



AGENDA
CITY OF GUSTINE
CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
352 5th STREET GUSTINE, CALIFORNIA
NOVEMBER 19, 2019 – 6:30 P.M.

CALL TO ORDER - PLEDGE OF ALLEGIANCE

Please take a moment to silence your cell phones.

ROLL CALL

Council Members: Alexander – Ford – Turner – Mayor Pro Tem Oliveira – Mayor Nagy

PRESENTATIONS

1. **New Employee Introduction**
Jesus Alonso, Part-Time Maintenance Worker

2. **Retirement Recognition**
Police Chief Milton Medeiros

PUBLIC COMMENT

At this time, any person may comment on any item which is not on the agenda. PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD. Action will not be taken on the topic unless deemed an urgency matter by a 3/5 vote of the City Council. Topics not considered an urgency matter may be referred to City staff and/or placed on a subsequent agenda for consideration, by a 3/5 vote of the City Council.

Members of the public, who have questions regarding a specific agenda item, may comment on that item before consideration of that item, when recognized by the Mayor.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and may be approved by one action of the City Council, unless any member of the City Council wishes to remove an item for separate consideration.

Are there any items on the consent calendar that any member of the public would like to comment on?

3. **Minutes of the November 5, 2019 Regular Meeting**
Recommendation: Review and approve
4. **Warrant List**
Recommendation: Review and approve
5. **Treasurer's Report – October 2019**
Recommendation: Review and file
6. **Request from Our Lady of Guadalupe Society for Use of City Streets and Services**
Recommendation: Review and approve

ADMINISTRATIVE AGENDA

7. **Consider Authorizing the City Manager to Enter Into Agreement for Purchase of a Fire Truck**
 1. Receive Staff Report
 2. Receive Public Comment
 3. Consider a motion to authorize City Manager to execute an agreement for purchase of a fire truck

8. **Consider Authorizing the City Manager to Execute Amendment to Contract for Audit Services**
 1. Receive Staff Report
 2. Receive Public Comment
 3. Consider a motion to authorize City Manager to execute an amendment to contract for audit services

9. **DISCUSSION: One Voice 2020 Delegation and Project List**
 1. Receive Staff Report
 2. Receive Public Comment
 3. Hold discussion

CITY DEPARTMENT REPORTS

CITY MANAGER REPORT

CITY COUNCIL REPORTS

CLOSED SESSION

ADJOURNMENT

Note:

1. In compliance with the Americans with Disabilities Act, a disabled person requesting a disability-related modification or accommodation to participate in this meeting, must contact City Hall at (209) 854-6471 or (209) 854-2127 (fax). Requests must be made as early as possible, preferably one-full business day before the start of the meeting.

2. Any document provided to a majority of the City Council regarding any open session item on this agenda is available for public inspection during normal business hours at the front counter of City Hall located at 352 5th Street, Gustine, CA. Documents or writings received after the general distribution of the agenda are also available for inspection.

CERTIFICATION

I, Melanie Correa, Deputy City Clerk, do hereby declare under penalty of perjury that the foregoing agenda was posted at the Gustine City Hall, 352 5th Street, Gustine CA and made available for public review on this 14th day of November, 2019, at or before 5:00 p.m.



Melanie Correa

**MINUTES OF
REGULAR MEETING
NOVEMBER 5, 2019**

CALL TO ORDER - PLEDGE OF ALLEGIANCE

Mayor Nagy called the meeting to order at 6:30 P.M. and conducted the pledge of allegiance.

ROLL CALL

Council Members: Alexander – Ford – Turner – Mayor Pro Tem Oliveira – Mayor Nagy

Staff Present: City Manager Doug Dunford, City Attorney Joshua Nelson, Deputy City Clerk/Human Resources Director Melanie Correa, Interim Public Works Director Dan Arnold, Corporal Sammy Joseph, Economic/Community Development Director Jami Westervelt, and Recreation Manager Tiffany Vitorino

PRESENTATIONS

1. Proclamation in Recognition of the Gustine Historical Society

Mayor Nagy presented the proclamation of recognition to the members of the Board of the Gustine Historical Society.

PUBLIC COMMENT

Dennis Brazil, Gustine, CA, introduced Michael Courtney as Westside Ambulance's new Chief Ambulance Operations Manager. Mr. Brazil also introduced the current Interim Manager Joshua Brace, who would help ensure a smooth transition.

CONSENT CALENDAR

- 2. Minutes of the October 1, 2019 Regular Meeting**
Recommendation: Review and approve
- 3. Minutes of the October 8, 2019 Special Meeting**
Recommendation: Review and approve
- 4. Warrant List**
Recommendation: Review and approve
- 5. Treasurer's Report – September 2019**
Recommendation: Review and file
- 6. Approve and Waiver of Second Reading of an Ordinance Amending Sections 8-2-80 and 8-2-87 and Adding Section 8-2-102 to the City of Gustine Municipal Code Regarding City Parks**
Recommendation: Approve and Waive Second Reading
- 7. Request from Gustine Chamber of Commerce for Use of City Sidewalks**
Recommendation: Review and approve
- 8. Request for Use of Streets, Services and Allowance of Food Vendors for Annual Christmas in the Park**
Recommendation: Review and approve
- 9. Approval of Lieutenant Job Description and Employment Agreement**
Recommendation: Review and approve

Mayor Nagy introduced the consent calendar. Bart Garcia, 1320 Bonta Ave Gustine, inquired on the details of the ordinance referenced as consent calendar #6. City Manager Dunford provided information. Mayor Pro Tem Oliveira made a motion to approve the consent calendar. The motion was seconded by Council member Ford and carried 5-0.

ADMINISTRATIVE AGENDA

10. Consider Resolutions Approving Contract and Loan of Funds for Energy Improvements

- 1. Receive Staff Report*
- 2. Receive Public Comment*
- 3. Consider a motion to approve a resolution approving a contract between the City and Engie Services U.S.*
- 4. Consider a motion to approve a resolution approving a loan of funds from the Sewer Enterprise fund to the General Fund*

City Manager Dunford introduces Ashu Jain and Caroline Kiesner of ENGIE Services, who gave a presentation on the proposed energy saving projects. Craig Christensen, 657 West Ave Gustine, inquired on the cost of the lights alone in Schmidt Park, to which Mrs. Kiesner provided information. There was some discussion from Council. Kris Nagle, 404 Jensen Rd Gustine, spoke to the benefits the park path lighting would bring aesthetically to the town. Craig Christensen inquired whether it was possible to obtain a better quote on the light fixtures. David Craig, a member of the audience, inquired what the maintenance on the lights and fixtures would be, to which Mr. Jain provided information. Council member Ford made a motion to approve the resolution approving a contract between the City and ENGIE Services U.S., to include the park path lighting. The motion was seconded by Mayor Pro Tem Oliveira and carried 5-0. City Manager Dunford advised that on the resolution approving the loan had a typo that needed to be fixed changing the loan price from \$1.3M to \$928,449. Mayor Pro Tem Oliveira made a motion to approve the resolution approving a loan of funds with the amended loan amount. The motion was seconded by Council member Alexander and carried 5-0.

11. Consider Acceptance and Approval of the Airport Annual Capital Improvement Program

- 1. Receive Staff Report*
- 2. Receive Public Comment*
- 3. Consider a motion to accept and approve the 2020 Airport Capital Improvement Program*

Economic/Community Development Director Westervelt presented the staff report. There was some council discussion. There was no public comment. Mayor Pro Tem Oliveira made a motion to accept and approve the 2020 Airport Capital Improvement Program. The motion was seconded by Council member Ford and carried 5-0.

12. Consider Resolution Approving Hire of Retired Annuitant as Reserve Police Officer

- 1. Receive Staff Report*
- 2. Receive Public Comment*
- 3. Consider a motion to approve the resolution*

Mayor Nagy advised that administrative agenda item #12 was being pulled from the agenda.

13. Consider Authorizing the City Manager to Enter Into and Execute Agreement for Law Enforcement Service

- 1. Receive Staff Report*
- 2. Receive Public Comment*
- 3. Consider a motion to authorize City Manager to execute an agreement for transportation and special event law enforcement services*

City Manager Dunford presented the staff report. There was no public comment. Mayor Pro Tem Oliveira made a motion to authorize the City Manager to execute an agreement for transportation and law enforcement services. The motion was seconded by Council member Alexander and carried 5-0.

14. Consider Resolution Awarding Contract and Authorizing City Manager to Execute Agreement for On-Call Engineering Services for Federally Funded Projects

1. *Receive Staff Report*
2. *Receive Public Comment*
3. *Consider a motion to approve the resolution*

City Manager Dunford presented the staff report. There was no public comment. After some discussion, Mayor Pro Tem Oliveira made a motion to approve the resolution. The motion was seconded by Council member Ford and carried 5-0.

15. PUBLIC HEARING - Introduction and Waiver of the First Reading of an Ordinance Increasing Council Member Compensation

1. *Receive Staff Report*
2. *Open the Public Hearing*
3. *Close the Public Hearing*
4. *Consider a motion to introduce and waive the first reading*

City Manager Dunford presented the staff report. City Attorney Nelson provided additional information on when the increased compensation would go into effect. There was no public comment. Council member Ford made a motion to introduce and waive the first reading of an ordinance increasing council compensation, and excluding the last sentence of section 2. The motion was seconded by Mayor Pro Tem Oliveira and carried 5-0.

16. Consider Approving Expenditure to Replace Downtown Sound System

1. *Receive Staff Report*
2. *Receive Public Comment*
3. *Consider a motion to approve the expenditure not to exceed \$9,000 to replace the Downtown sound system*

City Manager Dunford presented the staff report. There was no public comment. Dee Aguirre, on behalf of the Chamber of Commerce, reported that the Chamber has voted to approve a contribution toward the cost of the sound system. Council member Alexander made a motion to approve the expenditure. The motion was seconded by Council member Turner and carried 5-0.

CITY DEPARTMENT REPORTS

Interim Public Works Director Arnold gave a report on the recent water main repair that caused some water service interruption on Saturday. He further reported that the leaf pickup program is scheduled to start November 15th. Mr. Arnold reported that the annual backflow testing requirements would be due soon. Lastly, he gave an update that the runway lighting had been repaired.

Assistant Chief Bart Garcia thanked everyone who attended the vigil and services for the Captain Paul Rotondaro.

Acting Lieutenant Joseph thanked Council for approving the contract for services from Livingston. He reported that police department staff was receiving ongoing training.

Economic /Community Development Director Westervelt advised that park visits were conducted today for the Prop 68 park grants. She advised on her attendance at economic development certificate training. She further advised on several items she's continuing to work on.

Recreation Manager Vitorino thanked everyone for helping with the successful Fishing Day and Trunk or Treat. She reported that the Chamber of Commerce Mixer to be held on Friday, and invited Council to stop by.

Deputy City Clerk Correa reported that the recruitment for Police Officer was scheduled to close on November 13th. She reported that the first and second interviews had been held for Community Services Officer. Lastly, she complimented Recreation Manager Vitorino on her dedication to such successful community events.

CITY MANAGER REPORT

Mayor Nagy wished City Manager Dunford a happy belated birthday.

City Manager Dunford reported that the Gustine Elementary School crosswalk project was completed, as was the Airport Drainage project. He relayed that the Airport Fence project had started, as has the North Ave sewer connection project. Lastly, he reported that an Independent Filmmaker was looking to shoot scenes in Gustine in December.

CITY COUNCIL REPORTS

Council member Alexander advised on his attendance at the League Annual Conference.

Council member Turner inquired on the City's recycling policies, to which City Manager Dunford provided information.

Council member Ford advised that he had nothing to report.

Mayor Pro Tem Oliveira advised on his attendance at the League Annual Conference. He reported that West Side Health Care Task Force would be judging the art and essay entries this week at City Hall. He reminded everyone of the upcoming Veteran's Day parade and ceremony.

