the methodology are being proposed at this time.

Table 6.1: Fire Facilities Service Population

	Residents	Workers	Service Population
Existing (2017)	5,886	716	6,380
New Development (2017-Buildout)	<u>8,671</u>	<u>1,138</u>	<u>9,456</u>
Total (Buildout)	14,557	1,854	15,836
Weighting Factor ¹	1.00	0.69	

¹ Source: 2008 Fee Study

FACILITIES AND COSTS

The Gustine Fire Department is a full service fire department providing emergency medical services to the City of Gustine and surrounding un-incorporated areas of Gustine. The Fire Department occupies 7,172 square feet of building space. The land and building are valued at \$3,828,344. Additionally, the City owns \$340,500 in fire vehicles and equipment inventory. The total existing inventory is \$4,168,844.

The City does not have a detailed master plan for fire facilities at this time that identifies specific facility needs to accommodate growth. Absent a detailed plan, this study uses the existing inventory approach (see the “Facility Standards” section in the Introduction chapter) to calculate the Fire Facilities Impact Fee. This approach ensures that new development contributes to new facilities at the same level as existing development has contributed to date. Table 6.2 identifies the existing facilities.

Table 6.2: Fire Facilities - Master Plan Standard

	Inventory ¹	Unit Cost ^{2,3}	Value
<u>Existing Facilities</u>			
<u>Land (acres)</u>			
Fire Station	1.00	\$338,000	<u>\$338,000</u>
Subtotal - Land			<u>\$338,000</u>
<u>Buildings (square feet)</u>			
Fire Station	7,172	\$487	<u>\$3,490,344</u>
Subtotal - Buildings			<u>\$3,490,344</u>
			<u>Total Land & Buildings</u>
			\$3,828,344
			<u>Vehicles and Equipment</u>
			\$340,500
			Total Existing Facilities
			\$4,168,844

¹ Assumes a building to land ratio of .30 building square feet per acre. Source: 2008 Fee Study

² The land cost per acre of \$338,000 is equal to the median cost per acre for land in Gustine currently showing on the National Association of Realtors website.

³ The building per cost per square foot of \$487 is equal to the amount showing in the Fee Study increased by 21.7%, which is percentage increase in the Engineering News Record 20-City Building Cost Index area for the period September 2008 to September 2017.

Source: City of Gustine

Table 6.3 shows the existing inventory cost standard for fire facilities. Charging an impact fee based on the existing standard ensures that the City will have sufficient revenues to maintain this standard as new development occurs. The standard is calculated by dividing the total value of the existing facilities inventory plus the current Fire Facilities Impact Fee fund balance by the current (2017) service population to calculate a cost per resident and a cost per worker.

Table 6.3: Fire Facilities Cost Standard

Existing Lands and Buildings	\$3,828,344
Existing Vehicles and Equipment	<u>340,500</u>
Subtotal - Existing Facilities	\$4,168,844
Fund Balance - Fund 103 Fire Impact Fees ²	<u>95,616</u>
Total Existing Facilities and Cash	\$4,264,460
2017 Service Population	6,380
Cost per Resident	\$668
Cost per Worker ¹	\$461

¹ Based on a weighting factor of 0.69.

² Fund balance as of September 20, 2017, Source: City of Gustine
Sources: Tables 2.2, 6.2

Table 6.4 shows the funds that are required for new fire facilities required to accommodate new development through buildout in order to maintain the City's existing level of service. Fee revenues may be used to fund master planning costs to determine facilities required to serve new development. Once more detailed master facility planning is completed the City should update this impact fee to reflect new development's share of planned facilities.

Table 6.4: Fire Facilities to Accommodate New Growth

Facility Standard Per Resident	\$668
New Development Residential Population (2017-Buildout)	<u>8,671</u>
Funds Generated by Residential Development	\$5,792,228
Facility Standard Per Worker	\$461
New Development Worker Population (2017-Buildout)	<u>1,138</u>
Funds Generated by Non-Residential Development	\$524,618
Total Funds Generated by New Development	\$6,316,846
Available Funds	<u>95,616</u>
Total Funds Available at Buildout	\$6,412,462

Sources: Tables 2.2, 6.3, City of Gustine Balance Sheet Account Summary as of September 20, 2017

FEE SCHEDULE

Table 6.5 presents the fire facilities fee schedule based on the existing service standard. The cost per capita is converted to a fee per unit of new development based on dwelling unit and employee densities. The density assumptions were taken from the 2008 Fee Study. The total fee includes an administrative charge five percent (5%) to fund costs that include: (1) a standard overhead charge applied to all City programs for legal, accounting, and other departmental and citywide administrative support; and (2) impact fee program administrative costs including revenue collection, revenue and cost accounting, mandated public reporting, and fee justification analyses.

Table 6.5: Fire Facilities Fee - Existing Standard

Land Use	A Cost per Capita	B Density	C = A x B Base Fee	D = C x 5% Admin ¹	E = C + D Total Fee	
<u>Residential (Fee per Dwelling Unit)</u>						
Single Family	\$668	2.99	\$1,997	\$100	\$2,097	
Multi-Family	\$668	2.78	\$1,857	\$93	\$1,950	
<u>Non-Residential (Fee per 1,000 Square Feet)</u>						<u>Fee / Sq. Ft.</u>
Commercial	\$461	2.51	\$1,157	\$58	\$1,215	\$1.215
Office	\$461	3.13	\$1,443	\$72	\$1,515	\$1.515
Industrial	\$461	1.16	\$535	\$27	\$562	\$0.562

¹ Administrative charge of 5% for (1) legal, accounting, and other administrative support and (2) impact fee program administrative costs including revenue collection, revenue and cost accounting, mandated public reporting, and fee justification analyses.

Sources: Tables 2.1, 6.3

NEXUS FINDINGS – FIRE FACILITIES FEE

The Mitigation Fee Act requires that all public agencies satisfy five requirements when establishing, increasing, or imposing a fee as a condition of approval of a development project. The required findings are made below.

Requirement #1: Identify the purpose of the fee.

The purpose of the Fire Facilities Fee is to fund new fire facilities, such as Fire Stations, administrative buildings and equipment required to serve new development within the City.

Requirement #2: Identify the use to which the fee will be put.

The Fire Facilities Fee will be used to fund new fire facilities that are necessary to maintain the existing level of service within the City. As new development occurs, the City will be required to expand fire services and purchase additional fire trucks in order to meet the required response times. The Fire Facilities fee will provide funding for these additional facilities.

Requirement #3: Determine how there is a reasonable relationship between the fee's use and the type of development project on which the fee is imposed.

New residential and non-residential development will generate additional residents and employees who will increase the demand for additional fire services and personnel. The Fire Facilities Fee is calculated based on the City's existing level of service. Residential and non-residential development are responsible for paying their fair share to maintain the City's existing level of service based on the weighted service population assigned to each individual land use as shown in Table 6.1.

Requirement #4: Determine how there is a reasonable relationship between the need for the public facility and the type of development project on which the fee is imposed.

The development of new residential and non-residential development generates additional residents and employees that increases the need for fire facilities in order to maintain the existing level of service that the City currently provides. The Fire Facilities Fee will be used to build new fire stations and purchase new fire vehicles. New development pays their fair share of the cost based on the estimated people or employees generated by each type of development. By utilizing the population and employee projections, this ensures that each type of development pays their fair share to maintain the City's existing level of service as calculated in Table 6.3.

Requirement #5: Determine how there is a reasonable relationship between the amount of the fee and the cost of the public facility or portion of the public facility attributable to the development on which the fee is imposed.

New fire facilities necessary to maintain the City's existing level of service will be required as new houses and business are constructed. The City's existing fire stations and vehicles were inventoried and the replacement value of each identified, as shown in Table 6.2. This value was then divided by the current service population to calculate the cost per resident and cost per worker necessary in order to maintain the City's existing service standard as shown in Table 6.3. This cost per resident and cost per worker was then converted into a cost per unit for each type of residential development and a cost per building square foot for each type of non-residential development based on the estimated densities shown in Table 6.5.

7. PARK FACILITIES

BACKGROUND

This chapter presents an analysis of the need for park facilities, such as picnic shelters, restrooms and playground equipment to accommodate new development in the City of Gustine and to ensure that new development provides adequate funding to meet its needs.

SERVICE POPULATION

The City's park facilities serve both residents and businesses. Demand for services and associated facilities, is based on the City's service population including residents and workers since both use park facilities.

Table 7.1 shows the existing 2017 population and workers and the estimated service population at buildout. In calculating the service population, residents are given a weight of 1.0 and workers are weighted at 0.04 to reflect lower per capita service usage. Non-residential park usage is typically less than that of a resident, so it is reasonable to assume that average per-worker usage of services is far less than average per-resident usage. These assumptions are based on the 2008 Fee Study. No changes to the methodology have been made.

Table 7.1: Park Facilities Service Population

	Residents	Workers	Service Population
Existing (2017)	5,886	716	5,915
New Development (2017-Buildout)	<u>8,671</u>	<u>1,138</u>	<u>8,717</u>
Total (Buildout)	14,557	1,854	14,631
Weighting Factor ¹	1.00	0.04	

¹ Workers are weighted at 0.04 based on five hours of potential weekly park use relative to 123 hours of potential weekly park use per resident.

Source: Table 2.2

FACILITIES AND COSTS

This section describes the City of Gustine's existing facility inventory of park facilities. As growth continues to push the geographic limits of the City, the facilities will increase to serve growth within the City of Gustine at the same level of service that currently exists. City staff provided estimates of all existing facility inventories.

Parkland for the City of Gustine will be acquired through dedications required under the City's Quimby Act ordinance and is therefore not presented in this study. The park fee will fund improvements of park and recreation facilities. A detailed master plan has not been developed for park facilities to determine specific facility needs to accommodate growth. Absent a detailed plan,

this study uses the existing inventory approach (see the “Facility Standards” section in the Introduction chapter) to calculate the park facilities impact fee. This approach ensures that new development contributes to new facilities at the same level that existing development has contributed to date. Table 7.2 provides a summary of the City’s existing park and recreation facilities including the park acreage provided by the City staff.

