



**AGENDA**  
**CITY OF GUSTINE**  
**CITY COUNCIL**  
COUNCIL CHAMBERS, CITY HALL  
352 5<sup>th</sup> STREET GUSTINE, CALIFORNIA  
**APRIL 17, 2018 – 6:30 P.M.**

**CALL TO ORDER - PLEDGE OF ALLEGIANCE**

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*Please take a moment to silence your cell phones.*

**ROLL CALL**

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Council Members: Turner – Hasness – Oliveira – Mayor Pro Tem Nagy - Mayor Oliveira

**PRESENTATIONS**

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1. **Certificate of Recognition for Irene Rose Gomes**
2. **Capital Improvement Project Update – Water, Sewer, Storm Drain**  
Doug Dunford, City Manager

**PUBLIC COMMENT**

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*At this time, any person may comment on any item which is not on the agenda. PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD. Action will not be taken on the topic unless deemed an urgency matter by a 3/5 vote of the City Council. Topics not considered an urgency matter may be referred to City staff and/or placed on a subsequent agenda for consideration, by a 3/5 vote of the City Council.*

*Members of the public, who have questions regarding a specific agenda item, may comment on that item before consideration of that item, when recognized by the Mayor.*

**CONSENT CALENDAR**

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*All matters listed under the Consent Calendar are considered routine and may be approved by one action of the City Council, unless any member of the City Council wishes to remove an item for separate consideration.*

*Are there any items on the consent calendar that any member of the public would like to comment on?*

3. **Minutes of the April 3, 2018 Regular Meeting**  
*Recommendation: Review and approve*
  4. **Warrants**  
*Recommendation: Review and approve*
  5. **Treasurer's Report – March 2018**  
*Recommendation: Review and file*
  6. **Direct Staff to Send Out Warrant Checks Prior to May 15, 2018 Regular Council Meeting**  
*Recommendation: Review and approve*
  7. **Approve Resolution Adopting SB1 Project Prioritization Plan**  
*Recommendation: Review and approve*
  8. **Approve Resolution Directing the Filing of Annual Reports for City's Assessment District**  
*Recommendation: Review and approve*
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## **ADMINISTRATIVE AGENDA**

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- 9. Consider Expenditure for Security Measures at City Hall and Police Department**
  - 1. Receive Staff Report*
  - 2. Receive Public Comment*
  - 3. Consider a motion to approve expenditure and authorize City Manager to execute cost proposals*
  
- 10. Consider Authorize Allocation of Funds for Federal Body-Worn Camera Grant**
  - 1. Receive Staff Report*
  - 2. Receive Public Comment*
  - 3. Consider a motion to approve allocation of funds for grant application and submittal*
  
- 11. Consider Request for Use of City Streets and Services for "Every 15 Minutes" Program**
  - 1. Receive Staff Report*
  - 2. Receive Public Comment*
  - 3. Consider a motion to authorize street closures and waive fees for city services*
  
- 12. Consider Approving the Amended City Marquee Sign Message Policy**
  - 1. Receive Staff Report*
  - 2. Receive Public Comment*
  - 3. Consider a motion to approve the amended City Marquee Sign Message Policy and to appoint two Council Members to the City Marquee Ad Hoc Committee*
  
- 13. Consider Adoption of Retro-Reflectivity Program**
  - 1. Receive Staff Report*
  - 2. Receive Public Comment*
  - 3. Consider a motion to adopt the retro-reflectivity program*
  
- 14. Consider Approving Fee Waiver Policy**
  - 1. Receive Staff Report*
  - 2. Receive Public Comment*
  - 3. Consider a motion to approve the fee waiver policy*
  
- 15. Consider Approving Letter in Opposition of Assembly Bill 1912**
  - 1. Receive Staff Report*
  - 2. Receive Public Comment*
  - 3. Consider a motion to approve sending letter in opposition of AB 1912*

## **CITY DEPARTMENT REPORTS**

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## **COMMISSIONER REPORTS**

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## **CITY MANAGER REPORT**

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## **CITY COUNCIL REPORTS**

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## CLOSED SESSION

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1. **CONFERENCE WITH LABOR NEGOTIATORS-** Pursuant to Government Code Section 54957.6 Agency Negotiator: City Manager: Employee organization: City of Gustine Clerks Association.
2. **CONFERENCE WITH LABOR NEGOTIATORS-** Pursuant to Government Code Section 54957.6 Agency Negotiator: City Manager: Employee organization: City of Gustine Public Works Association.
3. **CONFERENCE WITH LABOR NEGOTIATORS-** Pursuant to Government Code Section 54957.6 Agency Negotiator: City Manager: Employee organization: City of Gustine Police Officers Association.
4. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION-** Title: City Manager.

## ADJOURNMENT

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### Note:

1. *In compliance with the Americans with Disabilities Act, a disabled person requesting a disability-related modification or accommodation to participate in this meeting, must contact City Hall at (209) 854-6471 or (209) 854-2127 (fax). Requests must be made as early as possible, preferably one-full business day before the start of the meeting.*
2. *Any document provided to a majority of the City Council regarding any open session item on this agenda is available for public inspection during normal business hours at the front counter of City Hall located at 352 5<sup>th</sup> Street, Gustine, CA. Documents or writings received after the general distribution of the agenda are also available for inspection.*

## CERTIFICATION

I, Melanie Correa, Deputy City Clerk, do hereby declare under penalty of perjury that the foregoing agenda was posted at the Gustine City Hall, 352 5<sup>th</sup> Street, Gustine CA and made available for public review on this 12<sup>th</sup> day of April, 2018, at or before 5:00 p.m.



Melanie Correa

# CERTIFICATE OF RECOGNITION

This certificate is awarded to:

**IRENE ROSE GOMES**

Be it known that upon the recommendation of the Mayor and City Council of the City of Gustine, you are hereby honored with the utmost gratitude for your everlasting dedication to the

Veterans of Foreign Wars Auxiliary.

The City of Gustine congratulates you on your achievement of 71 years of membership.

\_\_\_\_\_  
Mayor Pro Tem Pat Nagy

\_\_\_\_\_  
Mayor Melvin Oliveira

**MINUTES OF  
REGULAR MEETING  
APRIL 3, 2018**

**CALL TO ORDER - PLEDGE OF ALLEGIANCE**

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Mayor Oliveira called the meeting to order at 6:30 P.M.

**ROLL CALL**

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Council Members: Turner, Hasness, Oliveira, Mayor Pro Tem Nagy and Mayor Oliveira

Staff Present: City Manager Doug Dunford, Finance Director Jami Westervelt, Interim Public Works Director Stan Murdock, Police Chief Milt Medeiros, Fire Chief Pat Borrelli, Recreation Coordinator Tiffany Vitorino, City Attorney Joshua Nelson, and Deputy City Clerk Melanie Correa

**PRESENTATIONS**

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1. **Gustine Post Master Introduction**  
Simer Dhami

City Manager Dunford introduced Gustine's nw Post Master Simer Dhami. Ms. Dhami expressed excitement towards working with Gustine.

2. **Swearing In Ceremony**  
Gursharan Kang, Police Officer  
Corey Bayer, Police Officer

Police Chief Medeiros introduced new Gustine Police Officers Kang and Bayer. Chief Medeiros administered the oath of office. Both officers were pinned by their family members. Joanne Lama, of Senator Cannella's office, presented certificates of recognition to the new officers.

3. **Medical Clinic Presentation**  
Jeffrey Lewis, Legacy Health Endowment

City Manager Dunford introduced Mr. Jeffrey Lewis, who gave a presentation on bringing an urgent care health clinic to Gustine.

**PUBLIC COMMENT**

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Craig Christensen, 657 West Ave Gustine, inquired on the recent mailing to residents on the proposed refuse rate increases. City Manager Dunford provided information.

**CONSENT CALENDAR**

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4. **Minutes of the March 20, 2018 Regular Meeting**  
*Recommendation: Review and approve*
5. **Warrants**  
*Recommendation: Review and approve*
6. **Approve Request for Fee Waiver from A to Z Foundation for Disabled Fishing Day**  
*Recommendation: Review and approve*
7. **Approve Request for Fee Waiver from Gustine FFA for Awards Banquet**  
*Recommendation: Review and approve*

The Mayor introduced the consent calendar. There was no public comment. Council member Oliveira announced his abstention from consent calendar item # 6 due to conflict of interest. Council member Oliveira made a motion to approve the consent calendar. The motion was seconded by Mayor Pro Tem Nagy, and carried 5-0, with Council member Oliveira abstaining from consent calendar item #6.

## **ADMINISTRATIVE AGENDA**

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### **8. Consider Request for Fee Waiver from Porsche Club of America**

- 1. Receive Staff Report*
- 2. Receive Public Comment*
- 3. Consider a motion to approve the request for fee waiver for use of the Petersen Shelter*

Deputy City Clerk Correa presented the staff report. There was no public comment. After some discussion, Mayor Oliveira made a motion to approve the request for fee waiver for use of the Petersen Shelter. The motion failed for lack of a second. Council member Oliveira made a motion to direct staff to contact the Porsche Club of America to explain Council's decision not to approve the request for waiver. The motion was seconded by Council member Hasness, and carried 5-0.

### **9. Consider Appropriation from User Utility Tax Fund for Pool Repairs**

- 1. Receive Staff Report*
- 2. Receive Public Comment*
- 3. Consider a motion to approve appropriation not to exceed \$28,000 for pool repairs*

Interim Public Works Director Murdock presented the staff report, and distributed the cost quote to Council. Tony Marchese, Schmidt Road Gustine, gave his opinion on the validity of the cost quote. After a brief discussion, Council member Turner made a motion to approve the appropriation not to exceed \$28,000 for pool repairs. The motion was seconded by Council member Turner, and carried 5-0.

### **10. Consider Upgrades to Gustine Airport Credit Card Machine and Authorizing City Manager to Execute Purchase Agreement**

- 1. Receive Staff Report*
- 2. Receive public comment*
- 3. Consider a motion to authorize City Manager to execute purchase agreement*

City Manager Dunford presented the staff report. Craig Christensen, 657 West Ave Gustine, expressed concern that automotive fuel changes daily but he has not seen a change in the price of fuel at the Gustine Airport. Tony Marchese, Schmidt Rd Gustine, advised that in his capacity as Airport Commission Chairman, he monitors the surrounding airports fuel prices. There was a lengthy discussion. Mayor Pro Tem Nagy made a motion to authorize the City manager to execute purchase agreement for option two, a new chip reader credit card machine with wifi connect ability. The motion was seconded by Council member Oliveira, and carried 5-0.

### **11. Consider Approving Letter in Opposition of Senate Bill 827**

- 1. Receive Staff Report*
- 2. Receive Public Comment*

3. *Consider a motion to approve sending letter in opposition of SB 827*

City Manager Dunford presented the staff report. There was no public comment. Council member Turner made a motion to approve sending a letter of opposition on SB 827. The motion was seconded by Mayor Pro Tem Nagy, and carried 5-0.

**12. Consider Authorizing Resolution Supporting Proposition 69**

1. *Receive Staff Report*
2. *Receive Public Comment*
3. *Consider a motion to approve the resolution supporting Proposition 69*

City Manager Dunford presented the staff report. There was no public comment. Council member Oliveira made a motion to approve the resolution. The motion was seconded by Council member Hasness, and carried 5-0.

**13. Consider Determination on Regional Transportation Impact Fee Distribution**

1. *Receive Staff Report*
2. *Receive Public Comment*
3. *Consider a motion to support a project list, support distribution option or rescind the RTIF Implementation Agreement*

Mayor Oliveira excused himself from the Chamber at 7:31 P.M.

City Manager Dunford presented the staff report.

Mayor Oliveira returned to the Chamber at 7:34 P.M.

Craig Christensen, 657 West Ave Gustine, inquired whether Gustine was on the proposed project list. City manager Dunford provided information. After some discussion, Council member Hasness made a motion to support the 2016 project list. The motion was seconded by Mayor Pro Tem Nagy, and carried 5-0. Council member Oliveira made a motion to support distribution option 3C. The motion was seconded by Council member Hasness, and carried 5-0. Council member Oliveira made a motion to rescind the RTIF Implementation Agreement. The motion was seconded by Mayor Pro Tem Nagy, and carried 5-0.

**14. Consider Resolution Establishing a Five-Year Project Plan for SB1 Funding**

1. *Receive Staff Report*
2. *Receive Public Comment*
3. *Consider a motion to approve the resolution*

City Manager Dunford presented the staff report. There was no public comment. Council member Oliveira made a motion to approve the resolution. The motion was seconded by Council member Hasness, and carried 5-0.

**CITY DEPARTMENT REPORTS**

Gustine High School Student Representative Aubree Hazan distributed her report and advised on recent and upcoming school events.

Fire Chief Borrelli advised that he had nothing to report.

Police Chief Medeiros advised that he was honored to throw the first pitch at Gustine Youth Baseball's opening ceremonies. He advised on his attendance at the Our Lady of Miracles Catholic School Station of the Cross, and at Barnwood Outpost's grand opening event. He was pleased to welcome two new officers to the department. Mayor Oliveira inquired whether Chief Medeiros could assist with property recovery. Chief Medeiros provided information.

Interim Public Works Director Murdock advised that weed abatement had been ongoing. Mayor Oliveira inquired on the status of the temporary help through Merced County, to which Mr. Murdock provided information. Council member Hasness reported graffiti on several trees in Schmidt Park.

Recreation Coordinator Vitorino advised that Color Run preparations and planning was underway. She advised that she would be attending a Children's Summit event in Merced on April 19<sup>th</sup>.

Finance Director Westervelt advised that she had nothing to report.

### **COMMISSIONER REPORTS**

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Tony Marchese Airport Commission Chairman thanked Council for their continued support of the Gustine Airport. He advised on his attendance at the Aviation Aerospace Day at the Capitol.

### **CITY MANAGER REPORTS**

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City Manager Dunford reminded Council of the upcoming League of California Cities Legislative Action Day, and the upcoming League of California Cities Annual Conference, to be held in September. He inquired which Council members would like to attend. He updated that budget preparations, negotiations and y-lead captain and lifeguard recruitments were underway. Council member Hasness inquired on the status of the egrets, to which City Manager Dunford provided information. Council member Hasness further inquired on the status of the Hillview Sidewalk project, to which City Manager Dunford provided information.

### **CITY COUNCIL REPORTS**

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Council member Turner inquired on the status of the Goman Center rehabilitation project, to which City Manager Dunford provided information.

