



AGENDA
CITY OF GUSTINE
CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
352 5th STREET GUSTINE, CALIFORNIA
MARCH 15, 2016 – 6:30 P.M.

CALL TO ORDER - PLEDGE OF ALLEGIANCE

Please take a moment to silence your cell phones.

ROLL CALL

Council Members: Hasness – Nagy – Anderson - Mayor Pro Tem Oliveira - Mayor Brazil

PRESENTATIONS

1. **Aikido Belt Presentation**
Tiffany Vitorino, Recreation Coordinator

2. **Certificate of Recognition**
Jovanna Franco, Royal Rangers Gold Medal Achievement

ORAL COMMUNICATIONS

At this time, any person may comment on any item which is not on the agenda. PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD. Action will not be taken on the topic unless deemed an urgency matter by a 3/5 vote of the City Council. Topics not considered an urgency matter may be referred to City staff and/or placed on a subsequent agenda for consideration, by a 3/5 vote of the City Council.

Members of the public, who have questions regarding a specific agenda item, may comment on that item before consideration of that item, when recognized by the Mayor.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and may be approved by one action of the City Council, unless any member of the City Council wishes to remove an item for separate consideration.

Are there any items on the consent calendar that any member of the public would like to comment on?

3. **Minutes of the February 16, 2016 Regular Meeting**
Recommendation: Review and approve
4. **Minutes of the March 1, 2016 Regular Meeting**
Recommendation: Review and approve
5. **Warrants**
Recommendation: Review and approve
6. **Treasurer's Report – February 2016**
Recommendation: Review and approve

ADMINISTRATIVE AGENDA

- 7. Consider Acceptance and Filing of Fiscal Year 2015-2016 Mid-Year Budget Review**
 1. Receive Staff Report
 2. Receive Public Comment
 3. Consider a motion to accept and file the 2015-2016 Mid-Year Budget review

- 8. Consider Authorizing Contract for Online Recreation Registration Software**
 1. Receive Staff Report
 2. Receive Public Comment
 3. Consider a motion to authorize City Manager to enter into a contract with Active Network for Online Recreation Registration Software

- 9. Consider Continuation of Vacant/Boarded Downtown Building Ordinance**
 1. Receive Staff Report
 2. Receive Public Comment
 3. Consider a motion to continue ordinance item to the April 5, 2016 regular meeting

- 10. Consider Resolution Approving the Transportation Expenditure Plan Document and Endorsing Approval**
 1. Receive Staff Report
 2. Receive Public Comment
 3. Consider a motion to approve the resolution approving the Transportation Expenditure Plan document and endorsing it's approval to the Citizens of Gustine and Merced County

CITY DEPARTMENT REPORTS

CITY MANAGER REPORT

CITY COUNCIL REPORTS

CLOSED SESSION

- 1. THREATS TO PUBLIC SERVICES OR FACILITIES. Pursuant to Government Code Section 54957. Consultation with Police Chief**

ADJOURNMENT

Note:

1. In compliance with the Americans with Disabilities Act, a disabled person requesting a disability-related modification or accommodation to participate in this meeting, must contact City Hall at (209) 854-6471 or (209) 854-2127 (fax). Requests must be made as early as possible, preferably one-full business day before the start of the meeting.

2. Any document provided to a majority of the City Council regarding any open session item on this agenda is available for public inspection during normal business hours at the front counter of City Hall located at 352 5th Street, Gustine, CA. Documents or writings received after the general distribution of the agenda are also available for inspection.

CERTIFICATION

I, Melanie Correa, Deputy City Clerk, do hereby declare under penalty of perjury that the foregoing agenda was posted at the Gustine City Hall, 352 5th Street, Gustine CA and made available for public review on this 10th day of March, 2016, at or before 5:00 p.m.


Melanie Correa

CERTIFICATE OF RECOGNITION

This certificate is awarded to:

JOVANNA FRANCO

Be it known that upon the recommendation of the Mayor and City Council of the City of Gustine, you are hereby honored with the utmost gratitude for your dedication to attaining your Gold Medal Achievement status with Royal Rangers, and furthermore, for being the first young woman to achieve such an accomplishment in all of the Northern California and Nevada District.

Mayor Pro Tem Joe Oliveira

Mayor Dennis Brazil

**MINUTES OF
REGULAR MEETING
FEBRUARY 16, 2016**

CALL TO ORDER - PLEDGE OF ALLEGIANCE

The Mayor called the meeting to order at 6:30 P.M. and conducted the pledge of allegiance.

ROLL CALL

Council Members: Anderson, Hasness, Nagy, Oliveira, Brazil

Staff Present: City Manager Sean Scully, Police Chief Doug Dunford, Public Works Director Kathryn Reyes, Fire Chief Pat Borrelli, City Attorney Josh Nelson, and Deputy City Clerk Melanie Correa

PRESENTATIONS

1. **Certificates of Recognition – Gustine High School Varsity Soccer Team**
Octavio Martinez, Head Coach

Mayor Brazil advised that the Gustine High School Soccer team would be reschedule until the March 1st, 2016 regularly scheduled Council meeting.

2. **Certificates of Recognition – Gustine High School Junior Varsity Football Team**
Ronnie LaBry, Head Coach

Mayor Brazil along with the Gustine High School Junior Varsity Football team presented the certificates.

3. **CivicSpark Presentation**
Rebecca True, CivicSpark AmeriCorps Fellow

Rebecca True, of CivicSpark, gave her presentation.

ORAL COMMUNICATIONS

Charles Polm, 1609 Via Basilicata Gustine, presented Council with a photograph of the Self-Help homes located directly across the street of his house. His concern was the landscaping approved for these residences. City Manager Scully provided information. He also distributed a photo of a potential sink hole of concern. He further distributed a photo of a potential issue with a sewer line and a pothole.

CONSENT CALENDAR

4. **Minutes of the February 2, 2016 Regular Meeting**
Recommendation: Review and approve
5. **Warrants**
Recommendation: Review and approve
6. **Treasurer's Report for the Month of January 2016**
Recommendation: Review and file

The Mayor introduced the consent calendar. There was no public comment. Mayor Pro Tem Oliveira made a motion to approve the consent calendar. The motion was seconded by Council member Hasness, and carried 5-0.

ADMINISTRATIVE AGENDA

7. Consider Request for Street Closures, Traffic Control and Police Services from Super Pro Racing

- 1. Receive Staff Report*
- 2. Receive Public Comment*
- 3. Consider a motion to approve the request for street closures, traffic control and police services*

Police Chief Dunford presented the staff report. There was no public comment. After several comments, Council member Anderson made a motion to approve the request for street closures, traffic control and police services. The motion was seconded by Mayor Pro Tem Oliveira, and carried 5-0.