Table 7.2: Park Facilities Fee - Existing Standard

	Sq Ft ¹	Value ²	
<i>Recreation Facilities (Sq Ft)</i>			
Harry Schmidt Park - Concession Stand	200	\$31,900	
Henry Miller Park - Gazebo	1,225	\$219,300	
Henry Miller Park - Picnic Shelter	1,860	\$173,700	
Henry Miller Park - Pool House	4,320	\$940,400	
Henry Miller Park - Swimming Pool	4,600	\$2,000,000	
Henry Miller Park - Restroom	381	\$73,600	
Sherwood Park - Picnic Shelter	636	\$56,000	
Pioneer Park - Picnic Shelter	484	\$56,000	
Schmidt Park - Restrooms/Concessions	868	\$136,400	
Schmidt Park - Recreation Center	7,835	\$1,549,500	
Schmidt Park - Shelter/Concessions/Restroom	896	\$544,400	
Schmidt Park - Covered BBQ	264	\$27,200	
Gustine Museum	1,179	\$247,100	
History Center & Museum	1,440	\$160,600	
Total Recreation Facilities	26,188	\$6,216,100	
	Acres ¹	Unit Cost ³	Value
<i>Parkland Inventory (Acres)</i>			
Henry Miller Park	4.20	\$225,000	\$945,000
Lions Park	0.05	\$225,000	11,498
Sherwood Park	1.09	\$225,000	245,455
Pioneer Park	1.06	\$225,000	237,602
Schmidt Park	25.00	\$225,000	5,625,000
Total Improvements	31.40		\$7,064,555
Total Facilities			\$13,280,655

Note: Value of land not included for impact fee analysis.

¹ Data provided by City of Gustine.

² Value based on the City's Real Property Schedule Amount

³ Improvement costs are estimated at \$225,000 per acre for park improvements including landscaping, irrigation, and playground equipment. Excludes special use facilities such as recreation centers, pools, picnic shelters, and concessions.

Table 7.3 shows the existing inventory cost standard for park facilities. Charging an impact fee based on the existing standard ensures that the City will have sufficient revenues to maintain this standard as new development occurs. The standard is calculated by dividing the total value of the existing facilities inventory by the current (2017) service population.

Table 7.3: Park Facilities Cost Standard

Existing Recreational Facilities	\$6,216,100
Existing Parkland Inventory	<u>7,064,555</u>
Subtotal - Existing Facilities	\$13,280,655
Fund Balance - Fund 104 Parks Impact Fees ²	<u>97,652</u>
Total Existing Facilities and Cash	\$13,378,307
2017 Service Population	8,717
Cost per Resident	\$1,535
Cost per Worker ¹	\$61

¹ Based on a weighting factor of 0.04

² Fund balance as of September 20, 2017, Source: City of Gustine

Sources: Tables 2.2, 7.2

Table 7.4 shows the funds that will be generated by new development at buildout in order to maintain the City's existing level of service. Fee revenues may be used to fund the cost to complete a parks master plan. Once more detailed master planning is completed the City should update this impact fee to reflect new development's share of planned facilities. New development will be required to dedicate land through the Quimby Act.

Table 7.4: Park Facilities Fee to Accommodate New Growth

Facility Standard Cost Per Resident	\$1,535
New Development Residential Population (2017-Buildout)	<u>8,671</u>
Funds Generated by Residential Development	\$13,309,985
Facility Standard Cost Per Worker	\$61
New Development Worker Population (2017-Buildout)	<u>1,138</u>
Funds Generated by Non-Residential Development	\$69,418
Total Funds Generated by New Development	\$13,379,403
Available Funds	<u>97,652</u>
Total Funds Available at Buildout	\$13,477,055

Sources: Tables 2.2, 7.3, City of Gustine Balance Sheet Account Summary as of September 20, 2017

FEE SCHEDULE

Table 7.5 presents the park facilities fee schedule based on the existing standard. The cost per capita is converted to a fee per unit of new development based on dwelling unit and worker densities. The total fee includes an administrative charge of five percent (5%) to fund costs that include: (1) a standard overhead charge applied to all City programs for legal, accounting, and other departmental and citywide administrative support; and (2) impact fee program administrative costs including revenue collection, revenue and cost accounting, mandated public reporting, and fee justification analyses. The density assumptions are consistent with the 2008 Fee Study.

Table 7.5: Park Facilities Fee - Existing Standard

Land Use	A Cost per Capita	B Density	C = A x B Base Fee	D = C x 5% Admin ¹	E = C + D Total Fee	
<i>Residential (Fee per Dwelling Unit)</i>						
Single Family	\$1,535	2.99	\$4,590	\$230	\$4,820	
Multi-Family	\$1,535	2.78	\$4,267	\$213	\$4,480	
<i>Non-Residential (Fee per 1,000 Square Feet)</i>						<i>Fee / Sq. Ft.</i>
Commercial	\$61	2.51	\$153	\$8	\$161	\$0.161
Office	\$61	3.13	\$191	\$10	\$201	\$0.201
Industrial	\$61	1.16	\$71	\$4	\$75	\$0.075

¹ Administrative charge of 5% for (1) legal, accounting, and other administrative support and (2) impact fee program administrative costs including revenue collection, revenue and cost accounting, mandated public reporting, and fee justification analyses.

Sources: Tables 2.1, 7.3

NEXUS FINDINGS – PARK FACILITIES FEE

The Mitigation Fee Act requires that all public agencies satisfy five requirements when establishing, increasing, or imposing a fee as a condition of approval of a development project. The required findings are made below.

Requirement #1: Identify the purpose of the fee.

The purpose of the Park Facilities Fee is to fund park facilities, such as community centers, pools, new parks, and sports facilities required to serve new development within the City.

Requirement #2: Identify the use to which the fee will be put.

The Park Facilities Fee will be used to fund new park facilities to maintain the existing level of service within the City. As new development occurs, the City will be required to expand park and recreation amenities to meet the growing needs of the new population. The Park Facilities Fee will provide funding for these additional facilities.

Requirement #3: Determine how there is a reasonable relationship between the fee's use and the type of development project on which the fee is imposed.

New residential and non-residential development will generate additional residents and employees who will increase the demand for additional park facilities. The Park Facilities Fee is calculated based on the City's existing level of service. Residential and non-residential development are responsible for paying their fair share to maintain the City's existing level of service based on the weighted service population assigned to each individual land use.

Requirement #4: Determine how there is a reasonable relationship between the need for the public facility and the type of development project on which the fee is imposed.

The development of new residential and non-residential development generates additional residents and employees that increases the need for park facilities in order to maintain the existing level of service that the City currently provides. The Park Facilities Fee will be used to build new park and recreation amenities. Each development pays their fair share of the fee based on the estimated people or employees generated by each type of development. By utilizing the population and employee projections, this ensures that each type of development pays their fair share to maintain the City's existing level of service. These calculations are shown in Table 7.5.

Requirement #5: Determine how there is a reasonable relationship between the amount of the fee and the cost of the public facility or portion of the public facility attributable to the development on which the fee is imposed.

New park facilities necessary to maintain the City's existing level of service will be required as new houses and business are constructed. The City's existing park and recreation facilities were inventoried and the replacement value of each identified, as shown in Table 7.2. This value was then divided by the current service population to calculate the cost per resident and cost per worker necessary in order to maintain the City's existing service standard. This cost per resident and cost per worker was then converted into a cost per unit for each type of residential development and a cost per building square foot for each type of non-residential development based on the estimated densities shown in Table 7.5.

8. STORM DRAINAGE

BACKGROUND

This chapter documents that there is a reasonable relationship between new development, the proposed storm drain facilities and the fees being imposed on new development.

DWELLING UNIT EQUIVALENTS

New development generates the need for new storm drainage facilities based on the increased impervious area that creates additional storm water run-off. Storm Drainage costs are allocated based on the impervious area created by each development type. A dwelling unit equivalent is based on the amount of run-off that an acre of each land use produces in relation to an acre of low density residential development. A summary of the impervious area and DUE factors for each land use type is presented in Table 8.1 below.

Table 8.1: Dwelling Unit Equivalent Factors

Land Use	Average % Impervious ¹	DUs/Acre or Acre ²	Impervious Factor Per Unit	Dwelling Unit Equivalents ²
<i><u>Residential (Fee per Dwelling Unit)</u></i>				
Single Family	40%	3.88	0.103	1.00
Multi-Family	60%	12.50	0.048	0.47
<i><u>Non-Residential (Fee per Acre)</u></i>				
Commercial	90%	1.00	0.900	8.73
Office	90%	1.00	0.900	8.73
Industrial	75%	1.00	0.750	7.28

¹ Impervious percentages provided by City of Gustine

² Source: 2008 Fee Study

Table 8.2 presents the growth in Dwelling Unit Equivalents (DUEs) based on current and projected service area build out from the DOF, the City of Gustine, the March 2005 Revised Storm Drainage Master Plan and the DUE factors shown in Table 8.1.

Table 8.2: Total Dwelling Unit Equivalents at Buildout

	2017	Projected at Buildout	Growth: 2017 through Buildout	DUE Factor ¹	2017 DUEs	DUEs at Buildout	DUE Growth through Buildout
<i>Residential (Dwelling Unit)</i>							
Single Family	1,742	4,645	2,903	1.00	1,742	4,645	2,903
Multi-Family	<u>368</u>	<u>973</u>	<u>605</u>	0.47	<u>171</u>	<u>453</u>	<u>282</u>
Total Dwelling Units	2,110	5,618	3,508		1,913	5,098	3,185
<i>Non-Residential</i>							
Commercial Building Space (1000 Sq Ft)	131	311	180				
Total Commercial Acres (0.30 FAR)	10.00	24.00	14.00	8.73	87	210	122
Office Building Space (1000 Sq Ft)	38	103	65				
Total Office Acres (0.30 FAR)	2.93	7.88	4.95	8.73	26	69	43
Industrial Building Space (1000 Sq Ft)	231	647	416				
Total Industrial Acres (0.45 FAR)	11.79	33.01	21.22	7.28	86	240	154
Total DUEs					2,112	5,616	3,504
Percent of Total DUEs					38%	100%	62%

¹ Dwelling Unit Equivalents (DUE) from Table 8.1.