Mayor Nagy thanked Dennis Brazil for attending the meeting on behalf of Westside Ambulance. He also thanked Assistant Chief Garcia for attending. He reminded everyone to attend the upcoming Veteran's Day festivities. Mayor Nagy inquired on the status of the FEMA monies for hangar replacement at the airport. He recognized Public Works for their hard work. He also thanked Recreation Manager Vitorino and Economic/Community Development Director Westervelt for their hard work. He commented on how amazed he was to see the dedication of the Gustine Volunteer Fire Department, and their dedication to the City.

CLOSED SESSION

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION- Title: City Attorney

In open session, it was reported that there were no reportable action.

ADJOURNMENT

Mayor Nagy adjourned the meeting at 8:52 P.M.

**Warrant List**
By Vendor Name

Post Dates 11/06/2019 - 11/19/2019

Vendor Name	Payment Number	Payable Number	Description (Item)	Amount
Vendor: A PLUS PLUMBING, LLC				
A PLUS PLUMBING, LLC	46210	8597	CAMERA MAINLINE SEWE	185.00
			Vendor A PLUS PLUMBING, LLC Total:	185.00
Vendor: ACE HARDWARE OF GUSTINE				
ACE HARDWARE OF GUSTI	46211	430911	WWTP DEPT SUPPLIES	94.95
ACE HARDWARE OF GUSTI	46211	430919	PW PROTECTANT ARM R A	1.07
ACE HARDWARE OF GUSTI	46211	430919	PW PROTECTANT ARM R A	0.93
ACE HARDWARE OF GUSTI	46211	430919	PW PROTECTANT ARM R A	0.86
ACE HARDWARE OF GUSTI	46211	430919	PW PROTECTANT ARM R A	2.14
ACE HARDWARE OF GUSTI	46211	430919	PW PROTECTANT ARM R A	2.13
ACE HARDWARE OF GUSTI	46211	430950	PW HASP SWVL STPL	1.95
ACE HARDWARE OF GUSTI	46211	430950	PW HASP SWVL STPL	1.69
ACE HARDWARE OF GUSTI	46211	430950	PW HASP SWVL STPL	1.55
ACE HARDWARE OF GUSTI	46211	430950	PW HASP SWVL STPL	3.89
ACE HARDWARE OF GUSTI	46211	430950	PW HASP SWVL STPL	3.89
ACE HARDWARE OF GUSTI	46211	430952	PW 3 PAD LOCKS & HASP S	10.71
ACE HARDWARE OF GUSTI	46211	430952	PW 3 PAD LOCKS & HASP S	9.28
ACE HARDWARE OF GUSTI	46211	430952	PW 3 PAD LOCKS & HASP S	8.56
ACE HARDWARE OF GUSTI	46211	430952	PW 3 PAD LOCKS & HASP S	21.42
ACE HARDWARE OF GUSTI	46211	430952	PW 3 PAD LOCKS & HASP S	21.42
ACE HARDWARE OF GUSTI	46211	430969	PW HOSES AT COURT YAR	1.07
ACE HARDWARE OF GUSTI	46211	430969	PW HOSES AT COURT YAR	0.93
ACE HARDWARE OF GUSTI	46211	430969	PW HOSES AT COURT YAR	0.86
ACE HARDWARE OF GUSTI	46211	430969	PW HOSES AT COURT YAR	2.14
ACE HARDWARE OF GUSTI	46211	430969	PW HOSES AT COURT YAR	2.13
ACE HARDWARE OF GUSTI	46211	430970	AIRPORT CLEAN UP	10.81
ACE HARDWARE OF GUSTI	46211	430971	AIRPORT CLEAN IP	7.77
ACE HARDWARE OF GUSTI	46211	430992	AIRPORT CLEAN UP	33.21
ACE HARDWARE OF GUSTI	46211	430995	WASTE WATER PAINT	11.89
ACE HARDWARE OF GUSTI	46211	430996	WASTE WATER PAINT	6.50
ACE HARDWARE OF GUSTI	46211	431030	MOVIE NIGHT BANNER CO	4.32
ACE HARDWARE OF GUSTI	46211	431038	DUCT TAPE PARKS	6.48
ACE HARDWARE OF GUSTI	46211	431060	GOMAN CENTER- FIX FOL	2.17
ACE HARDWARE OF GUSTI	46211	431095	PW SCREWDRIVER SET FO	2.60
ACE HARDWARE OF GUSTI	46211	431095	PW SCREWDRIVER SET FO	2.25
ACE HARDWARE OF GUSTI	46211	431095	PW SCREWDRIVER SET FO	2.08
ACE HARDWARE OF GUSTI	46211	431095	PW SCREWDRIVER SET FO	5.19
ACE HARDWARE OF GUSTI	46211	431095	PW SCREWDRIVER SET FO	5.19
ACE HARDWARE OF GUSTI	46211	431119	AIRPORT FLY-IN CLEAN UP	117.88
ACE HARDWARE OF GUSTI	46211	431303	GROUNDING BLOCK FOR B	7.03
ACE HARDWARE OF GUSTI	46211	431388	SPARE KEYS	10.77
ACE HARDWARE OF GUSTI	46211	431488	AIRPORT WASP & HORNET	8.64
ACE HARDWARE OF GUSTI	46211	431543	AIRPORT	25.27
ACE HARDWARE OF GUSTI	46211	431644	CITY HALL ZIP TIES	10.81
ACE HARDWARE OF GUSTI	46211	431651	MOLDING FOR SIGN AT AI	17.28
ACE HARDWARE OF GUSTI	46211	431659	AL GOMAN CENTER HAND	59.53
ACE HARDWARE OF GUSTI	46211	431854	SOCCER FIELD PAINT CARE	31.05
ACE HARDWARE OF GUSTI	46211	431969	PW KEY FOR BLACK TRUCK	1.29

Vendor Name	Payment Number	Payable Number	Description (Item)	Amount
ACE HARDWARE OF GUSTI	46211	431969	PW KEY FOR BLACK TRUCK	1.12
ACE HARDWARE OF GUSTI	46211	431969	PW KEY FOR BLACK TRUCK	1.03
ACE HARDWARE OF GUSTI	46211	431969	PW KEY FOR BLACK TRUCK	2.59
ACE HARDWARE OF GUSTI	46211	431969	PW KEY FOR BLACK TRUCK	2.59
ACE HARDWARE OF GUSTI	46211	431991	AIRPORT MOLDING FOR SI	8.64
ACE HARDWARE OF GUSTI	46211	432045	PW SPARE KEY #1065	0.47
ACE HARDWARE OF GUSTI	46211	432045	PW SPARE KEY #1065	0.41
ACE HARDWARE OF GUSTI	46211	432045	PW SPARE KEY #1065	0.37
ACE HARDWARE OF GUSTI	46211	432045	PW SPARE KEY #1065	0.94
ACE HARDWARE OF GUSTI	46211	432045	PW SPARE KEY #1065	0.94
ACE HARDWARE OF GUSTI	46211	432161	BORRELLI PARK WIRE TO	3.14
ACE HARDWARE OF GUSTI	46211	432166	IRRIGATION REPAIR PARTS	24.88
ACE HARDWARE OF GUSTI	46211	432235	IRRIGATION REPAIR SCHMI	8.11
ACE HARDWARE OF GUSTI	46211	432394	AIRPORT SIGN	10.37
ACE HARDWARE OF GUSTI	46211	432476	PW SCREWDRIVER SET	1.30
ACE HARDWARE OF GUSTI	46211	432476	PW SCREWDRIVER SET	1.12
ACE HARDWARE OF GUSTI	46211	432476	PW SCREWDRIVER SET	1.04
ACE HARDWARE OF GUSTI	46211	432476	PW SCREWDRIVER SET	2.60
ACE HARDWARE OF GUSTI	46211	432476	PW SCREWDRIVER SET	2.59
ACE HARDWARE OF GUSTI	46211	432496	AIRPORT	36.78
ACE HARDWARE OF GUSTI	46211	432558	PW BATTERY ALKALINE/AA	2.85
ACE HARDWARE OF GUSTI	46211	432558	PW BATTERY ALKALINE/AA	2.47
ACE HARDWARE OF GUSTI	46211	432558	PW BATTERY ALKALINE/AA	2.28
ACE HARDWARE OF GUSTI	46211	432558	PW BATTERY ALKALINE/AA	5.71
ACE HARDWARE OF GUSTI	46211	432558	PW BATTERY ALKALINE/AA	5.72
ACE HARDWARE OF GUSTI	46211	432567	WWTP	16.58
ACE HARDWARE OF GUSTI	46211	432658	SHOP "NO PARKING" SIGN	8.64
ACE HARDWARE OF GUSTI	46211	432666	LOCK OUT METERS TOOL	214.14
ACE HARDWARE OF GUSTI	46211	432667	NO PARKING SIGNS	10.81
ACE HARDWARE OF GUSTI	46211	432669	COVER WHITE STRIP BY CO	19.66
ACE HARDWARE OF GUSTI	46211	432697	PW LUBE FOR TOOL CABIN	3.44
ACE HARDWARE OF GUSTI	46211	432697	PW LUBE FOR TOOL CABIN	2.98
ACE HARDWARE OF GUSTI	46211	432697	PW LUBE FOR TOOL CABIN	2.75
ACE HARDWARE OF GUSTI	46211	432697	PW LUBE FOR TOOL CABIN	6.87
ACE HARDWARE OF GUSTI	46211	432697	PW LUBE FOR TOOL CABIN	6.87
ACE HARDWARE OF GUSTI	46211	432698	ELECTRIC ROOM DOOR	8.62
ACE HARDWARE OF GUSTI	46211	432706	PW SCREW DRIVER FOR T	1.62
ACE HARDWARE OF GUSTI	46211	432706	PW SCREW DRIVER FOR T	1.41
ACE HARDWARE OF GUSTI	46211	432706	PW SCREW DRIVER FOR T	1.30
ACE HARDWARE OF GUSTI	46211	432706	PW SCREW DRIVER FOR T	3.24
ACE HARDWARE OF GUSTI	46211	432706	PW SCREW DRIVER FOR T	3.24
ACE HARDWARE OF GUSTI	46211	432974	PW SPRAY PAINT	0.81
ACE HARDWARE OF GUSTI	46211	432974	PW SPRAY PAINT	0.70
ACE HARDWARE OF GUSTI	46211	432974	PW SPRAY PAINT	0.65
ACE HARDWARE OF GUSTI	46211	432974	PW SPRAY PAINT	1.62
ACE HARDWARE OF GUSTI	46211	432974	PW SPRAY PAINT	1.62
ACE HARDWARE OF GUSTI	46211	433215	POOL ACID MURIATIC GAL	22.27
ACE HARDWARE OF GUSTI	46211	433270	PW TAPE MASK & PAINT B	1.13
ACE HARDWARE OF GUSTI	46211	433270	PW TAPE MASK & PAINT B	0.98
ACE HARDWARE OF GUSTI	46211	433270	PW TAPE MASK & PAINT B	0.91
ACE HARDWARE OF GUSTI	46211	433270	PW TAPE MASK & PAINT B	2.27
ACE HARDWARE OF GUSTI	46211	433270	PW TAPE MASK & PAINT B	2.27
ACE HARDWARE OF GUSTI	46211	433280	SCHMIDT PARK	7.01