8. Consider Accepting Donation of Flag Pole in Public Right of Way

- 1. Receive Staff Report*
- 2. Receive Public Comment*
- 3. Consider a motion to accept donation of flag pole, flag and installation, and to approve placement in public right-of-way*

City Manager Scully presented the staff report. There was no public comment. Mayor Pro Tem Oliveira made a motion to accept donation of the flag pole, and installation, and further to approve placement in the public right-of-way. The motion was seconded by Council member Hasness, and carried 5-0.

9. Consider Request for Fee Waiver of Goman Community Center from Sober Grad Committee

- 1. Receive Staff Report*
- 2. Receive Public Comment*
- 3. Consider a motion to approve the fee waiver request for the Goman Community Center*

Deputy City Clerk Correa presented the staff report. Kim Elliot, Sober Grad Committee President, thanked Council for their consideration. Mayor Pro Tem Oliveira made a motion to approve the fee waiver request. The motion was seconded by Council member Hasness, and carried 5-0.

10. Consider Request for Fee Waiver of Goman Community Center from Gustine Lions Club

- 1. Receive Staff Report*
- 2. Receive Public Comment*
- 3. Consider a motion to approve the fee waiver request for the Goman Community Center*

City Manager Scully presented the staff report. Lynn Schultz, of the Gustine Lions Club, urged Council to consider the fee waiver. Council member Anderson made a motion to approve the fee waiver request. The motion was seconded by Council member Nagy, and carried 4-0-1 with Mayor Pro Tem Oliveira abstaining.

11. Consider Expenditure for Public Works Trucks

- 1. Receive Staff Report*
- 2. Receive Public Comment*

3. Consider a motion to authorize City Manager to execute the purchase of two Public Works trucks with light bars, one with a utility bed, and to determine purchase options

Public Works Director Reyes presented the staff report. There was no public comment. There was some discussion. Mayor Pro Tem Oliveira made a motion to approve the purchase of two fleet trucks, one with a utility bed, and both with light bars. He directed staff to obtain more quotes to secure the best pricing for the light bars. The motion was seconded by Council member Hasness, and carried 5-0.

CITY DEPARTMENT REPORTS

Gustine High School Student Representative Meg Abdallah distributed her report and advised on school sports events, and various academic and extra circular activities.

Police Chief Dunford advised that he had nothing to report.

Fire Chief Borelli advised that he had nothing to report.

Public Works Director Reyes advised on the vigorous pruning that is occurring to deter the egret migration near the Snack Shack and Goman Center. She advised on her recent meeting relating to lighting rehabilitation at the Goman Center. She also advised that weed spraying would be started late this week and would continue through next week.

CITY MANAGER REPORT

City Manager Scully advised that the Planning Commission approved the O'Reilly's project at their recent meeting. He also updated on the construction of the Hwy 33/140 medians, which would begin next week. He also provided information on the planned documentation of the egret issue that presents itself each year to serve as backup to assist with mitigation. He also provided information on the status of the bike/walk trail along Schmidt Park. Lastly, he provided information on the future landscaping project at Saputo.

CITY COUNCIL REPORTS

Council member Anderson thanked Public Works for filling the pothole in front of Wolfsen's. She also advised on her attendance at the Gustine Airport and Planning Commission meetings.

Council member Hasness advised that she would be attending the Gustine Traffic Committee meeting on Wednesday. She provided an update on the status of the Traffic Expenditure Bill.

Council member Nagy advised that he had nothing to report.

Mayor Pro Tem Oliveira expressed his gratitude on being able to approve an expenditure that does not affect the General Fund.

Mayor Brazil gave a report on the pop up vendors selling goods without business licenses over the weekend. He also advised on the recent Westside Ambulance Board decision relating to their managing company's contract.

CLOSED SESSION

- 1. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION**
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of
Section 54956.9: 1 case

Council returned to open session and advised that there was no reportable action.

ADJOURNMENT

Council member Anderson moved to adjourn the meeting. The motion was seconded by Council member Hasness. The meeting adjourned at 8:25 P.M.

ATTEST:

CITY CLERK

MAYOR BRAZIL

**MINUTES OF
REGULAR MEETING
MARCH 1, 2016**

CALL TO ORDER - PLEDGE OF ALLEGIANCE

Mayor Pro Tem Oliveira called the meeting to order at 6:30 P.M. and conducted the pledge of allegiance.

ROLL CALL

Council Members: Anderson, Hasness, Nagy, Oliveira

Staff Present: City Manager Sean Scully, Police Chief Doug Dunford, Project Manager Danny Reed, Recreation Coordinator Tiffany Vitorino, City Attorney Josh Nelson, and Deputy City Clerk Melanie Correa

Mayor Pro Tem Oliveira advised that Mayor Brazil was absent due to a death in his family.

PRESENTATIONS

ORAL COMMUNICATIONS

There was no oral communications.

CONSENT CALENDAR

1. Warrants

Recommendation: Review and approve

Mayor Pro Tem Oliveira introduced the consent calendar. There was no public comment. Council member Nagy made a motion to approve the consent calendar. The motion was seconded by Council member Hasness, and carried 4-0 with Mayor Brazil absent.

ADMINISTRATIVE AGENDA

CITY DEPARTMENT REPORTS

There were no reports.

CITY MANAGER REPORT

City Manager Scully advised that the medians on Hwy 33/SR 140 were mostly complete. He provided information on a recent cyber attack that came upon the City on Thursday afternoon, which would be the topic of discussion for closed session.

Gustine High School Student Representative Meg Abdallah distributed her report and advised on spring sports, and recent goings on at the school both academically and for extra-curricular activities.

Bart Garcia, 1320 Bonta Ave, inquired about potential CalTrans plans to implement a dedicated left turn lane at Linden Ave, to which City Manager Scully provided information.

CITY COUNCIL REPORTS

There were no reports.

CLOSED SESSION

- 1. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of
Section 54956.9: 1 case**

Council returned to open session and advised that there was no reportable action.

ADJOURNMENT

Council member Nagy moved to adjourn the meeting. The motion was seconded by Council member Anderson. The meeting adjourned at 7:05 P.M.