Sources: City of Gustine Storm Drainage Master Plan August 2008, 2008 Fee Study, and Table 2.2

FACILITIES AND COSTS

Table 8.3 summarizes the facilities that are required per the storm drainage master plan and the estimated costs of the facilities. These costs form the basis of the storm drainage fee.

Table 8.3: Storm Drain Facilities – Planned Facilities

Detention Basin	Description	Unit Quantity	Unit Type ¹	Unit Cost (2017 Dollars) ²	2017 Planned Facilities Cost
1	Basin Earthwork	46,113	CY	\$4.00	\$184,452
	Inlet Structures	1	EA	\$50,592	50,592
	Outlet Pump Structures	1	EA	\$75,888	75,888
	Storm Drainage Improvements	9.4	AC	\$63,240	<u>594,456</u>
	<i>Subtotal Detention Basin 1</i>				\$905,388
2	Basin Earthwork	43,197	CY	\$4.00	\$172,788
	Inlet Structures	1	EA	\$50,592	50,592
	Outlet Pump Structures	1	EA	\$75,888	75,888
	Storm Drainage Improvements	9.6	AC	\$63,240	<u>607,104</u>
	<i>Subtotal Detention Basin 2</i>				\$906,372
3	Basin Earthwork	32,536	CY	\$4.00	\$130,144
	Inlet Structures	1	EA	\$50,592	50,592
	Outlet Pump Structures	1	EA	\$75,888	75,888
	Storm Drainage Improvements	7.6	AC	\$63,240	<u>480,624</u>
	<i>Subtotal Detention Basin 3</i>				\$737,248
4	Basin Earthwork	18,327	CY	\$4.00	\$73,308
	Inlet Structures	1	EA	\$50,592	50,592
	Outlet Pump Structures	1	EA	\$75,888	75,888
	Storm Drainage Improvements	3.55	AC	\$63,240	<u>224,502</u>
	<i>Subtotal Detention Basin 4</i>				\$424,290
5	Basin Earthwork	9,378	CY	\$13.00	\$121,914
	Inlet Structures	1	EA	\$50,592	50,592
	Outlet Pump Structures	1	EA	\$101,184	101,184
	Storm Drainage Improvements	4.1	AC	\$63,240	<u>256,122</u>
	<i>Subtotal Detention Basin 5</i>				\$299,812
6	Basin Earthwork	17,072	CY	\$13.00	\$221,936
	Inlet Structures	1	EA	\$50,592	50,592
	Outlet Pump Structures	1	EA	\$101,184	101,184
	Storm Drainage Improvements	11.98	AC	\$63,240	757,615
	24" RCP	1,500	LF	\$63	<u>94,500</u>
	<i>Subtotal Detention Basin 6</i>				\$1,225,827
7	Basin Earthwork	64,533	CY	\$4.00	\$258,132
	Inlet Structures	1	EA	\$50,592	50,592
	Outlet Pump Structures	1	EA	\$75,888	75,888
	Storm Drainage Improvements	20.0	AC	\$63,240	1,264,800
	24" RCP	3,000	LF	\$63	<u>189,000</u>
	<i>Subtotal Detention Basin 7</i>				\$1,838,412
8	Basin Earthwork	42,334	CY	\$4.00	\$169,336
	Inlet Structures	1	EA	\$50,592	50,592
	Outlet Pump Structures	1	EA	\$75,888	75,888
	Storm Drainage Improvements	8	AC	\$63,240	505,920
	18" RCP	4,000	LF	\$63	<u>252,000</u>
	<i>Subtotal Detention Basin 8</i>				\$1,053,736
9	Basin Earthwork	56,293	CY	\$4.00	\$225,172
	Inlet Structures	1	EA	\$50,592	50,592
	Outlet Pump Structures	1	EA	\$75,888	75,888
	Storm Drainage Improvements	16.0	AC	\$63,240	<u>1,011,840</u>
	<i>Subtotal Detention Basin 9</i>				\$1,363,492
Total Detention Basin Cost					\$8,984,577
Construction Contingency @ 30%					\$2,695,373
Engineering, Legal and Admin @ 15%					\$1,347,687
Public Right of Way		90	AC	\$200,000	<u>\$18,000,000</u>
Estimated Total Project Cost ¹					\$31,027,637

¹ Unit type abbreviations: cubic yard (CY), each (EA), linear feet (LF)

² Unit costs from the City of Gustine Revised Storm Drainage Master Plan - March 2005, Table XII-2, were escalated to 2008 dollars in the Fee Study.

Unit costs from the Fee Study are escalated by 26.5% which is equal to the increase in the Engineering News Record 20-City Construction Cost Index.

Sources: Table 8.1, City of Gustine Storm Drainage Master Plan March 2005

Table 8.4 shows the cost per DUE for storm drainage facilities. Charging an impact fee based on the planned facilities standard ensures that the City will have sufficient revenues to build the required new facilities as new development occurs. The standard is calculated by dividing the total value of the planned facilities inventory by the future service population growth, measured in DUE equivalents.

Table 8.4: Storm Drain Facilities - Cost Per DUE

Estimated Project Costs ¹	\$31,027,637
Less: Fund Balance - Fund 105 Storm Drain Impact Fees ²	<u>405,384</u>
Total Cost to New Development	\$30,622,253
Total DUE Growth at Buildout ³	3,504
Cost Per DUE ⁴	\$8,739.23

¹ Data from Table 8.3
² Fund balance as of September 20, 2017, Source: City of Gustine
³ Data from Table 8.2
⁴ Derived by dividing Total Cost to New Development by Total DUE Growth.
Sources: Tables 8.2, 8.3

Table 8.5 shows the funds that will be generated by new development at buildout in order to maintain the City’s existing level of service. Fee revenues may be used to fund the costs summarized in Table 8.3

Table 8.5: Storm Drainage Facilities - Planned Facilities Projected Revenue

Facility Cost Per DUE	\$8,739
Future Service Population	3,504
Projected Fee Revenues	\$30,622,253
Existing Fund Balance	<u>405,384</u>
Cost of Planned Facilities	\$31,027,637

Sources: Tables 8.1, 8.3

FEE SCHEDULE

Table 8.6 summarized the DUE factors for each land use and the fee per unit for each land use type based on the assumptions in the table.

Table 8.6: Storm Drain - Planned Facilities Fee

Land Use	<i>A</i> Cost per DUE	<i>B</i> DUE Factor	<i>C = A x B</i> Cost Per Unit/SFs (000s)	<i>D = C x 5%</i> Admin ¹	<i>E = C + D</i> Fee per Dwelling Unit / Acre ²	Assumed FAR	Fee per 1,000 Building Sq. Ft. ³	Fee / Sq. Ft. ³
<u>Residential (Fee per Dwelling Unit)</u>								
Single Family	\$8,739.23	1.00	\$8,739	\$437	\$9,176			
Multi-Family	\$8,739.23	0.47	\$4,069	\$203	\$4,272			
<u>Non-Residential (Fee per 1,000 Square Feet)</u>								
Commercial	\$8,739.23	8.73	\$76,293	\$3,815	\$80,108	0.30	\$6,130	\$6.13
Office	\$8,739.23	8.73	\$76,293	\$3,815	\$80,108	0.30	\$6,130	\$6.13
Industrial	\$8,739.23	7.28	\$63,578	\$3,179	\$66,757	0.45	\$3,406	\$3.41

¹ Administrative charge of 5% for (1) legal, accounting, and other administrative support and (2) impact fee program administrative costs including revenue collection, revenue and cost accounting, mandated public reporting, and fee justification analyses

² Fee derived by multiplying the Cost per DUE by the DUE factor rounded to the nearest ten dollars. Fee per dwelling unit for residential, per acre for non-residential

³ Non-residential only. Residential fees charged per dwelling unit

NEXUS FINDINGS – STORM DRAINAGE FACILITIES FEE

The Mitigation Fee Act requires that all public agencies satisfy five requirements when establishing, increasing, or imposing a fee as a condition of approval of a development project. The required findings are made below.

Requirement #1: Identify the purpose of the fee.

The purpose of the Storm Drainage Facilities Fee is to fund new storm drainage facilities necessary to mitigate the impact of increased storm water run-off created by new development within the City.

Requirement #2: Identify the use to which the fee will be put.

The Storm Drainage Facilities Fee will be used to fund storm drainage facilities necessary to mitigate the impacts of new development within the City. Table 8.3 summarizes the new storm drainage facilities that were identified in the Storm Drainage Master Plan.

Requirement #3: Determine how there is a reasonable relationship between the fee’s use and the type of development project on which the fee is imposed.

New residential and non-residential development generates impervious area which increases the storm water run-off. The Storm Drainage Facilities Fee is calculated based on the cost of facilities necessary to mitigate the increased run-off. New development pays fees based on the amount of impervious area that they generate. Table 8.6 shows the fee by each type of development.

Requirement #4: Determine how there is a reasonable relationship between the need for the public facility and the type of development project on which the fee is imposed.

New development within the City creates additional impervious area that increases storm water run-off within the City. The Storm Drainage Facilities Fee will be used to build new storm drainage facilities. Each development pays their fair share of the fee based on the increased impervious area generated by each type of development. By utilizing the estimated impervious area generated by each development, this ensures that each type of development pays their fair share of the required storm drainage facilities. These DUE calculations are shown in Table 8.2.