Warrant List

Post Dates: 11/06/2019 - 11/19/2019

Vendor Name	Payment Number	Payable Number	Description (Item)	Amount
ACE HARDWARE OF GUSTI	46211	433284	AL GOMEN CENTER LIGHT	5.40
ACE HARDWARE OF GUSTI	46211	433304	FIX PUMP	12.44
ACE HARDWARE OF GUSTI	46211	433306	CITY HALL AIR FRESHNERS	16.84
ACE HARDWARE OF GUSTI	46211	433334	WATER REPAIRS	59.53
ACE HARDWARE OF GUSTI	46211	433336	PW POST HOLE DIGGER	8.12
ACE HARDWARE OF GUSTI	46211	433336	PW POST HOLE DIGGER	7.03
ACE HARDWARE OF GUSTI	46211	433336	PW POST HOLE DIGGER	6.49
ACE HARDWARE OF GUSTI	46211	433336	PW POST HOLE DIGGER	16.23
ACE HARDWARE OF GUSTI	46211	433336	PW POST HOLE DIGGER	16.24
ACE HARDWARE OF GUSTI	46211	433337	PW PUMP CHANNEL TRUC	5.52
ACE HARDWARE OF GUSTI	46211	433337	PW PUMP CHANNEL TRUC	4.78
ACE HARDWARE OF GUSTI	46211	433337	PW PUMP CHANNEL TRUC	4.41
ACE HARDWARE OF GUSTI	46211	433337	PW PUMP CHANNEL TRUC	11.04
ACE HARDWARE OF GUSTI	46211	433337	PW PUMP CHANNEL TRUC	11.04
ACE HARDWARE OF GUSTI	46211	433373	WWTP	28.01
ACE HARDWARE OF GUSTI	46211	433377	DUSTER FOR LIBRARY	10.81
ACE HARDWARE OF GUSTI	46211	433400	WATER LEAK REPAIR SUPP	12.10
ACE HARDWARE OF GUSTI	46211	433464	KEY FOR FLAG POLE	2.15
Vendor ACE HARDWARE OF GUSTINE Total:				1,306.23
Vendor: AMAZON CAPITAL SERVICES, INC.				
AMAZON CAPITAL SERVICE	46215	17PF-QMC4-XY6H	PD OFFICE SUPPLIES	25.99
AMAZON CAPITAL SERVICE	46215	1DGK-XH4J-QPGP	STEP LADDER	47.93
AMAZON CAPITAL SERVICE	46215	1VQX-3WVG-1PWD	CORP YARD - SAFETY EQUI	65.37
AMAZON CAPITAL SERVICE	46215	1VQX-3WVG-1PWD	CORP YARD - SAFETY EQUI	56.65
AMAZON CAPITAL SERVICE	46215	1VQX-3WVG-1PWD	CORP YARD - SAFETY EQUI	52.29
AMAZON CAPITAL SERVICE	46215	1VQX-3WVG-1PWD	CORP YARD - SAFETY EQUI	130.73
AMAZON CAPITAL SERVICE	46215	1VQX-3WVG-1PWD	CORP YARD - SAFETY EQUI	130.74
AMAZON CAPITAL SERVICE	46215	1Y99-XDNH-4XGQ	SWING SEAT CHAIN SET - P	311.37
Vendor AMAZON CAPITAL SERVICES, INC. Total:				821.07
Vendor: AMERIPRIDE				
AMERIPRIDE	46216	1502492998	FD CLEANING SUPPLIES	103.63
Vendor AMERIPRIDE Total:				103.63
Vendor: APPLGATE TEEPLES DRILLING CO. INC				
APPLGATE TEEPLES DRILL	46217	25234	SEWER LINE HYDRO FLUSH	1,200.00
Vendor APPLGATE TEEPLES DRILLING CO. INC Total:				1,200.00
Vendor: ARAMARK UNIFORM SERVICES INC				
ARAMARK UNIFORM SERV	46218	637108331	PW UNIFORMS	3.69
ARAMARK UNIFORM SERV	46218	637108331	PW UNIFORMS	3.69
ARAMARK UNIFORM SERV	46218	637108331	PW UNIFORMS	7.38
ARAMARK UNIFORM SERV	46218	637108331	PW UNIFORMS	6.64
ARAMARK UNIFORM SERV	46218	637108331	PW UNIFORMS	15.50
ARAMARK UNIFORM SERV	46218	637108331	PW UNIFORMS	30.25
ARAMARK UNIFORM SERV	46218	637108331	PW UNIFORMS	6.64
ARAMARK UNIFORM SERV	46218	637121914	PW UNIFORMS	1.47
ARAMARK UNIFORM SERV	46218	637121914	PW UNIFORMS	1.46
ARAMARK UNIFORM SERV	46218	637121914	PW UNIFORMS	2.94
ARAMARK UNIFORM SERV	46218	637121914	PW UNIFORMS	2.65
ARAMARK UNIFORM SERV	46218	637121914	PW UNIFORMS	6.17
ARAMARK UNIFORM SERV	46218	637121914	PW UNIFORMS	12.05
ARAMARK UNIFORM SERV	46218	637121914	PW UNIFORMS	2.65
Vendor ARAMARK UNIFORM SERVICES INC Total:				103.18
Vendor: BAKER SUPPLIES AND REPAIRS				
BAKER SUPPLIES AND REP	46219	58879	GEAR GREASE- FOR MOW	17.36

Vendor Name	Payment Number	Payable Number	Description (Item)	Amount
BAKER SUPPLIES AND REP	46219	59705	BLOWER REPAIR	262.89
BAKER SUPPLIES AND REP	46219	59808	FUEL - TRACKER & MOWE	114.19
Vendor BAKER SUPPLIES AND REPAIRS Total:				394.44
Vendor: BEACON INTEGRATED PROFESSIONAL RESOURCES, INC.				
BEACON INTEGRATED PRO	46220	190051	SR 140/33 ROUNDABOUT	408.61
Vendor BEACON INTEGRATED PROFESSIONAL RESOURCES, INC. Total:				408.61
Vendor: CALIFORNIA STATE DISBURSEMENT UNIT				
CALIFORNIA STATE DISBUR	6277	PR-10/26/19	PAYROLL DEDUCTIONS	351.34
Vendor CALIFORNIA STATE DISBURSEMENT UNIT Total:				351.34
Vendor: CENTRAL SANITARY SUPPLY				
CENTRAL SANITARY SUPPL	46221	1019632	PW CLEANING SUPPLIES	49.76
CENTRAL SANITARY SUPPL	46221	1019632	PW CLEANING SUPPLIES	43.12
CENTRAL SANITARY SUPPL	46221	1019632	PW CLEANING SUPPLIES	39.81
CENTRAL SANITARY SUPPL	46221	1019632	PW CLEANING SUPPLIES	99.52
CENTRAL SANITARY SUPPL	46221	1019632	PW CLEANING SUPPLIES	99.51
CENTRAL SANITARY SUPPL	46221	25229	RETURN GREEN CLEANER	-7.02
CENTRAL SANITARY SUPPL	46221	25229	RETURN GREEN CLEANER	-6.09
CENTRAL SANITARY SUPPL	46221	25229	RETURN GREEN CLEANER	-5.62
CENTRAL SANITARY SUPPL	46221	25229	RETURN GREEN CLEANER	-14.04
CENTRAL SANITARY SUPPL	46221	25229	RETURN GREEN CLEANER	-14.04
Vendor CENTRAL SANITARY SUPPLY Total:				284.91
Vendor: CHAMBER OF COMMERCE				
CHAMBER OF COMMERCE	46222	CHRISTMAS TREE AUCTION	SILENT AUCTION CHRISTM	22.00
Vendor CHAMBER OF COMMERCE Total:				22.00
Vendor: CINTAS CORPORATION #3				
CINTAS CORPORATION #3	46223	4033830390	PW UNIFORMS	8.22
CINTAS CORPORATION #3	46223	4033830390	PW UNIFORMS	8.21
CINTAS CORPORATION #3	46223	4033830390	PW UNIFORMS	16.43
CINTAS CORPORATION #3	46223	4033830390	PW UNIFORMS	14.79
CINTAS CORPORATION #3	46223	4033830390	PW UNIFORMS	34.50
CINTAS CORPORATION #3	46223	4033830390	PW UNIFORMS	67.36
CINTAS CORPORATION #3	46223	4033830390	PW UNIFORMS	14.79
CINTAS CORPORATION #3	46223	4034406359	PW UNIFORMS	8.22
CINTAS CORPORATION #3	46223	4034406359	PW UNIFORMS	8.21
CINTAS CORPORATION #3	46223	4034406359	PW UNIFORMS	16.43
CINTAS CORPORATION #3	46223	4034406359	PW UNIFORMS	14.79
CINTAS CORPORATION #3	46223	4034406359	PW UNIFORMS	34.50
CINTAS CORPORATION #3	46223	4034406359	PW UNIFORMS	67.36
CINTAS CORPORATION #3	46223	4034406359	PW UNIFORMS	14.79
Vendor CINTAS CORPORATION #3 Total:				328.60
Vendor: CITY OF GUSTINE				
CITY OF GUSTINE	46224	BORRELLI WATER - NOVE	BORRELLI WATER - NOVE	99.07
Vendor CITY OF GUSTINE Total:				99.07
Vendor: CSG CONSULTING - PRECISION				
CSG CONSULTING - PRECIS	46225	27245	PLAN CHECK SVCS	195.00
CSG CONSULTING - PRECIS	46225	C1925	PERMIT ISSUANCE AND PL	3,498.27
CSG CONSULTING - PRECIS	46225	C1925	PERMIT ISSUANCE AND PL	6,109.07
Vendor CSG CONSULTING - PRECISION Total:				9,802.34
Vendor: DANIEL E WOODS				
DANIEL E WOODS	46226	1736	PD MONTHLY SERVICE AG	250.00
Vendor DANIEL E WOODS Total:				250.00

Vendor Name	Payment Number	Payable Number	Description (Item)	Amount
Vendor: DIVERSIFIED RISK/HUB INTERNATIONAL				
DIVERSIFIED RISK/HUB INT	46227	EVENT INSURANCE - OCT	EVENT INSURANCE - OCTO	652.64
Vendor DIVERSIFIED RISK/HUB INTERNATIONAL Total:				652.64
Vendor: EFTPS				
EFTPS	6263	PR-10_26_19	PAYROLL TAXES	7,330.40
EFTPS	6264	PR-10/26/2019	PAYROLL TAXES	1,714.32
EFTPS	6265	PR-10/26/19	PAYROLL TAXES	5,200.04
Vendor EFTPS Total:				14,244.76
Vendor: ELITE UNIFORMS				
ELITE UNIFORMS	46228	XT62	POLICE SHOULDER PATCHE	514.19
Vendor ELITE UNIFORMS Total:				514.19
Vendor: EMPLOYMENT DEVELOPMENT DEPT				
EMPLOYMENT DEVELOPM	6266	PR-10/26/19	PAYROLL TAXES	1,899.25
EMPLOYMENT DEVELOPM	6267	PR-10/26/2019	PAYROLL TAXES	518.89
Vendor EMPLOYMENT DEVELOPMENT DEPT Total:				2,418.14
Vendor: FERGUSON ENTERPRISES INC				
FERGUSON ENTERPRISES I	46229	1503078	WATER REPAIR PARTS	464.52
Vendor FERGUSON ENTERPRISES INC Total:				464.52
Vendor: FRANCHISE TAX BOARD				
FRANCHISE TAX BOARD	46230	PR-10/26/19	WITHOLDING	26.00
Vendor FRANCHISE TAX BOARD Total:				26.00
Vendor: GILTON SOLID WASTE MANAGEMENT INC				
GILTON SOLID WASTE MA	46231	OCTOBER 2019 BINS	TRASH BIN	284.60
Vendor GILTON SOLID WASTE MANAGEMENT INC Total:				284.60
Vendor: GUSTINE DEPOT GARAGE, LLC				
GUSTINE DEPOT GARAGE,	46232	0020693	REMOVE/REPLACE SHIFT S	124.61
GUSTINE DEPOT GARAGE,	46232	0020693	REMOVE/REPLACE SHIFT S	108.00
GUSTINE DEPOT GARAGE,	46232	0020693	REMOVE/REPLACE SHIFT S	99.69
GUSTINE DEPOT GARAGE,	46232	0020693	REMOVE/REPLACE SHIFT S	249.23
GUSTINE DEPOT GARAGE,	46232	0020693	REMOVE/REPLACE SHIFT S	249.23
GUSTINE DEPOT GARAGE,	46232	0020739	PW REPLACED EVAP CANIS	65.79
GUSTINE DEPOT GARAGE,	46232	0020739	PW REPLACED EVAP CANIS	57.02
GUSTINE DEPOT GARAGE,	46232	0020739	PW REPLACED EVAP CANIS	52.63
GUSTINE DEPOT GARAGE,	46232	0020739	PW REPLACED EVAP CANIS	131.57
GUSTINE DEPOT GARAGE,	46232	0020739	PW REPLACED EVAP CANIS	131.57
GUSTINE DEPOT GARAGE,	46232	0020776	PW TOGGLE SWITCH REPL	15.15
GUSTINE DEPOT GARAGE,	46232	0020776	PW TOGGLE SWITCH REPL	13.13
GUSTINE DEPOT GARAGE,	46232	0020776	PW TOGGLE SWITCH REPL	12.11
GUSTINE DEPOT GARAGE,	46232	0020776	PW TOGGLE SWITCH REPL	30.30
GUSTINE DEPOT GARAGE,	46232	0020776	PW TOGGLE SWITCH REPL	30.30
GUSTINE DEPOT GARAGE,	46232	0020785	CHECK WIRING- TIRE PRES	28.37
GUSTINE DEPOT GARAGE,	46232	0020785	CHECK WIRING- TIRE PRES	24.59
GUSTINE DEPOT GARAGE,	46232	0020785	CHECK WIRING- TIRE PRES	22.70
GUSTINE DEPOT GARAGE,	46232	0020785	CHECK WIRING- TIRE PRES	56.75
GUSTINE DEPOT GARAGE,	46232	0020785	CHECK WIRING- TIRE PRES	56.75
GUSTINE DEPOT GARAGE,	46232	0020838	PW REPLACED SOLENOIDS	21.60
GUSTINE DEPOT GARAGE,	46232	0020838	PW REPLACED SOLENOIDS	18.72
GUSTINE DEPOT GARAGE,	46232	0020838	PW REPLACED SOLENOIDS	17.27
GUSTINE DEPOT GARAGE,	46232	0020838	PW REPLACED SOLENOIDS	43.20
GUSTINE DEPOT GARAGE,	46232	0020838	PW REPLACED SOLENOIDS	43.20
GUSTINE DEPOT GARAGE,	46232	0020931	PW INSTALL NEW BATTERY	38.51
GUSTINE DEPOT GARAGE,	46232	0020931	PW INSTALL NEW BATTERY	33.37
GUSTINE DEPOT GARAGE,	46232	0020931	PW INSTALL NEW BATTERY	30.81