Council member Oliveira reported of a successful Lions Club Easter Egg hunt. He reminded everyone of the upcoming Fireworks Take Out fundraiser dinner.

Council member Hasness thanked the Lions Club for hosting the Easter egg hunt, she further thanked the City Manager and Police Department for clearing up the recent yard sign issue. She requested that Code Enforcement work diligently on enforcing the municipal and zoning codes downtown. She inquired whether the Recreation Department could look into holding pickle ball games at the tennis courts. Lastly, she reported that a fallen light in Henry Miller Park still needs to be fixed.

Mayor Pro Tem Nagy advised on his attendance at the recent LAFCO meeting, the Barnwood Outpost grand opening event, and the League of California Cities quarterly meeting. He reported that the sidewalks on 6<sup>th</sup> Street were not grinded, and asked staff to investigate. Lastly, he reported that the Gustine High School FFA Food Science team had earned the State Championship title.

Mayor Oliveira reported that he had been receiving constituent concerns about City hall being closed on Fridays.

### **CLOSED SESSION**

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### **ADJOURNMENT**

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Mayor Pro Tem Nagy made a motion to adjourn the meeting. The motion was seconded by Council member Oliveira. The meeting adjourned at 8:37 P.M.

**ATTEST:**

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**CITY CLERK**

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**MAYOR OLIVEIRA**



# Warrant List By Vendor Name

Post Dates 04/04/2018 - 04/17/2018

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
<b>Vendor: ACE HARDWARE OF GUSTINE</b>				
ACE HARDWARE OF GUSTI	378632	43875	LEAK AT PARK	3.01
ACE HARDWARE OF GUSTI	378640	43875	POOL SUPPLIES	6.24
ACE HARDWARE OF GUSTI	378652	43875	GUTTER FOR CORP YARD	3.58
ACE HARDWARE OF GUSTI	378652	43875	GUTTER FOR CORP YARD	16.06
ACE HARDWARE OF GUSTI	378652	43875	GUTTER FOR CORP YARD	16.06
ACE HARDWARE OF GUSTI	378692	43875	KEY FOR GREEN WASTE	2.15
ACE HARDWARE OF GUSTI	378763	43875	WWTP - SUPPLIES	3.78
ACE HARDWARE OF GUSTI	378817	43875	SNACK BAR KEY - BASEBAL	17.23
ACE HARDWARE OF GUSTI	378870	43875	PARK SUPPLIES	11.90
ACE HARDWARE OF GUSTI	378935	43875	PARK - BOLTS	10.27
ACE HARDWARE OF GUSTI	379183	43875	BUG SPRAY FOR WELLS	32.44
ACE HARDWARE OF GUSTI	379184	43875	LEAK @ POOL REPAIR SUP	15.35
ACE HARDWARE OF GUSTI	379204	43875	PW SUPPLIES- CHAINSAW	1.88
ACE HARDWARE OF GUSTI	379204	43875	PW SUPPLIES- CHAINSAW	1.90
ACE HARDWARE OF GUSTI	379204	43875	PW SUPPLIES- CHAINSAW	1.90
ACE HARDWARE OF GUSTI	379204	43875	PW SUPPLIES- CHAINSAW	1.90
ACE HARDWARE OF GUSTI	379455	43875	CDBG - UPS MAILING	2.50
ACE HARDWARE OF GUSTI	379455	43875	CDBG - UPS MAILING	0.62
ACE HARDWARE OF GUSTI	379455	43875	CDBG - UPS MAILING	9.36
ACE HARDWARE OF GUSTI	379455	43875	CDBG - UPS MAILING	9.36
ACE HARDWARE OF GUSTI	379455	43875	CDBG - UPS MAILING	9.36
ACE HARDWARE OF GUSTI	379455	43875	CDBG - UPS MAILING	9.36
ACE HARDWARE OF GUSTI	379466	43875	PW SUPPLIES - LAWN MO	0.83
ACE HARDWARE OF GUSTI	379466	43875	PW SUPPLIES - LAWN MO	0.83
ACE HARDWARE OF GUSTI	379466	43875	PW SUPPLIES - LAWN MO	0.83
ACE HARDWARE OF GUSTI	379466	43875	PW SUPPLIES - LAWN MO	0.83
ACE HARDWARE OF GUSTI	379531	43875	AIRPORT HANGER ROOF R	58.97
ACE HARDWARE OF GUSTI	379837	43875	PW SUPPLIES - NUTS/ BOL	1.18
ACE HARDWARE OF GUSTI	379837	43875	PW SUPPLIES - NUTS/ BOL	1.19
ACE HARDWARE OF GUSTI	379837	43875	PW SUPPLIES - NUTS/ BOL	1.19
ACE HARDWARE OF GUSTI	379837	43875	PW SUPPLIES - NUTS/ BOL	1.19
ACE HARDWARE OF GUSTI	379845	43875	PARK LANDSCAPE IRRIG S	14.06
ACE HARDWARE OF GUSTI	379851	43875	PD - WALL ANCHORS	3.06
ACE HARDWARE OF GUSTI	379877	43875	PW SUPPLIES - CLEANER	2.04
ACE HARDWARE OF GUSTI	379877	43875	PW SUPPLIES - CLEANER	2.06
ACE HARDWARE OF GUSTI	379877	43875	PW SUPPLIES - CLEANER	2.06
ACE HARDWARE OF GUSTI	379877	43875	PW SUPPLIES - CLEANER	2.06
ACE HARDWARE OF GUSTI	379948	43875	PW SUPPLIES	7.07
ACE HARDWARE OF GUSTI	379948	43875	PW SUPPLIES	7.08
ACE HARDWARE OF GUSTI	379948	43875	PW SUPPLIES	7.08
ACE HARDWARE OF GUSTI	379948	43875	PW SUPPLIES	7.08
ACE HARDWARE OF GUSTI	379949	43875	AIRPORT - WASP FOAM SP	3.25
ACE HARDWARE OF GUSTI	379949	43875	AIRPORT - WASP FOAM SP	3.24
ACE HARDWARE OF GUSTI	379949	43875	AIRPORT - WASP FOAM SP	3.24
ACE HARDWARE OF GUSTI	379949	43875	AIRPORT - WASP FOAM SP	3.24
ACE HARDWARE OF GUSTI	379994	43875	POOL SUPPLIES	43.27
ACE HARDWARE OF GUSTI	380035	43875	PW SUPPLIES	11.22
ACE HARDWARE OF GUSTI	380035	43875	PW SUPPLIES	11.21

	Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
	ACE HARDWARE OF GUSTI	380035	43875	PW SUPPLIES	11.21
	ACE HARDWARE OF GUSTI	380035	43875	PW SUPPLIES	11.21
	ACE HARDWARE OF GUSTI	380067	43875	WWTP	11.19
	ACE HARDWARE OF GUSTI	380087	43875	PARK LANDSCAPE IRRIG S	8.65
	ACE HARDWARE OF GUSTI	380295	43875	WWTP- FUNNEL	2.15
	ACE HARDWARE OF GUSTI	380508	43875	LIFTSTATION @ NORTH	27.03
	ACE HARDWARE OF GUSTI	380763	43875	FLAG BASEBALL FIELD	70.35
	ACE HARDWARE OF GUSTI	380765	43875	OWL ORNAMENT - LIBRAR	18.39
	ACE HARDWARE OF GUSTI	380769	43875	STREET SIGNS	17.28
	ACE HARDWARE OF GUSTI	380780	43875	PW SUPPLIES - WD 40	3.52
	ACE HARDWARE OF GUSTI	380780	43875	PW SUPPLIES - WD 40	3.50
	ACE HARDWARE OF GUSTI	380780	43875	PW SUPPLIES - WD 40	3.50
	ACE HARDWARE OF GUSTI	380780	43875	PW SUPPLIES - WD 40	3.50
	ACE HARDWARE OF GUSTI	380790	43875	PW - NUTS/ BOLTS/ WASH	12.54
	ACE HARDWARE OF GUSTI	380798	43875	PW SUPPLIES	0.25
	ACE HARDWARE OF GUSTI	380798	43875	PW SUPPLIES	0.24
	ACE HARDWARE OF GUSTI	380798	43875	PW SUPPLIES	0.24
	ACE HARDWARE OF GUSTI	380798	43875	PW SUPPLIES	0.24
	ACE HARDWARE OF GUSTI	380871	43875	PW SUPPLIES	5.60
	ACE HARDWARE OF GUSTI	380871	43875	PW SUPPLIES	5.62
	ACE HARDWARE OF GUSTI	380871	43875	PW SUPPLIES	5.62
	ACE HARDWARE OF GUSTI	380871	43875	PW SUPPLIES	5.62
	ACE HARDWARE OF GUSTI	380893	43875	PW - BULB	43.21
				<b>Vendor ACE HARDWARE OF GUSTINE Total:</b>	<b>646.87</b>
	<b>Vendor: AFLAC ADMINISTATIVE SERVICES</b>				
	AFLAC ADMINISTATIVE SE	899974	43878	PAYROLL DEDUCTIONS	1,407.23
				<b>Vendor AFLAC ADMINISTATIVE SERVICES Total:</b>	<b>1,407.23</b>
	<b>Vendor: AMAZON CAPITAL SERVICES, INC.</b>				
	AMAZON CAPITAL SERVIC	1R3Q-H4YY-GK73	43879	PW SUPPLIES - TAMPER T	7.02
	AMAZON CAPITAL SERVIC	1R3Q-H4YY-GK73	43879	PW SUPPLIES - TAMPER T	7.03
	AMAZON CAPITAL SERVIC	1R3Q-H4YY-GK73	43879	PW SUPPLIES - TAMPER T	7.03
	AMAZON CAPITAL SERVIC	1R3Q-H4YY-GK73	43879	PW SUPPLIES - TAMPER T	7.03
	AMAZON CAPITAL SERVIC	1VDP-7DWD-6RHG	43879	PW SUPPLIES- TONER CYA	40.25
	AMAZON CAPITAL SERVIC	1VDP-7DWD-6RHG	43879	PW SUPPLIES- TONER CYA	40.24
	AMAZON CAPITAL SERVIC	1VDP-7DWD-6RHG	43879	PW SUPPLIES- TONER CYA	40.24
	AMAZON CAPITAL SERVIC	1VDP-7DWD-6RHG	43879	PW SUPPLIES- TONER CYA	40.24
	AMAZON CAPITAL SERVIC	1VPD-YMY4-3CVP	43879	PW SUPPLIES - BLACK TON	28.52
	AMAZON CAPITAL SERVIC	1VPD-YMY4-3CVP	43879	PW SUPPLIES - BLACK TON	28.52
	AMAZON CAPITAL SERVIC	1VPD-YMY4-3CVP	43879	PW SUPPLIES - BLACK TON	28.52
	AMAZON CAPITAL SERVIC	1VPD-YMY4-3CVP	43879	PW SUPPLIES - BLACK TON	28.52
	AMAZON CAPITAL SERVIC	1YXL-7Q3H-C3LH	43879	WIRELESS MOUSE CITY CL	14.80
	AMAZON CAPITAL SERVIC	1YXL-7Q3H-FQT4	43879	PW SUPPLIES- BATTERY 24	9.48
	AMAZON CAPITAL SERVIC	1YXL-7Q3H-FQT4	43879	PW SUPPLIES- BATTERY 24	9.49
	AMAZON CAPITAL SERVIC	1YXL-7Q3H-FQT4	43879	PW SUPPLIES- BATTERY 24	9.49
	AMAZON CAPITAL SERVIC	1YXL-7Q3H-FQT4	43879	PW SUPPLIES- BATTERY 24	9.49
				<b>Vendor AMAZON CAPITAL SERVICES, INC. Total:</b>	<b>355.91</b>
	<b>Vendor: ARAMARK UNIFORM SERVICES INC</b>				
	ARAMARK UNIFORM SERV	635944113	43880	PW UNIFORMS	3.16
	ARAMARK UNIFORM SERV	635944113	43880	PW UNIFORMS	3.16
	ARAMARK UNIFORM SERV	635944113	43880	PW UNIFORMS	6.33
	ARAMARK UNIFORM SERV	635944113	43880	PW UNIFORMS	5.70
	ARAMARK UNIFORM SERV	635944113	43880	PW UNIFORMS	13.29
	ARAMARK UNIFORM SERV	635944113	43880	PW UNIFORMS	25.95