ATTEST:

CITY CLERK

MAYOR BRAZIL



Warrant List By Vendor Name

Post Dates 3/2/2016 - 3/15/2016

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
Vendor: A+ CORDEIRO PLUMBING				
A+ CORDEIRO PLUMBING	2601	40926	FD KITCHEN REMODEL	178.00
Vendor A+ CORDEIRO PLUMBING Total:				178.00
Vendor: ACE HARDWARE OF GUSTINE				
ACE HARDWARE OF GUSTI	305257	40927	SUPPLIES	1.07
ACE HARDWARE OF GUSTI	305369	40927	SUPPLIES	23.75
ACE HARDWARE OF GUSTI	305711	40927	SUPPLIES	35.58
ACE HARDWARE OF GUSTI	305729	40927	SUPPLIES	2.15
ACE HARDWARE OF GUSTI	305746	40927	SUPPLIES	6.99
ACE HARDWARE OF GUSTI	305860	40927	SUPPLIES	25.36
ACE HARDWARE OF GUSTI	305870	40927	SUPPLIES	6.74
ACE HARDWARE OF GUSTI	305937	40927	VEHICLE SUPPLIES	10.35
ACE HARDWARE OF GUSTI	305943	40927	SUPPLIES	12.93
ACE HARDWARE OF GUSTI	306285	40927	BULBS	5.38
ACE HARDWARE OF GUSTI	306331	40927	SUPPLIES	4.31
ACE HARDWARE OF GUSTI	306391	40927	SUPPLIES	32.13
ACE HARDWARE OF GUSTI	306432	40927	POOL SUPPLIES	43.17
ACE HARDWARE OF GUSTI	306521	40927	SUPPLIES	7.99
ACE HARDWARE OF GUSTI	306527	40927	SUPPLIES	18.34
ACE HARDWARE OF GUSTI	307176	40927	SUPPLIES	12.94
ACE HARDWARE OF GUSTI	307247	40927	SUPPLIES	10.25
ACE HARDWARE OF GUSTI	307445	40927	SUPPLIES	5.39
ACE HARDWARE OF GUSTI	307462	40927	SUPPLIES	7.55
ACE HARDWARE OF GUSTI	307711	40927	SUPPLIES	5.93
ACE HARDWARE OF GUSTI	307814	40927	LIBRARY / GRAFFITI	101.46
ACE HARDWARE OF GUSTI	307840	40927	SUPPLIES	3.77
ACE HARDWARE OF GUSTI	307974	40927	SUPPLIES	5.93
ACE HARDWARE OF GUSTI	308063	40927	SUPPLIES	4.95
Vendor ACE HARDWARE OF GUSTINE Total:				394.41
Vendor: ARAMARK UNIFORM SERVICES INC				
ARAMARK UNIFORM SERV	634383337	40929	PW UNIFORMS	1.11
ARAMARK UNIFORM SERV	634383337	40929	PW UNIFORMS	1.10
ARAMARK UNIFORM SERV	634383337	40929	PW UNIFORMS	2.21
ARAMARK UNIFORM SERV	634383337	40929	PW UNIFORMS	1.99
ARAMARK UNIFORM SERV	634383337	40929	PW UNIFORMS	4.64
ARAMARK UNIFORM SERV	634383337	40929	PW UNIFORMS	9.07
ARAMARK UNIFORM SERV	634383337	40929	PW UNIFORMS	1.99
ARAMARK UNIFORM SERV	634397947	40929	PW UNIFORMS	3.33
ARAMARK UNIFORM SERV	634397947	40929	PW UNIFORMS	3.31
ARAMARK UNIFORM SERV	634397947	40929	PW UNIFORMS	6.65
ARAMARK UNIFORM SERV	634397947	40929	PW UNIFORMS	5.99
ARAMARK UNIFORM SERV	634397947	40929	PW UNIFORMS	13.97
ARAMARK UNIFORM SERV	634397947	40929	PW UNIFORMS	27.27
ARAMARK UNIFORM SERV	634397947	40929	PW UNIFORMS	5.99
Vendor ARAMARK UNIFORM SERVICES INC Total:				88.62
Vendor: AT&T CALNET 2				
AT&T CALNET 2	000007700333	40930	TELEPHONE 20985421270	2.66
AT&T CALNET 2	000007700333	40930	TELEPHONE 20985421270	26.60

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
AT&T CALNET 2	000007700333	40930	TELEPHONE 20985421270	10.64
AT&T CALNET 2	000007700333	40930	TELEPHONE 20985421270	10.64
AT&T CALNET 2	000007700333	40930	TELEPHONE 20985421270	2.66
AT&T CALNET 2	000007700336	40930	TELEPHONE SERVICE 2098	12.36
AT&T CALNET 2	000007700336	40930	TELEPHONE SERVICE 2098	123.63
AT&T CALNET 2	000007700336	40930	TELEPHONE SERVICE 2098	49.45
AT&T CALNET 2	000007700336	40930	TELEPHONE SERVICE 2098	49.45
AT&T CALNET 2	000007700336	40930	TELEPHONE SERVICE 2098	12.37
AT&T CALNET 2	000007700961	40930	TELEPHONE 9391019801	4.45
AT&T CALNET 2	000007700961	40930	TELEPHONE 9391019801	44.55
AT&T CALNET 2	000007700961	40930	TELEPHONE 9391019801	17.82
AT&T CALNET 2	000007700961	40930	TELEPHONE 9391019801	17.82
AT&T CALNET 2	000007700961	40930	TELEPHONE 9391019801	4.46
Vendor AT&T CALNET 2 Total:				389.56
Vendor: BAKER SUPPLIES AND REPAIRS				
BAKER SUPPLIES AND REP	19422	40931	MOWER BELT	66.51
Vendor BAKER SUPPLIES AND REPAIRS Total:				66.51
Vendor: BEST BEST & KRIEGER				
BEST BEST & KRIEGER	765997	40932	ATTRNY NON RETAINER Q	147.00
BEST BEST & KRIEGER	765998	40932	ATTORNEY RETAINER	3,100.00
Vendor BEST BEST & KRIEGER Total:				3,247.00
Vendor: BYRON FAULDER				
BYRON FAULDER	MARCH 2016	40924	LEASE AGREEMENT MARC	83.33
BYRON FAULDER	MARCH 2016	40924	LEASE AGREEMENT MARC	83.34
BYRON FAULDER	MARCH 2016	40924	LEASE AGREEMENT MARC	83.33
Vendor BYRON FAULDER Total:				250.00
Vendor: CALIFORNIA STATE DISBURSEMENT UNIT				
CALIFORNIA STATE DISBU	INV0010797	40933	PAYROLL DEDUCTIONS	242.30
Vendor CALIFORNIA STATE DISBURSEMENT UNIT Total:				242.30
Vendor: CANON FINANCIAL SERVICES (FORMALLY OCE)				
CANON FINANCIAL SERVIC	15812337	40934	COPIER LEASE	37.82
CANON FINANCIAL SERVIC	15812337	40934	COPIER LEASE	70.92
CANON FINANCIAL SERVIC	15812337	40934	COPIER LEASE	9.46
CANON FINANCIAL SERVIC	15812337	40934	COPIER LEASE	118.20
CANON FINANCIAL SERVIC	15812337	40934	COPIER LEASE	118.20
CANON FINANCIAL SERVIC	15812337	40934	COPIER LEASE	118.18
Vendor CANON FINANCIAL SERVICES (FORMALLY OCE) Total:				472.78
Vendor: CANON SOLUTIONS AMERICA				
CANON SOLUTIONS AMER	4018356793	40935	COPIER MAINTENANCE	28.33
CANON SOLUTIONS AMER	4018356793	40935	COPIER MAINTENANCE	53.11
CANON SOLUTIONS AMER	4018356793	40935	COPIER MAINTENANCE	7.08
CANON SOLUTIONS AMER	4018356793	40935	COPIER MAINTENANCE	88.52
CANON SOLUTIONS AMER	4018356793	40935	COPIER MAINTENANCE	88.52
CANON SOLUTIONS AMER	4018356793	40935	COPIER MAINTENANCE	88.52
Vendor CANON SOLUTIONS AMERICA Total:				354.08
Vendor: CENTRAL VALLEY TOXICOLOGY				
CENTRAL VALLEY TOXICOL	246812	40936	PD DRUG SCREEN	78.00
Vendor CENTRAL VALLEY TOXICOLOGY Total:				78.00
Vendor: CHRISTINA HOSAKA				
CHRISTINA HOSAKA	AIKIDO SESSION A	40937	AIKIDO LESSONS 2.9.16 - 3	550.00
Vendor CHRISTINA HOSAKA Total:				550.00

