



AGENDA
CITY OF GUSTINE
AIRPORT COMMISSION
COUNCIL CHAMBERS, CITY HALL
352 5th STREET GUSTINE, CALIFORNIA
DECEMBER 11, 2018 – 6:30 P.M.

CALL TO ORDER - PLEDGE OF ALLEGIANCE

ROLL CALL

Commission Members: Anderson – Ince - Alexander – vacant – vacant - Ex-Officio Turner

PUBLIC COMMENT

Members of the audience may address the Airport Commission on any item that has been described in the notice for the meeting before or during consideration of that item and may step to the podium, state their name and City of Residence for the record and make their presentation. Please limit presentations to five minutes.

Members of the public, who have questions regarding a specific agenda item, may comment on that item before consideration of that item, when recognized by the Chair.

CITY OF GUSTINE AIRPORT COMMISSION ADMINISTRATIVE AGENDA

1. Approval of Minutes from September 27, 2018 Special Meeting

1. *Introduce minutes*
2. *Receive Public Comment*
3. *Consider a motion to approve the minutes from the September 27, 2018 regular meeting.*

2. Consider, Accept, and Recommend Approval of the Airport Capital Improvement Program (ACIP)

1. *Receive Staff Report*
2. *Receive Public Comment*
3. *Consider a motion to accept and recommend approval of the 2019 Airport Capital Improvement Program ACIP to Council*

AIRPORT MANAGER REPORT

COMMISSIONER REPORTS

ADJOURNMENT

Note:

1. *In compliance with the Americans with Disabilities Act, a disabled person requesting a disability-related modification or accommodation to participate in this meeting, must contact City Hall at (209) 854-6471 or (209) 854-2127 (fax). Requests must be made as early as possible, preferably one-full business day before the start of the meeting.*
2. *Any document provided to a majority of the Airport Commission regarding any item on this agenda is available for public inspection during normal business hours at the front counter of City Hall located at 352 5th Street, Gustine, CA. Documents or writings received after the general distribution of the agenda are also available for inspection.*

CERTIFICATION

I, Melanie Correa, Deputy City Clerk, do hereby declare under penalty of perjury that the foregoing agenda was posted at the Gustine City Hall, 352 5th Street, Gustine CA and made available for public review on this 4th day of December, 2018, at or before 5:00 p.m.

Melanie Correa

**MINUTES OF THE
GUSTINE AIRPORT COMMISSION
SPECIAL MEETING
SEPTEMBER 27, 2018**

CALL TO ORDER - PLEDGE OF ALLEGIANCE

Commissioner Alexander called the meeting to order at 6:00 P.M. and conducted the pledge of allegiance.

ROLL CALL

Commissioners: Anderson, Ince, Alexander, Ex-Officio Turner

Staff Present: City Manager Doug Dunford

PUBLIC COMMENT

There was no public comment.

CITY OF GUSTINE AIRPORT COMMISSION ADMINISTRATIVE AGENDA

1. Committee Organization: Election of a Committee Chairperson

1. *Receive staff report*
2. *Receive nominations*
3. *Receive public comment*
4. *Consider a motion to elect a Committee Chairperson*

City Manager Dunford presented the staff report. Commissioner Ince made a motion to nominate Commissioner Alexander as Chairman. The motion was seconded by Commissioner Anderson and carried 3-0.

2. DISCUSSION: Fly-In Planning

1. *Receive Item Introduction*
2. *Receive Public Comment*
3. *Hold discussion*

City Manager Dunford presented the staff report. There was a brief discussion. It was suggested that the Fly-In be rescheduled to late April or early May. Commissioner Ince made the motion to postpone the Fly-In. The motion was seconded by Commission Anderson, and carried 3-0.

City Manager Dunford advised of the recent receipt of FEMA funding. He advised that the Eastside Drainage project was moving forward, and gave an update on the airport perimeter fence upgrade. A discussion was had relating to Tesla utilizing the runway for vehicle testing.

ADJOURNMENT

Commissioner Alexander made a motion to adjourn the meeting. The motion was seconded by Commissioner Anderson. The meeting adjourned at 6:37 P.M.

ATTEST:

DEPUTY CITY CLERK



CITY COUNCIL AGENDA ITEM

DECEMBER 11, 2018

PREPARED BY: Doug Dunford, City Manager

SUBJECT: Consider, Accept and Recommend Approval of the Airport Annual Capital Improvement Program (ACIP)

BACKGROUND/DISCUSSION:

The Federal Aviation Administration requires the City to review and approve their Airport Capital Improvement Program (ACIP) on a yearly basis. Attached is Gustine's ACIP for 2019 to 2023.

The Design of the East side Drainage Project was funded in 2016 and is currently being completed. The next project on the ACIP is the construction of the Eastside Drainage project. This project is estimated at \$68,888 as the City Match. Staff was able to obtain funding through Regional Measure V and Local Partnership Projects funding (LPP) for the \$68,888 match.

The projects identified are part of the Airport Layout Plan, the Airport planning document for the Gustine Airport.

It is a possibility that depending on fund availability (both match funds and federal funds) future ACIP's will re-adjust project timelines.

This item was approved by the Airport Commission at their November 13, 2018 meeting with all commissioners agreeing to move forward with the proposed ACIP.

RECOMMENDATION:

Staff recommends the Council accept and approve the attached 2019 Airport Capital Improvement Program (ACIP).

EXHIBITS:

- A) 2018-2022 Airport Capital Improvement Program (ACIP)

FIVE YEAR ACIP SUMMARY

Airport: Gustine Municipal Airport
 Sponsor: City of Gustine
 Date: October 22, 2018

Federal Fiscal Year	Project Description	Requested Federal Funding	Proposed Local Funding	Estimated Total Project Costs
2019	Drainage Improvements, East Side (Construction and Construction Administration)	\$ 620,000	\$ 68,888	\$ 688,888
	Subtotal 2019	\$ 620,000	\$ 68,888	\$ 688,888
2020	Airport Layout Plan Update	\$ 157,500	\$ 17,500	\$ 175,000
	Subtotal 2020	\$ 157,500	\$ 17,500	\$ 175,000
2021	Airport Layout Plan Update (Continuation)	\$ 157,500	\$ 17,500	\$ 175,000
	Subtotal 2021	\$ 157,500	\$ 17,500	\$ 175,000
2022	Runway Surface Rehabilitation (Design and Construction)	\$ 450,000	\$ 50,000	\$ 500,000
	Subtotal 2022	\$ 450,000	\$ 50,000	\$ 500,000
2023	Extend Parallel Taxiway, Phase 1 (Design)	\$ 198,000	\$ 22,000	\$ 220,000
	Subtotal 2023	\$ 198,000	\$ 22,000	\$ 220,000

Doug Dunford, Airport Manager
 Name and Title of Authorized Representative

 Signature

 Date