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
ARAMARK UNIFORM SERV	635944113	43880	PW UNIFORMS	5.70
ARAMARK UNIFORM SERV	635958401	43880	PW UNIFORMS	0.94
ARAMARK UNIFORM SERV	635958401	43880	PW UNIFORMS	0.95
ARAMARK UNIFORM SERV	635958401	43880	PW UNIFORMS	1.89
ARAMARK UNIFORM SERV	635958401	43880	PW UNIFORMS	1.70
ARAMARK UNIFORM SERV	635958401	43880	PW UNIFORMS	3.97
ARAMARK UNIFORM SERV	635958401	43880	PW UNIFORMS	7.74
ARAMARK UNIFORM SERV	635958401	43880	PW UNIFORMS	1.70
<b>Vendor ARAMARK UNIFORM SERVICES INC Total:</b>				<b>82.18</b>
<b>Vendor: BAKER SUPPLIES AND REPAIRS</b>				
BAKER SUPPLIES AND REP	50317	43881	REPLACE GEAR BOX AND B	248.08
<b>Vendor BAKER SUPPLIES AND REPAIRS Total:</b>				<b>248.08</b>
<b>Vendor: BARBARA B. PARKIN</b>				
BARBARA B. PARKIN	MARCH YOGA INSTRUCTO	43882	YOGA INSTRUCTOR MARC	295.00
<b>Vendor BARBARA B. PARKIN Total:</b>				<b>295.00</b>
<b>Vendor: CALIFORNIA BUILDING STANDARDS COMMI</b>				
CALIFORNIA BUILDING ST	QTR JAN - MARCH 2018	43883	SB1473 FEE REPORT ENDI	36.90
<b>Vendor CALIFORNIA BUILDING STANDARDS COMMI Total:</b>				<b>36.90</b>
<b>Vendor: CANON FINANCIAL SERVICES (FORMALLY OCE)</b>				
CANON FINANCIAL SERVIC	18436540	43884	COPIER LEASE	38.11
CANON FINANCIAL SERVIC	18436540	43884	COPIER LEASE	71.46
CANON FINANCIAL SERVIC	18436540	43884	COPIER LEASE	9.53
CANON FINANCIAL SERVIC	18436540	43884	COPIER LEASE	119.10
CANON FINANCIAL SERVIC	18436540	43884	COPIER LEASE	119.10
CANON FINANCIAL SERVIC	18436540	43884	COPIER LEASE	119.08
<b>Vendor CANON FINANCIAL SERVICES (FORMALLY OCE) Total:</b>				<b>476.38</b>
<b>Vendor: CANON SOLUTIONS AMERICA</b>				
CANON SOLUTIONS AMER	4025402157	43885	COPIER LEASE	56.54
CANON SOLUTIONS AMER	4025402157	43885	COPIER LEASE	106.03
CANON SOLUTIONS AMER	4025402157	43885	COPIER LEASE	14.14
CANON SOLUTIONS AMER	4025402157	43885	COPIER LEASE	176.68
CANON SOLUTIONS AMER	4025402157	43885	COPIER LEASE	176.68
CANON SOLUTIONS AMER	4025402157	43885	COPIER LEASE	176.68
<b>Vendor CANON SOLUTIONS AMERICA Total:</b>				<b>706.75</b>
<b>Vendor: CENTRAL SANITARY SUPPLY</b>				
CENTRAL SANITARY SUPPL	871491	43886	PW CLEANING SUPPLIES	183.38
<b>Vendor CENTRAL SANITARY SUPPLY Total:</b>				<b>183.38</b>
<b>Vendor: CITY OF GUSTINE</b>				
CITY OF GUSTINE	APRIL 2018 BORRELLI WAT	43887	BORRELLI WATER	25.96
<b>Vendor CITY OF GUSTINE Total:</b>				<b>25.96</b>
<b>Vendor: CITY OF LOS BANOS</b>				
CITY OF LOS BANOS	656750	43888	BOOKING FEES	105.00
<b>Vendor CITY OF LOS BANOS Total:</b>				<b>105.00</b>
<b>Vendor: DEPT OF CONSERVATION</b>				
DEPT OF CONSERVATION	QTR JAN - MARCH 2018	43889	STRONG MOTION AND SEI	36.60
<b>Vendor DEPT OF CONSERVATION Total:</b>				<b>36.60</b>
<b>Vendor: DIVERSIFIED RISK/HUB INTERNATIONAL</b>				
DIVERSIFIED RISK/HUB INT	EVENT INSURNANCE MAR	43890	EVENT INSURANCE MARC	204.48
<b>Vendor DIVERSIFIED RISK/HUB INTERNATIONAL Total:</b>				<b>204.48</b>
<b>Vendor: DOMINGOS PONCEANO</b>				
DOMINGOS PONCEANO	1840	43891	JANITORIAL - FEBRUARY 2	60.00
DOMINGOS PONCEANO	1840	43891	JANITORIAL - FEBRUARY 2	400.00

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
DOMINGOS PONCEANO	1840	43891	JANITORIAL - FEBRUARY 2	300.00
DOMINGOS PONCEANO	1840	43891	JANITORIAL - FEBRUARY 2	450.00
<b>Vendor DOMINGOS PONCEANO Total:</b>				<b>1,210.00</b>
<b>Vendor: DOUG DUNFORD</b>				
DOUG DUNFORD	APRIL 2018	43892	ONE VOICE TRAVEL PER DI	38.81
DOUG DUNFORD	APRIL 2018	43892	ONE VOICE TRAVEL PER DI	12.94
DOUG DUNFORD	APRIL 2018	43892	ONE VOICE TRAVEL PER DI	12.94
DOUG DUNFORD	APRIL 2018	43892	ONE VOICE TRAVEL PER DI	5.18
DOUG DUNFORD	APRIL 2018	43892	ONE VOICE TRAVEL PER DI	90.55
DOUG DUNFORD	APRIL 2018	43892	ONE VOICE TRAVEL PER DI	72.45
DOUG DUNFORD	APRIL 2018	43892	ONE VOICE TRAVEL PER DI	12.94
DOUG DUNFORD	APRIL 2018	43892	ONE VOICE TRAVEL PER DI	12.94
DOUG DUNFORD	REIMB CHRISTMAS IN PAR	43892	CHRISTMAS IN THE PARK -	113.64
<b>Vendor DOUG DUNFORD Total:</b>				<b>372.39</b>
<b>Vendor: FAR WEST LABORATORIES, INC.</b>				
FAR WEST LABORATORIES,	89135	43893	WATER SAMPLES	545.00
<b>Vendor FAR WEST LABORATORIES, INC. Total:</b>				<b>545.00</b>
<b>Vendor: GILTON SOLID WASTE MANAGEMENT INC</b>				
GILTON SOLID WASTE MA	APRIL 2018 BILLING	43894	REFUSE SERVICE	32,860.90
<b>Vendor GILTON SOLID WASTE MANAGEMENT INC Total:</b>				<b>32,860.90</b>
<b>Vendor: IEH-JL ANALYTICAL</b>				
IEH-JL ANALYTICAL	429043	43895	WWTP SAMPLES	264.00
IEH-JL ANALYTICAL	429620	43895	WWTP SAMPLES	214.00
IEH-JL ANALYTICAL	430135	43895	WWTP SAMPLES	144.00
<b>Vendor IEH-JL ANALYTICAL Total:</b>				<b>622.00</b>
<b>Vendor: IRRIGATION DESIGN &amp; CONSTRUCTION LLC</b>				
IRRIGATION DESIGN & CO	0227009-IN	43896	WATER SUPPLIES	36.30
<b>Vendor IRRIGATION DESIGN &amp; CONSTRUCTION LLC Total:</b>				<b>36.30</b>
<b>Vendor: JOE OLIVEIRA</b>				
JOE OLIVEIRA	APRIL 2018	43897	ONE VOICE TRAVEL PER DI	38.81
JOE OLIVEIRA	APRIL 2018	43897	ONE VOICE TRAVEL PER DI	12.94
JOE OLIVEIRA	APRIL 2018	43897	ONE VOICE TRAVEL PER DI	12.94
JOE OLIVEIRA	APRIL 2018	43897	ONE VOICE TRAVEL PER DI	5.18
JOE OLIVEIRA	APRIL 2018	43897	ONE VOICE TRAVEL PER DI	90.55
JOE OLIVEIRA	APRIL 2018	43897	ONE VOICE TRAVEL PER DI	72.45
JOE OLIVEIRA	APRIL 2018	43897	ONE VOICE TRAVEL PER DI	12.94
JOE OLIVEIRA	APRIL 2018	43897	ONE VOICE TRAVEL PER DI	12.94
<b>Vendor JOE OLIVEIRA Total:</b>				<b>258.75</b>
<b>Vendor: JONATHAN ROBERT FLANAGAN</b>				
JONATHAN ROBERT FLAN	1142	43898	INDEPENDENCE DAY IN TH	32.40
<b>Vendor JONATHAN ROBERT FLANAGAN Total:</b>				<b>32.40</b>
<b>Vendor: LAW &amp; ASSOCIATES INVESTIGATIONS</b>				
LAW & ASSOCIATES INVES	1560	43899	PD BACKGROUND	1,000.00
<b>Vendor LAW &amp; ASSOCIATES INVESTIGATIONS Total:</b>				<b>1,000.00</b>
<b>Vendor: MODERN WILDLIFE SOLUTIONS</b>				
MODERN WILDLIFE SOLUT	5792	43900	GOPHER ABATEMENT	300.00
<b>Vendor MODERN WILDLIFE SOLUTIONS Total:</b>				<b>300.00</b>
<b>Vendor: OPERATING ENGINEERS LOCAL #3</b>				
OPERATING ENGINEERS L	PR- 03/31/18	43901	PAYROLL DEDUCTIONS	138.00
OPERATING ENGINEERS L	PR- 3/31/18	43901	PAYROLL DEDUCTIONS	245.00
<b>Vendor OPERATING ENGINEERS LOCAL #3 Total:</b>				<b>383.00</b>

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
<b>Vendor: O'REILLY AUTOMOTIVE STORES, INC.</b>				
O'REILLY AUTOMOTIVE ST	5718-125287	43902	WWTP SUPPLIES	64.94
O'REILLY AUTOMOTIVE ST	5718-125288	43902	PW SUPPLIES	8.11
O'REILLY AUTOMOTIVE ST	5718-125288	43902	PW SUPPLIES	8.11
O'REILLY AUTOMOTIVE ST	5718-125288	43902	PW SUPPLIES	8.11
O'REILLY AUTOMOTIVE ST	5718-125288	43902	PW SUPPLIES	8.11
<b>Vendor O'REILLY AUTOMOTIVE STORES, INC. Total:</b>				<b>97.38</b>
<b>Vendor: P G &amp; E</b>				
P G & E	03292018	43903	LINDEN & BONTA	11.14
<b>Vendor P G &amp; E Total:</b>				<b>11.14</b>
<b>Vendor: PAT NAGY</b>				
PAT NAGY	APRIL 2018	43904	ONE VOICE TRAVEL PER DI	38.81
PAT NAGY	APRIL 2018	43904	ONE VOICE TRAVEL PER DI	12.94
PAT NAGY	APRIL 2018	43904	ONE VOICE TRAVEL PER DI	12.94
PAT NAGY	APRIL 2018	43904	ONE VOICE TRAVEL PER DI	5.18
PAT NAGY	APRIL 2018	43904	ONE VOICE TRAVEL PER DI	90.55
PAT NAGY	APRIL 2018	43904	ONE VOICE TRAVEL PER DI	72.45
PAT NAGY	APRIL 2018	43904	ONE VOICE TRAVEL PER DI	12.94
PAT NAGY	APRIL 2018	43904	ONE VOICE TRAVEL PER DI	12.94
<b>Vendor PAT NAGY Total:</b>				<b>258.75</b>
<b>Vendor: POLICE OFFICERS ASSOC</b>				
POLICE OFFICERS ASSOC	PR- 3/17/18	43905	PAYROLL DEDUCTIONS	300.00
POLICE OFFICERS ASSOC	PR- 3/31/18	43905	PAYROLL DEDUCTIONS	300.00
<b>Vendor POLICE OFFICERS ASSOC Total:</b>				<b>600.00</b>
<b>Vendor: PUBLIC EMP RETIREMENT SYSTEM</b>				
PUBLIC EMP RETIREMENT	100000015217373	5530	RETIREMENT CONTRIB- FY	9,417.73
PUBLIC EMP RETIREMENT	100000015217373	5530	RETIREMENT CONTRIB- FY	804.18
PUBLIC EMP RETIREMENT	100000015217373	5530	RETIREMENT CONTRIB- FY	160.57
PUBLIC EMP RETIREMENT	100000015217373	5530	RETIREMENT CONTRIB- FY	68.82
PUBLIC EMP RETIREMENT	100000015217382	5529	RETIREMENT CONTRIB- FY	7.46
PUBLIC EMP RETIREMENT	INV0018553	5531	RETIREMENT CONTRIB - F	68.02
PUBLIC EMP RETIREMENT	INV0018553	5531	RETIREMENT CONTRIB - F	38.36
PUBLIC EMP RETIREMENT	INV0018553	5531	RETIREMENT CONTRIB - F	47.97
PUBLIC EMP RETIREMENT	INV0018553	5531	RETIREMENT CONTRIB - F	33.38
PUBLIC EMP RETIREMENT	INV0018553	5531	RETIREMENT CONTRIB - F	329.51
PUBLIC EMP RETIREMENT	INV0018553	5531	RETIREMENT CONTRIB - F	259.33
PUBLIC EMP RETIREMENT	INV0018553	5531	RETIREMENT CONTRIB - F	34.01
PUBLIC EMP RETIREMENT	INV0018553	5531	RETIREMENT CONTRIB - F	125.47
PUBLIC EMP RETIREMENT	INV0018553	5531	RETIREMENT CONTRIB - F	105.77
PUBLIC EMP RETIREMENT	INV0018553	5531	RETIREMENT CONTRIB - F	41.67
PUBLIC EMP RETIREMENT	INV0018553	5531	RETIREMENT CONTRIB - F	53.19
PUBLIC EMP RETIREMENT	INV0018553	5531	RETIREMENT CONTRIB - F	280.01
PUBLIC EMP RETIREMENT	INV0018553	5531	RETIREMENT CONTRIB - F	7.74
PUBLIC EMP RETIREMENT	INV0018553	5531	RETIREMENT CONTRIB - F	77.75
PUBLIC EMP RETIREMENT	INV0018553	5531	RETIREMENT CONTRIB - F	34.01
PUBLIC EMP RETIREMENT	INV0018553	5531	RETIREMENT CONTRIB - F	30.95
PUBLIC EMP RETIREMENT	INV0018553	5531	RETIREMENT CONTRIB - F	209.72
PUBLIC EMP RETIREMENT	INV0018553	5531	RETIREMENT CONTRIB - F	13.60
PUBLIC EMP RETIREMENT	INV0018553	5531	RETIREMENT CONTRIB - F	20.91
PUBLIC EMP RETIREMENT	INV0018553	5531	RETIREMENT CONTRIB - F	13.93
PUBLIC EMP RETIREMENT	INV0018553	5531	RETIREMENT CONTRIB - F	39.06
PUBLIC EMP RETIREMENT	INV0018553	5531	RETIREMENT CONTRIB - F	217.67
PUBLIC EMP RETIREMENT	INV0018553	5531	RETIREMENT CONTRIB - F	297.26