Vendor Name	Payment Number	Payable Number	Description (Item)	Amount
GUSTINE DEPOT GARAGE,	46232	0020931	PW INSTALL NEW BATTERY	77.01
GUSTINE DEPOT GARAGE,	46232	0020931	PW INSTALL NEW BATTERY	77.01
Vendor GUSTINE DEPOT GARAGE, LLC Total:				1,960.19
Vendor: GUSTINE SMOG STATION, LLC				
GUSTINE SMOG STATION,	46233	573	POLICE SMOG INSPECTIO	36.75
GUSTINE SMOG STATION,	46233	657	PW VEHICLE SOFTWARE U	19.50
GUSTINE SMOG STATION,	46233	657	PW VEHICLE SOFTWARE U	16.90
GUSTINE SMOG STATION,	46233	657	PW VEHICLE SOFTWARE U	15.60
GUSTINE SMOG STATION,	46233	657	PW VEHICLE SOFTWARE U	39.00
GUSTINE SMOG STATION,	46233	657	PW VEHICLE SOFTWARE U	39.00
Vendor GUSTINE SMOG STATION, LLC Total:				166.75
Vendor: HEATHER LEWIS				
HEATHER LEWIS	46234	SEPTEMBER 2019 YOGA SE	YOGA INSTRUCTOR SEPTE	22.50
Vendor HEATHER LEWIS Total:				22.50
Vendor: HILMAR LUMBER INC				
HILMAR LUMBER INC	46235	378240	WATER PUMP CLAMP/ VE	34.62
HILMAR LUMBER INC	46235	378240	WATER PUMP CLAMP/ VE	46.97
HILMAR LUMBER INC	46235	379007	PARK REPAIR PARTS - CLA	1.19
Vendor HILMAR LUMBER INC Total:				82.78
Vendor: IEH-JL ANALYTICAL				
IEH-JL ANALYTICAL	46236	483027	WWTP SAMPLES	156.00
Vendor IEH-JL ANALYTICAL Total:				156.00
Vendor: JAMI WESTERVELT				
JAMI WESTERVELT	46237	REIMB MARSHALLS	REIMB SILENT AUCTION S	32.58
Vendor JAMI WESTERVELT Total:				32.58
Vendor: JENNIFER HALPIN				
JENNIFER HALPIN	46238	No6_2019Oct	GUSTINE MCR/MOR COM	807.50
Vendor JENNIFER HALPIN Total:				807.50
Vendor: JONATHAN PECK				
JONATHAN PECK	46239	128	PD CAR WASH	26.00
Vendor JONATHAN PECK Total:				26.00
Vendor: KAHAU O'KAHANA MOORE				
KAHAU O'KAHANA MOOR	46240	AIRPORT FLY-IN 2019	AIRPORT FLY-IN LUNCH REI	170.00
Vendor KAHAU O'KAHANA MOORE Total:				170.00
Vendor: LANGUAGE LINE SERVICES				
LANGUAGE LINE SERVICES	46241	4687348	OVER THE PHONE INTERP	50.12
Vendor LANGUAGE LINE SERVICES Total:				50.12
Vendor: MARISOL KARINA OROZCO GALLO				
MARISOL KARINA OROZCO	46242	10232019	FLY-IN LUNCH TICKET FOR	110.00
Vendor MARISOL KARINA OROZCO GALLO Total:				110.00
Vendor: MARTIN L. CARVER				
MARTIN L. CARVER	46243	1679	HOUSING ELEMENT -WKS	34.59
MARTIN L. CARVER	46243	1679	HOUSING ELEMENT -WKS	34.59
MARTIN L. CARVER	46243	1679	HOUSING ELEMENT -WKS	311.34
MARTIN L. CARVER	46243	1679	HOUSING ELEMENT -WKS	311.34
MARTIN L. CARVER	46243	1679	HOUSING ELEMENT -WKS	38.05
MARTIN L. CARVER	46243	1679	HOUSING ELEMENT -WKS	13.28
MARTIN L. CARVER	46243	1679	HOUSING ELEMENT -WKS	43.73
MARTIN L. CARVER	46243	1679	HOUSING ELEMENT -WKS	95.06
MARTIN L. CARVER	46243	1679	HOUSING ELEMENT -WKS	177.98
MARTIN L. CARVER	46243	1679	HOUSING ELEMENT -WKS	78.04
MARTIN L. CARVER	46243	1679	HOUSING ELEMENT -WKS	166.05

Vendor Name	Payment Number	Payable Number	Description (Item)	Amount
MARTIN L. CARVER	46243	1679	HOUSING ELEMENT -WKS	79.70
Vendor MARTIN L. CARVER Total:				1,383.75
Vendor: MATTOS NEWSPAPERS INC				
MATTOS NEWSPAPERS INC	46244	72258	LETTER HEAD WHITE CAR	1.41
MATTOS NEWSPAPERS INC	46244	72258	LETTER HEAD WHITE CAR	7.06
MATTOS NEWSPAPERS INC	46244	72258	LETTER HEAD WHITE CAR	3.51
MATTOS NEWSPAPERS INC	46244	72258	LETTER HEAD WHITE CAR	1.41
MATTOS NEWSPAPERS INC	46244	72258	LETTER HEAD WHITE CAR	2.12
MATTOS NEWSPAPERS INC	46244	72258	LETTER HEAD WHITE CAR	14.82
MATTOS NEWSPAPERS INC	46244	72258	LETTER HEAD WHITE CAR	14.82
MATTOS NEWSPAPERS INC	46244	72258	LETTER HEAD WHITE CAR	10.58
MATTOS NEWSPAPERS INC	46244	72258	LETTER HEAD WHITE CAR	14.82
Vendor MATTOS NEWSPAPERS INC Total:				70.55
Vendor: MODERN WILDLIFE SOLUTIONS				
MODERN WILDLIFE SOLUT	46245	6858	MONTHLY GOPHER ABATE	300.00
Vendor MODERN WILDLIFE SOLUTIONS Total:				300.00
Vendor: OPERATING ENGINEERS LOCAL #3				
OPERATING ENGINEERS L	46246	PR-10/26/19	PAYROLL DEDUCTIONS	49.00
OPERATING ENGINEERS L	46246	PR-10/26/2019	PAYROLL DEDUCTIONS	294.00
Vendor OPERATING ENGINEERS LOCAL #3 Total:				343.00
Vendor: O'REILLY AUTO ENTERPRISES, LLC				
O'REILLY AUTO ENTERPRIS	46247	5718-187810	PW MOTOR VEHICLE	4.54
O'REILLY AUTO ENTERPRIS	46247	5718-187810	PW MOTOR VEHICLE	3.94
O'REILLY AUTO ENTERPRIS	46247	5718-187810	PW MOTOR VEHICLE	3.64
O'REILLY AUTO ENTERPRIS	46247	5718-187810	PW MOTOR VEHICLE	9.09
O'REILLY AUTO ENTERPRIS	46247	5718-187810	PW MOTOR VEHICLE	9.09
Vendor O'REILLY AUTO ENTERPRISES, LLC Total:				30.30
Vendor: PACIFIC STAR CHEMICAL, LLC.				
PACIFIC STAR CHEMICAL, L	46248	156224	WELL #5 CHLORINE	884.50
PACIFIC STAR CHEMICAL, L	46248	156225	WELL #7 CHLORINE	265.35
PACIFIC STAR CHEMICAL, L	46248	156400	ACID FOR CITY POOL	824.88
Vendor PACIFIC STAR CHEMICAL, LLC. Total:				1,974.73
Vendor: POLICE OFFICERS ASSOC				
POLICE OFFICERS ASSOC	46249	PR-10/26/19	PAYROLL DEDUCTIONS	360.00
Vendor POLICE OFFICERS ASSOC Total:				360.00
Vendor: PUBLIC EMP RETIREMENT SYSTEM				
PUBLIC EMP RETIREMENT	6269	PR-10/26/19EEPEPRASAFE	RETIREMENT CONTRIBUTI	1,045.96
PUBLIC EMP RETIREMENT	6270	PR-10/26/19EEPEPRAMIS	RETIREMENT CONTRIBUTI	904.23
PUBLIC EMP RETIREMENT	6271	PR-10/26/19EECLASSICMI	RETIREMENT CONTRIBUTI	1,476.89
PUBLIC EMP RETIREMENT	6272	PR-10/26/19EECLASSICSA	RETIREMENT CONTRIBUTI	817.53
PUBLIC EMP RETIREMENT	6273	PR-10/26/19ERPEPRASAFE	RETIREMENT CONTRIBUTI	1,135.46
PUBLIC EMP RETIREMENT	6274	PR-10/26/19ERPEPRAMIS	RETIREMENT CONTRIBUTI	936.13
PUBLIC EMP RETIREMENT	6275	PR-10/26/19ERCLASSICMI	RETIREMENT CONTRIBUTI	2,051.82
PUBLIC EMP RETIREMENT	6276	PR-10/26/19ERCLASSICSA	RETIREMENT CONTRIBUTI	1,753.67
Vendor PUBLIC EMP RETIREMENT SYSTEM Total:				10,121.69
Vendor: ROBERT HALF INTERNATIONAL				
ROBERT HALF INTERNATIO	46250	54603866	PT HRLY HELP	82.08
ROBERT HALF INTERNATIO	46250	54603866	PT HRLY HELP	410.40
ROBERT HALF INTERNATIO	46250	54603866	PT HRLY HELP	82.08
ROBERT HALF INTERNATIO	46250	54603866	PT HRLY HELP	82.08
ROBERT HALF INTERNATIO	46250	54603866	PT HRLY HELP	82.08
ROBERT HALF INTERNATIO	46250	54603866	PT HRLY HELP	82.08
ROBERT HALF INTERNATIO	46250	54637664	PT HRLY HELP	82.08

