



# AGENDA CITY OF GUSTINE CITY COUNCIL

COUNCIL CHAMBERS, CITY HALL  
352 5<sup>th</sup> STREET GUSTINE, CALIFORNIA

Teleconference Line (425) 436-6302 access code: 650906

**JUNE 2, 2020 – 6:30 P.M.**

In accordance with State and County "stay-home" orders and in an effort to protect public health and prevent the spread of COVID-19 (novel coronavirus), the City of Gustine will conduct the City Council meeting in accordance with the Governor's Executive Order N-29-20 as follows:

1. Council Chambers at City Hall will be closed to the public. The City Council encourages the public to dial in to the teleconference line to listen and participate in the meeting.
2. Members of the public who wish to comment on matters before the Council, in lieu of doing so in person, may use the following free teleconference line to listen and/or participate in the meeting: Dial (425) 436-6302, access code: 650906. Members of the public who choose to use the teleconference line are urged to place themselves on MUTE while listening in order to reduce static and background noise. Alternatively, members of the public may provide comment on an item by submitting an email to the City Clerk at: [mcorrea@cityofgustine.com](mailto:mcorrea@cityofgustine.com). Email comments will be read aloud at the meeting and included in the record, and will be subject to the same three (3) minute time limit when read aloud. Please include the agenda item in the subject line of the email. All email comments must be received by 5:00 p.m. on Tuesday June 2, 2020 to be included in the meeting.
3. If you have questions or require accommodation, please contact the City Clerk's office at (209) 854-9407 as soon as possible.

## **CALL TO ORDER - PLEDGE OF ALLEGIANCE**

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*Please take a moment to silence your cell phones.*

## **ROLL CALL**

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Council Members: Alexander – Ford – Turner – Mayor Pro Tem Oliveira – Mayor Nagy

## **PRESENTATIONS**

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## **PUBLIC COMMENT**

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*At this time, any person may comment on any item which is not on the agenda. PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD. Action will not be taken on the topic unless deemed an urgency matter by a 3/5 vote of the City Council. Topics not considered an urgency matter may be referred to City staff and/or placed on a subsequent agenda for consideration, by a 3/5 vote of the City Council.*

*Members of the public, who have questions regarding a specific agenda item, may comment on that item before consideration of that item, when recognized by the Mayor.*

## **CONSENT CALENDAR**

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*All matters listed under the Consent Calendar are considered routine and may be approved by one action of the City Council, unless any member of the City Council wishes to remove an item for separate consideration.*

*Are there any items on the consent calendar that any member of the public would like to comment on?*

1. **Minutes of the May 19, 2020 Regular Meeting**  
*Recommendation: Review and approve*
2. **Warrant List**  
*Recommendation: Review and approve*
3. **Approve Resolution Adopting List of Projects Funded by SB1 – Road Repair and Accountability Act**  
*Recommendation: Review and file*

#### **ADMINISTRATIVE AGENDA**

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4. **Consider Adopting the City Financial Audit for Fiscal Year 2018-2019**
  1. *Receive Staff Report*
  2. *Receive Public Comment*
  3. *Review and accept*
5. **Consider Resolutions Calling for General Municipal Election and Consolidating the City's Election with the Statewide General Election**
  1. *Receive Staff Report*
  2. *Receive Public Comment*
  3. *Consider a motion to approve both resolutions*
6. **ADVISORY: Report on Additional Emergency Expenditure on Sewer Line Replacement Project**
  1. *Receive Staff Report*
  2. *Receive Public Comment*
  3. *Hold discussion if necessary*

#### **CITY DEPARTMENT REPORTS**

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#### **CITY MANAGER REPORT**

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#### **CITY COUNCIL REPORTS**

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#### **CLOSED SESSION**

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1. **CONFERENCE WITH LABOR NEGOTIATOR.** Pursuant to Government Code Section 54957.6. Agency Negotiator: City Manager: Employee organization: City of Gustine Clerks Association.
2. **CONFERENCE WITH LABOR NEGOTIATOR.** Pursuant to Government Code Section 54957.6. Agency Negotiator: City Manager: Employee organization: City of Gustine Public Works Association.
3. **CONFERENCE WITH LABOR NEGOTIATOR.** Pursuant to Government Code Section 54957.6. Agency Negotiator: City Manager: Employee organization: City of Gustine Police Officers Association.
4. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION-** Title: City Manager.
5. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION-** Title: City Attorney.

#### **ADJOURNMENT**

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**Note:**

1. *In compliance with the Americans with Disabilities Act, a disabled person requesting a disability-related modification or accommodation to participate in this meeting, must contact City Hall at (209) 854-6471 or (209)*

854-2127 (fax). Requests must be made as early as possible, preferably one-full business day before the start of the meeting.

2. Any document provided to a majority of the City Council regarding any open session item on this agenda is available for public inspection during normal business hours at the front counter of City Hall located at 352 5<sup>th</sup> Street, Gustine, CA. Documents or writings received after the general distribution of the agenda are also available for inspection.

**CERTIFICATION**

I, Melanie Correa, Deputy City Clerk, do hereby declare under penalty of perjury that the foregoing agenda was posted at the Gustine City Hall, 352 5<sup>th</sup> Street, Gustine CA and made available for public review on this 28<sup>th</sup> day of May, 2020, at or before 5:00 p.m.



Melanie Correa

**MINUTES OF  
REGULAR MEETING  
MAY 19, 2020**

**CALL TO ORDER - PLEDGE OF ALLEGIANCE**

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Mayor Nagy advised of the meeting modifications available to the public in accordance with the Executive Order N-25-20, as stated on the meeting agenda. Mayor Nagy called the meeting to order at 6:32 P.M. and conducted the pledge of allegiance.

**ROLL CALL**

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Council Members: Alexander – Turner – Ford - Mayor Pro Tem Oliveira – Mayor Nagy

Staff Present: City Manager Doug Dunford, City Attorney Associate Ashley Zambrano, and Deputy City Clerk/Human Resources Director Melanie Correa

**PRESENTATIONS**

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**1. Proclamation in Recognition of National Public Works Week**

Mayor Nagy read the proclamation aloud.

**PUBLIC COMMENT**

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Sherri Marsigli, inquired on an update on whether relief was available to local business owners.

Yvette Martin, 635 Meredith Ave. Gustine, representing the Gustine Chamber of Commerce, inquired whether the 4<sup>th</sup> of July parade street closure request could be considered.

Mayor Nagy provided information that the County of Merced had been granted permission for the County to move into Phase 2B of the reopen process. Mayor Nagy further advised that options were still being considered on business owner relief.

Mayor Nagy further advised that parades had been categorized in Phase 4 of the reopening plan. He shared his sentiments on how disappointing the holiday would be without the annual parade.

Mrs. Marsigli inquired what category bars fall under in the reopening plan, to which Mayor Nagy advised.

**CONSENT CALENDAR**

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*All matters listed under the Consent Calendar are considered routine and may be approved by one action of the City Council, unless any member of the City Council wishes to remove an item for separate consideration.*

*Are there any items on the consent calendar that any member of the public would like to comment on?*

**2. Minutes of the May 5, 2020 Regular Meeting**

*Recommendation: Review and approve*

**3. Warrant List**

*Recommendation: Review and approve*

**4. Treasurer's Report – April 2020**

*Recommendation: Review and file*

**5. Approve Resolution Directing Bi-Annual Review of Conflict of Interest Code**

*Recommendation: Review and approve*

Mayor Nagy introduced the consent calendar. There was no public comment. Council member Ford advised that he would abstain from the warrant with payable ID 165830. Mayor Pro Tem Oliveira made a motion to approve the consent calendar. The motion was seconded by Council member Alexander and carried 5-0 with Council member Ford abstaining from the warrant payable to Dick Ford's Tractor Repair in the amount of \$6.27 (warrant ID 165830).

**ADMINISTRATIVE AGENDA**

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**6. Consider Resolution Authorizing Acceptance of Grant Funds from Federal Aviation Administration for CARES Act**

1. *Receive Staff Report*
2. *Receive Public Comment*
3. *Consider a motion to approve the resolution*

City Manager Dunford presented the staff report. There was no public comment. Mayor Pro Tem Oliveira made a motion to approve the resolution. The motion was seconded by Council member Alexander and carried 5-0.

**7. DISCUSSION & DIRECTION: Proposed Food Assistance Donation**

1. *Receive Staff Report*
2. *Receive Public Comment*
3. *Hold discussion*
4. *Consider a motion to authorize City Manager to Develop account to accept and administer the donation*

City Manager Dunford presented the staff report. There was no public comment. There was some Council discussion. Yvette Martin, volunteered her time on the Board if needed. Mayor Pro Tem Oliveira made a motion to authorize the City Manager to develop an account to accept and administer the donation. The motion was seconded by Council member Alexander and carried 5-0.

**8. DISCUSSION & DIRECTION: Police Department Shooting Range**

1. *Receive Staff Report*
2. *Receive Public Comment*
3. *Hold discussion and provide staff with direction*

City Manager Dunford presented the staff report. There was no public comment. Council member Turner directed staff to move forward with discussions to develop the shooting range. Council member Ford seconded the direction with Council in agreement 5-0.

**9. Consider Use of City Streets and Services by Gustine Unified School District for Graduation Processionals**

1. *Receive Staff Report*
2. *Receive Public Comment*
3. *Consider a motion to authorize use of city streets and services for graduation processionals*

City Manager Dunford presented the staff report. Sherri Marsigli suggested that we negotiate with the District to obtain the original fireworks launch location. There was some discussion. Council member Alexander made a motion to authorize the use of City streets and services for graduation processions. The motion was seconded by Mayor Pro Tem Oliveira and carried 5-0.

### **CITY DEPARTMENT REPORTS**

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Via telephone, Economic Development Director Westervelt advised that she was working with CDBG on grant and loan programs. She updated on the city-wide internet access project. Mrs. Westervelt provided information on her conversations with the local restaurants, who are expressing interest in outside dining.

Via telephone, Finance Manager Birring, advised on her continued work on the budget. She also provided an update on the status of the FY 18/19 audit.

Via telephone, Police Chief Chavez, advised of a recent meet and greet with reserve officer applicants. Chief Chavez thanked Leroy Onstine for the new and improved lettering on the Police Department building.

Via telephone, Recreation Manager Vitorino provided an update from the Citizen's for the 4<sup>th</sup> of July Committee meeting. She also briefly reviewed the results from the recent online recreation survey.

Deputy Clerk Correa reported that ethics training was coming due, and that instructions would be sent out via email. She reported that two part-time maintenance workers were in the pre-hire process. Lastly, Mrs. Correa reported that along with recreation, a plan for the pool season was being carved out to include guidelines set forth by the CDC.

Interim Public Works Director Arnold reported that the pool would be ready within a week or two.