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
PUBLIC EMP RETIREMENT	INV0018553	5531	RETIREMENT CONTROB - F	92.84
PUBLIC EMP RETIREMENT	INV0018553	5531	RETIREMENT CONTROB - F	817.78
PUBLIC EMP RETIREMENT	INV0018553	5531	RETIREMENT CONTROB - F	210.87
PUBLIC EMP RETIREMENT	INV0018553	5531	RETIREMENT CONTROB - F	213.85
PUBLIC EMP RETIREMENT	INV0018553	5531	RETIREMENT CONTROB - F	92.84
PUBLIC EMP RETIREMENT	INV0018553	5531	RETIREMENT CONTROB - F	930.29
PUBLIC EMP RETIREMENT	INV0018553	5531	RETIREMENT CONTROB - F	34.01
PUBLIC EMP RETIREMENT	INV0018553	5531	RETIREMENT CONTROB - F	31.36
PUBLIC EMP RETIREMENT	INV0018553	5531	RETIREMENT CONTROB - F	55.59
PUBLIC EMP RETIREMENT	INV0018553	5531	RETIREMENT CONTROB - F	15.47
PUBLIC EMP RETIREMENT	INV0018553	5531	RETIREMENT CONTROB - F	48.92
PUBLIC EMP RETIREMENT	PR- 3/31/18EEPEPRAMISC	5538	RETIREMENT CONTRIBUTI	247.60
PUBLIC EMP RETIREMENT	PR-3/17/18EECLASSICMIS	5522	RETIREMENT CONTRIBUTI	1,706.17
PUBLIC EMP RETIREMENT	PR-3/17/18EECLASSICSAF	5523	RETIREMENT CONTRIBUTI	713.13
PUBLIC EMP RETIREMENT	PR-3/17/18EEPEPRAMISC	5521	RETIREMENT CONTRIBUTI	305.70
PUBLIC EMP RETIREMENT	PR-3/17/18EEPEPRASAFET	5520	RETIREMENT CONTRIBUTI	817.13
PUBLIC EMP RETIREMENT	PR-3/17/18ERCLASSICMIS	5526	RETIREMENT CONTRIBUTI	2,086.72
PUBLIC EMP RETIREMENT	PR-3/17/18ERCLASSICSAF	5527	RETIREMENT CONTRIBUTI	1,365.19
PUBLIC EMP RETIREMENT	PR-3/17/18ERPEPRAMISC	5525	RETIREMENT CONTRIBUTI	319.55
PUBLIC EMP RETIREMENT	PR-3/17/18ERPEPRASAFET	5524	RETIREMENT CONTRIBUTI	851.98
PUBLIC EMP RETIREMENT	PR-3/31/18EECLASSICMIS	5539	RETIREMENT CONTRIBUTI	1,639.88
PUBLIC EMP RETIREMENT	PR-3/31/18EECLASSICSAF	5540	RETIREMENT CONTRIBUTI	555.48
PUBLIC EMP RETIREMENT	PR-3/31/18EEPEPRASAFET	5537	RETIREMENT CONTRIBUTI	866.50
PUBLIC EMP RETIREMENT	PR-3/31/18ERCLASSICMIS	5543	RETIREMENT CONTRIBUTI	2,013.50
PUBLIC EMP RETIREMENT	PR-3/31/18ERCLASSICSAF	5544	RETIREMENT CONTRIBUTI	1,059.91
PUBLIC EMP RETIREMENT	PR-3/31/18ERPEPRAMISC	5542	RETIREMENT CONTRIBUTI	258.83
PUBLIC EMP RETIREMENT	PR-3/31/18ERPEPRASAFET	5541	RETIREMENT CONTRIBUTI	903.25
<b>Vendor PUBLIC EMP RETIREMENT SYSTEM Total:</b>				<b>31,092.39</b>
<b>Vendor: QPCS, LLC</b>				
QPCS, LLC	14632	43906	I.T. SUPPORT - MICROSOFT	17.28
QPCS, LLC	14632	43906	I.T. SUPPORT - MICROSOFT	17.25
QPCS, LLC	14632	43906	I.T. SUPPORT - MICROSOFT	86.38
QPCS, LLC	14632	43906	I.T. SUPPORT - MICROSOFT	25.92
QPCS, LLC	14632	43906	I.T. SUPPORT - MICROSOFT	25.92
QPCS, LLC	14632	43906	I.T. SUPPORT - MICROSOFT	17.28
QPCS, LLC	14632	43906	I.T. SUPPORT - MICROSOFT	25.92
QPCS, LLC	14632	43906	I.T. SUPPORT - MICROSOFT	129.58
QPCS, LLC	14632	43906	I.T. SUPPORT - MICROSOFT	172.77
QPCS, LLC	14632	43906	I.T. SUPPORT - MICROSOFT	172.77
QPCS, LLC	14632	43906	I.T. SUPPORT - MICROSOFT	172.77
QPCS, LLC	14806	43906	I.T. SUPPORT - YRLY - RED	19.72
QPCS, LLC	14806	43906	I.T. SUPPORT - YRLY - RED	19.72
QPCS, LLC	14806	43906	I.T. SUPPORT - YRLY - RED	98.60
QPCS, LLC	14806	43906	I.T. SUPPORT - YRLY - RED	29.58
QPCS, LLC	14806	43906	I.T. SUPPORT - YRLY - RED	29.58
QPCS, LLC	14806	43906	I.T. SUPPORT - YRLY - RED	19.72
QPCS, LLC	14806	43906	I.T. SUPPORT - YRLY - RED	29.58
QPCS, LLC	14806	43906	I.T. SUPPORT - YRLY - RED	147.90
QPCS, LLC	14806	43906	I.T. SUPPORT - YRLY - RED	197.20
QPCS, LLC	14806	43906	I.T. SUPPORT - YRLY - RED	197.20
QPCS, LLC	14806	43906	I.T. SUPPORT - YRLY - RED	197.20
QPCS, LLC	15183	43906	I.T. SUPPORT - SWITCH/ S	2.90
QPCS, LLC	15183	43906	I.T. SUPPORT - SWITCH/ S	2.90

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
QPCS, LLC	15183	43906	I.T. SUPPORT - SWITCH/ S	14.50
QPCS, LLC	15183	43906	I.T. SUPPORT - SWITCH/ S	4.35
QPCS, LLC	15183	43906	I.T. SUPPORT - SWITCH/ S	4.35
QPCS, LLC	15183	43906	I.T. SUPPORT - SWITCH/ S	2.90
QPCS, LLC	15183	43906	I.T. SUPPORT - SWITCH/ S	4.35
QPCS, LLC	15183	43906	I.T. SUPPORT - SWITCH/ S	21.76
QPCS, LLC	15183	43906	I.T. SUPPORT - SWITCH/ S	29.01
QPCS, LLC	15183	43906	I.T. SUPPORT - SWITCH/ S	29.01
QPCS, LLC	15183	43906	I.T. SUPPORT - SWITCH/ S	29.01
<b>Vendor QPCS, LLC Total:</b>				<b>1,994.88</b>
<b>Vendor: SAFE T LITE</b>				
SAFE T LITE	345094	43907	STREETS STOP SIGNS	142.05
<b>Vendor SAFE T LITE Total:</b>				<b>142.05</b>
<b>Vendor: STATE OF CALIFORNIA DEPT OF JUSTICE</b>				
STATE OF CALIFORNIA DEP	291538	43908	PD FINGERPRINTING	400.00
<b>Vendor STATE OF CALIFORNIA DEPT OF JUSTICE Total:</b>				<b>400.00</b>
<b>Vendor: STATE STREET BANK &amp; TRUST COMPANY</b>				
STATE STREET BANK & TR	PR- 3/17/18	5528	PAYROLL DEDUCTIONS	800.00
STATE STREET BANK & TR	PR- 3/31/18	5545	PAYROLL DEDUCTIONS	800.00
<b>Vendor STATE STREET BANK &amp; TRUST COMPANY Total:</b>				<b>1,600.00</b>
<b>Vendor: TERMINIX INTERNATIONAL</b>				
TERMINIX INTERNATIONA	373756791	43909	GOMAN CENTER PEST CO	67.00
<b>Vendor TERMINIX INTERNATIONAL Total:</b>				<b>67.00</b>
<b>Vendor: TESEI PETROLEUM</b>				
TESEI PETROLEUM	91008	43910	FUEL FD/PD/PW VEHICLE	76.03
TESEI PETROLEUM	91008	43910	FUEL FD/PD/PW VEHICLE	854.03
TESEI PETROLEUM	91008	43910	FUEL FD/PD/PW VEHICLE	29.70
TESEI PETROLEUM	91008	43910	FUEL FD/PD/PW VEHICLE	193.52
TESEI PETROLEUM	91008	43910	FUEL FD/PD/PW VEHICLE	41.47
TESEI PETROLEUM	91008	43910	FUEL FD/PD/PW VEHICLE	202.50
TESEI PETROLEUM	91008	43910	FUEL FD/PD/PW VEHICLE	203.20
<b>Vendor TESEI PETROLEUM Total:</b>				<b>1,600.45</b>
<b>Vendor: VERIZON WIRELESS</b>				
VERIZON WIRELESS	9802274895	43911	TELEPHONE SERVICE	33.13
VERIZON WIRELESS	9802274895	43911	TELEPHONE SERVICE	331.30
VERIZON WIRELESS	9802274895	43911	TELEPHONE SERVICE	132.52
VERIZON WIRELESS	9802274895	43911	TELEPHONE SERVICE	132.52
VERIZON WIRELESS	9802274895	43911	TELEPHONE SERVICE	33.14
<b>Vendor VERIZON WIRELESS Total:</b>				<b>662.61</b>
<b>Vendor: WASHINGTON STATE SUPPORT REGISTRY</b>				
WASHINGTON STATE SUP	PR- 3/17/18	43912	PAYROLL DEDUCTION	142.71
WASHINGTON STATE SUP	PR- 3/31/18	43912	PAYROLL DEDUCTION	142.71
<b>Vendor WASHINGTON STATE SUPPORT REGISTRY Total:</b>				<b>285.42</b>
<b>Vendor: WESTSIDE ANIMAL HOSPITAL</b>				
WESTSIDE ANIMAL HOSPI	59564	43913	VET SERVICES CITY	204.77
<b>Vendor WESTSIDE ANIMAL HOSPITAL Total:</b>				<b>204.77</b>
<b>Grand Total:</b>				<b>81,448.30</b>

# Report Summary

## Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	17,089.63
009 - COMMUNITY CENTER FUND	809.14
016 - SWIM POOL FUND	146.43
017 - CITY WIDE LIGHTING & LAND	421.71
019 - RECREATION FUND	440.34
021 - ST/SIDEWALK MAINT	492.77
059 - STORM DRAIN	560.41
060 - WATER FUND	3,685.37
061 - SEWER FUND	3,684.96
062 - REFUSE	33,709.73
063 - AIRPORT FUND	158.80
074 - ASSESS - BORRELLI	25.96
093 - INSURANCE TRUST FUND	204.48
095 - INDEPENDENCE DAY IN PARK	32.40
099 - PAYROLL TRUST FUND	19,986.17
<b>Grand Total:</b>	<b>81,448.30</b>

## Account Summary

Account Number	Account Name	Payment Amount
001-0110-530.201-00	OTHER CONTRACT SERVI	39.90
001-0120-510.000-00	PERS	68.02
001-0120-530.091-00	MEETINGS & TRAINING	116.43
001-0140-510.000-00	PERS	38.36
001-0140-530.009-00	OTHER PROFESSIONAL S	36.90
001-0140-530.011-00	TELEPHONE & INTERNET	33.13
001-0140-530.014-00	POSTAGE	2.50
001-0140-530.201-00	OTHER CONTRACT SERVI	134.52
001-0142-510.000-00	PERS	47.97
001-0142-520.010-00	DEPT OPERATING SUPPL	14.80
001-0150-510.000-00	PERS	33.38
001-0150-520.010-00	DEPT OPERATING SUPPL	612.03
001-0150-520.011-00	UNIFORM ALLOWANCE	4.10
001-0150-520.040-00	FUEL	76.03
001-0150-530.201-00	OTHER CONTRACT SERVI	467.00
001-0210-510.000-00	PERS	10,558.88
001-0210-520.010-00	DEPT OPERATING SUPPL	3.06
001-0210-520.040-00	FUEL	854.03
001-0210-530.009-00	OTHER PROFESSIONAL S	1,400.00
001-0210-530.011-00	TELEPHONE & INTERNET	331.30
001-0210-530.089-00	COMMUNITY PROMOTI	113.64
001-0210-530.201-00	OTHER CONTRACT SERVI	781.97
001-0220-520.040-00	FUEL	29.70
001-0230-510.000-00	PERS	259.33
001-0230-530.201-00	OTHER CONTRACT SERVI	204.77
001-0410-510.000-00	PERS	34.01
001-0410-530.094-00	PLANNING/CONSTRUCT	36.60
001-0610-510.000-00	PERS	125.47
001-0610-520.010-00	DEPT OPERATING SUPPL	267.84
001-0610-520.011-00	UNIFORM ALLOWANCE	4.11
001-0610-530.201-00	OTHER CONTRACT SERVI	359.85
009-0150-510.000-00	PERS	105.77
009-0150-520.040-00	FUEL	193.52
009-0150-530.201-00	OTHER CONTRACT SERVI	509.85
016-0613-510.000-00	PERS	41.67
016-0613-520.010-00	DEPT OPERATING SUPPL	64.86
016-0613-530.201-00	OTHER CONTRACT SERVI	39.90
017-0120-510.000-00	PERS	53.19