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
Vendor: CITY OF GUSTINE				
CITY OF GUSTINE	MARCH 2016	40938	BORRELLI WATER	29.04
Vendor CITY OF GUSTINE Total:				29.04
Vendor: COOK'S COMMUNICATIONS				
COOK'S COMMUNICATIO	127211	40939	BATTERY	361.45
COOK'S COMMUNICATIO	127368	40939	REPAIR BAD CONNECTION	150.28
COOK'S COMMUNICATIO	127420	40939	REPAIR OF MOTO CHARGE	65.28
COOK'S COMMUNICATIO	79394	40939	LABOR CREDIT	-105.28
Vendor COOK'S COMMUNICATIONS Total:				471.73
Vendor: CSG CONSULTING - PRECISION				
CSG CONSULTING - PRECIS	7126	40940	PERMITS FEBRUARY 2016	1,614.85
Vendor CSG CONSULTING - PRECISION Total:				1,614.85
Vendor: DENAIR LUMBER COMPANY, INC				
DENAIR LUMBER COMPAN	82893	40941	FD KITCHEN REMODEL	58.05
DENAIR LUMBER COMPAN	84234	40941	FD KITCHEN REMODEL	94.23
Vendor DENAIR LUMBER COMPANY, INC Total:				152.28
Vendor: DEPOT GARAGE INC				
DEPOT GARAGE INC	0003635	40942	TRUCK REPAIR	612.28
DEPOT GARAGE INC	0003759	40942	PD VEHICLE REPAIR	50.31
Vendor DEPOT GARAGE INC Total:				662.59
Vendor: DICK FORD'S TRACTOR REPAIR				
DICK FORD'S TRACTOR RE	139052	40943	SUPPLIES	8.21
DICK FORD'S TRACTOR RE	139156	40943	SUPPLIES	5.31
Vendor DICK FORD'S TRACTOR REPAIR Total:				13.52
Vendor: DIVERSIFIED RISK/HUB INTERNATIONAL				
DIVERSIFIED RISK/HUB INT	FEBRUARY 2016	40944	INSURANCE FEB 2016	228.22
Vendor DIVERSIFIED RISK/HUB INTERNATIONAL Total:				228.22
Vendor: DOUG DUNFORD				
DOUG DUNFORD	030816 COSTCO WATER R	40945	COUNCIL MTG SUPPLIES	3.23
DOUG DUNFORD	030816 COSTCO WATER R	40945	COUNCIL MTG SUPPLIES	1.08
DOUG DUNFORD	030816 COSTCO WATER R	40945	COUNCIL MTG SUPPLIES	1.08
DOUG DUNFORD	030816 COSTCO WATER R	40945	COUNCIL MTG SUPPLIES	0.43
DOUG DUNFORD	030816 COSTCO WATER R	40945	COUNCIL MTG SUPPLIES	7.55
DOUG DUNFORD	030816 COSTCO WATER R	40945	COUNCIL MTG SUPPLIES	6.04
DOUG DUNFORD	030816 COSTCO WATER R	40945	COUNCIL MTG SUPPLIES	1.08
DOUG DUNFORD	030816 COSTCO WATER R	40945	COUNCIL MTG SUPPLIES	1.07
DOUG DUNFORD	DD CHIEF'S CONFERENCE	40945	POLICE CHIEF CONF PER DI	162.00
Vendor DOUG DUNFORD Total:				183.56
Vendor: E & M ELECTRIC CO.				
E & M ELECTRIC CO.	78775	40946	CHEMICAL PUMP / POOL	280.00
E & M ELECTRIC CO.	78777	40946	WW AREATOR INSTALL	160.00
E & M ELECTRIC CO.	78793	40946	BEACON AIRPORT	179.75
E & M ELECTRIC CO.	78805	40946	RESTROOM LIGHT REPAIR	345.46
E & M ELECTRIC CO.	78817	40946	WW AREATOR	629.33
E & M ELECTRIC CO.	78884	40946	LIFT STATION PUMP REPAI	1,040.00
E & M ELECTRIC CO.	78953	40946	WW AERATOR INSTALL	520.00
Vendor E & M ELECTRIC CO. Total:				3,154.54
Vendor: EASTERN SYSTEMS				
EASTERN SYSTEMS	00046735	40947	CHECKS	17.52
EASTERN SYSTEMS	00046735	40947	CHECKS	4.38
EASTERN SYSTEMS	00046735	40947	CHECKS	65.70
EASTERN SYSTEMS	00046735	40947	CHECKS	65.70