Vendor Name	Payment Number	Payable Number	Description (Item)	Amount
ROBERT HALF INTERNATIO	46250	54637664	PT HRLY HELP	410.40
ROBERT HALF INTERNATIO	46250	54637664	PT HRLY HELP	82.08
ROBERT HALF INTERNATIO	46250	54637664	PT HRLY HELP	82.08
ROBERT HALF INTERNATIO	46250	54637664	PT HRLY HELP	82.08
ROBERT HALF INTERNATIO	46250	54637664	PT HRLY HELP	82.08
Vendor ROBERT HALF INTERNATIONAL Total:				1,641.60
Vendor: STATE OF CALIFORNIA DEPT OF JUSTICE				
STATE OF CALIFORNIA DEP	46251	417008	PD FINGERPRINTING	604.00
Vendor STATE OF CALIFORNIA DEPT OF JUSTICE Total:				604.00
Vendor: STATE STREET BANK & TRUST COMPANY				
STATE STREET BANK & TRU	6268	PR-10/26/19	PAYROLL DEDUCTIONS	850.00
Vendor STATE STREET BANK & TRUST COMPANY Total:				850.00
Vendor: STEVEN D. WARD				
STEVEN D. WARD	46252	46	PD BACKGROUND INVESTI	1,000.00
Vendor STEVEN D. WARD Total:				1,000.00
Vendor: TESEI PETROLEUM				
TESEI PETROLEUM	46253	34329	FUEL FD/PD/PW VEHICLE	112.96
TESEI PETROLEUM	46253	34329	FUEL FD/PD/PW VEHICLE	955.44
TESEI PETROLEUM	46253	34329	FUEL FD/PD/PW VEHICLE	287.54
TESEI PETROLEUM	46253	34329	FUEL FD/PD/PW VEHICLE	61.63
TESEI PETROLEUM	46253	34329	FUEL FD/PD/PW VEHICLE	300.90
TESEI PETROLEUM	46253	34329	FUEL FD/PD/PW VEHICLE	301.92
Vendor TESEI PETROLEUM Total:				2,020.39
Vendor: THOMAS CROSS CONNECTIONS				
THOMAS CROSS CONNECT	46254	191028A	BACKFLOW REPAIRS	50.00
Vendor THOMAS CROSS CONNECTIONS Total:				50.00
Vendor: TRI COUNTIES BANK CARDMEMBER SERVICES				
TRI COUNTIES BANK CARD	46255	103119 DA TURF STAR INC	RESERVOIR CAP FOR TORO	59.18
TRI COUNTIES BANK CARD	46255	103119 DD COSTCO	JANITORIAL SUPPLIES	86.56
TRI COUNTIES BANK CARD	46255	103119 DD COSTCO 2	JANITORIAL SUPPLIES	110.37
TRI COUNTIES BANK CARD	46255	103119 DD DOUBLETREE	ICMA CONFERENCE HOTEL	949.65
TRI COUNTIES BANK CARD	46255	103119 DD EXEUCUCAR L	CITY MANAGER TRAVEL	145.49
TRI COUNTIES BANK CARD	46255	103119 DD HOBBY LOBBY	DEPT OPP SUPPLIES	13.98
TRI COUNTIES BANK CARD	46255	103119 DD HOMEWOOD S	ICMA CONFERENCE HOTEL	493.69
TRI COUNTIES BANK CARD	46255	103119 DD JIVE	JIVE TELEPHONES	5.53
TRI COUNTIES BANK CARD	46255	103119 DD JIVE	JIVE TELEPHONES	5.53
TRI COUNTIES BANK CARD	46255	103119 DD JIVE	JIVE TELEPHONES	5.53
TRI COUNTIES BANK CARD	46255	103119 DD JIVE	JIVE TELEPHONES	11.04
TRI COUNTIES BANK CARD	46255	103119 DD JIVE	JIVE TELEPHONES	5.53
TRI COUNTIES BANK CARD	46255	103119 DD JIVE	JIVE TELEPHONES	5.53
TRI COUNTIES BANK CARD	46255	103119 DD JIVE	JIVE TELEPHONES	11.05
TRI COUNTIES BANK CARD	46255	103119 DD JIVE	JIVE TELEPHONES	11.05
TRI COUNTIES BANK CARD	46255	103119 DD JIVE	JIVE TELEPHONES	11.05
TRI COUNTIES BANK CARD	46255	103119 DD JIVE	JIVE TELEPHONES	182.39
TRI COUNTIES BANK CARD	46255	103119 DD JIVE	JIVE TELEPHONES	182.39
TRI COUNTIES BANK CARD	46255	103119 DD JIVE	JIVE TELEPHONES	110.54
TRI COUNTIES BANK CARD	46255	103119 DD JIVE	JIVE TELEPHONES	5.53
TRI COUNTIES BANK CARD	46255	103119 DD RETURN EXEU	RETURN - TRAVEL	-92.39
TRI COUNTIES BANK CARD	46255	103119 DD SAC AIRPORT	SACRAMENTO AIRPORT PA	50.00
TRI COUNTIES BANK CARD	46255	103119 DD SAC AIRPORT	ICMA CONFERENCE - AIRP	40.00
TRI COUNTIES BANK CARD	46255	103119 DD SUPERSHUTTL	ICMA CONFERENCE SHUT	8.07
TRI COUNTIES BANK CARD	46255	103119 DD SUPERSHUTTL	ICMA CONFERENCE SHUT	4.04
TRI COUNTIES BANK CARD	46255	103119 DD SUPERSHUTTL	ICMA CONFERENCE SHUT	4.03

Vendor Name	Payment Number	Payable Number	Description (Item)	Amount
TRI COUNTIES BANK CARD	46255	103119 DD SUPERSHUTTL	ICMA CONFERENCE SHUT	1.61
TRI COUNTIES BANK CARD	46255	103119 DD SUPERSHUTTL	ICMA CONFERENCE SHUT	28.25
TRI COUNTIES BANK CARD	46255	103119 DD SUPERSHUTTL	ICMA CONFERENCE SHUT	28.25
TRI COUNTIES BANK CARD	46255	103119 DD SUPERSHUTTL	ICMA CONFERENCE SHUT	4.04
TRI COUNTIES BANK CARD	46255	103119 DD SUPERSHUTTL	ICMA CONFERENCE SHUT	2.42
TRI COUNTIES BANK CARD	46255	103119 DD UBER	CITY MANAGER TRAVEL - I	16.30
TRI COUNTIES BANK CARD	46255	103119 DD WESTIN HOTEL	LEAGUE ANNUAL CONFER	767.19
TRI COUNTIES BANK CARD	46255	103119 DD WESTIN HOTEL	LEAGUE ANNUAL CONFER	767.19
TRI COUNTIES BANK CARD	46255	103119 DD WESTIN HOTEL	LEAGUE ANNUAL CONFER	767.19
TRI COUNTIES BANK CARD	46255	103119 DD WESTING HOT	LEAGUE ANNUAL CONFER	767.19
TRI COUNTIES BANK CARD	46255	103119 JW 99 CENTS STO	AIRPORT FLY-IN SILENT AU	18.14
TRI COUNTIES BANK CARD	46255	103119 JW DOLLAR TREE	AIRPORT FLY-IN SILENT AU	21.58
TRI COUNTIES BANK CARD	46255	103119 JW FRESNO STATE	JW TRAINING	800.00
TRI COUNTIES BANK CARD	46255	103119 JW HOMEWOOD S	ICMA CONFERENCE HOTEL	670.16
TRI COUNTIES BANK CARD	46255	103119 JW JUMPERS 4 U	AIRPORT FLY IN BOUNCE H	578.62
TRI COUNTIES BANK CARD	46255	103119 JW RAINBOW FAB	AIRPORT FLY-IN RIBBON F	5.66
TRI COUNTIES BANK CARD	46255	103119 JW SIMPLY DONU	DONUTS FOR AIRPORT FLY	75.00
TRI COUNTIES BANK CARD	46255	103119 JW STAPLES	AIRPORT FLY-IN SILENT AU	170.97
TRI COUNTIES BANK CARD	46255	103119 JW WALMART	AIRPORT FLY IN AUCTION	25.57
TRI COUNTIES BANK CARD	46255	103119 MC AMAZON REC	HALLOWEEN SUPPLIES BA	18.32
TRI COUNTIES BANK CARD	46255	103119 MC AMAZON	BALLOONS FOR HALLOWE	21.45
TRI COUNTIES BANK CARD	46255	103119 MC DOLLAR TREE	FISHING DAY SUPPLIES	37.22
TRI COUNTIES BANK CARD	46255	103119 MC MASCOTSALE	REC - DUMBO COSTUME	355.98
TRI COUNTIES BANK CARD	46255	103119 MC ORIENTAL TRA	HALLOWEEN EVENT SUPP	408.60
TRI COUNTIES BANK CARD	46255	103119 MC OTC	HALLOWEEN CRAFT SUPPL	86.79
TRI COUNTIES BANK CARD	46255	103119 MC SUBWAY	MAINENANCE WORKER IN	4.93
TRI COUNTIES BANK CARD	46255	103119 MC SUBWAY	MAINENANCE WORKER IN	4.27
TRI COUNTIES BANK CARD	46255	103119 MC SUBWAY	MAINENANCE WORKER IN	3.95
TRI COUNTIES BANK CARD	46255	103119 MC SUBWAY	MAINENANCE WORKER IN	9.86
TRI COUNTIES BANK CARD	46255	103119 MC SUBWAY	MAINENANCE WORKER IN	9.87
TRI COUNTIES BANK CARD	46255	103119 MC WALMART	FISHING DAY FOOD & SUP	199.66
Vendor TRI COUNTIES BANK CARDMEMBER SERVICES Total:				9,101.59
Vendor: TRUE BLUE VETERINARY HOSPITAL				
TRUE BLUE VETERINARY H	46258	130436	PD VET SERVICES	105.00
Vendor TRUE BLUE VETERINARY HOSPITAL Total:				105.00
Vendor: UNDERGROUND SERVICE ALERT				
UNDERGROUND SERVICE	46259	1171962019	2019 MEMBERSHIP FEE	82.09
UNDERGROUND SERVICE	46259	1171962019	2019 MEMBERSHIP FEE	82.09
Vendor UNDERGROUND SERVICE ALERT Total:				164.18
Vendor: VERIZON WIRELESS				
VERIZON WIRELESS	46260	9840764971	PD CELL SERVICES	461.75
Vendor VERIZON WIRELESS Total:				461.75
Vendor: WASHINGTON STATE SUPPORT REGISTRY				
WASHINGTON STATE SUPP	46261	PR-10/26/19	PAYROLL DEDUCTION	142.71
Vendor WASHINGTON STATE SUPPORT REGISTRY Total:				142.71
Vendor: WESTSIDE WELDING & RADIATOR				
WESTSIDE WELDING & RA	46262	10848	STORM DRAIN COVER	261.09
WESTSIDE WELDING & RA	46262	10849	PW REPAIR FRAME ON GA	61.22
WESTSIDE WELDING & RA	46262	10849	PW REPAIR FRAME ON GA	53.05
WESTSIDE WELDING & RA	46262	10849	PW REPAIR FRAME ON GA	48.97
WESTSIDE WELDING & RA	46262	10849	PW REPAIR FRAME ON GA	122.43
WESTSIDE WELDING & RA	46262	10849	PW REPAIR FRAME ON GA	122.43
WESTSIDE WELDING & RA	46262	10851	AIRPORT - SIGN RODS	119.18