## Account Summary

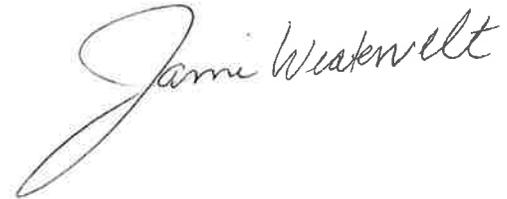
Account Number	Account Name	Payment Amount
017-0120-530.091-00	MEETINGS & TRAINING	38.82
017-0610-510.000-00	PERS	280.01
017-0610-520.011-00	UNIFORM ALLOWANCE	8.22
017-0610-520.040-00	FUEL	41.47
019-0142-510.000-00	PERS	7.74
019-0613-510.000-00	PERS	77.75
019-0613-530.201-00	OTHER CONTRACT SERVI	354.85
021-0120-510.000-00	PERS	34.01
021-0120-530.091-00	MEETINGS & TRAINING	38.82
021-0142-510.000-00	PERS	30.95
021-0310-510.000-00	PERS	209.72
021-0310-520.010-00	DEPT OPERATING SUPPL	171.87
021-0310-520.011-00	UNIFORM ALLOWANCE	7.40
059-0120-510.000-00	PERS	13.60
059-0120-530.091-00	MEETINGS & TRAINING	15.54
059-0140-510.000-00	PERS	20.91
059-0140-530.014-00	POSTAGE	0.62
059-0140-530.201-00	OTHER CONTRACT SERVI	23.67
059-0142-510.000-00	PERS	13.93
059-0730-510.000-00	PERS	39.06
059-0730-520.010-00	DEPT OPERATING SUPPL	133.84
059-0730-530.201-00	OTHER CONTRACT SERVI	299.24
060-0120-510.000-00	PERS	217.67
060-0120-530.091-00	MEETINGS & TRAINING	271.65
060-0140-510.000-00	PERS	297.26
060-0140-530.011-00	TELEPHONE & INTERNET	132.52
060-0140-530.014-00	POSTAGE	9.36
060-0140-530.201-00	OTHER CONTRACT SERVI	295.78
060-0142-510.000-00	PERS	92.84
060-0210-510.000-00	PERS	160.57
060-0710-510.000-00	PERS	817.78
060-0710-520.010-00	DEPT OPERATING SUPPL	760.06
060-0710-520.011-00	UNIFORM ALLOWANCE	17.26
060-0710-520.040-00	FUEL	202.50
060-0710-530.060-00	ELECTRIC	11.14
060-0710-530.201-00	OTHER CONTRACT SERVI	398.98
061-0120-510.000-00	PERS	210.87
061-0120-530.091-00	MEETINGS & TRAINING	217.35
061-0140-510.000-00	PERS	213.85
061-0140-530.011-00	TELEPHONE & INTERNET	132.52
061-0140-530.014-00	POSTAGE	9.36
061-0140-530.201-00	OTHER CONTRACT SERVI	295.78
061-0142-510.000-00	PERS	92.84
061-0210-510.000-00	PERS	68.82
061-0520-510.000-00	PERS	930.29
061-0520-520.010-00	DEPT OPERATING SUPPL	877.41
061-0520-520.011-00	UNIFORM ALLOWANCE	33.69
061-0520-520.040-00	FUEL	203.20
061-0520-530.201-00	OTHER CONTRACT SERVI	398.98
062-0120-510.000-00	PERS	34.01
062-0120-530.091-00	MEETINGS & TRAINING	38.82
062-0140-510.000-00	PERS	31.36
062-0140-530.011-00	TELEPHONE & INTERNET	33.14
062-0140-530.014-00	POSTAGE	9.36
062-0140-530.201-00	OTHER CONTRACT SERVI	295.76
062-0510-520.011-00	UNIFORM ALLOWANCE	7.40
062-0510-530.009-00	OTHER PROFESSIONAL S	32,860.90
062-0510-530.201-00	OTHER CONTRACT SERVI	398.98

**Account Summary**

Account Number	Account Name	Payment Amount
063-0120-510.000-00	PERS	55.59
063-0120-530.091-00	MEETINGS & TRAINING	38.82
063-0142-510.000-00	PERS	15.47
063-0340-510.000-00	PERS	48.92
074-0610-530.059-00	WATER UTILITY	25.96
093-0000-220.070	INSURANCE TRUST	204.48
095-0180-520.010-00	DEPT OPERATING SUPPL	32.40
099-0000-220.050	PERS PAYABLE	15,710.52
099-0000-220.065	AFLAC PAYABLE	1,407.23
099-0000-220.071	POA DEDUCT PAYABLE	600.00
099-0000-220.081	UNION DUES PAYABLE	383.00
099-0000-220.092	CAL PERS 457 DEF COM	1,600.00
099-0000-220.098	WASHINGTON SUPPORT	285.42
	<b>Grand Total:</b>	<b>81,448.30</b>

**Project Account Summary**

Project Account Key	Payment Amount
**None**	81,448.30
<b>Grand Total:</b>	<b>81,448.30</b>





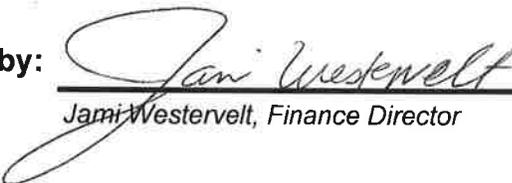
# TREASURER'S REPORT

Period Ending March 31, 2018

The following investment and cash information pertains to the period ending March 31, 2018:

<u>Institution</u>	<u>Acct#</u>	<u>Investment Type</u>	<u>Interest Rate</u>	<u>Balance</u>
<b>Investments</b>				
State of California LAIF	088-200.188	Pooled	1.524%	\$5,317,519.53
<b>Non Interest Bearing Items</b>				
Tri-Counties Bank	099-100.004	Payroll Account		\$440,089.95
Tri-Counties Bank	000-100.100	General Checking		\$1,153,931.48
<i>Subtotal</i>				<i>\$1,594,021.43</i>
<b>Total Cash and Investments</b>				<b>\$6,911,540.96</b>

Prepared by:

  
\_\_\_\_\_  
Jami Westervelt, Finance Director



ITEM NO. 6

## CITY COUNCIL AGENDA ITEM

APRIL 17, 2018

**PREPARED BY:** Jami Westervelt, Finance Director

**SUBJECT:** Direct staff to send out Warrant Checks prior to May 15 meeting

---

### BACKGROUND/DISCUSSION

The May 1 2018 meeting of the Council is being cancelled. Although there will not be a Council meeting, the City will still have bills arrive that must be paid in order to continue to do business.

If staff holds payments for approval until the following Council meeting, payments cannot be made until at least May 16. Holding payments will mean increased late fees for the City and can negatively impact vendor relationships.

In order to continue business as usual, staff requests Council direction to send out payments for bills in advance of the May 15 council meeting. The checks will be mailed and staff will include all checks on the May 15 warrant list.

### FISCAL IMPACT

No negative impact. The action is expected to save the City money from potential late fees on City accounts.

### RECOMMENDATION

Direct staff to send out payments in advance of the May 15 meeting and include those payments on the Warrant List for the May 15 meeting.

### EXHIBIT(S):

None

**APPROVED BY:**

---

DOUG DUNFORD, CITY MANAGER



## COUNCIL AGENDA ITEM

APRIL 17, 2018

**PREPARED BY:** Doug Dunford, City Manager

**SUBJECT:** Council to Discuss and Implement an SB1 Prioritization Plan and Resolution

---

### BACKGROUND/DISCUSSION

Staff brought to Council at their March 20, 2018 meeting a staff report and resolution to meet state requirements for SB1 funding. However, the State is requiring a more specific resolution that is job specific and the expectations of completion dates are needed. Staff is bringing the new revised resolution to the Council for approval. This plan and resolution is for the purposed use of SB1 funds for the next five years.

In the September 19, 2017 meeting, Staff outlined 3 opportunities that were for seen as viable options for SB1 funding. Those options were:

- Hillview Chapel Sidewalk Improvement
- Green Acres Sidewalk Improvement
- GPS Sidewalk Improvement

Staff is further recommending these options be included in the five year plan and resolution:

- Hwy 33/140 Roundabout
- Downtown Roundabout
- Carnation Road Improvements

Staff is aware that our current SB1 funding allocation is projected to be \$100,000 per year. Any of the above listed projected would benefit from the additional funding.

### FISCAL IMPACT

None

### RECOMMENDATION

Council to approve the plan and resolution adopting the SB1 prioritization plan.

### EXHIBIT(S)

- A) Copy of the September 19, 2017 Council Staff Report for SB1
- B) Revised resolution for five year plan



## COUNCIL AGENDA ITEM

### SEPTEMBER 19, 2017

**PREPARED BY:** Doug Dunford, City Manager

**SUBJECT:** Prioritization of SB 1 Funding for Fiscal Year 2017/2018

---

#### **BACKGROUND/DISCUSSION**

Staff was directed by Council to bring a list of possible uses for the SB1 funding back to the next meeting. The list was to determine which project would be feasible to target for the funds. The SB1 funds are anticipated at around \$30,000 to be encumbered prior to October 16, 2017. SB1 was signed into law by Governor Brown in April 2017. The law became known as the Road Maintenance and Rehabilitation Act (RMRA) in November 2017.

The SB1 fund requirement states that all projects proposed to receive funding must be included in the budget or a budget amendment. Each project must include a proposed schedule for the completion, and the estimated useful life of the project.

A city receiving funds is required to sustain a maintenance effort by spending at least the annual average of its general fund expenditure during the fiscal years from 2009-2012. All recipients must submit the following:

- Develop and submit a list of projects each fiscal year
- Develop and submit a project expenditure report to the commission each year
- Comply with all requirements including reporting requirements for RMRA funding.

Staff is recommending the following to be discussed for possible projects for SB 1 funding. The list includes:

- 1 Hillview Chapel Sidewalk Improvement - \$60,000
- 2 Green Acres Sidewalk Improvement - \$75,000
- 3 GPS Sidewalk Improvement - \$60,000

#### **FISCAL IMPACT**

The actual cost of the project not to exceed the amount listed.

#### **RECOMMENDATION**

Council to determine which projects to move forward with using SB1 funds for part of the project.

**RESOLUTION NO. 2018-XXX**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUSTINE  
TO ADOPT A LIST OF PROJECTS FUNDED BY  
SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT**

**WHEREAS**, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

**WHEREAS**, SB 1 includes accountability and transparency provisions that will ensure the residents of our City of Gustine are aware of the projects proposed for funding in our community and which projects are in progress or have been completed each fiscal year; and

**WHEREAS**, the City of Gustine must adopt a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1 by resolution, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

**WHEREAS**, the City of Gustine, will receive an estimated \$100,000 in RMRA funding in Fiscal Year 2017-18 from SB 1; and

**WHEREAS**, the funding from SB 1 will help the City of Gustine maintain and rehabilitate streets, roads, and bridges, and add active transportation infrastructure throughout the City of Gustine this year and into the future; and

**WHEREAS**, the 2016 California Statewide Local Streets and Roads Needs Assessment found that the City of Gustine streets and roads are in an "at-risk" condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a "good to excellent" condition; and

**WHEREAS**, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

**NOW, THEREFORE BE IT RESOLVED** that the City Council of the City of Gustine/Board of Supervisors of the County of Merced hereby establishes the following project list in order of priority to benefit from the SB1 RMRA funding allocations for the fiscal year of 2017-2018.

**PASSED AND ADOPTED** by the City Council of the City of Gustine/Board of Supervisors of the County of Merced, this \_\_\_\_\_ day of \_\_\_\_\_, 2018, by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Deputy City Clerk

## ATTACHMENT 1

### FY 2017-18 SB 1 Project List

<b>Project Title</b>	<b>Project Location</b>	<b>Project Description</b>	<b>Estimated Useful Life (Min/Max)</b>	<b>Anticipated Year of Completion</b>
Hillview Sidewalk	5 <sup>th</sup> St. and 1 <sup>st</sup> Ave	Sidewalk improvement	15/20	2018
Green Acres Sidewalk	Meredith and Linden	Sidewalk improvement	15/20	2019
GPS Sidewalk	5 <sup>th</sup> St. and 3 <sup>rd</sup> Av.	Sidewalk improvement	15/20	2019
Hwy 33/140 roundabout	Fourth St and Hwy 33	Roadway improvement	10/20	Nov, 2019
Downtown Roundabout	5 <sup>th</sup> St. and 4 <sup>th</sup> Av	Roadway improvement	10/20	Nov, 2022
Carnation Road	Carnation B/t East Av and WWTP	Roadway reconstruction	10/20	Nov, 2019



## COUNCIL AGENDA ITEM

**APRIL 17, 2018**

**PREPARED BY:** Melanie Correa, Deputy City Clerk

**SUBJECT: Approve Resolution Directing the Filing of Annual Reports for the City's Assessment Districts**

---

### **BACKGROUND/DISCUSSION**

The attached Resolution is the first step in the yearly process of establishing and levying assessments for assessment districts formed under the Landscaping and Lighting Act of 1972.

By adopting the initial Resolution, the City Council directs the Engineer of Work for the various assessment districts listed in the Resolution to prepare the required Engineer's Report for each of the Assessment Districts based on operation and maintenance cost data provided by the City. The City of Gustine has three assessment districts: 1. Citywide Lighting and Landscaping Assessment District, 2. Southport Assessment District, and 3. Borelli Assessment District. The process will determine the per parcel rate to be charged for lighting and landscaping for the upcoming budget year. Once the analysis has been completed the reports will be brought back for Council review and approval.

### **RECOMMENDATION**

Council to approve the Resolution directing the filing of Annual Report for the City's Assessment Districts.

**APPROVED BY:**

A handwritten signature in blue ink, appearing to read "Doug Dunford", is written over a horizontal line. Below the signature, the word "for" is written in blue ink.

DOUG DUNFORD, CITY MANAGER

**RESOLUTION 2018-XXX**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUSTINE DIRECTING  
FILING OF ANNUAL REPORTS  
CITYWIDE ASSESSMENT DISTRICT NO. 95-1; SOUTHPORT ASSESSMENT DISTRICT;  
BORRELLI ASSESSMENT DISTRICT  
(Pursuant to the Landscaping and Lighting Act of 1972)**

The City Council of the City of Gustine resolves:

1. Mario Gouveia, the person designated by this Council as the Engineer of Work for the Citywide Assessment District No. 95-1, the Southport Assessment District, and the Borrelli Assessment District, is hereby directed to file annual reports in accordance with the provisions of the Landscaping and Lighting Act of 1972.
2. This resolution is adopted pursuant to section 22622 of the California Streets and Highways Code.

**PASSED AND ADOPTED** by the City Council of the City of Gustine on April 17, 2018 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

APPROVED:

---

Mel Oliveira, Mayor

ATTEST:

---

Melanie Correa, Deputy City Clerk



## COUNCIL AGENDA ITEM

**APRIL 17, 2018**

**PREPARED BY:** Doug Dunford, City Manager

**SUBJECT: Council Approve and Authorize the City Manager to Execute a Contract to Purchase and Install Security Doors at City Hall and the Police Department**

---

### **BACKGROUND/DISCUSSION**

Staff has been interested in upgrading the security measures around City Hall and the Police Department. The major concern was the safety of Staff during hostile conversations between the customers and Staff.

Staff contacted the City of Merced, who recently installed protective measures around their city facilities. Staff found that the City of Merced highly recommends Total Security Solutions, Inc for the job for two reasons. One is that they do an outstanding job and fairly priced. Two they are the only company that really installs security doors and windows.

Staff met with Mr. Tony DiPonio from Total Security Solutions and advised him of our requests. Mr. DiPonio provided the City with two quotes, one for city hall and one for the police department.

Staff is looking at installing a high grade security door prior to entering the hallway. Staff is also looking at installing security glass at the front counter for employee protection. The security measures installed would stop high caliber bullets from entering the work area.

Staff is also looking at installing two doors at the police department as well as security glass in front of the records supervisor for employee protection. These measures would also stop high caliber bullets from entering the work area.