Requirement #5: Determine how there is a reasonable relationship between the amount of the fee and the cost of the public facility or portion of the public facility attributable to the development on which the fee is imposed.

New storm drainage facilities are necessary to mitigate the increased impervious area generated by new development. This impervious area increases the storm water run-off within the City and requires new facilities to collect and distribute the storm water. The Storm Drainage Master Plan identified the facilities that are necessary to mitigate new development's impacts on the storm drainage system. Each land use is required to pay their fair share of the required facilities based on the estimated impervious area generated. The cost per DUE calculation is shown in Table 8.5 and the cost for each land use is calculated in Table 8.6. Utilizing impervious area, ensures that each new development only pays for their fair share of the required improvements based on the run-off generated by each.

9. WATER

BACKGROUND

This chapter documents that there is a reasonable relationship between new development, the proposed water facilities and the fees being imposed on new development.

DWELLING UNIT EQUIVALENTS

New development generates the need for additional water supply and transmission lines. For residential dwelling units it is assumed that each person utilizes 460 gallons per day (GPD) based on the 2002 Water Master Plan. For non-residential uses, the master plan assumes that 2,500 GPD will be required. The dwelling unit equivalent is calculated based on the number of GPD that each land use uses in relation to a single family home. A summary of the DUE factors for each land use type is presented in the Table 9.1 below.

Table 9.1: Water Flow Generation Factor

Land Use Category	Single Family Residential	Multi-Family Residential	Commercial	Office	Industrial	Total
Dwelling Units (DU) / Building Square Feet (000s) ¹	2,903	605	180	65	416	4,169
Estimated Average Water Demand per DU or per acre (GPD) ^{2, 3}	1,375	1,279	2,500	2,500	2,500	
1,000 SF per acre ⁴	N/A	N/A	13.07	13.07	19.60	
Estimated Average Water Demand per DU or per acre (GPD) ^{2, 3}	1,375	1,279	191	191	128	3,164
DUE Factor ^{1, 5}	1.00	0.93	0.14	0.14	0.09	
Growth in DUEs	2,903	563	25	9	39	3,538

¹ Source: Table 2.2

² "GPD" is gallons per day; "DUE" is Dwelling Unit Equivalent; "SF" is square feet.

³ Estimated water demand from Year 2002 Water Master Plan determined by multiplying residential density as shown in Table 2.1 by 460 GPD per capita for residential uses and 2,500 GPD per acre for non-residential uses.

⁴ Based on Floor Area Ratio (FAR) of 0.25 for commercial and office and 0.30 for industrial.

⁵ DUE Factor calculated by dividing estimated average flow of each land use category by the estimated average flow of the Single Family Residential category.

⁶ Growth in DUEs of each land use category calculated by multiplying the DUE Factor of each category by the number of Dwelling Units or Building Square Feet.

FACILITIES AND COSTS

Table 9.2 summarizes the facilities that are required to serve build-out of the City based on the 2002 water Master Plan and the 2008 Fee Study. The costs were taken from these sources and updated by the ENR construction cost index or recent construction costs to reflect the cost in 2017. These projects and costs form the basis of the water fee.

Table 9.2: Water Facilities - Planned Standard

Component	Unit	Quantity	Unit Cost \$ ¹	Cost \$
<u>Municipal Supply Wells</u>				
1500 GPD Production Well	each	1	\$1,639,817	\$1,639,817
<u>Storage Reservoirs</u>				
Well Site Reservoir: 0.8 M6	each	2	\$2,186,422	\$4,372,844
<u>Booster Pump Stations</u>				
Well Station 3500 GPM	each	2	\$1,355,582	<u>\$2,711,164</u>
			Subtotal	\$8,723,825
			25% Contingency	<u>\$2,180,956</u>
			Subtotal	\$10,904,781
			15% Engineering, Legal, Administration	<u>\$1,635,717</u>
Total Estimated Construction Cost for the Project Area Buildout				\$12,540,498

² Unit costs from City of Gustine Year 2002 Water Master Plan were escalated to 2008 dollars in the Fee Study. Unit costs from the Fee Study are escalated by 26.5% which is equal to the increase in the Engineering News Record 20-City Construction Cost Index.

Source: City of Gustine 2002 Water Master Plan

Table 9.3 shows the calculation of the cost per dwelling unit equivalent for water facilities. Charging an impact fee based on the planned facilities standard ensures that the City will have sufficient revenues to build the required new facilities as new development occurs. The standard is calculated by dividing the total value of the planned facilities by the future service population growth, measured in dwelling unit equivalents.

Table 9.3: Water Facilities - Cost Per DUE

Estimated Project Costs ¹	\$12,540,498
Fund Balance - Fund 106 Water Impact Fees ²	<u>97,609</u>
Total Cost to New Development	\$12,442,889
Growth in DUEs ³	3,538
Cost Per DUE ⁴	\$3,516.93

¹ Data from Table 9.2

² Fund balance as of September 20, 2017, Source: City of Gustine

³ Data from Table 9.1

⁴ Derived by dividing Total Cost to New Development by Total DUE Growth.

Sources: Tables 9.1, 9.2

Table 9.4 shows the funds that will be generated by new development at buildout in order to build the water projects outlined in Table 9.2.

Table 9.4: Water Facilities - Planned Facilities Projected Revenue

Facility Cost Per DUE	\$3,516.93
Growth in DUE	<u>3,538</u>
Projected Fee Revenues	\$12,442,889
Existing Fund Balance	<u>97,609</u>
Total Funding at Buildout	\$12,540,498

Sources: Tables 9.1, 9.2

FEE SCHEDULE

The standard fee per DUE is used as the basis for determining the proposed water impact fees. The fees are based upon meter size capacities as shown in the 2008 Fee Study. A summary of the water impact fees is presented in Table 9.5.

Table 9.5: Water - Planned Facilities Fee

Meter Size	AWWA Rated Capacity GPM	AWWA Meter Service Ratio	Fee
5/8" x 3/4"	20	1.00	\$3,517
1"	50	2.50	\$8,792
1 1/2"	100	5.00	\$17,585
2"	160	8.00	\$28,135
3"	300	15.00	\$52,754
4"	500	25.00	\$87,923
6"	1,000	50.00	\$175,846
8"	1,600	80.00	\$281,354

Source: Table 9.3, 2008 Fee Study

NEXUS FINDINGS – WATER FACILITIES FEE

The Mitigation Fee Act requires that all public agencies satisfy five requirements when establishing, increasing, or imposing a fee as a condition of approval of a development project. The required findings are made below.

Requirement #1: Identify the purpose of the fee.

Each new development generates the need for additional water supply, treatment and transmission facilities. The purpose of the Water Facilities Fee is to fund the water facilities that are necessary to mitigate the impact of increased water demand of new development within the City.

Requirement #2: Identify the use to which the fee will be put.

The Water Facilities Fee will be used to fund water facilities necessary to mitigate the impacts of new development within the City. Table 9.2 summarizes the new water facilities that were identified in the Water Master Plan.

Requirement #3: Determine how there is a reasonable relationship between the fee’s use and the type of development project on which the fee is imposed.

New residential and non-residential development creates the need for water supply, treatment and transmission lines within the City. The Water Facilities Fee is calculated based on the cost of facilities necessary to provide water to new development. New development pays fees based on the amount of water they need for their project based on the DUE factors in Table 9.1.

Requirement #4: Determine how there is a reasonable relationship between the need for the public facility and the type of development project on which the fee is imposed.

New development within the City creates the need for additional water as well as transmission lines to distribute the water throughout the City. The Water Facilities Fee will be used to build new water infrastructure to serve new development. Each development pays their fair share of the fee based on the estimated water consumption of each type of development which is determined by the necessary water meter size. Water meter size requirements are determined by looking at the estimated water demand of each project. By utilizing estimated water consumption of each development, this ensures that each type of development pays their fair share of the required water facilities. The cost per DUE is calculated in Table 9.3 and the cost per meter is shown in Table 9.5.

Requirement #5: Determine how there is a reasonable relationship between the amount of the fee and the cost of the public facility or portion of the public facility attributable to the development on which the fee is imposed.

New water facilities are necessary to mitigate the increased demand for water generated by new development. New development increases the need for new water supply, treatment, and distribution lines. The Water Master Plan identified the facilities that are necessary to mitigate new development's impacts on the City's water infrastructure. Each land use is required to pay their fair share of the required facilities based on the estimated water consumption of each development which is reflected in the required meter size. The water meter fees are shown in Table 9.5. Utilizing meter size ensures that each new development only pays for their fair share of the required improvements based on the estimated water consumption.

BACKGROUND

This chapter documents that there is a reasonable relationship between new development, the proposed sewer facilities and the sewer fees being imposed on new development.

DWELLING UNIT EQUIVALENTS

New development generates the need for sewer facilities to serve new development within the City. Sewer demand and consumption patterns are used to calculate the DUE factors for the various land use types. Sewer generation for a single family residential unit is assumed to be 60% of the water demand and for a multi-family residential it is assumed to be 90% of the water demand. For non-residential uses, sewer generation is assumed to be 100% of the water demand. A DUE is the sewer generation of a land use compared to that of a single family unit. A summary of the DUE factors for each land use type is presented in the Table 10.1 below.

Table 10.1: Sewer Flow Generation Factor

Land Use Category	Single Family Residential	Multi-Family Residential	Commercial	Office	Industrial	Total
Dwelling Units (DU) / Building Square Feet (000s) ¹	2,903	605	180	65	416	4,169
Estimated Average Water Demand per DU or per acre (GPD) ^{2,3}	825	1,151	2,250	2,250	2,500	
1,000 SF per acre ⁴	N/A	N/A	13.07	13.07	19.60	
Estimated Average Water Demand per DU or per acre (GPD) ^{2,3}	825	1,151	172	172	128	2,448
DUE Factor ^{1,5}	1.00	1.39	0.21	0.21	0.15	
Growth in DUEs	2,903	844	38	13	64	3,862

¹ Source: Table 2.2

² "GPD" is gallons per day; "DUE" is Dwelling Unit Equivalent; "SF" is square feet.