### **CITY MANAGER REPORT**

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City Manager Dunford advised of the identified location in the southern part of town where efforts were being focused on to launch fireworks. Mr. Dunford advised on the status of several projects. He also advised that local restaurant food delivery would continue. He provided information on the allowances that will be afforded to local restaurants. He also reported that City Hall would likely be open again in mid-June.

Council member Turner inquired on how many businesses would still be closed after entering into Phase 2B of the reopening process. City Manager Dunford provided information.

### **CITY COUNCIL REPORTS**

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Council member Alexander advised that he had nothing to report.

Council member Ford inquired on the status of the North Ave. Sewer Project, to which City Manager Dunford provided information. Council member Ford advised of a new program being launched by USDA to provide relief for the agriculture industry.

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Council member Turner asked that the City keep an eye out for graffiti around town.

Mayor Pro Tem Oliveira reported on the recent announcement that the Memorial programs were cancelled.

Mayor Nagy expressed his optimism with the City moving forward with a fireworks show. He also asked that all police and fire department be on deck during the night to help gather donations from the show patrons and to be available to apprehend anyone shooting illegal fireworks.

#### **CLOSED SESSION**

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1. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION (Government Code Section 54956.9(d)(1)):**  
**Name of case: *California Sport fishing Protection Alliance v. All Persons Interested, et al.* (Stanislaus Superior Court Case No. CV-20-001748)**
  
2. **CONFERENCE WITH LABOR NEGOTIATOR. Pursuant to Government Code Section 54957.6. Agency Negotiator: City Manager; Employee organization: City of Gustine Clerks Association.**
  
3. **CONFERENCE WITH LABOR NEGOTIATOR. Pursuant to Government Code Section 54957.6. Agency Negotiator: City Manager; Employee organization: City of Gustine Public Works Association.**
  
4. **CONFERENCE WITH LABOR NEGOTIATOR. Pursuant to Government Code Section 54957.6. Agency Negotiator: City Manager; Employee organization: City of Gustine Police Officers Association.**

After returning to open session, it was reported that on closed session item #1, Council authorized the defense of the City in litigation by a 5-0 vote.

#### **ADJOURNMENT**

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Mayor Nagy adjourned the meeting at 8:12 P.M.



# Warrant List By Vendor Name

Post Dates 05/20/2020 - 06/02/2020

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
<b>Vendor: A PLUS PLUMBING, LLC</b>				
A PLUS PLUMBING, LLC	11597	06/02/2020	WATER PARTS ONLY	27.00
A PLUS PLUMBING, LLC	11610	06/02/2020	REPLACE VACUUM BREAK	278.00
A PLUS PLUMBING, LLC	11650	06/02/2020	REPAIR CITY METER INSTA	212.50
A PLUS PLUMBING, LLC	11655	06/02/2020	REMOVE AND REPLACE BU	277.00
<b>Vendor A PLUS PLUMBING, LLC Total:</b>				<b>794.50</b>
<b>Vendor: ACE HARDWARE OF GUSTINE</b>				
ACE HARDWARE OF GUSTI	450955	06/02/2020	PD - SPRAY CAN FOR OLD	5.13
<b>Vendor ACE HARDWARE OF GUSTINE Total:</b>				<b>5.13</b>
<b>Vendor: ALLSTAR FIRE EQUIPMENT</b>				
ALLSTAR FIRE EQUIPMENT	221097	06/02/2020	FD TURNOUT EQUIPMENT	35,864.02
<b>Vendor ALLSTAR FIRE EQUIPMENT Total:</b>				<b>35,864.02</b>
<b>Vendor: AMAZON CAPITAL SERVICES, INC.</b>				
AMAZON CAPITAL SERVICE	191J-Q6HR-VTNG	06/02/2020	PD OFFICE SUPPLIES	21.93
AMAZON CAPITAL SERVICE	1G7K-HVVN-QT3J	06/02/2020	OFFICE SUPPLIES	3.72
AMAZON CAPITAL SERVICE	1G7K-HVVN-QT3J	06/02/2020	OFFICE SUPPLIES	0.93
AMAZON CAPITAL SERVICE	1G7K-HVVN-QT3J	06/02/2020	OFFICE SUPPLIES	13.96
AMAZON CAPITAL SERVICE	1G7K-HVVN-QT3J	06/02/2020	OFFICE SUPPLIES	13.96
AMAZON CAPITAL SERVICE	1G7K-HVVN-QT3J	06/02/2020	OFFICE SUPPLIES	13.97
AMAZON CAPITAL SERVICE	1LRH-CCRW-9MCV	06/02/2020	PUSH LAWN MOWER FOR	345.32
AMAZON CAPITAL SERVICE	1MX7-PCCQ-9WFM	06/02/2020	PW WELDING WIRE FOR C	4.37
AMAZON CAPITAL SERVICE	1MX7-PCCQ-9WFM	06/02/2020	PW WELDING WIRE FOR C	3.79
AMAZON CAPITAL SERVICE	1MX7-PCCQ-9WFM	06/02/2020	PW WELDING WIRE FOR C	3.50
AMAZON CAPITAL SERVICE	1MX7-PCCQ-9WFM	06/02/2020	PW WELDING WIRE FOR C	8.75
AMAZON CAPITAL SERVICE	1MX7-PCCQ-9WFM	06/02/2020	PW WELDING WIRE FOR C	8.75
AMAZON CAPITAL SERVICE	1T1Q-XD7T-K333	06/02/2020	HR DEPT OFFICE SUPPLIES	51.90
<b>Vendor AMAZON CAPITAL SERVICES, INC. Total:</b>				<b>494.85</b>
<b>Vendor: AMERIPRIDE</b>				
AMERIPRIDE	1502603439	06/02/2020	FD CLEANING SUPPLIES	108.63
<b>Vendor AMERIPRIDE Total:</b>				<b>108.63</b>
<b>Vendor: ANTONIO ESQUIVEZ</b>				
ANTONIO ESQUIVEZ	2051	06/02/2020	TORO MOWER REPAIR	759.14
ANTONIO ESQUIVEZ	2176	06/02/2020	TORO MOWER REPAIRS	1,071.62
ANTONIO ESQUIVEZ	2196	06/02/2020	LAWN MOWER REPAIR	866.35
ANTONIO ESQUIVEZ	3704	06/02/2020	PW TRENCHER REPAIRS	16.75
ANTONIO ESQUIVEZ	3704	06/02/2020	PW TRENCHER REPAIRS	14.51
ANTONIO ESQUIVEZ	3704	06/02/2020	PW TRENCHER REPAIRS	13.40
ANTONIO ESQUIVEZ	3704	06/02/2020	PW TRENCHER REPAIRS	33.50
ANTONIO ESQUIVEZ	3704	06/02/2020	PW TRENCHER REPAIRS	33.49
ANTONIO ESQUIVEZ	3779	06/02/2020	PW LEAF TRUCK REPAIR	88.84
ANTONIO ESQUIVEZ	3779	06/02/2020	PW LEAF TRUCK REPAIR	77.00
ANTONIO ESQUIVEZ	3779	06/02/2020	PW LEAF TRUCK REPAIR	71.07
ANTONIO ESQUIVEZ	3779	06/02/2020	PW LEAF TRUCK REPAIR	177.68
ANTONIO ESQUIVEZ	3779	06/02/2020	PW LEAF TRUCK REPAIR	177.69
<b>Vendor ANTONIO ESQUIVEZ Total:</b>				<b>3,401.04</b>
<b>Vendor: APPLGATE TEEPLES DRILLING CO. INC</b>				
APPLGATE TEEPLES DRILL	I31878	06/02/2020	14" SEWER MAIN CLEANU	5,700.00
APPLGATE TEEPLES DRILL	I31879	06/02/2020	14" SEWER LINE COLLAPSE	5,700.00

Warrant List

Post Dates: 05/20/2020 - 06/02/2020

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
APPLEGATE TEEPLES DRILL	I31881	06/02/2020	CLEANED SEWER LINE TO	6,900.00
APPLEGATE TEEPLES DRILL	I31897	06/02/2020	14" SEWER MAIN CLEANO	6,600.00
APPLEGATE TEEPLES DRILL	I31902	06/02/2020	14" SEWER MAIN CLEANO	4,200.00
<b>Vendor APPLEGATE TEEPLES DRILLING CO. INC Total:</b>				<b>29,100.00</b>
<b>Vendor: ARAMARK UNIFORM SERVICES INC</b>				
ARAMARK UNIFORM SERV	637466327	06/02/2020	PW UNIFORMS	3.69
ARAMARK UNIFORM SERV	637466327	06/02/2020	PW UNIFORMS	3.69
ARAMARK UNIFORM SERV	637466327	06/02/2020	PW UNIFORMS	7.38
ARAMARK UNIFORM SERV	637466327	06/02/2020	PW UNIFORMS	6.64
ARAMARK UNIFORM SERV	637466327	06/02/2020	PW UNIFORMS	15.50
ARAMARK UNIFORM SERV	637466327	06/02/2020	PW UNIFORMS	30.25
ARAMARK UNIFORM SERV	637466327	06/02/2020	PW UNIFORMS	6.64
<b>Vendor ARAMARK UNIFORM SERVICES INC Total:</b>				<b>73.79</b>
<b>Vendor: ASI ADMINISTRATIVE SOLUTIONS</b>				
ASI ADMINISTRATIVE SOL	180347	06/02/2020	ASI COBRA ADMIN	8.25
ASI ADMINISTRATIVE SOL	180347	06/02/2020	ASI COBRA ADMIN	2.75
ASI ADMINISTRATIVE SOL	180347	06/02/2020	ASI COBRA ADMIN	2.75
ASI ADMINISTRATIVE SOL	180347	06/02/2020	ASI COBRA ADMIN	1.10
ASI ADMINISTRATIVE SOL	180347	06/02/2020	ASI COBRA ADMIN	17.32
ASI ADMINISTRATIVE SOL	180347	06/02/2020	ASI COBRA ADMIN	17.32
ASI ADMINISTRATIVE SOL	180347	06/02/2020	ASI COBRA ADMIN	2.75
ASI ADMINISTRATIVE SOL	180347	06/02/2020	ASI COBRA ADMIN	2.76
<b>Vendor ASI ADMINISTRATIVE SOLUTIONS Total:</b>				<b>55.00</b>
<b>Vendor: AT&amp;T CALNET 3</b>				
AT&T CALNET 3	000014723982	06/02/2020	TELEPHONE SERVICE 9391	35.26
AT&T CALNET 3	000014723982	06/02/2020	TELEPHONE SERVICE 9391	352.60
AT&T CALNET 3	000014723982	06/02/2020	TELEPHONE SERVICE 9391	141.04
AT&T CALNET 3	000014723982	06/02/2020	TELEPHONE SERVICE 9391	141.04
AT&T CALNET 3	000014723982	06/02/2020	TELEPHONE SERVICE 9391	35.27
AT&T CALNET 3	000014769603	06/02/2020	TELEPHONE SERVICE 9391	3.48
AT&T CALNET 3	000014769603	06/02/2020	TELEPHONE SERVICE 9391	34.82
AT&T CALNET 3	000014769603	06/02/2020	TELEPHONE SERVICE 9391	13.93
AT&T CALNET 3	000014769603	06/02/2020	TELEPHONE SERVICE 9391	13.93
AT&T CALNET 3	000014769603	06/02/2020	TELEPHONE SERVICE 9391	3.47
AT&T CALNET 3	000014769606	06/02/2020	TELEPHONE SERVICE 9391	4.01
AT&T CALNET 3	000014769606	06/02/2020	TELEPHONE SERVICE 9391	40.12
AT&T CALNET 3	000014769606	06/02/2020	TELEPHONE SERVICE 9391	16.05
AT&T CALNET 3	000014769606	06/02/2020	TELEPHONE SERVICE 9391	16.05
AT&T CALNET 3	000014769606	06/02/2020	TELEPHONE SERVICE 9391	4.02
AT&T CALNET 3	000014769608	06/02/2020	TELEPHONE SERVICE 9391	1.04
AT&T CALNET 3	000014769608	06/02/2020	TELEPHONE SERVICE 9391	10.36
AT&T CALNET 3	000014769608	06/02/2020	TELEPHONE SERVICE 9391	4.14
AT&T CALNET 3	000014769608	06/02/2020	TELEPHONE SERVICE 9391	4.14
AT&T CALNET 3	000014769608	06/02/2020	TELEPHONE SERVICE 9391	1.04
AT&T CALNET 3	000014769609	06/02/2020	TELEPHONE SERVICE 9391	0.96
AT&T CALNET 3	000014769609	06/02/2020	TELEPHONE SERVICE 9391	9.62
AT&T CALNET 3	000014769609	06/02/2020	TELEPHONE SERVICE 9391	3.85
AT&T CALNET 3	000014769609	06/02/2020	TELEPHONE SERVICE 9391	3.85
AT&T CALNET 3	000014769609	06/02/2020	TELEPHONE SERVICE 9391	0.95
<b>Vendor AT&amp;T CALNET 3 Total:</b>				<b>895.04</b>
<b>Vendor: BARTEL ASSOCIATES, LLC</b>				
BARTEL ASSOCIATES, LLC	20-349	06/02/2020	2019 GASB 68	35.00
BARTEL ASSOCIATES, LLC	20-349	06/02/2020	2019 GASB 68	35.00