### **FISCAL IMPACT**

The cost to purchase and installation of the security door and security windows for city hall would be around \$13,199.00. The cost to purchase and install the security measures at the police department would be around \$15,637.00. The total cost for the security measures is \$28,836.00

### **RECOMMENDATION**

Council approve and authorize the City Manager to execute an agreement to purchase and install security measures for City Hall and the Police Department.

**EXHIBIT(S)**

- A) Proposal for City Hall security measures
- B) Proposal for Police Department security measures

**PROPOSAL**

Customer:

Job Site:

Name: <b>City of Gustine</b>	Proposal #: <b>19098-R</b>
Street: <b>352 Fifth Street</b>	Name: <b>City Hall Lobby</b>
City: <b>Gustine ST: CA Zip: 95322</b>	Street: <b>352 Fifth Street</b>
Attn: <b>Doug Dunford and Stan Murdock</b>	City: <b>Gustine ST: CA Zip: 95322</b>
cc:	Date: <b>4/9/2018</b> Page <b>1</b> of <b>1</b>

We hereby submit specifications and estimates for:

**Level 1 bullet resistant protection**

- 1.) Remove and dispose of existing roll down gate.
- 2.) Furnish and install a new level 1 bullet resistant arched style reception window fabricated out of UL tested and rate Level 1 acrylic.
- 3.) Furnish and install one 16"x8"x2" stainless steel counter mount cash tray
- 4.) All aluminum channel is to be bronze anodized.
- 5.) Furnish and install one level 3 bullet resistant fiberglass to the front of the half wall below the existing counter top. The panel is to have a white plastic laminate finish. The panel is to be 76 1/2" x 32 3/4"
- 6.) Furnish and install a level 1 bullet resistant door and side lite fabricated out of Level 1 acrylic. The door is to have stainless steel kick plates and mid bands. The door is to have a simplex combination lockset and electric strike for controlled entry. The electric strike will be operated by wireless buttons. Three buttons will be supplied. The power supply for the strike will be plugged into the wall on the secure side of the door.
- 7.) All aluminum framing for the door and side lite will be bronze anodized.

**Base Bid: \$12,718.00**

**Tax: \$481.00**

**Base Bid: \$13,199.00**

**Qualifications and Exclusions:**

- 1.) The alternate prices are based on installation at the same time as the base bid.

We hereby propose to furnish labor and materials complete in accordance with the above specifications, for the sum of **\$13,199.00** sales or use tax is included with payment to be made as follows: to be determined.

Note: this proposal may be withdrawn by us if not accepted within 30 days.

All materials are guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices.

Any alteration or deviation from the above specifications involving extra costs will be executed only upon a written change order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by workmen's compensation insurance.

Authorized Signature: \_\_\_\_\_

Tony DiPonio, Total Security Solutions

***Acceptance of Proposal***

The above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

**PROPOSAL**

Customer:

Job Site:

Name: <b>City of Gustine</b>	Proposal #: <b>19099-R</b>
Street: <b>352 Fifth Street</b>	Name: <b>Gustine Police Department</b>
City: <b>Gustine ST: CA Zip: 95322</b>	Street: <b>682 Third Ave. Street</b>
Attn: <b>Doug Dunford and Stan Murdock</b>	City: <b>Gustine ST: CA Zip: 95322</b>
cc:	Date: <b>4/9/2018</b> Page <b>1</b> of <b>1</b>

We hereby submit specifications and estimates for:

**Level 1 bullet resistant protection**

- 1.) Dispose of existing glass and door and reception window
- 2.) Furnish and install a new level 1 bullet resistant arched style reception window fabricated out of UL tested and rated level 1 acrylic.
- 3.) Furnish and install one 16"x8"x2" stainless steel counter mount cash tray
- 4.) All aluminum channel is to be bronze anodized.
- 5.) Laminate existing counter to match the new front bullet resistant panel.
- 6.) Furnish and install one level 1 bullet resistant fiberglass to the front of the half wall below the existing counter top. The panel is to have a Fonthill pear plastic laminate finish. The panel is to be 56 3/4" x 41"
- 7.) Furnish and install a level 3 bullet resistant door fabricated out of Level 1 acrylic. The door is to have stainless steel kick plates and mid bands. The door is to have a simplex combination lockset for controlled entry.
- 8.) All aluminum framing for the door and side lite will be bronze anodized.
- 9.) Furnish and install one level 1 bullet resistant steel door and transom panel to go into existing steel jamb. The door will have a simplex combination lockset for controlled access. The door and transom will be painted on site to match the existing frame. Client will need to supply the paint color. Back glaze the two side lites on both sides of the door with level 1 acrylic the will be secured into place with bronze anodized aluminum stops.

**Base Bid: \$14,752.00**

**Tax: \$615.00**

**Base Bid: \$15,637.00**

**Qualifications and Exclusions:**

- 1.) The alternate prices are based on installation at the same time as the base bid.

We hereby propose to furnish labor and materials complete in accordance with the above specifications, for the sum of **\$ 15,637.00** sales or use tax is included with payment to be made as follows: to be determined.

Note: this proposal may be withdrawn by us if not accepted within 30 days.

All materials are guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon a written change order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by workmen's compensation insurance.

Authorized Signature: \_\_\_\_\_

**Tony DiPonio, Total Security Solutions**

**Acceptance of Proposal**

The above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_



## COUNCIL AGENDA ITEM

### APRIL 17, 2018

**PREPARED BY:** Milt Medeiros, Chief of Police

**SUBJECT:** Request for Funding through the Federal Body-Worn Camera Grant

---

#### BACKGROUND/DISCUSSION

Federal funding has been allocated to equip police departments with body-worn cameras. The funding category seeks to establish new or expanding existing Body-Worn Camera programs in police agencies with 25 or fewer sworn personnel. Applicants may request no more than \$50,000.00 under this category and the grant requires matching funds.

The benefits to a Body-Worn Camera System includes but is not limited to; providing evidence in domestic violence cases, improves the collection of evidence at traffic collision scenes, can assist in exiting consent decrees regarding allegations of civil rights violations, can be used as a training tool, can be a means of reducing citizen complaints, sexual harassment and racial bias claims. The Body-Worn Camera System is a tool which provides police departments with added transparency.

Staff will seek the assistance of Capital City Partners to undertake and write a federal Body-Worn Camera (BWC) Implementation Program Grant for the 2018 solicitation. The application will be for a program that involves the Gustine Police Department and the Atwater Police Department.

#### FISCAL IMPACT

The fee for said grant writing services include the BWC grant application that involves the Gustine and Atwater Police Departments. The grant writing fee is set at \$4,550.00 which will be shared equally between partnering agencies. The overall initial cost of the grant writing process will be \$4,550.00. The Atwater Police Department will in turn pay \$2,275.00 to the city of Gustine as per agreement.

#### RECOMMENDATION

Staff recommends that council approve allocation of funds for the Federal Body-Worn Camera Grant application and submittal. Staff also recommends that the city manager be authorized to sign for the execution of the grant.

**APPROVED BY:**

DOUG DUNFORD, CITY MANAGER



## COUNCIL AGENDA ITEM

**APRIL 17, 2018**

**PREPARED BY:** Chief Milt Medeiros

**SUBJECT:** **Gustine High School "Every 15 Minutes" Program**

---

### BACKGROUND/DISCUSSION

Gustine High School Associated Student Body, in conjunction with the Gustine High School "Every 15 Minutes Committee," customarily stage a drunk driving awareness program called "Every 15 Minutes." There is widespread community support for this program, which promotes awareness of the fact that every 15 minutes, a teenager in the United States is injured or killed in an alcohol-related incident. Gustine High School, in cooperation with the California Highway Patrol and the Office of Traffic Safety, challenges the involved participants to make mature decisions and recognize that their actions affect others besides themselves.

This year, the program will require the use of City streets on Thursday April 19, 2018. Specifically, street closures are requested at the south intersection of Fifth Street and First Avenue and the east intersection of North Avenue at Sixth Street, from 8:00 AM until noon. Impact to City Streets should be minimal, and no major highways will be impacted.

### FISCAL IMPACT

Security and direct assistance for this event will be provided by the on-duty School Resource Officer, the on-duty Patrol Officer and an on-duty Supervisor. One additional off-duty Officer will be required to assist this event. Cost for the additional Officer is estimated at \$240.00. (\$60.00 X 4 hours) Program Coordinator Kristy Killough has verbally requested the cost for the additional Officer be waived.

### RECOMMENDATION

Council to consider the request by the Gustine High School Associated Student Body for approval of street closures, traffic control and other Police Services, and consider waiving the fees associated with the overtime labor for the additional Police Officer, estimated at \$240.00.

**APPROVED BY:**

*for*  
DOUG DUNFORD, CITY MANAGER



## COUNCIL AGENDA ITEM

**APRIL 17, 2018**

**PREPARED BY:** Melanie Correa, Deputy City Clerk

**SUBJECT:** City Marquee Sign Advertising Policy

---

### **BACKGROUND/DISCUSSION**

In July 2017, the City's Marquee sign "went live". Since that time, the City has displayed many City, School District and community related messages. In August 2014, Council adopted a "City Marquee Sign Message Policy", which outlined criteria and procedures for community event messages to be displayed on the sign. Council has expressed a need for staff to develop an advertising policy for the sign to allow for businesses to pay for advertising on the sign. Based on staff's research and our experience, the following policy has been developed for Council review, revision as desired, and eventual approval.

According to the previously adopted policy, and to optimize the exposure to each slide posted on the sign, the current policy allows for a rotation of 15 messages every 2 minutes at 8 seconds per message. Of those messages, two messages will be "Welcome to Gustine" and the "date, time, and temperature"; seven messages will be reserved for the City and the School District; and, previously, six messages were designated for community events and notices. The amended policy revises the number of slides designated for community events and notices to four messages, which allows for two slides for advertising purposes.

Staff has developed the policy to state that advertisements that meet the specified criteria, will cost \$75 per advertisement period. After researching the costs associated with the marquee sign, the average monthly electrical expense for the marquee is estimated between \$112 and \$120 monthly. Each advertisement period is defined as 21 consecutive days (three weeks). Two paid advertisements per three week period would assist the City with recouping the monthly electrical costs.

The attached proposed amended policy also identifies:

- How and when to submit an advertising message request
- The criteria to be followed for advertising messages to be displayed
- What advertising messages will receive priority
- The maximum time an advertising message is displayed
- That a request does not guarantee an advertising message will be displayed
- That the City reserves the right to edit all messages for space and content

In the event, a decision is needed regarding the interpretation of the amended "City Marquee Sign Message Policy", staff is recommending the City Manager make that decision with consultation of a City Council ad hoc committee comprised of two Council Members. In 2014, Council nominated Council member Joe Oliveira and the former Mayor to the Marquee Sign ad hoc committee. A new nomination will need to be made to update this ad hoc committee.

**RECOMENDATION:**

Staff recommends Council:

1. Review, revise as desired, and approve the attached amended "City Marquee Sign Message Policy"
2. Appoint two Council Members to the City Marquee Sign ad hoc committee

**EXHIBIT(S):**

- A) City Marquee Sign Message Policy

APPROVED BY: \_\_\_\_\_



for

DOUG DUNFORD, CITY MANAGER



# City of Gustine

## California

## City Marquee Sign Policy

Originally approved by City Council on August 19, 2014

Amended by City Council on \_\_\_\_\_

The City's digital Marquee Sign is located at the northwest corner of First Avenue (State Route 140) and Fourth Street (State Route 33) and is used to inform the public about City, Gustine Unified School District (School District) and community events.

The Marquee will display fifteen messages every 2 minutes at eight seconds per message. Two messages will be "Welcome to Gustine" and the "date, time, and temperature"; seven messages will be reserved for the City and the School District; four messages will be for community events and notices, and two messages will be for advertising purposes. The City Council intends for the Marquee to remain a non-public forum, and any City or District-sponsored messages constitute governmental speech.

### Message Request Submission Policy – community events

- Requests for use of the Marquee sign must be submitted at least one week in advance to the City Manager or City Clerk by completing the attached form, which can be obtained on the City's website [www.cityofgustine.com](http://www.cityofgustine.com) or at City Hall.
- Community events will not include any events sponsored by a for-profit entity or business.
- Messages to be displayed on the City Marquee sign must meet the following criteria:
  - ✓ Be a community service announcement or be of broad community interest
  - ✓ Be City or School District sponsored
  - ✓ Be non-political, non-personal, or non-religious in nature (this will not preclude a religious group from requesting a message about a fundraiser)
- Priority will be given to events:
  - ✓ For non-profit organizations
  - ✓ For service organizations
  - ✓ That are open to the public
  - ✓ That benefit local residents such as fundraisers
  - ✓ That support local businesses
- The maximum time a message will be displayed will be no longer than two weeks, unless otherwise authorized by the City Manager.

- Requesting the display of a message on the Marquee sign does not guarantee the message will be posted.
- The City reserves the right to edit the requested message for space and content and to remove a message at any time.

#### Message Request Submission Policy – advertisements

- Requests for use of the Marquee sign must be submitted at least ten (10) days in advance to the City Manager or City Clerk by completing the attached form, which can be obtained on the City's website [www.cityofgustine.com](http://www.cityofgustine.com) or at City Hall.
- Paid advertisements will run for a three-week "advertisement period", and will be displayed seven (7) days a week, for twenty-four (24) hours a day. Each advertisement period will last for twenty-one (21) consecutive calendar days. Advertisements will be limited to one message per advertisement period.
- Each advertisement period will cost \$75.00.
- Messages to be displayed on the City Marquee sign must meet the following criteria:
  - ✓ Cannot be a non-Gustine competitive business
  - ✓ Cannot advertise tobacco, drugs, alcohol, firearms, or adult-oriented goods or services.
  - ✓ Cannot be religious, political or personal in nature.
- Priority will be given to:
  - ✓ Local Gustine businesses
  - ✓ Non-profit organizations
  - ✓ Service organizations
- Requesting the display of a message on the Marquee sign does not guarantee the message will be posted.
- The City reserves the right to edit the requested message for space and content and to remove a message at any time.
- In the event that the advertisement period is disrupted due to technical difficulties, the City will ensure a full three-week period of advertisement when the sign is operational. No refunds will be given.