³ Estimated sewer demand assumed to be 60% of water consumption for Single Family and 90% for Multi-Family, Commercial and Office as determined in Table 9.1 and Year 2002 Water Master Plan.

⁴ Based on Floor Area Ratio (FAR) of 0.3 for commercial and office and 0.45 for industrial.

⁵ DUE Factor calculated by dividing estimated average flow of each land use category by the estimated average flow of the Single Family Residential category.

⁶ Growth in DUEs of each land use category calculated by multiplying the DUE Factor of each category by the number of Dwelling Units or Building Square Feet.

FACILITIES AND COSTS

Table 10.2 summarizes the facilities that were identified in the City’s Sewer Master Plan and 2008 Fee Study. The costs from the 2008 Fee Study were updated by the ENR construction cost index.

Table 10.2: Sewer Facilities - Planned Standard

Stage	Description of Modification	Line Diameter (")	Total Length	Unit Cost (\$/Ft) ^{1,2}	2017 Total Cost
<u>Projected Collection System Expansion Costs</u>					
1	Construct bypass from North Ave. to 2nd Ave.	12	1,500	\$170.00	\$255,000
Stage 1 Subtotal:					\$255,000
2	Construct new 12-inch line along Sullivan Rd. (E-W) and between Hunt and Kniebes Rds. (N-S)	15	8,000	\$205.00	\$1,640,000
2	Bore under RR for bypass line				<u>107,040</u>
Stage 2 Subtotal:					\$1,747,040
3	Construct new 12-inch line between Fentern and Washington Rds. (E-W) and along Hwy 33 (N-S)	15	7,750	\$205.00	\$1,588,750
3	Bypass Line				<u>107,040</u>
Stage 3 Subtotal:					\$1,695,790
Collection System Expansion Subtotal:					\$3,697,830
<u>Treatment System and Effluent Storage and Recycling System</u>					
Treatment Capital Cost					\$22,844,470
Capital Construction Cost					<u>7,888,940</u>
Treatment and Storage System Subtotal:					\$30,733,410
Total Planned Facilities:					\$34,431,240

¹ Unit costs from 2003 Sanitary Sewer Plan Update were escalated to 2008 dollars in the Fee Study. Unit costs from the Fee Study are escalated by 26.5% which is equal to the increase in the Engineering News Record 20-City Construction Cost Index.

² Includes pipe, manholes, paving and all related soft costs.

Table 10.3 shows the estimated project cost standard for sewer facilities. Charging an impact fee based on the planned facilities standard ensures that the City will have sufficient revenues to build the required new facilities. The standard is calculated by dividing the total value of the planned facilities inventory by the future service population, measured in DUE growth.

Table 10.3: Sewer Facilities - Cost Per DUE

Estimated Project Costs ¹	\$34,431,240
Fund Balance - Fund 106 Water Impact Fees ²	<u>\$225,542</u>
Total Cost to New Development	\$34,205,698
Growth in DUEs ³	3,862
Cost Per DUE ⁴	\$8,856.99

¹ Data from Table 10.2

² Fund balance as of September 20, 2017, Source: City of Gustine

³ Data from Table 10.1

⁴ Derived by dividing Total Cost to New Development by Total DUE Growth.
Sources: Tables 10.1, 10.2

Table 10.4 shows the funds that will be generated by new development at buildout in order to fund the projects outlined in the City's Sewer Master Plan.

Table 10.4: Sewer Facilities - Planned Facilities Projected Revenue

Cost Per DUE	\$8,856.99
Future Service Population	3,862
Projected Fee Revenues	\$34,205,698
Existing Fund Balance	225,542
Total Funding at Buildout	\$34,431,240

Sources: Tables 10.1, 10.2

FEE SCHEDULE

The standard fee per DUE is used as the basis for determining the proposed sewer impact fees. The fees are based upon meter size capacities as shown in the 2008 Fee Study. The meter size determines the maximum water flow capacity for a property and is a fair and equitable measure of potential water demand. A summary of the sewer impact fees are presented in Table 10.5.

Table 10.5: Sewer - Planned Facilities Fee

Meter Size	AWWA Rated Capacity GPM	AWWA Meter Service Ratio	Fee
5/8" x 3/4"	20	1.00	\$8,857
1"	50	2.50	\$22,142
1 1/2"	100	5.00	\$44,285
2"	160	8.00	\$70,856
3"	300	15.00	\$132,855
4"	500	25.00	\$221,425
6"	1,000	50.00	\$442,850
8"	1,600	80.00	\$708,559

Source: Table 10.3. 2008 Fee Study

NEXUS FINDINGS – SEWER FACILITIES FEE

The Mitigation Fee Act requires that all public agencies satisfy five requirements when establishing, increasing, or imposing a fee as a condition of approval of a development project. The required findings are made below. In addition, a 5% administration fee is collected on all fees to fund operational administrative costs, oversight, implementation, and fee updates.

Requirement #1: Identify the purpose of the fee.

The purpose of the Sewer Facilities Fee is to fund sewer facilities necessary to mitigate the impact of increased sewer generation of new development within the City.

Requirement #2: Identify the use to which the fee will be put.

The Sewer Facilities Fee will be used to fund sewer facilities necessary to mitigate the impacts of new development within the City. Table 10.2 summarizes the new sewer facilities that were identified in the Sewer Master Plan.

Requirement #3: Determine how there is a reasonable relationship between the fee's use and the type of development project on which the fee is imposed.

New residential and non-residential development generates additional sewer that requires sewer transmission lines and treatment. The Sewer Facilities Fee is calculated based on the cost of facilities necessary to handle the increased sewer flows. New development pays fees based on the amount of sewer their project is estimated to generate Table 10.1 summarizes the DUE calculations.

Requirement #4: Determine how there is a reasonable relationship between the need for the public facility and the type of development project on which the fee is imposed.

New development within the City creates additional sewer flows that must be handled through new sewer transmission lines and treatment facilities. The Sewer Facilities Fee will be used to build new sewer infrastructure to serve new development. Each development pays their fair share of the fee based on the estimated sewer generation rates of each type of development. By utilizing estimated sewer generation of each development, this ensures that each type of development pays their fair share of the required sewer facilities. The sewer generation rates are shown in Table 10.1.

Requirement #5: Determine how there is a reasonable relationship between the amount of the fee and the cost of the public facility or portion of the public facility attributable to the development on which the fee is imposed.

New sewer facilities are necessary to mitigate the increased sewer generated by new development. New development increases the need for new sewer transmission lines and treatment facilities. The Sewer Master Plan identified the facilities that are necessary to mitigate new development's impacts on the City's sewer infrastructure. Each land use is required to pay their fair share of the required facilities based on the estimated sewer generation of each development which is indicated by the water meter size. The sewer meter fees are shown in Table 10.5. Utilizing meter size ensures that each new development only pays for their fair share of the required improvements based on the estimated sewer generation.

II. IMPLEMENTATION AND ADMINISTRATION

IMPLEMENTATION

According to the California Government Code, prior to levying a new fee or increasing an existing fee, an agency must hold at least one open and public meeting. At least ten days prior to this meeting, the agency must make data on infrastructure costs and funding sources available to the public. Notice of the time and place of the meeting and a general explanation of the matter are to be published in accordance with Section 6062a of the Government Code, which states that publication of notice shall occur for ten days in a newspaper regularly published once a week or more. The new or increased fees shall be effective no earlier than 60 days following the final action on the adoption or increase of the fees.

FEE ADJUSTMENTS

The fees may be adjusted in future years to reflect revised facility standards, receipt of funding from alternative sources (i.e., state or federal grants), revised facilities or costs, or changes in demographics or the land use plan. In addition to such adjustments, the fees will be inflated each January by the change in the Engineering News Record 20-city average construction cost index. The fee categories summarized in this report may not be applicable to specialized development projects in the City. For example, development of a cemetery, golf course, or stadium would not fall under any of the fee categories in this study. For specialized development projects, the City will review the impacts and decide on an applicable ad hoc fee.

FEE PROGRAM ADMINISTRATIVE REQUIREMENTS

The Government Code requires the City to report every year and every fifth year certain financial information regarding the fees. The City must make available within 180 days after the last day of each fiscal year the following information from the prior fiscal year:

1. A brief description of the type of fee in the account or fund
2. The amount of the fee
3. The beginning and ending balance in the account or fund
4. The amount of the fee collected and the interest earned
5. An identification of each public improvement for which fees were expended and the amount of expenditures
6. An identification of an approximate date by which time construction on the improvement will commence if it is determined that sufficient funds exist to complete the project
7. A description of each inter-fund transfer or loan made from the account and when it will be repaid
8. Identification of any refunds made once it is determined that sufficient monies have been collected to fund all fee related projects

The City must make this information available for public review and must also present it at the next regularly scheduled public meeting not less than 15 days after this information is made available to the public.

For the fifth fiscal year following the first deposit into the account or fund, and every five years thereafter, the City must make the following findings with respect to any remaining funds in the fee account, regardless of whether those funds are committed or uncommitted:

1. Identify the purpose to which the fee is to but
2. Demonstrate a reasonable relationship between the fee and the purpose for which it is charged
3. Identify all sources and amounts of funding anticipated to complete financing any incomplete improvements
4. Designate the approximate dates on which funding in item (3) above is expected to be deposited into the fee account

As with the annual disclosure, the five year report must be made public within 180 days after the end of the City's fiscal year and must be reviewed at the next regularly scheduled public meeting. The City must make these findings; otherwise, the law requires that the City refund the money on a prorated basis to the then current record owners of the development project.