Warrant List

Post Dates: 05/20/2020 - 06/02/2020

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
BARTEL ASSOCIATES, LLC	20-349	06/02/2020	2019 GASB 68	175.00
BARTEL ASSOCIATES, LLC	20-349	06/02/2020	2019 GASB 68	52.50
BARTEL ASSOCIATES, LLC	20-349	06/02/2020	2019 GASB 68	52.50
BARTEL ASSOCIATES, LLC	20-349	06/02/2020	2019 GASB 68	35.00
BARTEL ASSOCIATES, LLC	20-349	06/02/2020	2019 GASB 68	52.50
BARTEL ASSOCIATES, LLC	20-349	06/02/2020	2019 GASB 68	262.50
BARTEL ASSOCIATES, LLC	20-349	06/02/2020	2019 GASB 68	350.00
BARTEL ASSOCIATES, LLC	20-349	06/02/2020	2019 GASB 68	350.00
BARTEL ASSOCIATES, LLC	20-349	06/02/2020	2019 GASB 68	350.00
<b>Vendor BARTEL ASSOCIATES, LLC Total:</b>				<b>1,750.00</b>
<b>Vendor: BJ'S CONSUMERS'S CHOICE PEST CONTROL INC.</b>				
BJ'S CONSUMERS'S CHOIC	30332	06/02/2020	PEST CONTROL CITY WIDE	65.00
BJ'S CONSUMERS'S CHOIC	30332	06/02/2020	PEST CONTROL CITY WIDE	65.00
BJ'S CONSUMERS'S CHOIC	30332	06/02/2020	PEST CONTROL CITY WIDE	65.00
BJ'S CONSUMERS'S CHOIC	30332	06/02/2020	PEST CONTROL CITY WIDE	65.00
BJ'S CONSUMERS'S CHOIC	30332	06/02/2020	PEST CONTROL CITY WIDE	9.75
BJ'S CONSUMERS'S CHOIC	30332	06/02/2020	PEST CONTROL CITY WIDE	65.00
BJ'S CONSUMERS'S CHOIC	30332	06/02/2020	PEST CONTROL CITY WIDE	8.45
BJ'S CONSUMERS'S CHOIC	30332	06/02/2020	PEST CONTROL CITY WIDE	7.80
BJ'S CONSUMERS'S CHOIC	30332	06/02/2020	PEST CONTROL CITY WIDE	19.50
BJ'S CONSUMERS'S CHOIC	30332	06/02/2020	PEST CONTROL CITY WIDE	19.50
BJ'S CONSUMERS'S CHOIC	30332	06/02/2020	PEST CONTROL CITY WIDE	65.00
<b>Vendor BJ'S CONSUMERS'S CHOICE PEST CONTROL INC. Total:</b>				<b>455.00</b>
<b>Vendor: BURTON'S FIRE INC</b>				
BURTON'S FIRE INC	W 78732	06/02/2020	FIRE ENGINE SERVICE	3,179.14
<b>Vendor BURTON'S FIRE INC Total:</b>				<b>3,179.14</b>
<b>Vendor: C.C.CONCRETE CONSTRUCTION</b>				
C.C.CONCRETE CONSTRUC	040737	06/02/2020	ALT MODES MEASURE V -	9,053.00
C.C.CONCRETE CONSTRUC	040738	06/02/2020	ALT MODES MEASURE V -	5,764.00
C.C.CONCRETE CONSTRUC	040739	06/02/2020	ALT MODES MEASURE V -	6,500.00
C.C.CONCRETE CONSTRUC	040741	06/02/2020	ALT MODES MEASURE V -	11,772.00
C.C.CONCRETE CONSTRUC	040742	06/02/2020	ALT MODES MEASURE V -	9,628.00
<b>Vendor C.C.CONCRETE CONSTRUCTION Total:</b>				<b>42,717.00</b>
<b>Vendor: CALIFORNIA STATE DISBURSEMENT UNIT</b>				
CALIFORNIA STATE DISBUR	PR-5/9/20	06/02/2020	PAYROLL DEDUCTIONS	281.07
<b>Vendor CALIFORNIA STATE DISBURSEMENT UNIT Total:</b>				<b>281.07</b>
<b>Vendor: CENTRAL SANITARY SUPPLY</b>				
CENTRAL SANITARY SUPPL	1070706	06/02/2020	PW DEPT OPP SUPPLIES- J	36.61
CENTRAL SANITARY SUPPL	1070706	06/02/2020	PW DEPT OPP SUPPLIES- J	31.73
CENTRAL SANITARY SUPPL	1070706	06/02/2020	PW DEPT OPP SUPPLIES- J	29.29
CENTRAL SANITARY SUPPL	1070706	06/02/2020	PW DEPT OPP SUPPLIES- J	73.22
CENTRAL SANITARY SUPPL	1070706	06/02/2020	PW DEPT OPP SUPPLIES- J	73.21
CENTRAL SANITARY SUPPL	1072533	06/02/2020	PW DEPT OPP SUPPLIES	13.42
CENTRAL SANITARY SUPPL	1072533	06/02/2020	PW DEPT OPP SUPPLIES	11.63
CENTRAL SANITARY SUPPL	1072533	06/02/2020	PW DEPT OPP SUPPLIES	10.74
CENTRAL SANITARY SUPPL	1072533	06/02/2020	PW DEPT OPP SUPPLIES	26.85
CENTRAL SANITARY SUPPL	1072533	06/02/2020	PW DEPT OPP SUPPLIES	26.85
<b>Vendor CENTRAL SANITARY SUPPLY Total:</b>				<b>333.55</b>
<b>Vendor: CINTAS CORPORATION #3</b>				
CINTAS CORPORATION #3	4050292776	06/02/2020	PW UNIFORMS	8.22
CINTAS CORPORATION #3	4050292776	06/02/2020	PW UNIFORMS	8.22
CINTAS CORPORATION #3	4050292776	06/02/2020	PW UNIFORMS	16.45
CINTAS CORPORATION #3	4050292776	06/02/2020	PW UNIFORMS	14.80