Warrant List

Post Dates: 11/06/2019 - 11/19/2019

Vendor Name	Payment Number	Payable Number	Description (Item)	Amount
WESTSIDE WELDING & RA	46262	10852	MAKE & INSTALL BRACKET	221.90
WESTSIDE WELDING & RA	46262	10853	PW REPAIR BRAKET ON GA	35.10
WESTSIDE WELDING & RA	46262	10853	PW REPAIR BRAKET ON GA	30.42
WESTSIDE WELDING & RA	46262	10853	PW REPAIR BRAKET ON GA	28.08
WESTSIDE WELDING & RA	46262	10853	PW REPAIR BRAKET ON GA	70.20
WESTSIDE WELDING & RA	46262	10853	PW REPAIR BRAKET ON GA	70.20
WESTSIDE WELDING & RA	46262	10855	NEW VALVE ADAPTORS	156.00
Vendor WESTSIDE WELDING & RADIATOR Total:				1,400.27
Vendor: YANCEY LUMBER CO				
YANCEY LUMBER CO	46263	A2019045381	HYDRANT REPAIR CONCRE	24.99
YANCEY LUMBER CO	46263	R2019020383	HYDRANT REPAIR PARTS	85.85
Vendor YANCEY LUMBER CO Total:				110.84
Grand Total:				70,086.04

Report Summary

Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	23,429.52
009 - COMMUNITY CENTER FUND	365.69
016 - SWIM POOL FUND	872.05
017 - CITY WIDE LIGHTING & LAND	108.85
019 - RECREATION FUND	1,163.69
020 - SURFACE TRANS SERV FUND	408.61
021 - ST/SIDEWALK MAINT	577.18
059 - STORM DRAIN	918.52
060 - WATER FUND	4,531.31
061 - SEWER FUND	4,386.14
062 - REFUSE	1,435.30
063 - AIRPORT FUND	1,587.94
074 - ASSESS - BORRELLI	99.07
093 - INSURANCE TRUST FUND	652.64
099 - PAYROLL TRUST FUND	28,857.64
101 - GENERAL GOVERNMENT IMPACT FEES	38.05
102 - POLICE IMPACT FEES	13.28
103 - FIRE IMPACT FEES	43.73
104 - PARKS IMPACT FEE	95.06
105 - STORM DRAIN IMPACT FEES	177.98
106 - WATER IMPACT FEES	78.04
107 - SEWER IMPACT FEES	166.05
108 - REGIONAL TRANSPORTATION IMPACT FEES	79.70
Grand Total:	70,086.04

Account Summary

Account Number	Account Name	Payment Amount
001-0110-530.091-00	MEETINGS & TRAINING	3,068.76
001-0120-520.010-00	DEPT OPERATING SUPPL	13.98
001-0120-530.011-00	TELEPHONE & INTERNET	5.53
001-0120-530.091-00	MEETINGS & TRAINING	1,602.74
001-0140-530.011-00	TELEPHONE & INTERNET	5.53
001-0140-530.030-00	ADVERTISING	1.41
001-0142-530.011-00	TELEPHONE & INTERNET	5.53
001-0150-500.010-00	SALARIES - PART TIME E	164.16
001-0150-520.010-00	DEPT OPERATING SUPPL	285.47
001-0150-520.011-00	UNIFORM ALLOWANCE	21.60
001-0150-520.040-00	FUEL	112.96
001-0150-530.011-00	TELEPHONE & INTERNET	11.04
001-0210-500.000-00	SALARIES - FULL TIME E	820.80
001-0210-520.010-00	DEPT OPERATING SUPPL	540.18
001-0210-520.030-00	MOTOR VEHICLE EXPEN	36.75
001-0210-520.040-00	FUEL	955.44
001-0210-530.009-00	OTHER PROFESSIONAL S	1,276.00
001-0210-530.030-00	ADVERTISING	7.06
001-0210-530.089-00	COMMUNITY PROMOTI	22.00
001-0210-530.090-00	MEMBERSHIPS/SUBSCRI	50.12
001-0210-530.091-00	MEETINGS & TRAINING	8.07
001-0210-530.201-00	OTHER CONTRACT SERVI	1,065.75
001-0220-520.010-00	DEPT OPERATING SUPPL	103.63
001-0230-530.009-00	OTHER PROFESSIONAL S	105.00
001-0410-530.009-00	OTHER PROFESSIONAL S	3,727.86
001-0410-530.011-00	TELEPHONE	5.53
001-0410-530.094-00	PLANNING/CONSTRUCT	6,109.07
001-0460-520.010-00	DEPT OPERATING SUPPL	32.58
001-0460-530.009-00	OTHER PROFESSIONAL S	1,470.16
001-0610-520.010-00	DEPT OPERATING SUPPL	772.50

Account Summary

Account Number	Account Name	Payment Amount
001-0610-520.011-00	UNIFORM ALLOWANCE	21.57
001-0610-520.030-00	MOTOR VEHICLE EXPEN	428.81
001-0610-530.011-00	TELEPHONE	5.53
001-0610-530.030-00	ADVERTISING	3.51
001-0610-530.201-00	OTHER CONTRACT SERVI	562.89
009-0150-520.010-00	DEPT OPERATING SUPPL	67.10
009-0150-520.040-00	FUEL	287.54
009-0150-530.011-00	TELEPHONE	11.05
016-0613-520.010-00	DEPT OPERATING SUPPL	859.59
016-0613-530.011-00	TELEPHONE	11.05
016-0613-530.030-00	ADVERTISING	1.41
017-0120-530.091-00	MEETINGS & TRAINING	4.04
017-0610-520.011-00	UNIFORM ALLOWANCE	43.18
017-0610-520.040-00	FUEL	61.63
019-0613-520.010-00	DEPT OPERATING SUPPL	1,128.02
019-0613-530.011-00	TELEPHONE	11.05
019-0613-530.030-00	ADVERTISING	2.12
019-0613-530.201-00	OTHER CONTRACT SERVI	22.50
020-0310-530.009-00	OTHER PROFESSIONAL S	408.61
021-0120-530.091-00	MEETINGS & TRAINING	4.03
021-0310-520.010-00	DEPT OPERATING SUPPL	162.64
021-0310-520.011-00	UNIFORM ALLOWANCE	38.87
021-0310-520.030-00	MOTOR VEHICLE EXPEN	371.64
059-0120-530.091-00	MEETINGS & TRAINING	1.61
059-0140-500.010-00	SALARIES - PART TIME E	164.16
059-0730-520.010-00	DEPT OPERATING SUPPL	114.06
059-0730-520.030-00	MOTOR VEHICLE EXPEN	343.01
059-0730-530.009-00	OTHER PROFESSIONAL S	34.59
059-0730-530.201-00	OTHER CONTRACT SERVI	261.09
060-0120-530.091-00	MEETINGS & TRAINING	28.25
060-0140-500.010-00	SALARIES - PART TIME E	164.16
060-0142-530.030-00	ADVERTISING	14.82
060-0710-520.010-00	DEPT OPERATING SUPPL	2,343.07
060-0710-520.011-00	UNIFORM ALLOWANCE	90.67
060-0710-520.030-00	MOTOR VEHICLE EXPEN	857.62
060-0710-520.040-00	FUEL	300.90
060-0710-530.009-00	OTHER PROFESSIONAL S	311.34
060-0710-530.011-00	TELEPHONE	182.39
060-0710-530.090-00	MEMBERSHIPS/SUBSCRI	82.09
060-0710-530.201-00	OTHER CONTRACT SERVI	156.00
061-0120-530.091-00	MEETINGS & TRAINING	28.25
061-0140-500.010-00	SALARIES - PART TIME E	164.16
061-0142-530.030-00	ADVERTISING	25.40
061-0520-520.010-00	DEPT OPERATING SUPPL	443.05
061-0520-520.011-00	UNIFORM ALLOWANCE	177.02
061-0520-520.030-00	MOTOR VEHICLE EXPEN	857.62
061-0520-520.040-00	FUEL	301.92
061-0520-530.009-00	OTHER PROFESSIONAL S	311.34
061-0520-530.011-00	TELEPHONE	182.39
061-0520-530.090-00	MEMBERSHIPS/SUBSCRI	82.09
061-0520-530.201-00	OTHER CONTRACT SERVI	1,812.90
062-0120-530.091-00	MEETINGS & TRAINING	4.04
062-0140-500.010-00	SALARIES - PART TIME E	164.16
062-0140-520.010-00	DEPT OPERATING SUPPL	10.77
062-0510-520.011-00	UNIFORM ALLOWANCE	38.87
062-0510-530.009-00	OTHER PROFESSIONAL S	1,092.10
062-0510-530.011-00	TELEPHONE & INTERNET	110.54
062-0510-530.030-00	ADVERTISING	14.82

Account Summary

Account Number	Account Name	Payment Amount
063-0120-530.091-00	MEETINGS & TRAINING	2.42
063-0340-520.010-00	DEPT OPERATING SUPPL	1,180.81
063-0340-530.011-00	TELEPHONE	5.53
063-0340-530.089-00	COMMUNITY PROMOTI	280.00
063-0340-530.201-00	OTHER CONTRACT SERVI	119.18
074-0610-530.059-00	WATER UTILITY	99.07
093-0000-220.070	INSURANCE TRUST	652.64
099-0000-220.010	FICA TAXES PAYABLE	9,044.72
099-0000-220.020	FIT W/H PAYABLE	5,200.04
099-0000-220.030	SIT W/H PAYABLE	1,899.25
099-0000-220.050	PERS PAYABLE	10,121.69
099-0000-220.071	POA DEDUCT PAYABLE	360.00
099-0000-220.081	UNION DUES PAYABLE	343.00
099-0000-220.090	DISABILITY (SDI) PAYABL	518.89
099-0000-220.092	CAL PERS 457 DEF COMP	850.00
099-0000-220.094	FRANCHISE TAX BOARD	26.00
099-0000-220.097	CALIFORNIA STATE DISB	351.34
099-0000-220.098	WASHINGTON SUPPORT	142.71
101-0140-530.009-00	OTHER PROFESSIONAL S	38.05
102-0210-530.009-00	OTHER PROFESSIONAL S	13.28
103-0220-530.009-00	OTHER PROFESSIONAL S	43.73
104-0610-530.009-00	OTHER PROFESSIONAL S	95.06
105-0730-530.009-00	OTHER PROFESSIONAL S	177.98
106-0710-530.009-00	OTHER PROFESSIONAL S	78.04
107-0520-530.009-00	OTHER PROFESSIONAL S	166.05
108-0310-530.009-00	OTHER PROFESSIONAL S	79.70
	Grand Total:	70,086.04

Project Account Summary

Project Account Key	Payment Amount
None	70,086.04
Grand Total:	70,086.04

Lakhwinder Deol



TREASURER'S REPORT

Period Ending October 30, 2019

Accounts	Beg. Period Balance	Cash Debits (+)	Cash Credits (-)	End Period Balance
State of California LAIF	6,107,967	37,623	-	6,145,590
General Checking Account	1,889,060	592,787	540,388	1,941,459
Payroll Account	643,054	200,840	121,385	722,508
Total Cash and Investments	\$8,640,081	\$831,250	\$661,773	\$8,809,557

(The following statements are required by California Govt. Code Section 53646 (b) (2,3))
Investments are made pursuant to the City Council approved Investment Policy and Guidelines.

Prepared by: Lakhwinder Deol
Lakhwinder Deol, Finance Director



ITEM NO. 6

COUNCIL AGENDA ITEM

NOVEMBER 19, 2019

PREPARED BY: Doug Dunford, City Manager

SUBJECT: Our Lady of Guadalupe Society Celebration Parade

BACKGROUND/DISCUSSION

The Shire of Our Lady of Miracles and the Our Lady of Guadalupe Society has submitted their request to have their Our Lady of Guadalupe Society Celebration Parade on Thursday, December 12, 2019 at 2:00 PM. City Council authorization is required to use various City streets, sidewalks, City personnel and additional costs to the City.

The Our Lady of Miracles Church is asking for the use of the following City streets and sidewalks for the parade route:

The parade will begin staging at Henry Miller Park on 3rd Avenue. The parade will travel eastbound 3rd Avenue to 5th Street turning southbound. They will then travel 5th Street until 4th Avenue where the parade will turn westbound onto 4th. They will proceed down 4th Avenue until West Avenue then turn northbound onto West Avenue. The parade will then turn westbound onto Lucerne Avenue. They will continue down Lucerne Avenue to Linden Avenue. At Linden Avenue the parade will again turn southbound and proceed to the Our Lady of Miracles Church, where the parade will terminate.

