



AGENDA
CITY OF GUSTINE
AIRPORT COMMISSION
COUNCIL CHAMBERS, CITY HALL
352 5th STREET GUSTINE, CALIFORNIA
MARCH 14, 2017 – 6:30 P.M.

CALL TO ORDER - PLEDGE OF ALLEGIANCE

ROLL CALL

Commission Members: Acosta - Marchese - Alexander – Chairman Andersen - Treshler - Ex-Officio Turner

PRESENTATIONS

1. **Introduction of New Airport Commissioners**
Leonard Acosta
William Treshler

PUBLIC COMMENT

Members of the audience may address the Airport Commission on any item that has been described in the notice for the meeting before or during consideration of that item and may step to the podium, state their name and City of Residence for the record and make their presentation. Please limit presentations to five minutes.

Members of the public, who have questions regarding a specific agenda item, may comment on that item before consideration of that item, when recognized by the Chair.

CITY OF GUSTINE AIRPORT COMMISSION ADMINISTRATIVE AGENDA

2. **Approval of the February 14, 2017 Regular Meeting Minutes**
 1. Receive public comment
 2. Motion to approve the minutes
3. **WORKSHOP: Gustine Airport Fly-In Preparations**
 1. Discussion
4. **Ad-Hoc Committee Formation**
 1. Receive staff report
 2. Receive public comment
 3. Motion to form specific ad-hoc committee(s)

AIRPORT MANAGER REPORT

COMMISSIONER REPORTS

ADJOURNMENT

Note:

1. In compliance with the Americans with Disabilities Act, a disabled person requesting a disability-related modification or accommodation to participate in this meeting, must contact City Hall at (209) 854-6471 or (209) 854-2127 (fax). Requests must be made as early as possible, preferably one-full business day before the start of the meeting.

2. Any document provided to a majority of the Airport Commission regarding any item on this agenda is available for public inspection during normal business hours at the front counter of City Hall located at 352 5TH Street, Gustine, CA. Documents or writings received after the general distribution of the agenda are also available for inspection.

CERTIFICATION

I, Melanie Correa, Deputy City Clerk, do hereby declare under penalty of perjury that the foregoing agenda was posted at the Gustine City Hall, 352 5th Street, Gustine CA and made available for public review on this 9th day of March, 2017, at or before 5:00 p.m.



Melanie Correa

**MINUTES OF THE
GUSTINE AIRPORT COMMISSION
REGULAR MEETING
FEBRUARY 14, 2017**

CALL TO ORDER - PLEDGE OF ALLEGIANCE

Chairman Andersen called the meeting to order at 6:30 P.M., and conducted the pledge of allegiance.

ROLL CALL

Commissioners: Andersen, Marchese, Alexander, Ex-Officio Turner

Staff Present: Community Services Director Kathryn Reyes, City Engineer Mario Gouveia

PRESENTATIONS

- 1. Gustine Airport Drainage Project Update**
Gouveia Engineering

City Engineer Gouveia presented the project update. There was some discussion throughout the presentation.

ORAL COMMUNICATIONS

Zac Ramos, approached the Commission with a request of sponsorship for a cause to end human trafficking.

CITY OF GUSTINE AIRPORT COMMISSION ADMINISTRATIVE AGENDA

- 2. Approval of the December 13, 2016 Regular Meeting Minutes**
 - 1. Recommendation: Review and approve*

Chairman Andersen introduced the agenda item. Commissioner Alexander made a motion to approve the minutes. The motion was seconded by Commissioner Marchese, and carried 3-0.

- 3. Approval of the January 18, 2017 Special Meeting Minutes**
 - 1. Recommendation: Review and approve*

Chairman Andersen introduced the agenda item. Commissioner Alexander made a motion to approve the minutes. The motion was seconded by Commissioner Marchese, and carried 3-0.

- 4. WORKSHOP: Gustine Airport Fly-In Preparations**
 - 1. Discussion*

Community Services Director Reyes presented the workshop. A Profit & Loss statement was distributed to the Commission. There was a lengthy discussion on fly-in preparations.

AIRPORT MANAGER REPORT

Community Services Director Reyes advised that airport grounds maintenance was ongoing.

COMMISSIONER REPORTS

Commissioner Marchese advised of a cost quote to repair the tetrahydine. He also advised of an upcoming Aviation Day event at the Capitol to be held on March 29th. Lastly, he gave an update on the status of boutique air flights.

Commissioner Alexander inquired about fencing, to which Community Services Director Reyes provided information.

Chairman Andersen inquired whether the flag pole at the Airport could be relocated. Community Services Director Reyes provided information.

ADJOURNMENT

The meeting adjourned at 8:26 P.M.

ATTEST:

DEPUTY CITY CLERK



ITEM NO. 4

AIRPORT COMMISSION AGENDA ITEM

MARCH 14, 2017

PREPARED BY: Kathryn Reyes, Airport Manager

SUBJECT: Ad Hoc Committee Formation

BACKGROUND/DISCUSSION

At the February 21, 2017 City Council meeting, two new Airport Commissioners were appointed by the Mayor. Now that we have a full commission, Ad-Hoc committees can be formed during regularly scheduled Airport Commission meetings. Ad-Hoc Committees cannot be formed outside of an Airport Commission meeting.

An Ad-Hoc Committee consists of two seated commissioners. The committee can work on a specific project together and then report to the rest of the Commission. It is important to remember only two members of the Airport Commission can attend meetings of any Ad-Hoc Committee to preserve compliance with the Brown Act. The Ad-Hoc Committee meetings will not require an agenda. Reports from any Ad-Hoc meeting can be made during the regularly scheduled Airport Commission meetings.

Members of the public who are interested in attending Ad-Hoc Committee meetings are welcomed to attend.

FISCAL IMPACT

None

RECOMMENDATION

Commissioners discuss, determine, and appoint Ad-Hoc Committees.

EXHIBIT(S):

None