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Vendor Name	Payable Number	Post Date	Description (Item)	Amount
CINTAS CORPORATION #3	4050292776	06/02/2020	PW UNIFORMS	34.54
CINTAS CORPORATION #3	4050292776	06/02/2020	PW UNIFORMS	67.44
CINTAS CORPORATION #3	4050292776	06/02/2020	PW UNIFORMS	14.83
CINTAS CORPORATION #3	4050830384	06/02/2020	PW UNIFORMS	12.45
CINTAS CORPORATION #3	4050830384	06/02/2020	PW UNIFORMS	12.45
CINTAS CORPORATION #3	4050830384	06/02/2020	PW UNIFORMS	24.90
CINTAS CORPORATION #3	4050830384	06/02/2020	PW UNIFORMS	22.41
CINTAS CORPORATION #3	4050830384	06/02/2020	PW UNIFORMS	52.28
CINTAS CORPORATION #3	4050830384	06/02/2020	PW UNIFORMS	102.07
CINTAS CORPORATION #3	4050830384	06/02/2020	PW UNIFORMS	22.40
<b>Vendor CINTAS CORPORATION #3 Total:</b>				<b>413.46</b>
<b>Vendor: CSG CONSULTING - PRECISION</b>				
CSG CONSULTING - PRECIS	B200501	06/02/2020	BUILDING PLAN REVIEW -	880.65
<b>Vendor CSG CONSULTING - PRECISION Total:</b>				<b>880.65</b>
<b>Vendor: DEREK SAWYER SMART ENERGY HEATING &amp; AIR INC.</b>				
DEREK SAWYER SMART EN	38375	06/02/2020	GUSTINE FIRE TRUCK TUN	79.00
<b>Vendor DEREK SAWYER SMART ENERGY HEATING &amp; AIR INC. Total:</b>				<b>79.00</b>
<b>Vendor: DOM SOLAR LESSOR I, LP</b>				
DOM SOLAR LESSOR I, LP	15589436	06/02/2020	WW ELECTRIC 3.1.20 - 3.3	10,199.93
DOM SOLAR LESSOR I, LP	15885361	06/02/2020	WW ELECTRIC 4.1.20 - 4.3	11,447.24
<b>Vendor DOM SOLAR LESSOR I, LP Total:</b>				<b>21,647.17</b>
<b>Vendor: E &amp; M ELECTRIC, INC</b>				
E & M ELECTRIC, INC	2395	06/02/2020	REPAIR DAMAGED CONDU	794.58
E & M ELECTRIC, INC	2407	06/02/2020	SERVICE CALL - WELL #5	250.00
E & M ELECTRIC, INC	2410	06/02/2020	TENNIS COURT LIGHT REP	307.54
E & M ELECTRIC, INC	2419	06/02/2020	WWTP AERATOR REPAIRS	1,425.00
E & M ELECTRIC, INC	2431	06/02/2020	SOCCER FIELD IRRIGATION	905.41
<b>Vendor E &amp; M ELECTRIC, INC Total:</b>				<b>3,682.53</b>
<b>Vendor: EFTPS</b>				
EFTPS	PR-5/9/20	06/02/2020	PAYROLL TAXES	7,164.42
EFTPS	PR-05/9/20	06/02/2020	PAYROLL TAXES	1,675.58
EFTPS	PR-5/09/20	06/02/2020	PAYROLL TAXES	5,085.60
<b>Vendor EFTPS Total:</b>				<b>13,925.60</b>
<b>Vendor: EMPLOYMENT DEVELOPMENT DEPARTMENT</b>				
EMPLOYMENT DEVELOPM	PR-5/9/20	06/02/2020	UNEMPLOYMENT INSURA	88.80
EMPLOYMENT DEVELOPM	PR-5/9/20	06/02/2020	UNEMPLOYMENT INSURA	3,457.00
EMPLOYMENT DEVELOPM	PR-5/9/20	06/02/2020	UNEMPLOYMENT INSURA	17.76
EMPLOYMENT DEVELOPM	PR-5/9/20	06/02/2020	UNEMPLOYMENT INSURA	54.00
EMPLOYMENT DEVELOPM	PR-5/9/20	06/02/2020	UNEMPLOYMENT INSURA	23.68
EMPLOYMENT DEVELOPM	PR-5/9/20	06/02/2020	UNEMPLOYMENT INSURA	35.52
EMPLOYMENT DEVELOPM	PR-5/9/20	06/02/2020	UNEMPLOYMENT INSURA	177.60
EMPLOYMENT DEVELOPM	PR-5/9/20	06/02/2020	UNEMPLOYMENT INSURA	177.60
EMPLOYMENT DEVELOPM	PR-5/9/20	06/02/2020	UNEMPLOYMENT INSURA	71.04
<b>Vendor EMPLOYMENT DEVELOPMENT DEPARTMENT Total:</b>				<b>4,103.00</b>
<b>Vendor: EMPLOYMENT DEVELOPMENT DEPT</b>				
EMPLOYMENT DEVELOPM	PR-5/9/20	06/02/2020	PAYROLL TAXES	1,845.14
EMPLOYMENT DEVELOPM	PR-05/9/20	06/02/2020	PAYROLL TAXES	573.80
<b>Vendor EMPLOYMENT DEVELOPMENT DEPT Total:</b>				<b>2,418.94</b>
<b>Vendor: ENGIE SERVICES U.S. INC.</b>				
ENGIE SERVICES U.S. INC.	90008150	06/02/2020	CONSTRUCTION SERVICES	356,583.00
<b>Vendor ENGIE SERVICES U.S. INC. Total:</b>				<b>356,583.00</b>

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Vendor Name	Payable Number	Post Date	Description (Item)	Amount
<b>Vendor: FOSTER'S PUMPS INC.</b>				
FOSTER'S PUMPS INC.	16104	06/02/2020	REPAIRS TO WELL #7	17,602.00
<b>Vendor FOSTER'S PUMPS INC. Total:</b>				<b>17,602.00</b>
<b>Vendor: HALYCON CREEK INC. (DBA MID VALLEY I.T.)</b>				
HALYCON CREEK INC. (DBA	202137266	06/02/2020	MONTHLY I.T. SUPPORT JU	28.00
HALYCON CREEK INC. (DBA	202137266	06/02/2020	MONTHLY I.T. SUPPORT JU	28.00
HALYCON CREEK INC. (DBA	202137266	06/02/2020	MONTHLY I.T. SUPPORT JU	140.00
HALYCON CREEK INC. (DBA	202137266	06/02/2020	MONTHLY I.T. SUPPORT JU	42.00
HALYCON CREEK INC. (DBA	202137266	06/02/2020	MONTHLY I.T. SUPPORT JU	42.00
HALYCON CREEK INC. (DBA	202137266	06/02/2020	MONTHLY I.T. SUPPORT JU	28.00
HALYCON CREEK INC. (DBA	202137266	06/02/2020	MONTHLY I.T. SUPPORT JU	42.00
HALYCON CREEK INC. (DBA	202137266	06/02/2020	MONTHLY I.T. SUPPORT JU	210.00
HALYCON CREEK INC. (DBA	202137266	06/02/2020	MONTHLY I.T. SUPPORT JU	280.00
HALYCON CREEK INC. (DBA	202137266	06/02/2020	MONTHLY I.T. SUPPORT JU	280.00
HALYCON CREEK INC. (DBA	202137266	06/02/2020	MONTHLY I.T. SUPPORT JU	280.00
HALYCON CREEK INC. (DBA	202137267	06/02/2020	PD MONTHLY I.T. SUPPORT	2,118.26
<b>Vendor HALYCON CREEK INC. (DBA MID VALLEY I.T.) Total:</b>				<b>3,518.26</b>
<b>Vendor: IEH-JL ANALYTICAL</b>				
IEH-JL ANALYTICAL	498436	06/02/2020	WWTP SAMPLES	142.00
IEH-JL ANALYTICAL	499050	06/02/2020	WWTP SAMPLES	216.50
<b>Vendor IEH-JL ANALYTICAL Total:</b>				<b>358.50</b>
<b>Vendor: KEITH FAULDER</b>				
KEITH FAULDER	JUNE 2020	06/02/2020	LEASE AGREEMENT	83.33
KEITH FAULDER	JUNE 2020	06/02/2020	LEASE AGREEMENT	83.34
KEITH FAULDER	JUNE 2020	06/02/2020	LEASE AGREEMENT	83.33
<b>Vendor KEITH FAULDER Total:</b>				<b>250.00</b>
<b>Vendor: MARK SOTELO</b>				
MARK SOTELO	1058	06/02/2020	POLICE CANINE DETECTIO	4,500.00
<b>Vendor MARK SOTELO Total:</b>				<b>4,500.00</b>
<b>Vendor: MARYANN VIERRA</b>				
MARYANN VIERRA	JUNE 2020	06/02/2020	LOAN PAYMENT JUNE 202	578.95
MARYANN VIERRA	JUNE 2020	06/02/2020	LOAN PAYMENT JUNE 202	700.18
MARYANN VIERRA	JUNE 2020	06/02/2020	LOAN PAYMENT JUNE 202	578.95
MARYANN VIERRA	JUNE 2020	06/02/2020	LOAN PAYMENT JUNE 202	700.17
<b>Vendor MARYANN VIERRA Total:</b>				<b>2,558.25</b>
<b>Vendor: O'REILLY AUTO ENTERPRISES, LLC</b>				
O'REILLY AUTO ENTERPRIS	5718-209450	06/02/2020	PW MOTOR VEHICLE WIPE	0.91
O'REILLY AUTO ENTERPRIS	5718-209450	06/02/2020	PW MOTOR VEHICLE WIPE	0.79
O'REILLY AUTO ENTERPRIS	5718-209450	06/02/2020	PW MOTOR VEHICLE WIPE	0.72
O'REILLY AUTO ENTERPRIS	5718-209450	06/02/2020	PW MOTOR VEHICLE WIPE	1.81
O'REILLY AUTO ENTERPRIS	5718-209450	06/02/2020	PW MOTOR VEHICLE WIPE	1.81
O'REILLY AUTO ENTERPRIS	5718-209821	06/02/2020	PW MOTOR VEHICLE SUPP	10.71
O'REILLY AUTO ENTERPRIS	5718-209821	06/02/2020	PW MOTOR VEHICLE SUPP	9.28
O'REILLY AUTO ENTERPRIS	5718-209821	06/02/2020	PW MOTOR VEHICLE SUPP	8.57
O'REILLY AUTO ENTERPRIS	5718-209821	06/02/2020	PW MOTOR VEHICLE SUPP	21.43
O'REILLY AUTO ENTERPRIS	5718-209821	06/02/2020	PW MOTOR VEHICLE SUPP	21.43
O'REILLY AUTO ENTERPRIS	5718-210380	06/02/2020	MOTOR OIL CSO TRUCK	27.02
O'REILLY AUTO ENTERPRIS	5718-210435	06/02/2020	OIL FOR OLD CSO TRUCK	18.37
O'REILLY AUTO ENTERPRIS	5718-210551	06/02/2020	SEWER TRUCK DIESEL EXH	17.31
<b>Vendor O'REILLY AUTO ENTERPRISES, LLC Total:</b>				<b>140.16</b>
<b>Vendor: PACIFIC STAR CHEMICAL, LLC.</b>				
PACIFIC STAR CHEMICAL, L	168702	06/02/2020	CHLORINE WELL #5	825.54
PACIFIC STAR CHEMICAL, L	168708	06/02/2020	CHLORINE CITY POOL	733.22

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
PACIFIC STAR CHEMICAL, L	169022	06/02/2020	CHLORINE FOR POOL	1,680.56
<b>Vendor PACIFIC STAR CHEMICAL, LLC. Total:</b>				<b>3,239.32</b>
<b>Vendor: PREMIER ACCESS INSURANCE COMPANY</b>				
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	21.11
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	42.22
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	102.64
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	9.64
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	1,462.09
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	190.01
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	16.89
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	105.56
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	69.32
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	4.21
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	4.22
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	42.17
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	8.44
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	8.44
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	125.36
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	35.15
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	8.44
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	8.44
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	7.03
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	97.45
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	105.56
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	4.22
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	4.22
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	20.20
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	52.78
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	63.34
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	70.30
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	14.47
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	10.56
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	141.63
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	52.78
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	63.34
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	70.30
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	14.47
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	10.56
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	230.84
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	10.56
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	21.11
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	17.57
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	47.99
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	10.56
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	4.22
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	17.57
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	12.51
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	25.93
PREMIER ACCESS INSURA	JUNE 2020	06/02/2020	DENTAL INSURANCE	84.45
<b>Vendor PREMIER ACCESS INSURANCE COMPANY Total:</b>				<b>3,550.87</b>
<b>Vendor: PUBLIC EMP RETIREMENT SYSTEM</b>				
PUBLIC EMP RETIREMENT	PR-5/9/20EEPEPRASAFETY	06/02/2020	RETIREMENT CONTRIBUTI	1,275.58
PUBLIC EMP RETIREMENT	PR-5/9/20EEPEPRAMISC	06/02/2020	RETIREMENT CONTRIBUTI	823.60