## COUNCIL AGENDA ITEM

**APRIL 17, 2018**

**PREPARED BY:** Stan Murdock, Public Works Director

**SUBJECT:** Adoption of Retro-Reflectivity Program for the City of Gustine

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### BACKGROUND/DISCUSSION

The 2003 Manual on Uniform Traffic Control Devices (MUTCD) introduced new language to meet the Federal Highway Administration Publication Guideline FHWA SA-07-020, establishing minimum retro-reflectivity levels that must be maintained for all traffic signs, including those on public property. The language also describes assessment and management methods that may be adopted and used by affected agencies to effectively maintain the minimum retro-reflectivity standards. The guidelines require an agency to do the following:

- Agencies must establish and implement a sign assessment or management method to maintain minimum levels of sign retro-reflectivity.
- Agencies must replace regulatory, warning, and ground mounted guide signs (except street name) that are identified using the assessment or management method as failing to meet the established minimum levels.
- Agencies must replace street name and overhead guide signs that are identified using the assessment or management methods as failing to meet the established minimum standards.

Retro-reflectivity is the ability of a material to return light to its source. In order to appear bright to drivers at night, signs need to be directly illuminated, or have "retro-reflective" surfaces so that the light striking them from the vehicle headlights is reflected back into the driver's eye.

As mentioned, the standard was introduced in 2003, and each of the requirements above had associated calendar implementation requirements. Those date requirements have since passed, however, the standard must be met, therefore the City must adopt and implement a program.

There are two categories of assessing signs – Management and Assessment. The Management Method requires an agency to replace signs without assessing individual signs using expected life, blanket replacement, or the use of control signs. These methods are not considered viable for Gustine, in that signs which may still meet the standard are automatically replaced, negatively affecting the budget.

The Assessment Method requires evaluation of individual signs, and can be accomplished without any special equipment. In this method, an employee that has been properly trained, and meets minimum criteria for age, can effectively evaluate signs on an annual basis, thus maximizing the life of an individual sign prior to required replacement.

Staff is recommending the assessment method and an initial five year program of inspecting all guide signs using the following criteria:

FY 18/19	All Stop signs city wide
FY 19/20	All guide signs (including stop signs) in Area 1
FY 20/21	All guide signs (including stop signs) in Area 2
FY 21/22	All guide signs (including stop signs) in Area 3
FY 22/23	All guide signs (including stop signs) in Area 4
Future years	Repeat Areas 1 – 4 on a four year cycle

The attached map (Attachment A) shows the respective areas of the City, but it will generally be divided by West and South Avenues. Attachment B is the Retro-Reflectivity Program which Council is being asked to consider and adopt.

#### **FISCAL IMPACTS**

Fiscal impacts will vary from year to year, however it is likely they will be greater during the first complete cycle. At the time of this report, a stop sign with an appropriate grade of reflectivity costs between \$30.00 and \$65.00, depending on size. A preliminary survey of stop signs indicated that as many as thirty (30) need to be replaced. \$2,000 is likely a reasonable expenditure for materials from year to year.

#### **OTHER IMPACTS**

In addition to the direct fiscal impact, staff will be impacted as well. This is a new duty, and will take an unknown amount of time. The initial assessment will be the smallest requirement for staff time, and will likely be complete within a few hours per area. However, removing and refurbishing existing signs, as well as replacing damaged blanks will require staff time that will necessarily impact other, existing duties. This duty will be spread over the course of a fiscal year, so impacts should be minimal, but Council should be aware they will exist, and there may be times in which other duties will be deferred to a later date.

#### **RECOMMENDATION**

Staff recommends Council adopt the City of Gustine Retro-Reflectivity Program, to begin in FY 2018/19.

#### **EXHIBIT(S)**

- A) City of Gustine Retro-Reflectivity Program, with area map

**APPROVED BY:**

  
\_\_\_\_\_  
for DOUG DUNFORD, CITY MANAGER

# CITY OF GUSTINE

PO BOX 16 - 352 5<sup>TH</sup> STREET

GUSTINE CA 95322

OFFICE (209) 854-6471 – Fax (209) 854-2127

www.cityofgustine.com



## City of Gustine Traffic Sign Retro-Reflectivity Program

This program was established within the City of Gustine, in order to meet the language of the 2003 Manual on Uniform Traffic Control Devices (MUTCD), which set forth the requirements of the Federal Highway Administration Publication Guidelines FHWA SA-07-020 for minimum retro-reflectivity levels that must be maintained for all traffic signs, including those on public property.

Gustine is initially utilizing a five-year assessment and replacement period, followed by four-year cycles. The assessment area and duties are as follows:

Year 1	All Stop Signs	City wide
Year 2	All Street Signs, including Stop	Area 1
Year 3	All Street Signs, including Stop	Area 2
Year 4	All Street Signs, including Stop	Area 3
Year 5	All Street Signs, including Stop	Area 4
Year 6	Four-year repeating cycle begins, with Area 1	

The map with area boundaries is attached to this document.

City of Gustine  
Retro-Reflectivity Program  
May 2018

Signs will be evaluated using the visual assessment method, in which existing street signs will be compared to a test board. The test board will have signs of known baseline values attached and will be used to determine condition of existing street signs. The test board will be a 4' by 8' plywood sheet, painted flat black, with three 24" stop signs attached representing differing stages of useful life:

GOOD	Brand new, never used
FAIR	Used, but still meeting minimum retro-reflectivity readings
POOR	Not meeting minimum retro-reflectivity readings, to be replaced

The readings for the three signs will be posted on the test board. The City of Merced has agreed to use their reflectometer to provide values for the three mounted signs. Those values will be posted on the test board, to provide reference for the employees undertaking the assessment. Current City of Merced contact is:

Juan Olmos, Public Works Supervisor, Streets  
(209) 564-0410  
[olmosj@cityofmerced.org](mailto:olmosj@cityofmerced.org)

Actual observation and assessment shall be done according to the following:

Two personnel used, driver and observer/assessor.

Observer to be at least 60 years of age.

Vehicle shall be standard half-ton pickup.

Observation done through windshield of vehicle, traveling at, or near the speed limit of the roadway while the sun is down, during the new moon phase of a month.

City of Gustine  
Retro-Reflectivity Program  
May 2018

Vehicle headlights shall be on low-beam setting, with interior lights turned off.

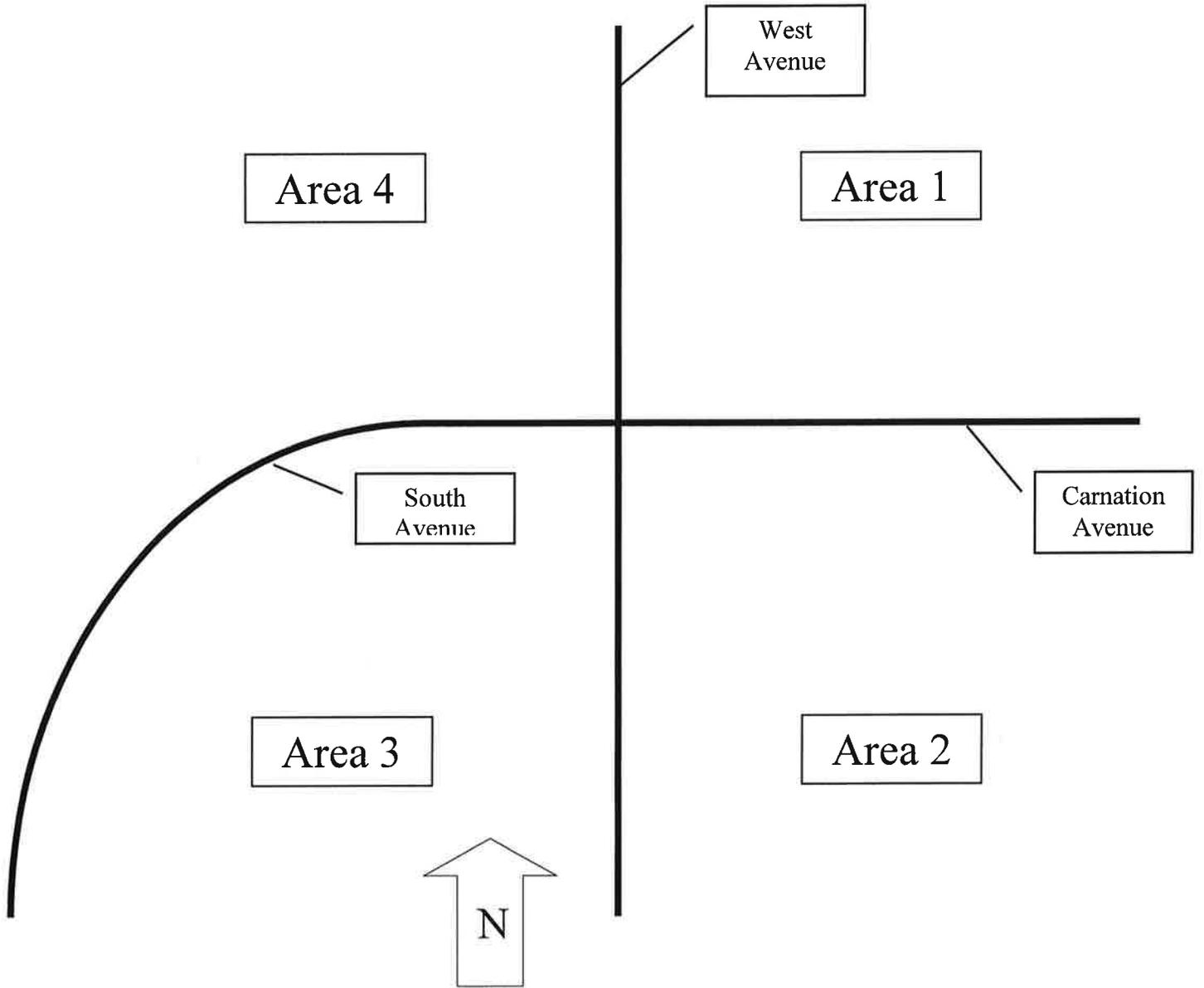
Prior to actual assessment driver and observer shall place test board in an appropriate location and do drive-by observation for reference during actual assessment.

Condition of individual signs shall be recorded on the inspection sheet provided (attached).

Signs deemed Poor by visual inspection of observer shall be replaced as soon as possible, but within one-week of actual observation.

Inspection sheets shall be saved, and recorded conditions entered into City maintained database (to be created).

# City of Gustine Retro-Reflectivity Program Area Map



City of Gustine  
Retro-Reflectivity Program  
Inspection Sheet

Date \_\_\_\_\_ Vehicle \_\_\_\_\_

Observer \_\_\_\_\_ Driver \_\_\_\_\_

Area # \_\_\_\_\_

---

Intersection \_\_\_\_\_ and \_\_\_\_\_

Corner \_\_\_\_\_ (ex. NE, NW, SE, SW) Sign Type \_\_\_\_\_

Or;

Street \_\_\_\_\_ block of \_\_\_\_\_ Street, Ave, Way, CT

Sign Condition (circle one) GOOD FAIR POOR

---

Intersection \_\_\_\_\_ and \_\_\_\_\_

Corner \_\_\_\_\_ (ex. NE, NW, SE, SW) Sign Type \_\_\_\_\_

Or;

Street \_\_\_\_\_ block of \_\_\_\_\_ Street, Ave, Way, CT

Sign Condition (circle one) GOOD FAIR POOR

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## COUNCIL AGENDA ITEM

**APRIL 17, 2018**

**PREPARED BY:** Doug Dunford, City Manager

**SUBJECT:** **Fee Waiver Policy**

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### **BACKGROUND/DISCUSSION**

Staff has been besieged with fee waiver requests that have been passed on to the Council for approval. Staff has noticed an increase in requests for fee waivers, which in turn impact the General Fund for costs that are not budgeted for by the individual departments.

Staff was directed by Council at the March 6, 2018 meeting to present a Fee Waiver Policy for Council. Council again directed Staff at their March 20, 2018 meeting to bring back a better policy. The Fee Waiver Policy will be a fair and impartial approach to the fee waiver requests that have increased over the last seven years.

The attached document is the proposed Fee Waiver Policy. It contains areas of eligible events, fee reductions, waiver guidelines, sponsorships and levels of assistance directed through the City Manager. It also is specific regarding the procedure for requesting a fee waiver and the timelines regarding those issues.

In addition, this policy has the Council setting aside a specific amount in the budget for fee waivers that the City Manager must follow.

### **FISCAL IMPACT**

None

### **RECOMMENDATION**

Council consider approving the Fee Waiver Policy

### **EXHIBIT(S)**

- A) Fee Waiver Policy
- B) Fee Waiver History List

## CITY OF GUSTINE

### FEE REDUCTION AND WAIVER POLICY FOR SPECIAL EVENTS

Adopted by City Council: \_\_\_\_\_

#### GENERAL

This policy establishes parameters for reducing and waiving fees associated with special events (i.e., facility fees and/or encroachment permit fees).

#### DEFINITION

A "special event" is defined as any planned activity that requires use of public property which is not within the normal and ordinary use of the property or which, by nature of the activity, may have a greater impact on City services or resources, neighborhoods, businesses or the community as a whole than would have occurred had the activity not taken place, including, but not limited to, parades, gatherings, arts and crafts shows/fairs, festivals, and athletic events. The City Manager or his/her designee shall determine whether or not an activity is considered a special event.

#### PURPOSE

The purpose of this policy is to provide an equitable means for community organizations:

- 1) To access fee reductions and waivers,
- 2) To establish mutually beneficial partnerships between City and the community, and
- 3) To effectively control the manner in which the City provides event sponsorship to the community.

#### RESPONSIBILITY

- Fee reductions and waivers are determined by the City Manager or designee who shall ensure that staff follow the procedures set forth in this Policy.
- The City Council shall identify an annual budgeted amount for fee reductions and waivers under this Policy. Once the budgeted amounts have been expended for a fiscal year, the City Manager may not grant any additional fee reductions or waivers without a budget adjustment approved by the City Council.

#### POLICY

##### Eligible Events/Activities:

Fee reductions and waivers are available to wide variety of events including sporting, tourism, cultural, general, and major community events.

The following projects and organizers are *ineligible*:

- Private functions.
- Political parties, lobby groups, or religious groups.
- Organizations based outside the Gustine city limits (unless the demonstrated benefits are primarily to the residents of Gustine).
- Projects or organizations who have not satisfactorily fulfilled their obligations following previous fee reductions, waivers, or City Council sponsorships.

Fee reductions and waivers:

Fee reductions and waivers are for encroachment permit, facility fees and staff time only. Direct costs including but not limited to insurance fees are not eligible for fee waiver or reduction under this Policy.