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
EASTERN SYSTEMS	00046735	40947	CHECKS	65.70
Vendor EASTERN SYSTEMS Total:				219.00
Vendor: EMPLOYMENT DEVELOPMENT DEPARTMENT				
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	47.32
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	31.70
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	24.61
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	79.02
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	1,561.56
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	157.58
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	23.66
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	118.30
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	15.62
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	24.61
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	23.66
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	228.56
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	3.79
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	22.24
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	15.62
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	15.62
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	142.91
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	8.04
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	157.58
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	6.15
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	19.40
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	7.10
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	14.20
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	110.26
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	256.95
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	47.32
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	10.88
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	38.33
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	506.32
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	88.49
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	219.09
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	47.32
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	4.73
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	47.32
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	429.67
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	23.66
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	94.64
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	26.97
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	8.04
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	15.62
EMPLOYMENT DEVELOPM	2015 Q4	40948	STATE UNEMPLOYMENT I	7.54
Vendor EMPLOYMENT DEVELOPMENT DEPARTMENT Total:				4,732.00
Vendor: FRANCHISE TAX BOARD				
FRANCHISE TAX BOARD	PR- 3/5/16	40949	PAYROLL DEDUCTION CAS	190.00
Vendor FRANCHISE TAX BOARD Total:				190.00
Vendor: G&K SERVICES				
G&K SERVICES	1057235195	40950	PW UNIFORMS	2.32
G&K SERVICES	1057235195	40950	PW UNIFORMS	2.32
G&K SERVICES	1057235195	40950	PW UNIFORMS	4.63
G&K SERVICES	1057235195	40950	PW UNIFORMS	4.17

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
G&K SERVICES	1057235195	40950	PW UNIFORMS	9.73
G&K SERVICES	1057235195	40950	PW UNIFORMS	19.00
G&K SERVICES	1057235195	40950	PW UNIFORMS	4.17
G&K SERVICES	1057237848	40950	PW UNIFORMS	2.43
G&K SERVICES	1057237848	40950	PW UNIFORMS	2.44
G&K SERVICES	1057237848	40950	PW UNIFORMS	4.87
G&K SERVICES	1057237848	40950	PW UNIFORMS	4.38
G&K SERVICES	1057237848	40950	PW UNIFORMS	10.22
G&K SERVICES	1057237848	40950	PW UNIFORMS	19.96
G&K SERVICES	1057237848	40950	PW UNIFORMS	4.38
Vendor G&K SERVICES Total:				95.02
Vendor: GILTON SOLID WASTE MANAGEMENT INC				
GILTON SOLID WASTE MA	BINS FEB 2016	40951	BIN SERVICE	244.76
GILTON SOLID WASTE MA	MARCH 2016	40951	MARCH 2016 REFUSE	32,774.60
Vendor GILTON SOLID WASTE MANAGEMENT INC Total:				33,019.36
Vendor: IEH-JL ANALYTICAL				
IEH-JL ANALYTICAL	365418	40952	WW ANAYLSIS	391.00
IEH-JL ANALYTICAL	366215	40952	WW ANALYSIS	114.00
IEH-JL ANALYTICAL	368426	40952	WW ANALYSIS	199.00
Vendor IEH-JL ANALYTICAL Total:				704.00
Vendor: JOSE CORONA JR				
JOSE CORONA JR	00097	40953	EQUIP REPAIR	409.52
JOSE CORONA JR	00098	40953	EQUIP REPAIR	2,543.51
JOSE CORONA JR	00099	40953	EQUIP REPAIR	464.64
Vendor JOSE CORONA JR Total:				3,417.67
Vendor: L. N. CURTIS & SONS				
L. N. CURTIS & SONS	1386153-00	40954	FD SUPPLIES	35.61
Vendor L. N. CURTIS & SONS Total:				35.61
Vendor: MARSELLA VEILLEUX				
MARSELLA VEILLEUX	REFUND	40955	PERMIT REFUND	629.48
Vendor MARSELLA VEILLEUX Total:				629.48
Vendor: MARYANN VIERRA				
MARYANN VIERRA	MARCH 2016	40925	LOAN PAYMENT MARCH 2	537.22
MARYANN VIERRA	MARCH 2016	40925	LOAN PAYMENT MARCH 2	741.91
MARYANN VIERRA	MARCH 2016	40925	LOAN PAYMENT MARCH 2	537.21
MARYANN VIERRA	MARCH 2016	40925	LOAN PAYMENT MARCH 2	741.91
Vendor MARYANN VIERRA Total:				2,558.25
Vendor: MATTOS NEWSPAPERS INC				
MATTOS NEWSPAPERS IN	65422	40956	INDEPENDENCE DAY IN TH	56.50
MATTOS NEWSPAPERS IN	65423	40956	INDEPENDANCE DAY IN T	10.76
Vendor MATTOS NEWSPAPERS INC Total:				67.26
Vendor: MERCED COUNTY ENV. HEALTH				
MERCED COUNTY ENV. HE	IN0084118	40957	PERMIT FARMERS MARKE	364.00
Vendor MERCED COUNTY ENV. HEALTH Total:				364.00
Vendor: MERCED SUN STAR				
MERCED SUN STAR	I02295275-02252016	40958	RECRUITMENT AD PD	362.37
MERCED SUN STAR	I02295281-02252016	40958	RECRUITMENT AD PD	354.25
Vendor MERCED SUN STAR Total:				716.62
Vendor: OPERATING ENGINEERS LOCAL #3				
OPERATING ENGINEERS L	PR- 03/05/16	40959	PAYROLL DEDUCTIONS	192.00
OPERATING ENGINEERS L	PR- 3/5/16	40959	PAYROLL DEDUCTIONS	90.00
Vendor OPERATING ENGINEERS LOCAL #3 Total:				282.00