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Vendor Name	Payable Number	Post Date	Description (Item)	Amount
PUBLIC EMP RETIREMENT	PR-5/9/20EECLASSICMISC	06/02/2020	RETIREMENT CONTRIBUTI	1,327.33
PUBLIC EMP RETIREMENT	PR-5/9/20EECLASSICSAFET	06/02/2020	RETIREMENT CONTRIBUTI	859.60
PUBLIC EMP RETIREMENT	PR-5/9/20ERPEPRASAFETY	06/02/2020	RETIREMENT CONTRIBUTI	1,385.94
PUBLIC EMP RETIREMENT	PR-5/9/20ERPEPRAMISC	06/02/2020	RETIREMENT CONTRIBUTI	852.29
PUBLIC EMP RETIREMENT	PR-5/9/20ERCLASSICMISC	06/02/2020	RETIREMENT CONTRIBUTI	1,842.97
PUBLIC EMP RETIREMENT	PR-5/9/20ERCLASSICSAFE	06/02/2020	RETIREMENT CONTRIBUTI	1,842.41
<b>Vendor PUBLIC EMP RETIREMENT SYSTEM Total:</b>				<b>10,209.72</b>
<b>Vendor: PYRO SPECTACULARS, INC</b>				
PYRO SPECTACULARS, INC	DEPOSIT 2020 FIREWORKS	05/21/2020	FIREWORKS DEPOSIT 2020	4,000.00
<b>Vendor PYRO SPECTACULARS, INC Total:</b>				<b>4,000.00</b>
<b>Vendor: RANEY PLANNING &amp; MANAGEMENT, INC.</b>				
RANEY PLANNING & MAN	1879P-4	06/02/2020	KATAKIS DEVELOPMENT	525.00
<b>Vendor RANEY PLANNING &amp; MANAGEMENT, INC. Total:</b>				<b>525.00</b>
<b>Vendor: SAN JOAQUIN VALLEY UNIFIED AIR POLL</b>				
SAN JOAQUIN VALLEY UNI	N139359	06/02/2020	WELL #7 GENERATOR PER	501.00
<b>Vendor SAN JOAQUIN VALLEY UNIFIED AIR POLL Total:</b>				<b>501.00</b>
<b>Vendor: SCP DISTRIBUTORS, L.L.C</b>				
SCP DISTRIBUTORS, L.L.C	49667640	06/02/2020	POOL LEAK REPAIRS	7,600.00
SCP DISTRIBUTORS, L.L.C	49668464	06/02/2020	POOL PARTS	245.28
SCP DISTRIBUTORS, L.L.C	D8683304	06/02/2020	PARTS FOR POOL REPAIRS	45.01
<b>Vendor SCP DISTRIBUTORS, L.L.C Total:</b>				<b>7,890.29</b>
<b>Vendor: SHAWN CULLUM</b>				
SHAWN CULLUM	PARK TREES TRIMMING	06/02/2020	TREE TRIMMING NORTH P	1,666.50
SHAWN CULLUM	PARK TREES TRIMMING	06/02/2020	TREE TRIMMING NORTH P	1,667.00
SHAWN CULLUM	PARK TREES TRIMMING	06/02/2020	TREE TRIMMING NORTH P	1,666.50
<b>Vendor SHAWN CULLUM Total:</b>				<b>5,000.00</b>
<b>Vendor: SHRED-IT</b>				
SHRED-IT	8129728545	06/02/2020	SHRED SERVICES	7.45
SHRED-IT	8129728545	06/02/2020	SHRED SERVICES	74.48
SHRED-IT	8129728545	06/02/2020	SHRED SERVICES	29.79
SHRED-IT	8129728545	06/02/2020	SHRED SERVICES	29.79
SHRED-IT	8129728545	06/02/2020	SHRED SERVICES	7.45
<b>Vendor SHRED-IT Total:</b>				<b>148.96</b>
<b>Vendor: STAPLES CREDIT PLAN</b>				
STAPLES CREDIT PLAN	2493688241	06/02/2020	OFFICE SUPPLIES	1.52
STAPLES CREDIT PLAN	2493688241	06/02/2020	OFFICE SUPPLIES	0.38
STAPLES CREDIT PLAN	2493688241	06/02/2020	OFFICE SUPPLIES	5.69
STAPLES CREDIT PLAN	2493688241	06/02/2020	OFFICE SUPPLIES	5.69
STAPLES CREDIT PLAN	2493688241	06/02/2020	OFFICE SUPPLIES	5.70
STAPLES CREDIT PLAN	2521092811	06/02/2020	OFFICE SUPPLIES	0.94
STAPLES CREDIT PLAN	2521092811	06/02/2020	OFFICE SUPPLIES	0.24
STAPLES CREDIT PLAN	2521092811	06/02/2020	OFFICE SUPPLIES	3.54
STAPLES CREDIT PLAN	2521092811	06/02/2020	OFFICE SUPPLIES	3.54
STAPLES CREDIT PLAN	2521092811	06/02/2020	OFFICE SUPPLIES	3.53
STAPLES CREDIT PLAN	2522174771	06/02/2020	OFFICE SUPPLIES	12.03
STAPLES CREDIT PLAN	2522174771	06/02/2020	OFFICE SUPPLIES	3.01
STAPLES CREDIT PLAN	2522174771	06/02/2020	OFFICE SUPPLIES	45.13
STAPLES CREDIT PLAN	2522174771	06/02/2020	OFFICE SUPPLIES	45.13
STAPLES CREDIT PLAN	2522174771	06/02/2020	OFFICE SUPPLIES	45.13
<b>Vendor STAPLES CREDIT PLAN Total:</b>				<b>181.20</b>

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Vendor Name	Payable Number	Post Date	Description (Item)	Amount
<b>Vendor: STATE OF CALIFORNIA DEPT OF JUSTICE</b>				
STATE OF CALIFORNIA DEP	450124	06/02/2020	PD FINGERPRINTING APRI	32.00
<b>Vendor STATE OF CALIFORNIA DEPT OF JUSTICE Total:</b>				<b>32.00</b>
<b>Vendor: STATE STREET BANK &amp; TRUST COMPANY</b>				
STATE STREET BANK & TRU	PR-5/9/20	06/02/2020	PAYROLL DEDUCTIONS	390.79
<b>Vendor STATE STREET BANK &amp; TRUST COMPANY Total:</b>				<b>390.79</b>
<b>Vendor: TESCO CONTROLS INC.</b>				
TESCO CONTROLS INC.	0070238-IN	06/02/2020	WWTP FLOW METER CALI	1,300.00
TESCO CONTROLS INC.	0070239-IN	06/02/2020	WWTP FLOW METER CALI	1,300.00
TESCO CONTROLS INC.	0070240-IN	06/02/2020	WELL #4 NEW FLOW MET	1,300.00
<b>Vendor TESCO CONTROLS INC. Total:</b>				<b>3,900.00</b>
<b>Vendor: TRUE BLUE VETERINARY HOSPITAL</b>				
TRUE BLUE VETERINARY H	133547	06/02/2020	PD K9 FIONA VET SERVICE	467.24
TRUE BLUE VETERINARY H	51245	06/02/2020	PD VET SERVICES	49.00
<b>Vendor TRUE BLUE VETERINARY HOSPITAL Total:</b>				<b>516.24</b>
<b>Vendor: UNITED SITE SERVICES OF CALIFORNIA, INC.</b>				
UNITED SITE SERVICES OF	114-10286619	06/02/2020	SOCCER FIELD RESTROOM	138.61
<b>Vendor UNITED SITE SERVICES OF CALIFORNIA, INC. Total:</b>				<b>138.61</b>
<b>Vendor: US TRENCHLESS INC.</b>				
US TRENCHLESS INC.	3042017571-1	05/27/2020	HWY 33 SEWER LINE PROJ	20,000.00
<b>Vendor US TRENCHLESS INC. Total:</b>				<b>20,000.00</b>
<b>Vendor: WOLSELEY INVESTMENTS, INC.</b>				
WOLSELEY INVESTMENTS,	1543848	06/02/2020	WATER PARTS	1,347.60
WOLSELEY INVESTMENTS,	1543974	06/02/2020	CHLORINE REBUILD KIT	58.25
WOLSELEY INVESTMENTS,	1543998	06/02/2020	WATER PARTS	1,243.70
WOLSELEY INVESTMENTS,	1544693	06/02/2020	WATER PARTS	1,335.63
<b>Vendor WOLSELEY INVESTMENTS, INC. Total:</b>				<b>3,985.18</b>
<b>Vendor: ZAP MANUFACTURING, INC.</b>				
ZAP MANUFACTURING, IN	3501	06/02/2020	CUSTOM AIRPORT SIGNS	344.80
<b>Vendor ZAP MANUFACTURING, INC. Total:</b>				<b>344.80</b>
<b>Grand Total:</b>				<b>616,722.26</b>

## Report Summary

### Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	21,471.37
002 - UTILITY TAX FUND	35,864.02
009 - COMMUNITY CENTER FUND	1,830.71
016 - SWIM POOL FUND	10,467.46
017 - CITY WIDE LIGHTING & LAND	1,860.22
018 - TRAFFIC SAFETY FUND	4,500.00
019 - RECREATION FUND	129.65
021 - ST/SIDEWALK MAINT	325.14
024 - COPS GRANT	105.56
047 - FIREWORKS	4,000.00
059 - STORM DRAIN	711.09
060 - WATER FUND	29,285.87
061 - SEWER FUND	77,382.25
062 - REFUSE	965.42
063 - AIRPORT FUND	502.80
099 - PAYROLL TRUST FUND	27,226.12
202 - ALT MODES MEASURE V	43,511.58
302 - GUSTINE SOLAR PROJECT 2020	356,583.00
<b>Grand Total:</b>	<b>616,722.26</b>