The following criteria must be addressed and will be taken into account by the City Manager in evaluating the application.

The event must:

- Be open to the public.
- Raise the profile of Gustine through prominent acknowledgement of its support and assistance in event marketing materials and at the event itself.
- Have a high number of expected attendees.
- Address City Council priorities and adopted General Plan policies.
- Benefit the residents of Gustine.

Preference will be given to events that:

- Create revenue generating opportunities for local businesses.
- Are reoccurring.
- Involve more than one Gustine community group (in event organization and/or participation).
- Commit to tracking event attendance and vendor sales.
- Demonstrate an inability to pay (if the event is not sponsored by a recognized 501(c)(3) or similar non-profit entity).

Acknowledgement:

All recipients of fee reductions and waivers shall acknowledge the City's support in all publicity relating to the event or activity. This includes logos and statements in all

advertising and promotional material, media releases and in other promotional contexts. Promotional opportunities should be detailed in the event application.

All recipients also agree to allow the City of Gustine to take photos of their booth and product free of charge. Photos taken may be used for City of Gustine marketing purposes.

Additional Terms:

- Scheduling and use of City facilities are subject to the availability of the requested facilities. Events receiving fee waivers or reductions do not have preference over City programs and activities or previous commitments to third parties.
- Recipients are required to adhere to all applicable rules, regulations, laws, and ordinances of the City and other applicable governmental entities.
- Applicants and recipients that fail to abide by the policy and procedures set forth in this document will be ineligible to request fee waiver and or fee reductions for a period of at least one year.

**PROCEDURES**

- Applications must be submitted at least 30 days prior to the event, but not more than 12 months prior to the event. Applications must be made in writing and delivered to the City Manager or designee [along with a copy of the organization's IRS 501(c) determination letter, financial statements from the prior year's event, and the proposed budget for the current year's event. Applicants sponsoring an event for the first time will only be required to submit the current year's proposed budget.] The City Manager or designee may develop a standard form for applications.
- The City Manager or designee shall evaluate the application based on the criteria set forth in this Policy and determine whether to reduce or waive fees and the amount of such reduction or waiver. The City Manager or designee shall provide a written determination to each applicant. The City Manager or designee shall provide such decision within 20 days of an application unless additional time is required, in which case the applicant shall be informed of the need for additional time.
- The decision of the City Manager or designee is final. No appeal to the City Council is permitted.
- This Policy does not prohibit the City Council from deciding to sponsor any community event and to reduce or waive City fees as part of such sponsorship. Such sponsorship decision shall be made by the City Council, and no member of the party shall have the right to place a sponsorship request on the City Council agenda. Any decision to place an item on the agenda shall be made by the City Council or staff, consistent with City policies and applicable law.

Meeting Date	Club/Organization	Item	Amount Waived	Notes
February 7, 2017	212 STAR Touring - Bike Tour Lunch	Petersen Shelter	\$ 357.40	
February 7, 2017	Recovery Group - weekly meetings	Library Community Room/ Henry Miller Park Use	\$ 3,438.24	*Rate pass extended; amount waived does not include what group paid for use.
February 7, 2017	Gustine Lions Club - Annual Toy Drive	Goman Center	\$ 1,030.00	
February 21, 2017	Pickers Paradise - Antique Street Fair	Use of City Streets/Services	\$ 38.74	
February 21, 2017	Gustine High School - Baseball Field Use	Baseball Fields	\$ 400.00	
February 21, 2017	Sober Grad Committee - Fundraising Breakfast	Goman Center	\$ 525.98	
March 7, 2017	Gustine Chamber - Wine & Cheese Fundraiser	Goman Center	\$ 815.00	
March 7, 2017	Memorial Services for Elmer Synder	Use of City Streets/Services	\$ 57.82	
March 21, 2017	Gustine Lions Club - Rib-o-Rama	Goman Center	\$ 775.00	
April 4, 2017	Gustine Middle School - 8th Grade Banquet/Dance	Goman Center	\$ 185.00	
April 18, 2017	A to Z Foundation - Disabled Fishing Day	Petersen Shelter	\$ 150.00	
May 16, 2017	Gustine Unified School District - Summer Food Program	Henry Miller Park	\$ 800.00	
June 20, 2017	Gustine Chamber of Commerce - 4th of July Parade	Use of City Streets/Services	\$ 717.76	
June 20, 2017	Independence Day in the Park Committee - 4th in the Park	Use of City Streets/Services and Henry Miller Park	\$ 1,200.00	
August 15, 2017	VFW Auxiliary - 9/11 Memorial Walk	Use of City Streets/Services	\$ 220.00	
September 5, 2017	GHS Student Body - Homecoming Parade & Night Rally	Use of City Streets/Services	\$ 1,181.23	
September 5, 2017	Friends of the Gustine Library - Award Ceremony	Library Community Room	\$ 350.56	
September 19, 2017	Sober Grad Committee - Take Out Dinner	Goman Center	\$ 435.00	
October 3, 2017	FFA Boosters - Dinner/Dance Fundraiser	Goman Center	\$ 657.74	
October 17, 2017	Chamber of Commerce - Downtown Mixer	Use of City Streets/Services	\$ 521.23	
October 17, 2017	Chamber of Commerce - Christmas at Home Faire & Parade	Use of City Streets/Services	\$ 1,349.35	
November 7, 2017	American Legion Post 240 - Veterans Day Parade	Use of City Streets/Services	\$ 184.26	
November 7, 2017	Gustine AA Fellowship - weekly meetings	Library Community Room Use	\$ 3,438.24	*Rate pass extended; amount waived does not include what group paid for use.
November 7, 2017	Mr. Marc Chittum - Fundraising Softball Tournament	Baseball Fields	\$ 350.00	
		<b>2017 Total Waived:</b>	<b>\$ 19,178.55</b>	
Meeting Date	Club/Organization	Item	Amount Waived	Notes
February 6, 2018	Sober Grad Committee - Fundraiser Breakfast	Goman Center	\$ 1,190.00	
February 6, 2018	A Picker's Paradise - Antique Faire	Use of City Streets/Services	\$ 601.17	
February 6, 2018	Gustine Lions Club - Take out dinner	Goman Center	\$ 620.00	
February 20, 2018	Gustine Lions Club - Annual Toy & Food Drive	Goman Center	\$ 1,080.00	
March 6, 2018	Barnwood Outpost - Grand Opening	Use of City Streets/Services	\$ 480.00	
March 20, 2018	Gustine Youth Baseball/Softball - Opening Ceremonies	Peterson Shelter	\$ 85.00	
April 3, 2018	A to Z Foundation - Disabled Fishing Day	Peterson Shelter	\$ 165.00	
April 3, 2018	FFA - Awards Banquet	Goman Center	\$ 586.22	
		<b>2018 Total Waived:</b>	<b>\$ 4,807.39</b>	



## COUNCIL AGENDA ITEM

**APRIL 17, 2018**

**PREPARED BY:** Doug Dunford, City Manager

**SUBJECT:** Oppose AB 1912 JPA and City Liability

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### **BACKGROUND/DISCUSSION**

Staff was contacted by the League of California Cities to ask the Council to oppose AB 1912 – Public Employees Retirement: JPA Liability Bill. The proposal would make all cities with a Joint Powers Authority (JPA) liable for all retirement costs from a JPA. This would be applied retroactively as well as prospective JPA's for all related obligations to any current or former member of the JPA.

The measure would mandate that a public retirement agency file a suit against agencies that have been a member of a terminated JPA for all retirement related obligations including attorney's fees.

### **FISCAL IMPACT**

None

### **RECOMMENDATION**

Council approve the opposition letter to AB 1912 – Public Employees Retirement: JPA Liability Bill.

### **EXHIBIT(S)**

A) Opposition Letter

# CITY OF GUSTINE

PO BOX 16 - 352 5<sup>TH</sup> STREET

GUSTINE CA 95322

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www.cityofgustine.com



April 17, 2018

The Honorable Freddie Rodriguez  
Chair, Assembly Public Employees, Retirement & Social Security  
State Capitol Building, Room 2188  
Sacramento, CA 95814  
Via Fax: 916-319-2152

**RE: AB 1912 (Rodriguez). Public Employees' Retirement: Joint Powers Agreements: Liability. Notice of Opposition (as amended 03/19/2018)**

Dear Assembly Member Rodriguez:

The **City of Gustine** must respectfully oppose your Assembly Bill (AB) 1912 relating to retirement liabilities of Joint Powers Authorities (JPA).

JPA's play a vital role in addressing public needs that cannot be effectively achieved by a local agency acting on its own. Our city faces unique local challenges and a limited budget, but we continue to innovate in order to obtain expertise and provide high quality services through the use of JPAs.

City of Gustine are deeply concerned that JPAs will no longer be a viable tool should AB 1912 become law.

As amended, AB 1912 places substantial burdens and new unworkable requirements on cities by applying retroactive as well as prospective joint and several liability for all retirement related obligations to any current or former member of a JPA throughout its existence. Such obligations include active employee normal pension costs, retiree unfunded accrued liabilities (UAL) as well as both active and retiree healthcare and other post-employment retirement benefits (OPEB). According to the State Controller's Office most recently available data, the unfunded liability of California's 130 state and local government pension plans stand at \$241.3 billion and 125 billion for retiree healthcare costs. These costs and their impact on local governments cannot be overstated.

Additionally, the measure would mandate that a public retirement agency file suit against all agencies that have ever been a member of a terminated JPA for all retirement related obligations and prohibits any retirement system from approving a new JPA without express joint and several liability provisions. The provisions in AB 1912 create constitutional, fiscal and operational challenges, which would effectively eliminate the ability for use to create or maintain the use of most JPA's.

Specifically AB 1912:

**Conflicts with Provisions of the California State Constitution:**

The California constitutional debt limit prohibits an agency from incurring indebtedness beyond the agency's ability to pay the debt back from revenues received in the same fiscal year without the approval of two-thirds of its voters (*Cal Const. art XVI, §18*). These safeguards were placed in the State's constitution to avoid a situation in which bond issuers might compel an increase in taxes or foreclose on local government assets (*City of Redondo Beach v Taxpayers, Property Owners, Citizens & Electors (1960) 54 C2d 126, 131*; *County of Shasta v County of Trinity (1980) 106 CA3d 30, 35*).

By applying retroactive joint and several liability to existing contracts, we have strong concerns that **the City of Gustine** will incur significant debts that may exceed our annual revenue without receiving voter approval—thus violating the sighted provision.

Further, it can be argued that retroactively incurring debts of another agency violates article XVI, §6 of the California Constitution which prohibits an agency from giving or lending public funds to any person, public or private entity. A JPA is an independent governmental body whereby the **City of Gustine** has no legal, statutory oversight or managing authority. Liabilities from such entities retroactively applied to each member agency would constitute a gift of public funds to an individual(s) and/or public entity.

**Gives Retirement Agency Authority to Increase the Amount Owed Through Assumption Changes and/or Investment Losses:**

Retirement obligations are unlike other forms of traditional debts and liabilities. Unfunded retirement liabilities are particularly volatile and can grow to insurmountable costs based on no fault of the agencies who contract with a retirement system for health and pension benefits. It is estimated that in fiscal year 2008-2009 the California Public Employee Retirement System (CalPERS) lost approximately \$100 billion dollars in assets resulting in a gross loss of 34.75 percent of the fund's total value. According to CalPERS (CL#200-004-17) employer contributions are projected to double by fiscal year 24-25. Additionally, those numbers are poised to grow even more in the short term when factoring CalPERS recent decision to modify its amortization schedule from 30 years to 20.

The measure would hold all agencies of a JPA accountable for the investment shortfalls, future discount rate reductions, and other assumptions changes made by the retirement agencies even if the agencies are able to pay the lump sum amount of the current unfunded liability from the JPA.

**Gives Exclusive Authority to the Retirement Agency to Assign Liability:**

As stated in SEC 6 subsection (d), AB 1912 would grant exclusive authority to the public retirement agency to unilaterally assign liabilities to all current and former agencies of a JPA "in an equitable manner". JPA's have been in existence in California for nearly 100 years with state and local agencies—some as many as 500 entering and exiting these governmental bodies as

service demands shift and evolve. It would be virtually impossible for the JPA's governmental body, let alone a retirement agency, to retroactively assign "equitable" retirement specific liabilities to potentially hundreds of agencies. This is especially concerning when you factor in the various assumptions changes outlined in the section above.

This vague and ambiguous direction demonstrates a fundamental misunderstanding of the formation, management and purpose of a JPA which will inevitably lead to a perpetual cycle of protracted and costly litigation contesting the retirement agency's discretion of proportional liability.

**Creates Funding and Operational Impairments:**

The Governmental Accounting Standards Board (GASB) issued regulations (GASB 68, 2012 and 76, 2015) that require each state and local agency to report all financial liabilities associated with public pension and OPEB liabilities. These reporting standards play a vital role in assessing the fiscal health and viability of an agency. Incurring retroactive debt would require each originating agency of a JPA to report these liabilities as debts impacting an agency's net financial position. A drastic spike in liability could contribute to the downgrading of an agency's credit rating, which in turn would make issuing and servicing future bonds more costly through higher interest costs and additional required insurance.

JPAs are tools state and local government agencies use to address service demands and infrastructure needs in a cost effective manner. Removing this tool makes it that much more problematic to address statewide critical issues such as housing, transportation, water, air quality, workforce development, public safety, and much more. While the intended goals of your measure are laudable, for the reasons stated above the **City of Gustine** must **strongly Oppose** Assembly Bill 1912.

Sincerely,

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Melvin H. Oliveira, Mayor

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Pat Nagy, Mayor Pro Tem

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Joe Oliveira, Council member

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Ellen Hasness, Council member

---

Craig Turner, Council member

cc: Senator Cannella  
Assembly member Adam Gray  
Stephen Qualls, League of California Cities, [squalls@cacities.org](mailto:squalls@cacities.org)  
Meg Desmond, League of California Cities, [cityletters@cacities.org](mailto:cityletters@cacities.org)  
Michael Bolden, Chief Consultant, Assembly Committee Public Employees, Retirement, and Social Security; [michael.bolden@asm.ca.gov](mailto:michael.bolden@asm.ca.gov)  
Joshua White, Consultant, Assembly Republican Caucus; [joshua.white@asm.ca.gov](mailto:joshua.white@asm.ca.gov)  
Meg Desmond, League of California Cities, [CityLetters@cacities.org](mailto:CityLetters@cacities.org)