PROGRAMMING REVENUES WITH THE CIP

The City should maintain its Capital Improvement Program (CIP) to adequately plan for future infrastructure needs. The CIP should commit all projected fee revenues and fund balances to specific projects that are necessary to serve growth as described in this report. The use of the CIP provides documentation necessary for the City to hold funds in a project account for longer than five years if necessary to collect sufficient funds to complete a project.



COUNCIL AGENDA ITEM

MAY 15, 2018

PREPARED BY: Doug Dunford, City Manager

SUBJECT: Authorize the City Manager to Execute an Agreement Between MCAG and the City of Gustine to Continue Receiving Measure V Funds

BACKGROUND/DISCUSSION

On November 8, 2016, the voters of Merced County passed a 1/2 cent sales tax called Measure V. The duration of Measure V will be 30 years from the initial year of 2017. The proceeds will be used to pay for programs and projects within each City and County of Merced.

The City has been receiving Measure V funds and currently has approximately \$216,833 in funds for repairs and improvements. The City is receiving roughly \$18,000 per month.

MCAG is requesting each jurisdiction to sign an Agreement (attached) so that they follow the requirements and reporting that is needed. Staff is asking the Council to Authorize the City Manager to execute the Agreement with MCAG to continue receiving Measure V funding.

FISCAL IMPACT

Approximately an additional \$216,000 per year for streets, sidewalk and alternative mode transportation improvements.

RECOMMENDATION

Council authorize the City Manager to execute an Agreement with MCAG for Measure V funding to continue.

EXHIBIT(S)

A) Master Measure V Recipient Funding Agreement

MEASURE V RECIPIENT FUNDING AGREEMENT

between

MERCED COUNTY ASSOCIATION OF GOVERNMENTS

and the

City of Gustine

This Measure V Recipient Funding Agreement (“AGREEMENT”), effective the 1st day of July 2018, is entered into by and between Merced County Association of Governments, a joint powers authority pursuant to California Government Code Section 6500 et seq. (MCAG), and the City of Gustine a municipal corporation (“RECIPIENT”).

RECITALS

- A. On November 8, 2016, the voters of Merced County, pursuant to the provisions of the Local Transportation Authority and Improvement Act, California Public Utilities Code Section 180000 et seq. (“Act”), approved Measure V, thereby authorizing MCAG to administer the proceeds from the one-half cent transaction and use tax (“Measure V”).
- B. The duration of the Measure V transportation sales tax will be 30 years from the initial year of collection, which began April 1, 2017, with said tax to terminate/expire on March 31, 2047. The tax proceeds will be used to pay for the programs and projects outlined in Merced County’s 2016 – ½ Cent Transportation Sales Tax Measure Expenditure Plan (“Expenditure Plan”), as it may be amended in accordance with State law.
- C. This AGREEMENT delineates the requirements of the Local Projects funds that are directly allocated to local jurisdictions, as authorized by the Expenditure Plan.

NOW, THEREFORE, it is mutually agreed by and between the parties as follows:

ARTICLE I – LOCAL PROJECTS FUNDING ALLOCATIONS

This AGREEMENT authorizes MCAG to allocate the Local Projects funds derived from Measure V receipts in accordance with the voter-approved Expenditure Plan as follows:

- Each jurisdiction (each City and the County) shall be allocated an annual base amount of \$150,000 from the Local Projects funds. The total amount of this base amount will be subtracted from the 50% Local Projects funds before the remainder is allocated.
- The remaining Local Projects funds after the base amount allocation shall be allocated in accordance with the Expenditure Plan based on the average of the jurisdiction's share of the total countywide population and its share of the total countywide publicly maintained road miles. For example, if a jurisdiction has 35% of the population and 75% of the road miles it will be allocated 55% of the funds remaining after the base amounts are allocated.
- 20% of each jurisdiction's total allocation of Local Projects funds shall be used for Alternative Modes projects as outlined in the Expenditure Plan.

A. LOCAL PROJECTS

1. Fifty percent (50%) of the Measure V funds collected shall be allocated to Local Projects. The individual local elected city councils and the Merced County Board of Supervisors are the decision-making bodies for the use of their respective allocations of the Local Projects funds within their respective jurisdictions. Each city and the County of Merced shall receive their Local Projects funding allocation as described above consistent with the Expenditure Plan. The goal of the Local Projects funds is to improve the local transportation systems within each individual city and the County of Merced overall. At least twenty percent (20%) of the Local Projects funds each jurisdiction receives shall be used for Alternative Modes projects (see section B).
2. MCAG shall distribute the Local Projects funds pursuant to the formula described above and consistent with the Expenditure Plan. RECIPIENT allocations are subject to change based on variations of annual population figures and percent of road miles pursuant to Article II Paragraph A(2) herein.
3. The Expenditure Plan provides basic fund usage guidelines for RECIPIENT use of the Local Project funds received from the Measure V sales tax. Said guidelines are hereby incorporated into this AGREEMENT by reference.
4. RECIPIENT shall utilize the reporting tools designated by MCAG to maintain and provide a separate accounting of the Local Projects funds received and any and all expenditures from said funds to ensure that the funds are spent in accordance with the approved Expenditure Plan.

5. RECIPIENT may choose to advance funds for a project, either a project specified in the plan or a project for which they plan to use their Local Projects funds, and to receive reimbursement for that advancement in accordance with the plan. The fund advancement and reimbursement projections must be approved by a majority vote of the MCAG Governing Board per its Bylaws prior to the jurisdiction proceeding with the project. RECIPIENT may also accumulate funds from their Local Projects allocations over several years to fund higher-cost projects.
6. RECIPIENT shall provide a report to the Citizens Oversight Committee within 60 days of the fiscal year end delineating the Local Projects funds received and how they were spent. In addition, RECIPIENT shall provide documentation as to whether or not the Maintenance of Effort as described in Article II, Paragraph B(4) below, was met.

B. ALTERNATIVE MODES PROJECTS

1. At least twenty percent (20%) of the Local Projects funds received by RECIPIENT shall be used for Alternative Modes projects as required in the Expenditure Plan. RECIPIENT may use more than the twenty percent (20%) minimum but not less. The goal of this sub-category of projects is to provide safe alternatives to automobile travel, increase use of alternative modes, and improve air quality and the environment. RECIPIENT may also accumulate funds from their Local Projects allocations over several years to fund higher-cost Alternative Modes projects.
2. This sub-category may be used for projects and programs that provide alternatives to single-occupant vehicle use, increase use of alternative modes, and improve air quality and the environment, including but not limited to the following:
 - Sidewalks, crosswalks, safe routes to schools, ADA curb ramps and other pedestrian projects
 - Bicycle projects
 - Passenger rail
 - Railroad crossing safety improvements
 - Vanpools, carpools or other ridesharing programs or incentives
 - Roundabouts or other air quality improvements
 - Other alternative modes

ARTICLE II: PAYMENTS AND EXPENDITURES

A. MERCED COUNTY ASSOCIATION OF GOVERNMENTS (MCAG)

1. Within 5 business days of actual receipt of the Measure V sales tax revenues from the State Board of Equalization (“BOE”), MCAG shall pay to the RECIPIENT its allocated amount of available Local Projects funds provided that the RECIPIENT is current on expenditure reporting requirements as outlined in Article II, Paragraph B(3). With the payment, MCAG shall provide the RECIPIENT with an itemized breakdown of how the allocation payment was calculated. In the event of non-compliance, MCAG maintains the authority to hold Local Project fund allocations until reporting requirements are met.
2. MCAG shall annually update the Measure V revenue projections and the resulting fund allocation formulas to reflect the most current population using the California Department of Finance’s annual population estimates (Report E-1 published annually in May) and the Maintained Miles by jurisdiction as published in the most current California Public Road Data. MCAG shall use the updated Local Projects allocation formulas in the allocations beginning July 1 of each new fiscal year, which is from July 1 to June 30. MCAG shall provide the RECIPIENT prompt notice of any update to the allocation formulas and MCAG’s application of the updated formula to the RECIPIENT’s allocation.
3. MCAG shall include Measure V Local Projects funds distributed to each RECIPIENT in a quarterly report to the Board of Directors.
4. MCAG shall provide for an independent annual audit of its financial statements including revenues and expenditures and of its calculation of the allocation formula for distributing Measure V revenues to RECIPIENT and the other jurisdictions.
5. MCAG shall provide reasonable notice to RECIPIENT prior to conducting an audit of Local Projects funds received by RECIPIENT to determine whether the RECIPIENT’s use of said funds is in compliance with this AGREEMENT and the Expenditure Plan.

B. RECIPIENT’S DUTIES AND OBLIGATIONS

1. RECIPIENT shall use all Local Projects funds received in compliance with the applicable guidelines and plan(s), as they may be adopted or amended by the Board of Directors for MCAG in accordance with applicable law.
2. RECIPIENT shall use and maintain the designated reporting tools to report on funds received and expended. RECIPIENT must account for Local Projects funds, including any interest

received or accrued, separately for each fund type. The accounting system shall provide adequate internal controls and audit trails to facilitate an annual compliance audit for each fund type and the respective usage and application of said funds. MCAG and its representatives and agents shall have the absolute right at any reasonable time to inspect and copy any accounting records related to such funds, except to the extent specifically prohibited by application law.

3. RECIPIENT will utilize the designated reporting tools to provide MCAG with the required information related to Local Projects funds expenditures according to the following schedule:

Quarter	Reporting Period	Due Date
FY 18-19 Q1	July 1 to September 31	October 31, 2018
FY 18-19 Q2	October 1 to December 31	January 31, 2019
FY 18-19 Q3	January 1 to March 31	April 30, 2019
FY 18-19 Q4	April 1 to June 30	August 30, 2019*
FY 19-20 Q1	July 1 to September 31	October 31, 2019
FY 19-20 Q2	October 1 to December 31	January 31, 2020
FY 19-20 Q3	January 1 to March 31	April 30, 2020
FY 19-20 Q4	April 1 to June 30	August 31, 2020*

*60 days provided for the 4th quarter of each fiscal year.