### Account Summary

Account Number	Account Name	Payment Amount
001-0110-530.201-00	OTHER CONTRACT SERVI	63.00
001-0120-510.020-00	GROUP HEALTH INSURA	21.11
001-0120-530.009-00	OTHER PROFESSIONAL S	8.25
001-0140-510.012-00	UNEMPLOYMENT INSUR	88.80
001-0140-510.020-00	GROUP HEALTH INSURA	42.22
001-0140-520.000-00	OFFICE SUPPLIES	18.21
001-0140-530.011-00	TELEPHONE & INTERNET	44.75
001-0140-530.201-00	OTHER CONTRACT SERVI	70.45
001-0142-510.020-00	GROUP HEALTH INSURA	102.64
001-0142-520.010-00	DEPT OPERATING SUPPL	51.90
001-0150-510.020-00	GROUP HEALTH INSURA	9.64
001-0150-520.011-00	UNIFORM ALLOWANCE	24.36
001-0150-530.201-00	OTHER CONTRACT SERVI	408.00
001-0210-510.012-00	UNEMPLOYMENT INSUR	3,457.00
001-0210-510.020-00	GROUP HEALTH INSURA	1,462.09
001-0210-520.010-00	DEPT OPERATING SUPPL	21.93
001-0210-520.030-00	MOTOR VEHICLE EXPEN	50.52
001-0210-530.011-00	TELEPHONE & INTERNET	447.52
001-0210-530.201-00	OTHER CONTRACT SERVI	3,071.98
001-0220-520.010-00	DEPT OPERATING SUPPL	187.63
001-0220-520.030-00	MOTOR VEHICLE EXPEN	3,179.14
001-0230-510.020-00	GROUP HEALTH INSURA	190.01
001-0230-530.201-00	OTHER CONTRACT SERVI	114.00
001-0410-510.012-00	UNEMPLOYMENT INSUR	17.76
001-0410-510.020-00	GROUP HEALTH INSURA	16.89
001-0410-530.009-00	OTHER PROFESSIONAL S	880.65
001-0410-530.230-00	PROJECT/ DEV EXPENSES	525.00
001-0460-510.020-00	GROUP HEALTH INSURA	105.56
001-0610-510.020-00	GROUP HEALTH INSURA	69.32
001-0610-520.010-00	DEPT OPERATING SUPPL	2,383.51
001-0610-520.011-00	UNIFORM ALLOWANCE	24.36
001-0610-520.030-00	MOTOR VEHICLE EXPEN	117.21
001-0610-530.080-00	EQUIPMENT RENTAL	138.61
001-0610-530.201-00	OTHER CONTRACT SERVI	3,974.02
001-0610-540.011-00	BUILDINGS	83.33

**Account Summary**

Account Number	Account Name	Payment Amount
002-0613-540.030-00	MACHINERY & EQUIPME	35,864.02
009-0150-510.020-00	GROUP HEALTH INSURA	4.21
009-0150-520.010-00	DEPT OPERATING SUPPL	1,667.00
009-0150-530.201-00	OTHER CONTRACT SERVI	159.50
016-0120-510.020-00	GROUP HEALTH INSURA	4.22
016-0613-510.012-00	UNEMPLOYMENT INSUR	54.00
016-0613-510.020-00	GROUP HEALTH INSURA	42.17
016-0613-520.010-00	DEPT OPERATING SUPPL	2,704.07
016-0613-530.201-00	OTHER CONTRACT SERVI	7,663.00
017-0120-510.020-00	GROUP HEALTH INSURA	8.44
017-0120-530.009-00	OTHER PROFESSIONAL S	2.75
017-0140-510.020-00	GROUP HEALTH INSURA	8.44
017-0610-510.020-00	GROUP HEALTH INSURA	125.36
017-0610-520.010-00	DEPT OPERATING SUPPL	1,666.50
017-0610-520.011-00	UNIFORM ALLOWANCE	48.73
018-0240-530.201-00	OTHER CONTRACT SERVI	4,500.00
019-0142-510.020-00	GROUP HEALTH INSURA	35.15
019-0613-530.201-00	OTHER CONTRACT SERVI	94.50
021-0120-510.020-00	GROUP HEALTH INSURA	8.44
021-0120-530.009-00	OTHER PROFESSIONAL S	2.75
021-0140-510.020-00	GROUP HEALTH INSURA	8.44
021-0142-510.020-00	GROUP HEALTH INSURA	7.03
021-0310-510.020-00	GROUP HEALTH INSURA	97.45
021-0310-520.010-00	DEPT OPERATING SUPPL	55.60
021-0310-520.011-00	UNIFORM ALLOWANCE	43.85
021-0310-520.030-00	MOTOR VEHICLE EXPEN	101.58
024-0210-510.020-00	GROUP HEALTH INSURA	105.56
047-0704-530.009-00	OTHER PROFESSIONAL S	4,000.00
059-0120-510.020-00	GROUP HEALTH INSURA	4.22
059-0120-530.009-00	OTHER PROFESSIONAL S	1.10
059-0140-510.012-00	UNEMPLOYMENT INSUR	59.20
059-0140-510.020-00	GROUP HEALTH INSURA	4.22
059-0140-520.000-00	OFFICE SUPPLIES	4.56
059-0730-510.020-00	GROUP HEALTH INSURA	20.20
059-0730-520.010-00	DEPT OPERATING SUPPL	51.33
059-0730-520.030-00	MOTOR VEHICLE EXPEN	93.76
059-0730-530.201-00	OTHER CONTRACT SERVI	472.50
060-0120-510.020-00	GROUP HEALTH INSURA	52.78
060-0120-530.009-00	OTHER PROFESSIONAL S	17.32
060-0140-510.012-00	UNEMPLOYMENT INSUR	177.60
060-0140-510.020-00	GROUP HEALTH INSURA	63.34
060-0140-520.000-00	OFFICE SUPPLIES	68.32
060-0140-530.011-00	TELEPHONE & INTERNET	179.01
060-0140-530.201-00	OTHER CONTRACT SERVI	29.79
060-0142-510.020-00	GROUP HEALTH INSURA	70.30
060-0210-510.020-00	GROUP HEALTH INSURA	14.47
060-0410-510.020-00	GROUP HEALTH INSURA	10.56
060-0710-510.020-00	GROUP HEALTH INSURA	141.63
060-0710-520.010-00	DEPT OPERATING SUPPL	4,966.04
060-0710-520.011-00	UNIFORM ALLOWANCE	102.32
060-0710-520.030-00	MOTOR VEHICLE EXPEN	234.42
060-0710-530.094-00	LICENSES & PERMIT FEE	501.00
060-0710-530.111-00	NOTE	578.95
060-0710-530.122-00	INTEREST EXPENSE	700.18
060-0710-530.201-00	OTHER CONTRACT SERVI	21,294.50
060-0710-540.011-00	BUILDINGS	83.34
061-0120-510.020-00	GROUP HEALTH INSURA	52.78
061-0120-530.009-00	OTHER PROFESSIONAL S	17.32

**Account Summary**

Account Number	Account Name	Payment Amount
061-0140-510.012-00	UNEMPLOYMENT INSUR	177.60
061-0140-510.020-00	GROUP HEALTH INSURA	63.34
061-0140-520.000-00	OFFICE SUPPLIES	68.32
061-0140-530.011-00	TELEPHONE & INTERNET	179.01
061-0140-530.201-00	OTHER CONTRACT SERVI	29.79
061-0142-510.020-00	GROUP HEALTH INSURA	70.30
061-0210-510.020-00	GROUP HEALTH INSURA	14.47
061-0410-510.020-00	GROUP HEALTH INSURA	10.56
061-0520-510.020-00	GROUP HEALTH INSURA	230.84
061-0520-520.010-00	DEPT OPERATING SUPPL	128.31
061-0520-520.011-00	UNIFORM ALLOWANCE	199.76
061-0520-520.030-00	MOTOR VEHICLE EXPEN	234.42
061-0520-520.040-00	FUEL	17.31
061-0520-530.060-00	ELECTRIC	21,647.17
061-0520-530.111-00	NOTE	578.95
061-0520-530.122-00	INTEREST EXPENSE	700.17
061-0520-530.201-00	OTHER CONTRACT SERVI	52,878.50
061-0520-540.011-00	BUILDINGS	83.33
062-0120-510.020-00	GROUP HEALTH INSURA	10.56
062-0120-530.009-00	OTHER PROFESSIONAL S	2.75
062-0140-510.012-00	UNEMPLOYMENT INSUR	71.04
062-0140-510.020-00	GROUP HEALTH INSURA	21.11
062-0140-520.000-00	OFFICE SUPPLIES	68.33
062-0140-530.011-00	TELEPHONE & INTERNET	44.75
062-0140-530.201-00	OTHER CONTRACT SERVI	7.45
062-0142-510.020-00	GROUP HEALTH INSURA	17.57
062-0510-520.011-00	UNIFORM ALLOWANCE	43.87
062-0510-530.201-00	OTHER CONTRACT SERVI	630.00
062-0520-510.020-00	GROUP HEALTH INSURA	47.99
063-0120-510.020-00	GROUP HEALTH INSURA	10.56
063-0120-530.009-00	OTHER PROFESSIONAL S	2.76
063-0140-510.020-00	GROUP HEALTH INSURA	4.22
063-0142-510.020-00	GROUP HEALTH INSURA	17.57
063-0210-510.020-00	GROUP HEALTH INSURA	12.51
063-0340-510.020-00	GROUP HEALTH INSURA	25.93
063-0340-530.009-00	OTHER PROFESSIONAL S	344.80
063-0410-510.020-00	GROUP HEALTH INSURA	84.45
099-0000-220.010	FICA TAXES PAYABLE	8,840.00
099-0000-220.020	FIT W/H PAYABLE	5,085.60
099-0000-220.030	SIT W/H PAYABLE	1,845.14
099-0000-220.050	PERS PAYABLE	10,209.72
099-0000-220.090	DISABILITY (SDI) PAYABL	573.80
099-0000-220.092	CAL PERS 457 DEF COMP	390.79
099-0000-220.097	CALIFORNIA STATE DISB	281.07
202-0310-530.009-00	OTHER PROFESSIONAL S	43,511.58
302-0520-530.009-00	OTHER CONTRACT SERVI	356,583.00
	<b>Grand Total:</b>	<b>616,722.26</b>

**Project Account Summary**

Project Account Key	Payment Amount
**None**	616,722.26
<b>Grand Total:</b>	<b>616,722.26</b>



## CITY COUNCIL AGENDA ITEM

### JUNE 2, 2020

**PREPARED BY:** Doug Dunford, City Manager

**SUBJECT:** Review and Implement an SB 1 Prioritization Plan and Resolution

---

#### **BACKGROUND/DISCUSSION**

As in years past, Staff is presenting to Council a project list and resolution that are needed to meet funding requirements from the State for SB 1. The State requires a specific resolution that is job specific and the expectations of completion dates are needed.

This plan and resolution is for the purposed use of SB 1 funds for the next five years.

Staff has developed a list of projects that can be attained with our current funding from the State. The projects are as follows:

- Green Acres Sidewalk Improvement
- Meredith Ave Bike Path Phase 1
- Meredith Ave. Bike Path Phase 2
- Hwy 33/140 Roundabout
- Downtown Roundabout
- Carnation Road Improvements
- Hwy 33/140 Intersection Expansion and Upgrade
- GPS Street Improvements

Staff is aware that our current SB 1 funding allocation is projected to be \$100,000 per year. Any of the above listed projects would benefit from the additional funding.

#### **FISCAL IMPACT**

There is no fiscal impact at this time.

#### **RECOMMENDATION**

Council to approve the plan and resolution adopting the SB 1 prioritization plan.