FISCAL IMPACT

Additional uniformed officers will be required to assist with the parade. Total cost for police services is estimated at \$240.00. Public Works will be required to stage and retrieve barricades for this event. Total cost for Public Works assistance is estimated at \$200.00. Insurance costs will be roughly \$162.10. **Total labor and insurance costs to the City are estimated at \$602.10.**

RECOMMENDATION

City Council to authorize the request from Our Lady of Miracles and Our Lady of Guadalupe Society for the use of City streets/sidewalks and City Personnel for the Our Lady of Guadalupe Society Celebration Parade.

EXHIBIT(S)

- A) Letter of request from OLM
- B) Map of the parade route



Shrine of Our Lady of Miracles
370 Linden Avenue • Gustine, Ca 95322

October 30, 2019

City of Gustine and
Gustine Police Dept
P.O. Box 16
Gustine, Ca 95322

To Whom It May Concern:

This is a request from the Shrine of Our Lady of Miracles and the Our Lady of Guadalupe Society to have a parade on Tuesday, December 12, 2018 at 2:00 p.m.

The parade route would be starting at the Henry Miller Park (Merced County Library) It will proceed from 2nd Ave to 5th Street until it gets to 4th Avenue (Gustine Pioneer Drug Store). It would then proceed west on 4th until West Avenue. At West Avenue it would go north until Lucerne Ave, proceeding down Lucerne to Linden Ave. Ending at the Shrine of Our Lady of Miracles.

If you have further questions please call the church office. Thank you for your consideration.

Sincerely,

Rev. Leonard J. Trindade
Pastor

Untitled map

Untitled layer

Directions from 230 6th St,
Gustine, CA 95322, USA to 460-
498 Linden Ave, Gustine, CA
95322, USA

A

230 6th St, Gustine, CA 95322,
USA

B

460-498 Linden Ave, Gustine,
CA 95322, USA





COUNCIL AGENDA ITEM

NOVEMBER 19, 2019

PREPARED BY: Doug Dunford, City Manager

SUBJECT: Authorize the City Manager to Enter into an Agreement to Purchase a Fire Truck from Rosenbauer

BACKGROUND/DISCUSSION

Staff has worked with Cal Fire on developing a list of specifications for the new fire truck that was awarded through the AFG Grant from FEMA. The Grant was awarded on September 11, 2019 in the amount of \$649,890 for the purchase of the fire truck. The City is required to have a 5% match of \$30,947.15. That leaves the actual amount of the grant at \$618,942.85. This amount does not include the equipment for the fire truck but just the truck itself.

Staff has worked with Cal Fire so that the City Fire Truck will be compatible to their fire trucks and that is why Rosenbauer was selected for our fire truck. Rosenbauer was selected by Cal Fire for their last few trucks as well.

Staff has attached the rough specifications for the Fire Truck that Cal Fire and the City have discussed.

FISCAL IMPACT

The proposal for the Fire Truck comes in at \$645,925.70. Our Grant is for \$649,890, which leaves an amount of \$3,964.30.

RECOMMENDATION

Council authorize the City Manager to enter into an agreement to purchase a fire truck from Rosenbauer in the amount not to exceed \$646,000.

EXHIBIT(S)

- A) Proposal from Rosenbauer



Burton's Fire Inc.
1301 Doker Drive
Modesto, CA. 95351
Tel: (209) 544-3161
Fax: (209) 544-1109
E-Mail: howenstine@burtonsfire.com

Dear Chief Borrelli:

We at Rosenbauer would like to thank the Gustine Fire Department for the invitation to, and consideration of the following bid proposal.

Enclosed you will find our proposal and detailed set of specifications for a complete Rosenbauer One (1) Type 1 Custom Pumper based on the specifications provided our company by the Department.

Our proposal page for each type of apparatus with the cost of the vehicle is located in the corresponding Proposal section. We have also included additional information regarding our company and some recent references following this letter. Our proposal page with the cost of the vehicle is located in the Proposal section. Clarifications to the Specifications and Option pricing are also located in the Proposal sections of this binder.

Rosenbauer manufactures a complete line of quality fire apparatus including small rescue vehicles and mini-pumpers, heavy duty rescue vehicles, commercial and custom type 1, 2, 3 pumpers, water-tenders, AARF vehicles, and aerials. As the world's largest manufacturer of fire apparatus and second largest in the United States, we have many satisfied fire departments in California and all over the world that are using equipment built by us.

During your review of our proposal, if you have any questions or require additional information, please do not hesitate contacting myself with any questions you may have. I can be most easily reached at (209)609-2542. I would also be happy to meet you and representatives from the department to go over our proposal in person. Please just let us know what day and time works out best for you and the department. Thank you for your consideration.

Burton's Fire Inc. was established by brothers Ken and John Burton in January 1991. Burton's Fire has a full line service and repair facility in Modesto and employees 25 people to support the fire service. Burton's Fire Inc. also provides mobile service, pickup and delivery of your engines along with a full line parts department.

Sincerely,

Ken Howenstine
Burton's Fire, Inc.

PURCHASE ORDER

Purchaser		SUPPLIER	
Member #:	141076	Contract #:	Sourcewell Contract #: 022818-RSB
Purchaser:	City of Gustine Fire Department	Supplier:	Rosenbauer South Dakota, LLC
Address 1:	352 Fifth St.	Address 1:	100 3rd Street
Address 2:	Attention Chief Borrelli	Address 2:	
City, State, Zip:	Gustine, CA 95322	City, State, Zip:	Lyons, SD 57041

Purchase Order Number:	(enter)	Delivery in Calendar Days:	425
Date:	(enter)		

Quantity	Description	Price	Price (Extended)
1	One (1) Rosenbauer Pumper, complete with Rosenbauer Commander chassis per attached specifications.	\$645,925.70	\$645,925.70
The contract price includes sales tax in the amount of \$48,924.73.			
TOTAL			\$645,925.70

NOTES:

Rosenbauer Dealer:	Burton's Fire Inc.
Salesperson:	Ken Howenstine
Signature:	

Purchaser:	City of Gustine Fire Department
Print Name:	
Signature:	
Title:	

WHY DO BUSINESS WITH ROSENBAUER

STRENGTH

- World's largest producer of firefighting vehicles and solutions
- A single-source manufacturer including chassis and pumps
- Over 150 years of continued manufacturing experience
- Over 2,300 employees worldwide
- Over 2,000 vehicles produced worldwide annually
 - Over 65 years continuous operations
 - Over 600 employees
 - Over 700 vehicles produced annually
- Sold and serviced by 40 independent dealerships with over 250 sales and service professionals

FAMILY-OWNED, FAMILY CULTURE

Rosenbauer America is a 50-50 partnership between American and European families.

- Family members still own a majority of Rosenbauer stock
- Decisions about investments in product, facilities, and research are based on long-term goals, not short-term profits
- Rosenbauer is still managed by family members
- You can still speak with a family member

WORLDWIDE RESOURCES

- 11 production facilities on four continents
- Ability to share cutting-edge global technology with all firefighters
 - Open space cabs
 - Roll-up doors
 - Rear mount pumps
 - Equipment storage

INNOVATION AND CUSTOMIZATION

- Ability to manufacture to your needs
- Latest 3D engineering programs
- Widest range of products available
- Innovation
 - Custom chassis: Commander, Avenger and Warrior
 - Hybrid Firetruck
 - Panther ARFF
 - Smart Aerial Controls
 - High-pressure foam
 - Green Star Idle Reduction Technology
 - EZ Load Hose Bed
 - Safe Scene control panel
 - Self-leveling aerial turntable
 - Simultaneous normal and high-pressure pumping systems

FINANCIAL STABILITY

- Over 150 years of financial stability
- Rated by Dunn and Bradstreet
- Excellent financial ratios show longevity
- Long-term parts and service
- No concern of losing your investment



ROSENBAUERAMERICA.COM

INFO@ROSENBAUERAMERICA.COM

ROSENBAUER GROUP

@ROSYFIRE

ROSENBAUERFIRE

Rosenbauer South Dakota, LLC
100 Third Street; Lyons, SD 57041
605.543.5591

Rosenbauer Motors, LLC
5190 260th Street; Wyoming, MN 55092
651.462.1000

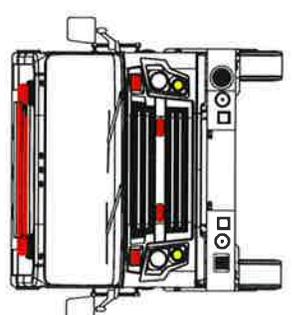
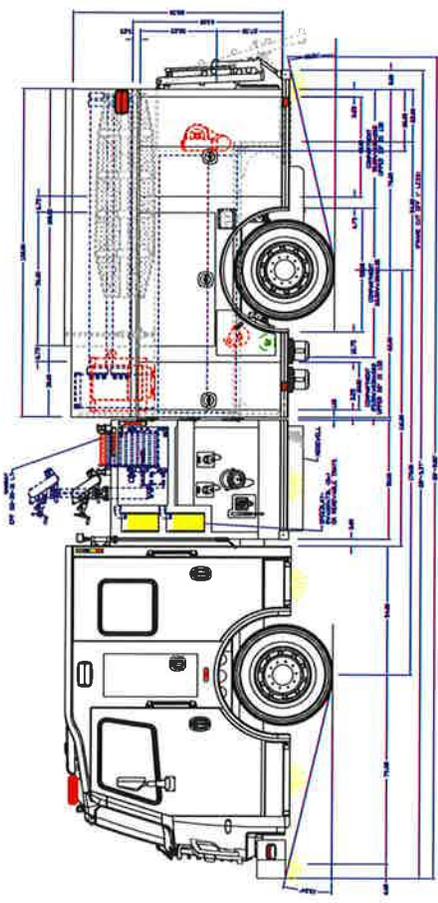
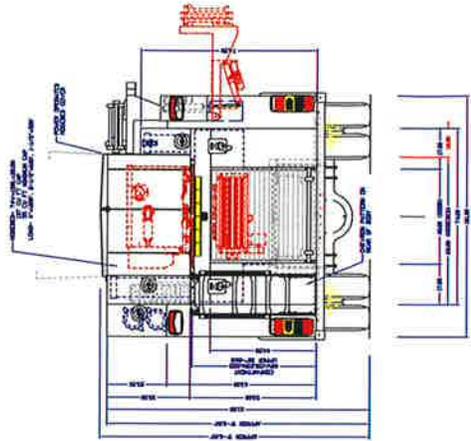
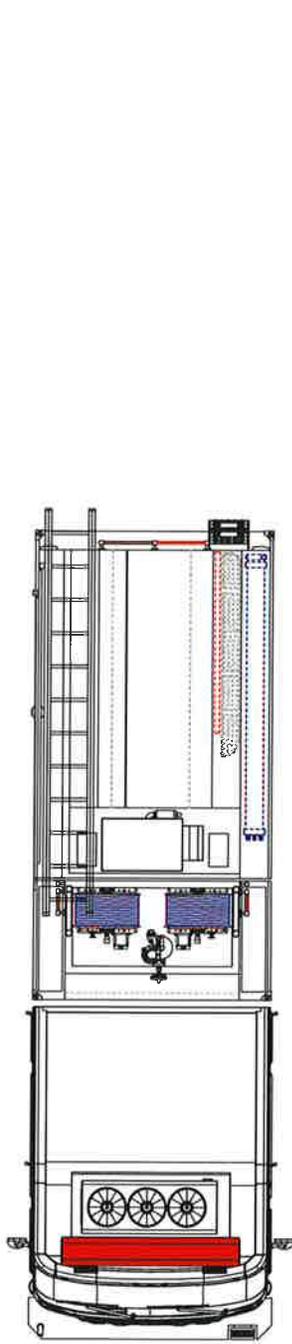
Rosenbauer Minnesota, LLC
5181 260th Street; Wyoming, MN 55092
651.462.1000

Rosenbauer Aerials, LLC
870 S Broad Street; Fremont, NE 68025
402.721.7622



DISCOVER INNOVATION. EXPERIENCE TECHNOLOGY.