4. RECIPIENT hereby agrees to the Maintenance of Effort. The enabling legislation in Public Utilities Code Section 180001(e) provides:

It is the intent of the Legislature that funds generated pursuant to this division be used to supplement and not replace existing local revenues used for transportation purposes.

If RECIPIENT receives revenues for Local Projects, it shall annually maintain, as a minimum, the same level of local fully discretionary general fund revenues that were expended on average for fiscal years 2013/14, 2014/15, and 2015/16, for transportation purposes. Dedicated funds for transportation such as gas tax revenues are not counted as general fund revenues. Transfers into the general fund will not be counted as general fund revenues. Grant awards and general fund revenues used as matching funds for grant awards will not be counted as general fund revenues.

5. RECIPIENT hereby agrees to and accepts the formulas used in the allocation of Measure V, as reflected in the Expenditure Plan, and agrees to accept and utilize the California Department of Finance Estimates of Population figures (Report E-1, updated annual in May) for California cities and counties and the maintained miles by jurisdiction as published in the most current California Public Road Data for the annual update of the sales tax allocation formulas to begin in each new fiscal year.

C. OTHER CONSIDERATIONS

1. Transportation Purposes Only: RECIPIENT shall use all Local Projects funds solely for transportation purposes as defined by the Expenditure Plan. Any jurisdiction that violates this provision, as determined by the MCAG Board, must fully reimburse all misspent funds, including all interest which would have been earned thereon. The interest rate shall not exceed the maximum allowed by law.
2. Staff Cost Limitations: Direct costs associated with the delivery of programs and projects associated with Local Projects funds, including direct staff costs and consultant costs, are eligible uses of said funds. Indirect costs, including, but not limited to, overhead costs such as rent, utilities, and human resources staff, are not allowed.
3. Fund Exchange: Each local jurisdiction shall have the authority to loan Local Projects funds allocated to them to other local jurisdictions for the implementation of needed transportation projects.
4. CEQA: All projects funded with Local Projects funds shall comply with the California Environmental Quality Act (CEQA) and other environmental reviews as required.
5. Promotion: At a minimum, RECIPIENT agrees to promote all projects funded by more than \$50,000 through Measure V with branded signage and is encouraged to utilize additional means such as news releases, social media, events, or any other tools to communicate to the public that the project was funded by Measure V. For this same category of projects, RECIPIENT also agrees to provide MCAG with at least two (2) photographs of the project, either 1) in progress or 2) before and after completion or some combination thereof.

ARTICLE III: REPORTING REQUIREMENTS

A. REQUIREMENTS AND WITHHOLDING

RECIPIENT shall comply with each of the reporting requirements set forth below. If RECIPIENT fails to comply with one or more of these requirements, MCAG may withhold payment of further Local Projects funds to RECIPIENT until full compliance is achieved.

1. RECIPIENT shall, by December 31st of each year, submit to MCAG at the RECIPIENT's expense, separate independently audited financial statements for the prior fiscal year of Local Projects funds received and used.
2. RECIPIENT shall provide current and accurate information on RECIPIENT's website (if applicable) and to MCAG for the Measure V website, to inform the public about how RECIPIENT is using Local Projects funds.
3. RECIPIENT shall, at least annually, publish an article highlighting a project or program funded by Local Projects funds, or provide information to MCAG's Public Information Officer regarding such project or program for publication.
4. RECIPIENT shall make its administrative officer or designated staff available upon request to render a report or answer any and all inquiries in regard to RECIPIENT's receipt, usage, and/or compliance with audit findings regarding Local Projects funds before the Citizens Oversight Committee.
5. RECIPIENT agrees that MCAG may review and/or evaluate all projects or programs funded pursuant to this AGREEMENT. This may include visits by representatives, agents or nominees of MCAG to observe RECIPIENT's project or program operations, to review project or program data and financial records, and to discuss the project with RECIPIENT's staff or governing body.

ARTICLE IV: OTHER PROVISIONS

A. INDEMNITY BY RECIPIENT

Neither MCAG nor its governing body, elected officials, officers, consultants, agents or employees shall be responsible for any damage or liability occurring by reason of anything done or omitted to be done by RECIPIENT in connection with the Local Projects funds distributed to RECIPIENT pursuant to this AGREEMENT. It is also understood and agreed, pursuant to

Government Code Section 895.4, that RECIPIENT shall fully defend, indemnify and hold harmless MCAG, its governing body, elected officials, officers, agents and employees from any liability imposed on MCAG for injury (as defined in Government Code Section 810.8) occurring by reason of anything done or omitted to be done by RECIPIENT in connection with the Local Projects funds distributed to RECIPIENT pursuant to this AGREEMENT.

B. INDEMNITY BY MCAG

Neither RECIPIENT nor its governing body, elected officials, officers, consultants, agents or employees shall be responsible for any damage or liability occurring by reason of anything done or omitted to be done by MCAG under or in connection with any work, authority or jurisdiction delegated to MCAG under this AGREEMENT. It is also understood and agreed, pursuant to Government Code Section 895.4, that MCAG shall fully defend, indemnify and hold harmless RECIPIENT, its governing body, elected officials, officers, agents and employees from any liability imposed on RECIPIENT for injury (as defined in Government Code Section 810.8) occurring by reason of anything done or omitted to be done by MCAG under or in connection with any work, authority or jurisdiction delegated to MCAG under this AGREEMENT

C. JURISDICTION AND VENUE

The laws of the State of California will govern the validity of this AGREEMENT, its interpretation and performance, and any other claims to which it relates. All legal actions arising out of this AGREEMENT shall be brought in a court of competent jurisdiction in Merced County, California.

D. ATTORNEY'S FEES

Should it become necessary to enforce the terms of this AGREEMENT, the prevailing party shall be entitled to recover reasonable expenses and attorney's fees from the other party.

E. TERM

The term of this AGREEMENT shall be from July 1, 2018 to June 30, 2020, unless amended in writing or a new Master Recipient Funding Agreement is executed between MCAG and RECIPIENT.

F. SEVERABILITY

If any provision of this AGREEMENT is found by a court of competent jurisdiction or, if applicable, an arbitrator, to be unenforceable, such provision shall not affect the other



COUNCIL AGENDA ITEM

MAY 15, 2018

PREPARED BY: Doug Dunford, City Manager

SUBJECT: Approve Local Transportation Fund (LTF) Claim 17/18

BACKGROUND/ DISCUSSION:

Merced County Association of Governments (MCAG) has notified the Cities within Merced County that LTF funds will be available for the City to claim this year. In April of this year the MCAG Governing Board found that no unaddressed transit meets existed and therefore the remaining LTF funds can be made available to local jurisdictions for street and road maintenance. The revenues are split up proportionately by population among the incorporated Cities and Merced County (with some revenues going to Transit and MCAG). Gustine's claim amount this year is **\$22,088**.

MCAG has created a claim process for requesting the monies which specifically ensures that the appropriate methods are followed per the legal regulations that govern LTF funds. Council is required to pass the attached resolution which will be filed with MCAG along with claim forms for the funds. Staff anticipates the money will be split between general roadway and street maintenance (pot holes, small scale resurfacing etc.) and sidewalk/ramp repair. More specifics on the expenditures will be presented to Council at a later date.

FISCAL IMPACT:

An additional \$22,088 for road and sidewalk improvements.

RECOMMENDED ACTIONS:

Council approve the attached resolution authorizing filing for the LTF claim.

EXHIBIT

A) Resolution 2018-XXXX Authorizing LTF Claim to be filed with MCAG

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUSTINE APPROVING THE ANNUAL LOCAL TRANSPORTATION FUND (LTF) CLAIM TO BE FILED WITH THE MERCED COUNTY ASSOCIATION OF GOVERNMENTS (MCAG) FOR FISCAL YEAR 2018-2019

WHEREAS, under the Transportation Development Act (TDA) of 1971, Local Transportation Fund (LTF) monies are available to cities for public transportation, construction and maintenance of local streets and roads, and for pedestrian or bicycle facilities under certain circumstances; and

WHEREAS, the City of Gustine meets all requirements to qualify for said apportionment allocated through the Merced County Association of Governments (MCAG), as the designated local transportation and planning agency; and

WHEREAS, the annual allocations of LTF monies to each jurisdiction have been calculated by population; and

WHEREAS, the City of Gustine has LTF monies available to claim in the amount of **\$22,088** for Fiscal Year 2018-2019; and

WHEREAS, the city's proposed expenditures of LTF monies are in conformity with the Regional Transportation Plan as prepared by MCAG; and

WHEREAS, the city has submitted a certified fiscal audit within 180 days after the end of the fiscal year, except where an extension (90-day maximum) was granted by MCAG;

NOW, THEREFORE, BE IT RESOLVED that the city council of the City of Gustine does hereby authorize the filing of the annual LTF claim for Fiscal Year **2018-2019** in the amount of **\$22,088**

BE IT FURTHER RESOLVED it is deemed in the best interest of the City of Gustine that the City Manager and the City Finance Director be authorized to sign the LTF claim form for Fiscal Year **2018-2019**, and to submit said claim to MCAG for processing.

Passed and adopted this ___ day of _____ by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mayor of the City of Gustine

ATTEST:

City Clerk of the City of Gustine



COUNCIL AGENDA ITEM

MAY 15, 2018

PREPARED BY: Doug Dunford, City Manager

SUBJECT: Council Authorize the City Manager to Enter into an Agreement to Lease Computers

BACKGROUND/DISCUSSION

Staff has met with Mid Valley IT during the initial phase and orientation of the new contract, with a request to evaluate all City computers.

Staff was told that all of our servers and computer ICU are out of warranty and failing, (see attachment A). We have had two computers fail since this study was completed. The City has roughly 3 servers and 18 computers within our system.