#### **EXHIBIT(S)**

- A) Resolution adopting the five year plan

## RESOLUTION NO. 2020-XXX

### RESOLUTION TO ADOPT A LIST OF PROJECTS FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT

**WHEREAS**, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

**WHEREAS**, SB 1 includes accountability and transparency provisions that will ensure the residents of our City of Gustine are aware of the projects proposed for funding in our community and which projects are in progress or have been completed each fiscal year; and

**WHEREAS**, the City of Gustine must adopt a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1 by resolution, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

**WHEREAS**, the City of Gustine, will receive an estimated \$100,000 in RMRA funding in Fiscal Year 2020-21 from SB 1; and

**WHEREAS**, the funding from SB 1 will help the City of Gustine maintain and rehabilitate streets, roads, and bridges, and add active transportation infrastructure throughout the City of Gustine this year and into the future; and

**WHEREAS**, the 2016 California Statewide Local Streets and Roads Needs Assessment found that the City of Gustine streets and roads are in an "at-risk" condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a "good to excellent" condition; and

**WHEREAS**, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

**NOW, THEREFORE BE IT RESOLVED** that the City Council of the City of Gustine/Board of Supervisors of the County of Merced hereby establishes the following project list in order of priority to benefit from the SB1 RMRA funding allocations for the fiscal year of 2020-2021.

**PASSED AND ADOPTED** by the City Council of the City of Gustine/Board of Supervisors of the County of Merced, this 2nd day of June, 2020, by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

APPROVED

\_\_\_\_\_  
Mayor Patrick Nagy

ATTEST

\_\_\_\_\_  
Deputy City Clerk

**FY 2019-20 SB 1 Project List**

<b>Project Title</b>	<b>Project Location</b>	<b>Project Description</b>	<b>Estimated Useful Life (Min/Max)</b>	<b>Anticipated Year of Completion</b>
Meredith Ave Bike Path Ph. 1	Meredith b/w Linden and West	Sidewalk improvement	15/20	2020
Green Acres Sidewalk	Meredith and Linden	Sidewalk improvement	15/20	2020
Meredith Ave Bike Path Ph. 2	Meredith b/w West and Grove	Sidewalk improvement	15/20	2020
Hwy 33/140 roundabout	Fourth St and Hwy 33	Roadway improvement	10/20	March 2021
Downtown Roundabout	5 <sup>th</sup> St. and 4 <sup>th</sup> Av	Roadway improvement	10/20	Nov, 2021
Carnation Road	Carnation B/t East Av and WWTP	Roadway reconstruction	10/20	Nov, 2021
Hwy 33/140 Intersection upgrade	Hwy 33/140	Intersection expansion and upgrade	20/25	Nov, 2024
GPS Street Improvements	Intersection of 5 <sup>th</sup> Street and 4 <sup>th</sup> Avenue	Intersection Expansion and upgrade	20/25	Jan 2023



ITEM NO. 4

## COUNCIL AGENDA ITEM

JUNE 2, 2020

**PREPARED BY:** Jas Birring, Finance Manager

**SUBJECT:** Review and Accept the City of Gustine FY 2018-19 Financial Statements Audit Report

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### BACKGROUND/DISCUSSION

The City of Gustine must contract with an independent audit firm to audit its Annual Financial Statements. The City previously went through an RFP process and selected RJR Ricciardi, Inc. out of San Rafael to complete the 2018/19 audit. In addition, the City did not meet the threshold that would require a Single Audit during this audit period.

The audit before you marks a conclusion of a tremendous amount of work on the general ledger accounts that make up the financial picture for the City as well as the financial statements included.

This audit includes the necessary technical review in addition to the financial statements and independent auditors report on internal controls. The final report is available for review at this time and the reviewer in charge, Michael O'Conner, is available at this Council meeting to present the audit and answer any questions.

### RECOMMENDATION

Council review and accept the City's Independent Auditors' Report and Comprehensive Annual Financial Statements for the fiscal year ending June 30, 2019 and management letter.

### EXHIBIT(S)

A) Management Letter

**APPROVED BY:**

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DOUG DUNFORD, CITY MANAGER

**CITY OF GUSTINE**

**CITY COUNCIL  
&  
MANAGEMENT REPORT**

**For the Year Ended  
JUNE 30, 2019**

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R. J. RICCIARDI, INC.  
CERTIFIED PUBLIC ACCOUNTANTS

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To the Honorable Members  
of the City Council  
City of Gustine  
Gustine, California

In planning and performing our audit of the basic financial statements of City of Gustine for the fiscal year ended June 30, 2019, in accordance with auditing standards generally accepted in the United States of America, we considered its internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the basic financial statements, but not for the purpose of expressing an opinion on the effectiveness of its internal control. Accordingly, we do not express an opinion on the effectiveness of City of Gustine's internal control.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or a combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or a combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

Our consideration of the internal control was for the limited purpose described in the first paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses, as defined above. We did not identify any deficiencies in internal control that we consider material weaknesses, as defined above.

During our audit, we noted certain matters involving internal controls and other operational matters that are presented for your consideration in this report. We will review the status of these comments during our next audit engagement. Our comments and recommendations, all of which have been discussed with appropriate members of management, are not intended to be all-inclusive, but rather represent those matters that we considered worthy of your consideration. Our comments and recommendations are submitted as constructive suggestions to assist you in strengthening controls and procedures; they are not intended to reflect on the honesty or integrity of any employee. We will be pleased to discuss these comments in further detail at your convenience, to perform any additional study of these matters, or to assist City of Gustine in implementing the recommendations.

This report is intended solely for the information and use of management and City Council of City of Gustine and others within the organization, and is not intended to be, and should not be, used by anyone other than these specified parties.

We thank City of Gustine's staff for its cooperation during our audit.

*R. J. Ricciardi, Inc.*

R.J. Ricciardi, Inc.  
Certified Public Accountants

San Rafael, California  
May 20, 2020

**R. J. RICCIARDI, INC.**  
**CERTIFIED PUBLIC ACCOUNTANTS**

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To the Honorable Members  
of the City Council  
City of Gustine  
Gustine, California

We have audited the basic financial statements of City of Gustine for the year ended June 30, 2019. Professional standards require that we provide you with the following information related to our audit.

**Our Responsibility under U.S. Generally Accepted Auditing Standards**

As stated in our engagement letter dated October 14, 2019, our responsibility, as described by professional standards, is to plan and perform our audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement and are fairly presented in accordance with U.S. generally accepted accounting principles. Because an audit is designed to provide reasonable, but not absolute assurance and because we did not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us.

As part of our audit, we considered the internal control of City of Gustine. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

**Qualitative Aspects of Accounting Practices**

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by City of Gustine are described in Note 1 to the basic financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by City of Gustine during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the basic financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the basic financial statements and because of the possibility that future events affecting them may differ significantly from those expected. We evaluated the key factors and assumptions used to develop the accounting estimates in determining that they are reasonable in relation to the basic financial statements taken as a whole. The most sensitive estimate(s) affecting the basic financial statements were:

- Accrual and disclosure of compensated absences;
- Capital asset lives and depreciation expense;
- Actuarial assumptions for pension plan disclosure;
- Accrual and disclosure of leases;
- Fair value of investments and financial instruments.

**Difficulties Encountered in Performing the Audit**

We encountered no significant difficulties in dealing with management in performing and completing our audit.

**Corrected and Uncorrected Misstatements (Audit Adjustments)**

Professional standards require us to accumulate all known and likely misstatements (audit adjustments) identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. The 10 audit adjustment detected as a result of audit procedures and corrected by management were material to the financial statements taken as a whole.

**Disagreements with Management**

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

**Management Representations**

We have requested certain representations from management that are included in the management representation letter dated May 20, 2020.

**Management Consultations with Other Independent Accountants**

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to City of Gustine's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

**Other Audit Findings or Issues**

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as City of Gustine's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

**Other Matters**

We applied certain limited procedures to the Budgetary Comparison Schedule for the General Fund, which is required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

This report is intended solely for the information and use of management and City Council of City of Gustine and others within the organization, and is not intended to be, and should not be, used by anyone other than these specified parties.

City of Gustine  
CITY COUNCIL & MANAGEMENT REPORT  
For the Year Ended June 30, 2019

**Current Year Observations**

1) Bank Reconciliation Approval

Observation:

During the course of our audit of City of Gustine (the City), we noted that the preparer and reviewer of the reconciliation and related statements was not documented.

Recommendation:

We recommend the reviewer and preparer of the monthly bank reconciliations and related statements initial the reconciliation and related statements to document the internal control process.

2) Xpress Utility Bill Pay Account

Observation:

During the course of our audit we noted the Xpress Utility Bill Pay Account was not reconciled to the general ledger on a monthly basis.

Recommendation:

We recommend the reviewer and preparer of the monthly Xpress Utility Bill Pay account statement ensure this is reconciled to the City's general ledger on a monthly basis.

3) Utility Customer Accounts Receivable Ledger

Observation:

During the course of our audit we noted the Utility Customer Accounts Receivable Ledger was not reconciled to the general ledger on a monthly basis.

Recommendation:

We recommend the reviewer and preparer of the monthly Utility Customer Accounts Receivable Ledger ensure this is reconciled to the City's general ledger on a monthly basis.

**Prior Year Observations**

1) Check Signing and Finance Department Oversight

Observation:

During the course of our audit we noted that certain employees in the finance department can print signed checks. We also noted the Finance Director is not present in the City offices every day and staff performing critical accounting and finance functions will not be properly supervised on days when the Finance Director is not onsite. This increases the risk of errors and fraud.

City of Gustine  
CITY COUNCIL & MANAGEMENT REPORT  
For the Year Ended June 30, 2019

Recommendation:

We recommended the City consider changing their accounting software so one employee can not print a signed check without another employee entering an approval code. We also recommended the City appoint another department to supervise the accounting and finance staff when the Finance Director is not present.

Status:

This recommendation has not been implemented.

2) Fund 60 Water UB Overpayment

Observation:

During the course of our audit we noted the City's fund 60 utility billing overpayment account has not been reconciled to the supporting documents.

Recommendation:

We recommended the City consider reconciling the utility overpayment account to related supporting documents.

Status:

This recommendation has not been implemented.

3) Vendor Invoice Approval

Observation:

During the course of our audit we noted that on certain vendor invoices, related department head approval was not documented.

Recommendation:

We recommended department head approval of vendor invoices be documented by signing or initialing the vendor invoice.

Status:

This recommendation has not been implemented.

4) Payroll Tax Return Reconciliation

Observation:

During the course of our audit we noted the City does not reconcile salary and tax amounts on the quarterly payroll tax returns to the general ledger.

Recommendation:

We recommended the City reconcile salary and tax amounts on the quarterly payroll tax returns to the general ledger on a quarterly basis.

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Status:

This recommendation has not been implemented.

5) City Pool Cash Receipts and Concession Inventory

Observation:

During the course of the audit we noted that the City pool daily receipts summary sheet does not document the pool manager's review. We also noted there are no formal perpetual inventory records for pool and special events concession items.