- NOTES:
1. OVERALL HEIGHT IS IN LADDERS. OVERALL HEIGHTS MAY BE 4" ABOVE HEIGHTS SHOWN.
 2. DO NOT SCALE DRAWING.
 3. ALL DIMENSIONS ARE APPROXIMATE AND SUBJECT TO ENGINEERING CHANGES.
 4. DRAWING MAY OR MAY NOT SHOW ALL PARTS AS SHOWN IN THE WRITTEN DETAILED SPECIFICATION.
 5. INCLUSION OF AN ITEM ON THE DRAWING DOES NOT CONSTITUTE INCLUSION OF THAT ITEM WITH THE EQUIPMENT UNLESS NOTED OTHERWISE.
 6. THE EXTERIOR DOOR OPENINGS WILL BE APPROX. 2" LESS THAN THE NOTED COMPONENTS OPENING FOR ROLL UP COUPLING UP APPROX. 4" LESS FOR HINGED DOORS.



APPROVED BY:

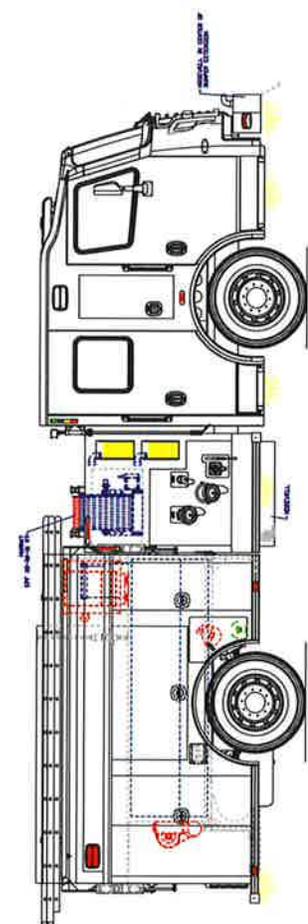
CHASSIS:	COMMANDER 540B
PUMP:	ROSENBAUER 1500 GPM
TANK:	POLY/750/20(FDAM)
PANEL MAT'L:	LINE X
COMP INTERIOR:	LINE X
MAXIMUM HEIGHT:	NONE
MAXIMUM LENGTH:	NONE
BODY WIDTH:	101"

PROPRIETARY AND CONFIDENTIAL
 THE INFORMATION CONTAINED IN THIS DRAWING IS THE PROPERTY OF GREEN STAR TECHNOLOGY, INC. AND IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM.

GUSTINE FIRE DEPT.,
 CA



ROSENBAUER FX 3/16"
 GUSTINE, CA
 0





CITY COUNCIL AGENDA ITEM

NOVEMBER 19, 2019

PREPARED BY: Lakhwinder Deol, Finance Director

SUBJECT: Amendment to the Contract for Audit Services

BACKGROUND/DISCUSSION

The existing agreement covered audits for three fiscal years, ending on June 30 of 2018, 2019 and 2020. The City also had an agreement with the Pun Group to assist with the audits. With the assistance of the Pun Group, the City has completed the Financial Statements audit for FY 2018.

The staff has started working on the fiscal year 2019 close and audit process. The City needs to amend the existing contract with R.J. Ricciardi, Inc. because moving forward the Pun Group is not assisting the City with its financials. It will require R.J. Ricciardi, Inc. to prepare financials for the City which will require more involvement from the auditor's side. Due to the additional reports auditors have to produce, R.J. Ricciardi, Inc. is increasing its pricing from \$19,000 to \$24,000 for fiscal years 2019 and 2020.

FISCAL IMPACT

The amended contract amount for fiscal years 2019 and 2020 is \$48,000 in total. The original amount associated with the fiscal year 2019 audit is budgeted in the 2019-2020 budget. The budget will be increased by \$5,000 to cover the amended amount for the audit. This increase will not impact the budget because the amount associated with the Pun Group agreement is still remaining.

RECOMMENDATION

Council to authorize the City Manager to execute the attached amended contract between the City and R.J. Ricciardi, Inc., to complete audit services for fiscal years 2019 and 2020.

EXHIBIT(S)

- A) First amendment to Professional Services Agreement between the City of Gustine and R.J. Ricciardi, Inc
- B) Information on R.J. Ricciardi, Inc. from Engagement Letter

APPROVED BY:

DOUG DUNFORD, CITY MANAGER

**FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT FOR THE
CITY OF GUSTINE, CALIFORNIA**

This Amendment to the Professional Services Agreement to provide auditing services to the City of Gustine, California (“Amendment”), effective as of November 19, 2019 is made by and between the City of Gustine, a California municipal corporation (the “City”), and R.J. Ricciardi, Inc., certified public accountants, with its principal place of business at 1101 Fifth Avenue, Suite 360, San Rafael, CA 94901 (hereinafter referred to as “Consultant”). City and Consultant are sometimes individually referred to as “Party” and collectively as “Parties” in this Agreement.

RECITALS

- A. The City has entered into a Professional Services Agreement to obtain auditing services for fiscal years 2018, 2019, and 2020 to the City of Gustine, California dated June 4, 2019 with R.J. Ricciardi, Inc.; and

NOW THEREFORE, the City and Consultant agree to the following modifications to the Agreement for the Professional Services to the City of Gustine, California dated June 4, 2019.

1. Compensation. The compensation for the fiscal years 2019 and 2020 audits will increase from \$19,000 to \$24,000 per fiscal year due to additional work that will be performed from the Consultant.
2. Full Force and Effect. Except as specifically modified by this Amendment, the Agreement shall remain in full force and effect.

[signature page follows]

IN WITNESS WHEREOF, this First Amendment to Agreement for the auditing services in the City of Gustine, California is executed by City of Gustine, acting by and through its City Manager, and by Consultant.

CITY OF GUSTINE

Doug Dunford, City Manager

Dated: _____

APPROVED AS TO FORM:

Joshua Nelson, City Attorney

Dated: _____

R.J. RICCIARDI, INC

R.J. Ricciardi, Inc.

Its: _____

Dated: _____

R. J. RICCIARDI, INC.
CERTIFIED PUBLIC ACCOUNTANTS

October 14, 2019

Ms. Lakhwinder Deol, Finance Director
City of Gustine
P.O. Box 16
Gustine, CA 95322

Dear Ms. Deol:

We are pleased to confirm our understanding of the services we are to provide City of Gustine for the year ended June 30, 2019. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the notes to the financial statements, which collectively comprise the basic financial statements, of the City of Gustine as of and for the year ended June 30, 2019. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), and the statement of revenues, expenditures and changes in fund balance – budget and actual – for the General Fund, to supplement City of Gustine's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to City of Gustine's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis.
2. Budgetary Comparison Schedule.
3. Schedule of Changes in Net Position Liability and Related Ratios - CalPERS Miscellaneous Plan.
4. Schedule of City's Proportionate share of the Net Pension Liability and Related Ratios - CalPERS Safety Plan.
5. Schedule of Contributions

We have also been engaged to report on supplementary information other than RSI that accompanies the City of Gustine's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

1. Combining and Individual Fund Financial Statements – non major funds.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control over financial reporting and compliance with the provisions of applicable laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the City Council of City of Gustine. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. Our responsibility as auditors, is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements, schedule of expenditures of federal awards, federal award programs, compliance with laws, regulations, contracts, and grant agreements, and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of City of Gustine's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of City of Gustine's major programs. The purpose of these procedures will be to express an opinion on City of Gustine's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of City of Gustine in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards.

The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes as previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review 30 days prior to the start of fieldwork.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards.

You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon or make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, and other confirmations we request and will locate any documents selected by us for testing. Further, we understand that your employees will prepare all information we request in our Client Participation List in the format requested and send it to us 30 days prior to scheduling the audit field work. If you have insufficient personnel or time to prepare these items we can assist you in this area and we will discuss with you the additional time required and estimated fee for these services.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the City of Gustine; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of R. J. Ricciardi, Inc. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purpose of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of R. J. Ricciardi, Inc. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. The parties may intend or decide to distribute the copies or information contained therein to others, including other government agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Michael O'Connor is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we estimate our fee, including expenses, will be as follows:

2019	\$24,000 Basic Financial Statement
2020	\$24,000 Basic Financial Statement
2021	\$24,000 Basic Financial Statement

Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes thirty days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit.

R. J. RICCIARDI, INC.

If additional time is needed for us to assist the City of Gustine in the resolution or investigation of accounting errors, discrepancies, or reconciliation issues, assistance in the preparation of schedules, or to reflect in our workpapers corrections to the City of Gustine's accounting records made after the start of the engagement, we will perform such additional work at our standard hourly rates indicated below:

Director \$180
Manager \$130
Senior accountant \$100-115
Staff accountant \$70-75

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

In addition to the estimated fees noted above, we reserve the right to invoice City of Gustine at our standard hourly rates time incurred providing information to successor auditors in compliance with SAS. No. 84. Our invoices and related fees for this service will be payable upon presentation.

We reserve the right to suspend or terminate our work if you have failed to fulfill your responsibilities set forth in this engagement letter, and such failure materially interferes with our work. If our work is suspended or terminated because of your failure to fulfill your responsibilities set forth in this engagement letter, you agree that we will not be responsible for your failure to meet government and other deadlines, for any penalties or interest that may be assessed against you resulting from your failure to meet such deadlines, and for any damages (including consequential damages) incurred as a result of the suspension or termination of our work.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2016 peer review report accompanies this letter.

We appreciate the opportunity to be of service to City of Gustine, and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

R.J. Ricciardi, Inc.

R.J. Ricciardi, Inc.
Certified Public Accountants

RESPONSE:

This letter correctly sets forth the understanding of City of Gustine:

Officer signature: _____

Title: _____

Date: _____



David E. Vaughn CPA

(209) 957-8806, fax (209) 957-9589

4540 Gnekow Drive, Stockton, Ca. 95212-1307

System Review Report

September 8, 2016

To the Shareholders,
R. J. Ricciardi, Inc., Certified Public Accountants,
and the Peer Review Committee of the California Society of CPAs

I have reviewed the system of quality control for the accounting and auditing practice of R. J. Ricciardi, Inc., Certified Public Accountants (the firm) in effect for the year ended May 31, 2016. My peer review was conducted in accordance with Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of my peer review, I considered reviews by regulatory entities, if applicable, in determining the nature and extent of my procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. My responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on my review. The nature, objectives, scope, limitations of, and procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included an audit of an employee benefit plan and engagements performed under *Government Auditing Standards*.

In my opinion, the system of quality control for the accounting and auditing practice of R. J. Ricciardi, Inc., Certified Public Accountants in effect for the year ended May 31, 2016, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. R. J. Ricciardi, Inc., Certified Public Accountants has received a peer review rating of *pass*.

David E. Vaughn, CPA



COUNCIL AGENDA ITEM

NOVEMBER 19, 2019

PREPARED BY: Doug Dunford, City Manager

SUBJECT: Discussion of Possible Projects and Delegates to Attend the Merced County Association of Governments One Voice Washington DC Trip.

BACKGROUND/ DISCUSSION

The 2020 Merced County Association of Governments (MCAG) One Voice Washington DC trip has been scheduled for May 5-8, 2020. May 5th and May 8th will be travel days with the 6th and 7th acting as meeting days. The One Voice trip is a County wide lobbying mission for grants and federal funding that the City has traditionally participated in along with most of the other Cities in Merced County. The trip includes numerous meetings with legislators and federal agencies to discuss issues of regional importance to Merced County. MCAG has been conducting meetings to begin planning this year's trip.

This item is intended to allow for Council to discuss and provide direction on who would be interested in attending the trip this year to represent the City. Traditionally, two delegates have been selected (usually one Council member and a staff member or two Council members). The current City budget has historically assumed two members going in representation of the City.

Additionally, MCAG is asking for possible talking points from the City to help with the scheduling of meetings with the specific representatives.

RECOMENDATION

City Council to discuss possible projects and delegates to participate in the MCAG One Voice trip in May 2020.