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
Vendor: P G & E				
P G & E	03012016	40960	ELECTRIC LINDEN & BONIT	10.51
P G & E	FEBRUARY 2016	40960	GAS AND ELECTRIC JAN 20	2,079.83
P G & E	FEBRUARY 2016	40960	GAS AND ELECTRIC JAN 20	2,844.39
P G & E	FEBRUARY 2016	40960	GAS AND ELECTRIC JAN 20	457.97
P G & E	FEBRUARY 2016	40960	GAS AND ELECTRIC JAN 20	81.77
P G & E	FEBRUARY 2016	40960	GAS AND ELECTRIC JAN 20	369.48
P G & E	FEBRUARY 2016	40960	GAS AND ELECTRIC JAN 20	75.23
P G & E	FEBRUARY 2016	40960	GAS AND ELECTRIC JAN 20	393.42
P G & E	FEBRUARY 2016	40960	GAS AND ELECTRIC JAN 20	95.39
P G & E	FEBRUARY 2016	40960	GAS AND ELECTRIC JAN 20	774.46
P G & E	FEBRUARY 2016	40960	GAS AND ELECTRIC JAN 20	6,272.94
P G & E	FEBRUARY 2016	40960	GAS AND ELECTRIC JAN 20	63.74
P G & E	FEBRUARY 2016	40960	GAS AND ELECTRIC JAN 20	5,058.07
P G & E	FEBRUARY 2016	40960	GAS AND ELECTRIC JAN 20	1,468.50
P G & E	FEBRUARY 2016	40960	GAS AND ELECTRIC JAN 20	482.32
P G & E	FEBRUARY 2016	40960	GAS AND ELECTRIC JAN 20	105.28
Vendor P G & E Total:				20,633.30
Vendor: PIONEER DRUG				
PIONEER DRUG	8946	40961	PD OFFICE SUPPLIES	33.44
Vendor PIONEER DRUG Total:				33.44
Vendor: POLICE OFFICERS ASSOC				
POLICE OFFICERS ASSOC	PR- 3/5/16	40962	PAYROLL DEDUCTIONS	420.00
Vendor POLICE OFFICERS ASSOC Total:				420.00
Vendor: PUBLIC EMP RETIREMENT SYSTEM				
PUBLIC EMP RETIREMENT	100000014701450	2014	RETIREMENT CONTRIB.- F	48.57
PUBLIC EMP RETIREMENT	100000014701450	2014	RETIREMENT CONTRIB.- F	27.39
PUBLIC EMP RETIREMENT	100000014701450	2014	RETIREMENT CONTRIB.- F	34.25
PUBLIC EMP RETIREMENT	100000014701450	2014	RETIREMENT CONTRIB.- F	23.83
PUBLIC EMP RETIREMENT	100000014701450	2014	RETIREMENT CONTRIB.- F	235.27
PUBLIC EMP RETIREMENT	100000014701450	2014	RETIREMENT CONTRIB.- F	185.16
PUBLIC EMP RETIREMENT	100000014701450	2014	RETIREMENT CONTRIB.- F	24.28
PUBLIC EMP RETIREMENT	100000014701450	2014	RETIREMENT CONTRIB.- F	89.58
PUBLIC EMP RETIREMENT	100000014701450	2014	RETIREMENT CONTRIB.- F	75.52
PUBLIC EMP RETIREMENT	100000014701450	2014	RETIREMENT CONTRIB.- F	29.75
PUBLIC EMP RETIREMENT	100000014701450	2014	RETIREMENT CONTRIB.- F	37.98
PUBLIC EMP RETIREMENT	100000014701450	2014	RETIREMENT CONTRIB.- F	199.92
PUBLIC EMP RETIREMENT	100000014701450	2014	RETIREMENT CONTRIB.- F	5.52
PUBLIC EMP RETIREMENT	100000014701450	2014	RETIREMENT CONTRIB.- F	55.52
PUBLIC EMP RETIREMENT	100000014701450	2014	RETIREMENT CONTRIB.- F	24.28
PUBLIC EMP RETIREMENT	100000014701450	2014	RETIREMENT CONTRIB.- F	22.10
PUBLIC EMP RETIREMENT	100000014701450	2014	RETIREMENT CONTRIB.- F	149.73
PUBLIC EMP RETIREMENT	100000014701450	2014	RETIREMENT CONTRIB.- F	9.71
PUBLIC EMP RETIREMENT	100000014701450	2014	RETIREMENT CONTRIB.- F	14.93
PUBLIC EMP RETIREMENT	100000014701450	2014	RETIREMENT CONTRIB.- F	9.94
PUBLIC EMP RETIREMENT	100000014701450	2014	RETIREMENT CONTRIB.- F	27.89
PUBLIC EMP RETIREMENT	100000014701450	2014	RETIREMENT CONTRIB.- F	155.41
PUBLIC EMP RETIREMENT	100000014701450	2014	RETIREMENT CONTRIB.- F	212.24
PUBLIC EMP RETIREMENT	100000014701450	2014	RETIREMENT CONTRIB.- F	66.29
PUBLIC EMP RETIREMENT	100000014701450	2014	RETIREMENT CONTRIB.- F	583.88
PUBLIC EMP RETIREMENT	100000014701450	2014	RETIREMENT CONTRIB.- F	150.55
PUBLIC EMP RETIREMENT	100000014701450	2014	RETIREMENT CONTRIB.- F	152.68
PUBLIC EMP RETIREMENT	100000014701450	2014	RETIREMENT CONTRIB.- F	66.29