Recommendation:

We recommended the City have the pool manager document their review of the daily receipts by signing the daily summary sheet. We also recommended the City consider manually tracking daily purchases and sales of concession items and have the pool and special events managers document their review of the inventory sheets by signing the sheet.

Status:

This recommendation has not been implemented.

6) Electronic Payments

Observation:

During the course of our audit we noted the City's electronic payments are not formally approved.

Recommendation:

We recommended the City consider creating an approval sheet that is signed off by two check signers prior to payment for all electronic or ACH payments. Also an ACH disbursement list should be added to the warrant list to be approved at each City Council meeting.

Status:

This recommendation has not been implemented.



## COUNCIL AGENDA ITEM

### JUNE 2, 2020

**PREPARED BY:** Melanie Correa, Deputy City Clerk

**SUBJECT:** Consider Resolutions Calling for a General Municipal Election to be Held on November 3, 2020 and a Resolution Requesting Merced County to Consolidate the City's Municipal Election with the Statewide General Election

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#### BACKGROUND/DISCUSSION

The terms for two Council Members and the Mayor will expire on December 4, 2020. According to state law, the City Council will need to call an election. At the same time, the City Council has traditionally requested that the General Election be consolidated with the statewide election and conducted by the Merced County Elections Office.

The City is also submitting an updated city-limit map to the elections office to account for the Southeast Gustine annexation boundary.

#### RECOMMENDATION

*Approve the Resolutions as submitted.*

1. A Resolution of the City Council of The City of Gustine Calling a General Municipal Election to Be Held on November 3, 2020 for the Election of Certain Officers as Required by the Provisions of the Laws of The State of California
2. A Resolution of the City Council of the City of Gustine, California Requesting the Board of Supervisors of The County of Merced To Consolidate A General Municipal Election to be Held on November 3, 2020 with the Statewide General Election to Be Held on the Date Pursuant to § 10403 of the Elections Code

#### FISCAL IMPACT

Election costs are estimated at \$6,000 or less to be paid from the 2020-2021 budget, account 001-0130-530.003-00 (Elections).

#### EXHIBIT(S)

- A) Resolution No. 2020-XXXX
- B) Resolution No. 2020-XXXX

**APPROVED BY:**

DOUG DUNFORD, CITY MANAGER

**RESOLUTION NO. 2020-XXXX**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUSTINE, CALIFORNIA CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2020 FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA**

**WHEREAS**, under the provision of the laws relating to general law cities in the State of California a General Municipal Election shall be held on November 3, 2020, for the election of Municipal Officers; and;

**NOW THEREFORE, THE COUNCIL OF THE CITY OF GUSTINE DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**SECTION 1** That pursuant to the requirements of the laws of the State of California relating to the General Law Cities there is called and ordered to be held in the City of Gustine, California on Tuesday, November 3, 2020 a General Municipal Election for the purpose of the election of a Mayor for a full term of two (2) years and two (2) Members of the City Council for the full term of four (4) years.

**SECTION 2** That the ballots to be used at the election shall be in form and content as required by law.

**SECTION 3** That the City Clerk is authorized, instructed and directed to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

**SECTION 4** That the polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until 8 o'clock p.m. of the same day when the polls shall be closed pursuant to election Code § 10242, except as provided in § of the Elections code of the State of California

**SECTION 5** That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

**SECTION 6** That the notice of the time and place of holding the election is given and the City Clerk is authorized instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

**SECTION 7** That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

**PASSED AND ADOPTED** this 2nd day of June 2020 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

APPROVED

\_\_\_\_\_  
Mayor, City of Gustine

ATTEST

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City Clerk, City of Gustine

**RESOLUTION NO. 2020-XXXX**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUSTINE, CALIFORNIA REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF MERCED TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2020 WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO §10403 OF THE ELECTIONS CODE**

**WHEREAS**, the City Council of the City of Gustine called a General Municipal Election to be held on November 3, 2020, for the purpose of the election of a Mayor for a full term of two (2) years and two (2) Members of the City Council for terms of four (4) years; and;

**WHEREAS**, it is desirable that the General Municipal Election be consolidated with the Statewide General Election to be held on the same date and that within the City, the precincts polling places and election officers of the two elections be the same and that the County Election Department of the County of Merced canvass the returns of the General Municipal Election and the election be held in all respects as if there were only one election;

**NOW THEREFORE, THE COUNCIL OF THE CITY OF GUSTINE DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**SECTION 1** That pursuant to the requirements of § 10403 of the Elections Code, the Board of Supervisors of the County of Merced is hereby requested to consent and agree to the consolidation of a General Municipal Election with the Statewide General Election on Tuesday, November 3, 2020 for the purpose of the election of a Mayor for a full term of Two (2) years and two (2) Members of the City Council for the term of four (4) years, respectively.

**SECTION 2** That the County Elections Department is authorized to canvass the returns of the General Municipal Election. The election shall be held in all respects as if there were only one election and only one form of ballot shall be used.

**SECTION 3** That the Board of Supervisors is requested to issue instructions to the County Election Department to take any and all steps necessary for the holding of the Consolidated Election

**SECTION 4** That the City of Gustine recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for such costs.

**SECTION 5** That the City Clerk is hereby directed to file a certified copy of this resolution with the Board of Supervisors and the County Elections Department of the County of Merced.

**SECTION 6** That the City Clerk shall certify to the passage and adoption of this resolution into the book of original resolutions.

**SECTION 7** That the attached "Exhibit A" is an updated boundary map for the City of Gustine, which has sustained changes since the last election held in 2018.

**PASSED AND ADOPTED** this 2nd day of June 2020 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

APPROVED

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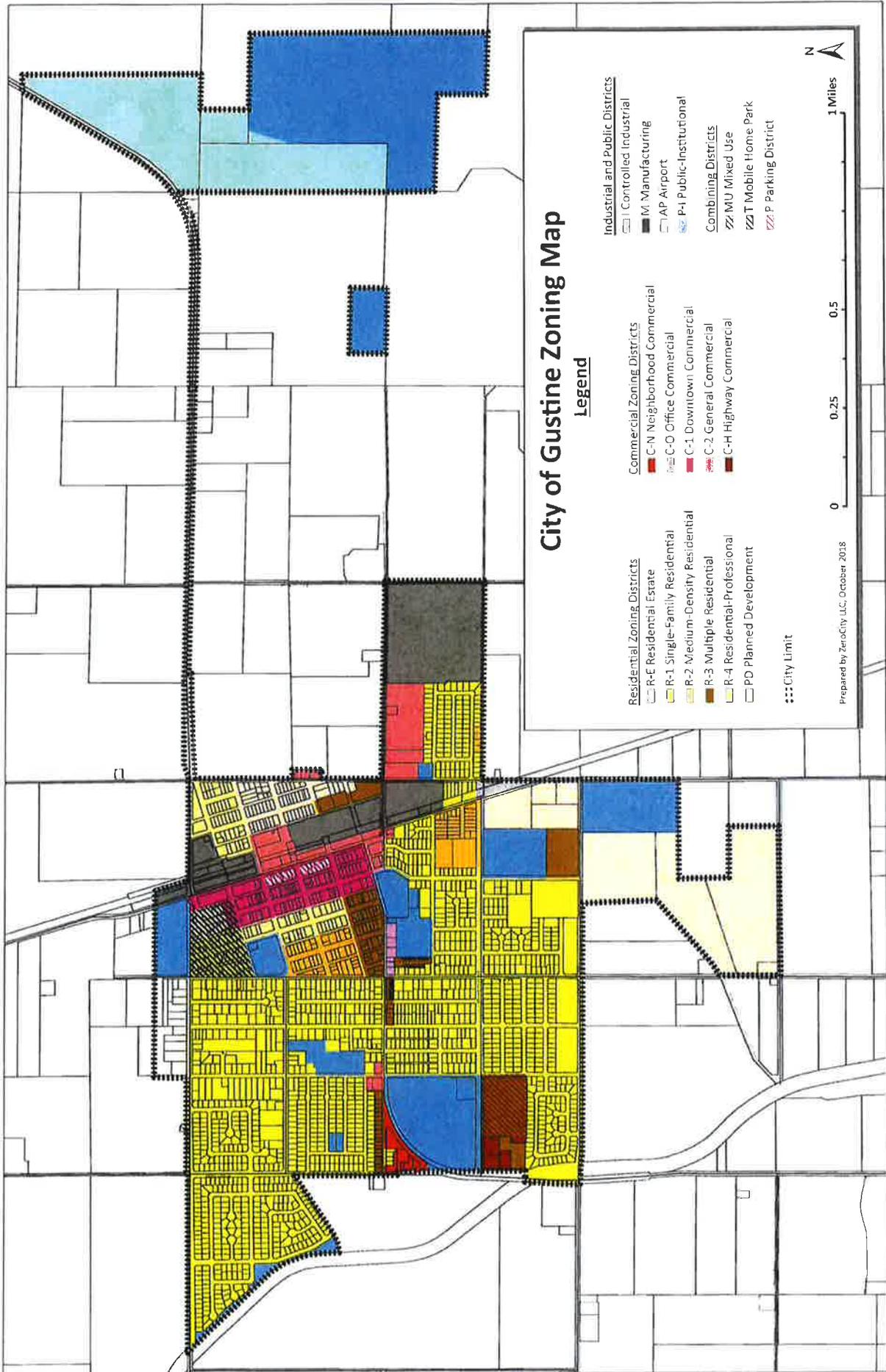
Mayor, City of Gustine

ATTEST

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City Clerk, City of Gustine

EXHIBIT A





## COUNCIL AGENDA ITEM

### JUNE 2, 2020

**PREPARED BY:** Doug Dunford, City Manager

**SUBJECT:       ADVISORY ITEM: Report of Additional Emergency Expenditure**

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#### **BACKGROUND/DISCUSSION**

Staff presented to Council at the April 7, 2020 Council meeting, a proposal to repair the sewer line from McDonald's to the Feihe property. Council authorized the City Manager to enter into a contract not to exceed \$300,000 to replace the sewer line, approximately 700 linear feet.

U.S. Trenchless began work on the project around April 28, 2020 and discovered that the line was in fair condition. The project progressed and sometime in mid-May the line collapsed. Due to the nature of the project, U.S. Trenchless proceeded to clean out and redevelop the open line at the direction of staff. This was done to facilitate the completion of the sewer line to not interrupt the services of the high school, Chevron and McDonald's. U.S. Trenchless has submitted a change order for the additional costs of \$143,000 to complete the project.

The City has paid roughly \$203,026 up to this point with the project and with the savings that the City incurred by eliminating two manholes, the overall increase would be roughly \$85,734.47. This amount will also be paid by using funds from the Sewer Fund.

#### **FISCAL IMPACT**

The additional fiscal impact would be \$85,734.47 from the Sewer Fund.

#### **RECOMMENDATION**

City Manager notifying the Council of the change order amount that exceeded the previous, not to exceed direction of the Council.