It is recommended that all CPU's get replaced every 5 years at the maximum and all servers should be replaced every 6 years. This is for security reasons as well as the wear and tear on the machines since they are rarely if ever turned off.

The cost to replace all three servers and eighteen computers is roughly \$90,000. This cost is fairly staggering, but consider that the City hasn't touched any computers in over 6 years or longer, it is not a surprise.

Staff is recommending that the City lease the servers and the computers at a cost of roughly \$2,000 a month for 5 years. This amount can be built into the budget and is easier to manage.

Staff has looked at two options for financing.

Option 1 – finance \$90,000 over 60 months at a cost of \$2000 a month

Option 2 - finance \$45,000 over 60 months at a cost of \$1200 a month.

Staff is recommending for the City to finance \$90,000 over the 60 months at a cost of \$2,000 a month.

FISCAL IMPACT

Roughly \$90,000 impact spread over all funds.

RECOMMENDATION

Council to authorize the City Manager to negotiate a lease for the replacement of all computers and servers within City Hall, Public Works and Police Department.

EXHIBIT(S)

A) List of all the City computers and servers

Site	Name	User	Manufacturer	Model	Device Type	Serial No.	Processor Type	Memory	OS	Warranty Start Date	Warranty End Date
City	COG-Admin	MVIT	VMware, Inc.	VMware Virtual Platform	Server		Intel(R) Xeon(R) CPU X5650 @ 3.33GHz	8.00 GB	Microsoft Windows Server 2012 R2 Standard		
City	COG-APPSERV	MVIT	Dell Inc.	PowerEdge R410	Server	H25KK51	Intel(R) Xeon(R) CPU E5620 @ 2.40GHz	8.00 GB	Microsoft Windows Server 2008 R2 Standard	3/23/2013	3/23/15
PD	GPDSERVER	mwit	Dell Inc.	PowerEdge R610	Server	G21VWVK1	Intel(R) Xeon(R) CPU X5550 @ 2.67GHz	48.00 GB	Microsoft Windows Server 2008 R2 Standard	8/6/2010	8/6/11
PD	COG-MAIL				Server						
City	BCG7166QPR	mcortea	HP	HP ProDesk 600 G3	Workstation	8CG7166QPR	Intel(R) Core(TM) i5-7500T CPU @ 2.70GHz	16.00 GB	Microsoft Windows 10 Pro		
City	Alexandria-PC	aviramontes	LENOVO	1730A2U	Workstation	MJMDEBM	Intel(R) Core(TM) i5-2400 CPU @ 3.10GHz	8.00 GB	Microsoft Windows 7 Professional	4/25/2017	4/24/20
City	COG5		LENOVO	2929AZ6	Workstation	MJTVKWR	Intel(R) Core(TM) i5-3470 CPU @ 3.20GHz	8.00 GB	Microsoft Windows 7 Professional	5/7/2012	5/16/13
City	ddunford-PC	ddunford	ASUS	All Series	Workstation		Intel(R) Core(TM) i5-4570 CPU @ 3.20GHz	8.00 GB	Microsoft Windows 7 Professional	9/17/2012	9/17/13
City	Front3-PC	Administrator	LENOVO	4524BD6	Workstation	MJTAADK	Intel(R) Core(TM) i5-2400 CPU @ 3.10GHz	8.00 GB	Microsoft Windows 7 Professional	8/25/2012	9/3/15
City	FrontCounter-PC	frontdesk	LENOVO	4524RL2	Workstation	MJAKWBK	Intel(R) Core(TM) i5-2400 CPU @ 3.10GHz	8.00 GB	Microsoft Windows 7 Professional	8/19/2011	8/18/15
City	Jami_WKS	jwestervelt			Workstation		Intel(R) Core(TM) i5-3330 CPU @ 3.00GHz	4.00 GB	Microsoft Windows 7 Professional		
City	ParksandRec	tvitorino	LENOVO	4524CK8	Workstation	MJPFEDG	Intel(R) Core(TM) i5-2400 CPU @ 3.10GHz	8.00 GB	Microsoft Windows 7 Professional	7/3/2012	7/12/15
City	RecordsRoom	acreamer	Dell Inc.	OptiPlex 360	Workstation	385DMM1	Pentium(R) Dual-Core CPU E5400 @ 2.70GHz	2.00 GB	Microsoft Windows 7 Professional	7/23/2011	7/23/13
City	Vanna_WKS	VFRANCO			Workstation		Intel(R) Core(TM) i5-3470 CPU @ 3.20GHz	8.00 GB	Microsoft Windows 7 Professional		
PD	8CG80902K6	MVIT	HP	HP ProDesk 600 G3 DM	Workstation	8CG80902K6	Intel(R) Core(TM) i5-7500T CPU @ 2.70GHz	16.00 GB	Microsoft Windows 10 Pro	2/28/2018	2/21/21
PD	CHIEFFPOLICE	mmedeiros			Workstation		Intel(R) Core(TM) i7-3770 CPU @ 3.40GHz	16.00 GB	Microsoft Windows 7 Professional		
PD	cogEvidenceRoom	Istrickler	LENOVO	2929AZ6	Workstation	MJ00YLD	Intel(R) Core(TM) i5-3470 CPU @ 3.20GHz	8.00 GB	Microsoft Windows 7 Professional	10/30/2013	11/8/16
PD	COGPatrol3WKS	fmartinez	ASUS	All Series	Workstation		Intel(R) Core(TM) i5-4570 CPU @ 3.20GHz	16.00 GB	Microsoft Windows 7 Professional		
PD	GPDDT11	jsterling			Workstation		Intel(R) Core(TM) i5-2400 CPU @ 3.10GHz	16.00 GB	Microsoft Windows 7 Professional		
PD	JHameraWks	thosaka			Workstation		Intel(R) Core(TM) i5-2400 CPU @ 3.10GHz	16.00 GB	Microsoft Windows 7 Professional		
PD	Lorettanew-PC	Jsterling	LENOVO	7052B4U	Workstation	MJPLCLB	Intel(R) Core(TM) i5-2500 CPU @ 3.30GHz	8.00 GB	Microsoft Windows 7 Professional	7/10/2012	7/19/15
PD	MICROSO-Q6QIGXA	User	Data911	D9-01-M7-C1722G-08GB	Workstation	2BN405031	Intel(R) Core(TM) i7-2655LE CPU @ 2.20GHz	8.00 GB	Microsoft Windows 7 Professional		
PD	MICROSO-TDDOM74	user	Data911	D9-01-M7-C1722G-08GB	Workstation	2BN436009	Intel(R) Core(TM) i7-2655LE CPU @ 2.20GHz	8.00 GB	Microsoft Windows 7 Professional		
PD	Patrol2				Workstation		Intel(R) Core(TM) i5-2400 CPU @ 3.10GHz	16.00 GB	Microsoft Windows 7 Professional		
PD	UNIT_151	User	Data911	D9-01-M7-C1722G-08GB	Workstation	2BN428002	Intel(R) Core(TM) i7-2655LE CPU @ 2.20GHz	8.00 GB	Microsoft Windows 7 Professional		
PD	UNIT_154		Data911	D9-01-M7-C1722G-08GB	Workstation	2BN436009	Intel(R) Core(TM) i7-2655LE CPU @ 2.20GHz	8.00 GB	Microsoft Windows 7 Professional		



COUNCIL AGENDA ITEM

MAY 15, 2018

PREPARED BY: Doug Dunford, City Manager

SUBJECT: Consider Independence Day in the Park Volunteer Committee Request for Street Closures on July 4, 2018

BACKGROUND/DISCUSSION

Staff has received a request from Gustine's Independence Day in the Park Volunteer Committee to hold activities in and around Henry Miller Park on July 4, 2018. The activities are expected to begin immediately after the Fourth of July Parade, (approximately noon) and conclude at 5:00 PM. Public Works will be required to assist with barricade placement, removal of barricades, placement and removal of extra garbage cans and general cleanup after the event. Several hundred people are expected to attend the activities in the park. Two Gustine Police Officers are required to provide security at the event.

The Gustine's Independence Day in the Park Volunteer Committee is tentatively planning the following events and activities:

- Family activities, in conjunction with Y-LEAD.
- Food and craft booths
- Beer booth and margarita booth
- Live music at the gazebo

The requested street closures, relating to the activities in the park are as follows:

- Sixth Street. Between 2nd Ave. and 3rd Ave.
- Second Avenue, between Sixth Street and West Avenue.

Streets will be closed at approximately 7:00 am, and are expected to re-open at approximately 5:00 pm. Staff will ensure coordination between the Gustine Police Department, Public Works, and City staff.

FISCAL IMPACT

The requests for fee waiver will be handled according to the recently adopted Fee Waiver policy. Staff will be in contact with the Committee to discuss the fee waivers.

RECOMMENDATION

Consider the request from Gustine's Independence Day in the Park Volunteer Committee, for use of City Streets for the annual 4th of July Activities in the Park.

EXHIBIT(S)

- A) Letter of request from Gustine's Independence Day In the Park Volunteer Committee

INDEPENDENCE DAY IN THE PARK

May 1, 2018

To City of Gustine,

We the Volunteer committee for Gustine's July 4th Park events would like to request a few items from the city to help with the event.

1. Street Closure on the day of the event from 7am – 5pm
 - i. Close 6th Street between 2nd Ave. and 3rd Ave.
 - ii. Close 2nd Ave. between 6th Street and West Ave.
- b. We would like to ask the city to absorb the cost of the police.
2. Request extra trash cans in the park.
3. We would like to again request the use of the pool from 12-3pm on that day and ask the city to waive the cost of the pool.

Date: Tuesday, July 4th, 2018

Event Time: 12pm – 4pm

Location: Henry Miller Park

Contact: Joe Oliveria 620-4024

Sincerely,

Gustine's Independence Day In the Park Volunteer Committee