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
PUBLIC EMP RETIREMENT	100000014701450	2014	RETIREMENT CONTRIB.- F	664.20
PUBLIC EMP RETIREMENT	100000014701450	2014	RETIREMENT CONTRIB.- F	24.28
PUBLIC EMP RETIREMENT	100000014701450	2014	RETIREMENT CONTRIB.- F	22.39
PUBLIC EMP RETIREMENT	100000014701450	2014	RETIREMENT CONTRIB.- F	39.69
PUBLIC EMP RETIREMENT	100000014701450	2014	RETIREMENT CONTRIB.- F	11.05
PUBLIC EMP RETIREMENT	100000014701450	2014	RETIREMENT CONTRIB.- F	34.93
PUBLIC EMP RETIREMENT	10000001471464	2015	RETIREMENT CONTRIB. - F	7,631.47
PUBLIC EMP RETIREMENT	10000001471464	2015	RETIREMENT CONTRIB. - F	651.65
PUBLIC EMP RETIREMENT	10000001471464	2015	RETIREMENT CONTRIB. - F	130.12
PUBLIC EMP RETIREMENT	10000001471464	2015	RETIREMENT CONTRIB. - F	55.76
PUBLIC EMP RETIREMENT	PR- 1/23/16ERPEPRASAFE	2013	RETIREMENT CONTRIBUTI	388.61
PUBLIC EMP RETIREMENT	PR-1/23/16EECLASSICMIS	2008	RETIREMENT CONTRIBUTI	2,128.42
PUBLIC EMP RETIREMENT	PR-1/23/16EECLASSICSAF	2009	RETIREMENT CONTRIBUTI	1,640.38
PUBLIC EMP RETIREMENT	PR-1/23/16EEPEPRASAFET	2010	RETIREMENT CONTRIBUTI	400.64
PUBLIC EMP RETIREMENT	PR-1/23/16ERCLASSICMIS	2011	RETIREMENT CONTRIBUTI	2,495.29
PUBLIC EMP RETIREMENT	PR-1/23/16ERCLASSICSAF	2012	RETIREMENT CONTRIBUTI	2,905.49
Vendor PUBLIC EMP RETIREMENT SYSTEM Total:				21,942.83
Vendor: QUICK PC SUPPORT				
QUICK PC SUPPORT	11438	40963	PD MONTHLY I.T.	945.00
QUICK PC SUPPORT	11439	40963	I.T. SUPPORT FEBRUARY 2	21.70
QUICK PC SUPPORT	11439	40963	I.T. SUPPORT FEBRUARY 2	21.70
QUICK PC SUPPORT	11439	40963	I.T. SUPPORT FEBRUARY 2	108.50
QUICK PC SUPPORT	11439	40963	I.T. SUPPORT FEBRUARY 2	32.55
QUICK PC SUPPORT	11439	40963	I.T. SUPPORT FEBRUARY 2	32.55
QUICK PC SUPPORT	11439	40963	I.T. SUPPORT FEBRUARY 2	21.70
QUICK PC SUPPORT	11439	40963	I.T. SUPPORT FEBRUARY 2	32.55
QUICK PC SUPPORT	11439	40963	I.T. SUPPORT FEBRUARY 2	162.75
QUICK PC SUPPORT	11439	40963	I.T. SUPPORT FEBRUARY 2	217.00
QUICK PC SUPPORT	11439	40963	I.T. SUPPORT FEBRUARY 2	217.00
QUICK PC SUPPORT	11439	40963	I.T. SUPPORT FEBRUARY 2	217.00
QUICK PC SUPPORT	11440	40963	PD MONTHLY ONLINE	145.00
QUICK PC SUPPORT	11441	40963	PD MOBILE VPN YEARLY R	1,296.00
Vendor QUICK PC SUPPORT Total:				3,471.00
Vendor: R & S ERECTION				
R & S ERECTION	51129	40964	GATE REPAIR AIRPORT	410.25
Vendor R & S ERECTION Total:				410.25
Vendor: REDWOOD BIOTECH				
REDWOOD BIOTECH	545100	40965	PD TOXICOLOGY	95.31
Vendor REDWOOD BIOTECH Total:				95.31
Vendor: SAFARILAND, LLC				
SAFARILAND, LLC	1010-009057	40966	PD SUPPLIES	55.08
Vendor SAFARILAND, LLC Total:				55.08
Vendor: SCP POOL DISTRIBUTORS L.L.C				
SCP POOL DISTRIBUTORS L	49521588	40967	PUMP FOR SWIMMING P	523.07
Vendor SCP POOL DISTRIBUTORS L.L.C Total:				523.07
Vendor: TENNEY A. NORQUIST				
TENNEY A. NORQUIST	20138	40968	PD HVAC	121.40
Vendor TENNEY A. NORQUIST Total:				121.40
Vendor: TERMINIX INTERNATIONAL				
TERMINIX INTERNATIONA	352651471	40969	PEST CONTROL / GOMAN	62.00
TERMINIX INTERNATIONA	352868534	40969	PEST CONTROL	34.00
Vendor TERMINIX INTERNATIONAL Total:				96.00

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
Vendor: TESEI PETROLEUM				
TESEI PETROLEUM	49150	40970	FUEL FD/PD/PW VEHICLE	41.36
TESEI PETROLEUM	49150	40970	FUEL FD/PD/PW VEHICLE	442.11
TESEI PETROLEUM	49150	40970	FUEL FD/PD/PW VEHICLE	105.28
TESEI PETROLEUM	49150	40970	FUEL FD/PD/PW VEHICLE	22.62
TESEI PETROLEUM	49150	40970	FUEL FD/PD/PW VEHICLE	110.18
TESEI PETROLEUM	49150	40970	FUEL FD/PD/PW VEHICLE	110.57
Vendor TESEI PETROLEUM Total:				832.12
Vendor: THE OFFICE CITY				
THE OFFICE CITY	IN-1338789	40971	PD OFFICE SUPPLIES	120.96
THE OFFICE CITY	IN-1339911	40971	PD OFFICE SUPPLIES	28.04
THE OFFICE CITY	IN-1343009	40971	PD OFFICE SUPPLIES	99.62
THE OFFICE CITY	IN-1343086	40971	PD SUPPLIES	25.25
Vendor THE OFFICE CITY Total:				273.87
Vendor: TRUE BLUE VETERINARY HOSPITAL				
TRUE BLUE VETERINARY H	108844	40972	GAP	190.00
TRUE BLUE VETERINARY H	109091	40972	GAP	40.00
Vendor TRUE BLUE VETERINARY HOSPITAL Total:				230.00
Vendor: TYLER TECHNOLOGIES, INC.				
TYLER TECHNOLOGIES, IN	025-147479	40973	MAINT AGREEMENT HARD	10.20
TYLER TECHNOLOGIES, IN	025-147479	40973	MAINT AGREEMENT HARD	10.20
TYLER TECHNOLOGIES, IN	025-147479	40973	MAINT AGREEMENT HARD	50.98
TYLER TECHNOLOGIES, IN	025-147479	40973	MAINT AGREEMENT HARD	15.29
TYLER TECHNOLOGIES, IN	025-147479	40973	MAINT AGREEMENT HARD	15.29
TYLER TECHNOLOGIES, IN	025-147479	40973	MAINT AGREEMENT HARD	10.20
TYLER TECHNOLOGIES, IN	025-147479	40973	MAINT AGREEMENT HARD	15.29
TYLER TECHNOLOGIES, IN	025-147479	40973	MAINT AGREEMENT HARD	76.47
TYLER TECHNOLOGIES, IN	025-147479	40973	MAINT AGREEMENT HARD	101.95
TYLER TECHNOLOGIES, IN	025-147479	40973	MAINT AGREEMENT HARD	101.95
TYLER TECHNOLOGIES, IN	025-147479	40973	MAINT AGREEMENT HARD	101.95
Vendor TYLER TECHNOLOGIES, INC. Total:				509.77
Vendor: VERIZON WIRELESS				
VERIZON WIRELESS	9761021669	40974	PHONE SERVICE	0.48
VERIZON WIRELESS	9761021669	40974	PHONE SERVICE	57.04
VERIZON WIRELESS	9761021669	40974	PHONE SERVICE	103.01
VERIZON WIRELESS	9761021669	40974	PHONE SERVICE	14.13
VERIZON WIRELESS	9761021669	40974	PHONE SERVICE	48.88
VERIZON WIRELESS	9761021669	40974	PHONE SERVICE	30.32
VERIZON WIRELESS	9761021669	40974	PHONE SERVICE	16.29
VERIZON WIRELESS	9761021669	40974	PHONE SERVICE	30.32
VERIZON WIRELESS	9761021669	40974	PHONE SERVICE	57.04
VERIZON WIRELESS	9761021669	40974	PHONE SERVICE	162.97
Vendor VERIZON WIRELESS Total:				520.48
Vendor: VISION SERVICE PLAN-(CA)				
VISION SERVICE PLAN-(CA)	MARCH 2016	40975	VISION INSURANCE MARC	7.17
VISION SERVICE PLAN-(CA)	MARCH 2016	40975	VISION INSURANCE MARC	8.45
VISION SERVICE PLAN-(CA)	MARCH 2016	40975	VISION INSURANCE MARC	3.41
VISION SERVICE PLAN-(CA)	MARCH 2016	40975	VISION INSURANCE MARC	363.46
VISION SERVICE PLAN-(CA)	MARCH 2016	40975	VISION INSURANCE MARC	54.52
VISION SERVICE PLAN-(CA)	MARCH 2016	40975	VISION INSURANCE MARC	12.62
VISION SERVICE PLAN-(CA)	MARCH 2016	40975	VISION INSURANCE MARC	6.48
VISION SERVICE PLAN-(CA)	MARCH 2016	40975	VISION INSURANCE MARC	5.83
VISION SERVICE PLAN-(CA)	MARCH 2016	40975	VISION INSURANCE MARC	2.73

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
VISION SERVICE PLAN-(CA)	MARCH 2016	40975	VISION INSURANCE MARC	22.52
VISION SERVICE PLAN-(CA)	MARCH 2016	40975	VISION INSURANCE MARC	1.36
VISION SERVICE PLAN-(CA)	MARCH 2016	40975	VISION INSURANCE MARC	5.45
VISION SERVICE PLAN-(CA)	MARCH 2016	40975	VISION INSURANCE MARC	24.41
VISION SERVICE PLAN-(CA)	MARCH 2016	40975	VISION INSURANCE MARC	22.12
VISION SERVICE PLAN-(CA)	MARCH 2016	40975	VISION INSURANCE MARC	3.61
VISION SERVICE PLAN-(CA)	MARCH 2016	40975	VISION INSURANCE MARC	2.45
VISION SERVICE PLAN-(CA)	MARCH 2016	40975	VISION INSURANCE MARC	3.82
VISION SERVICE PLAN-(CA)	MARCH 2016	40975	VISION INSURANCE MARC	62.93
VISION SERVICE PLAN-(CA)	MARCH 2016	40975	VISION INSURANCE MARC	16.36
VISION SERVICE PLAN-(CA)	MARCH 2016	40975	VISION INSURANCE MARC	96.18
VISION SERVICE PLAN-(CA)	MARCH 2016	40975	VISION INSURANCE MARC	46.58
VISION SERVICE PLAN-(CA)	MARCH 2016	40975	VISION INSURANCE MARC	16.36
VISION SERVICE PLAN-(CA)	MARCH 2016	40975	VISION INSURANCE MARC	110.18
VISION SERVICE PLAN-(CA)	MARCH 2016	40975	VISION INSURANCE MARC	13.84
VISION SERVICE PLAN-(CA)	MARCH 2016	40975	VISION INSURANCE MARC	3.82
VISION SERVICE PLAN-(CA)	MARCH 2016	40975	VISION INSURANCE MARC	2.73
VISION SERVICE PLAN-(CA)	MARCH 2016	40975	VISION INSURANCE MARC	5.46
Vendor VISION SERVICE PLAN-(CA) Total:				924.85
Vendor: WASHINGTON STATE SUPPORT REGISTRY				
WASHINGTON STATE SUP	PR- 3/5/16	40976	PAYROLL DEDUCTION	167.71
Vendor WASHINGTON STATE SUPPORT REGISTRY Total:				167.71
Grand Total:				111,112.34

Report Summary

Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	29,699.35
002 - UTILITY TAX FUND	30.32
009 - COMMUNITY CENTER FUND	755.84
016 - SWIM POOL FUND	1,743.11
017 - CITY WIDE LIGHTING & LAND	6,887.41
019 - RECREATION FUND	1,114.01
021 - ST/SIDEWALK MAINT	3,000.57
024 - COPS GRANT	831.35
034 - FIRE SERVICE FUND	330.28
059 - STORM DRAIN	379.77
060 - WATER FUND	10,161.06
061 - SEWER FUND	9,334.13
062 - REFUSE	33,826.62
063 - AIRPORT FUND	1,261.37
074 - ASSESS - BORRELLI	200.83
093 - INSURANCE TRUST FUND	228.22
095 - INDEPENDENCE DAY IN PARK	67.26
099 - PAYROLL TRUST FUND	11,260.84
Grand Total:	111,112.34

Account Summary

Account Number	Account Name	Payment Amount
001-0000-200.085	SPAY/NEUTER DONATIO	230.00
001-0110-530.201-00	OTHER CONTRACT SERVI	31.90
001-0120-510.000-00	PERS	48.57
001-0120-510.012-00	UNEMPLOYMENT INSUR	47.32
001-0140-510.000-00	PERS	27.39
001-0140-510.012-00	UNEMPLOYMENT INSUR	31.70
001-0140-510.020-00	GROUP HEALTH INSURA	7.17
001-0140-520.000-00	OFFICE SUPPLIES	17.52
001-0140-530.011-00	TELEPHONE & INTERNET	19.95
001-0140-530.201-00	OTHER CONTRACT SERVI	98.05
001-0141-530.009-00	OTHER PROFESSIONAL S	3,247.00
001-0142-510.000-00	PERS	34.25
001-0142-510.012-00	UNEMPLOYMENT INSUR	24.61
001-0142-510.020-00	GROUP HEALTH INSURA	8.45
001-0150-510.000-00	PERS	23.83
001-0150-510.012-00	UNEMPLOYMENT INSUR	79.02
001-0150-510.020-00	GROUP HEALTH INSURA	3.41
001-0150-520.010-00	DEPT OPERATING SUPPL	121.91
001-0150-520.011-00	UNIFORM ALLOWANCE	9.19
001-0150-520.040-00	FUEL	41.36
001-0150-530.011-00	TELEPHONE & INTERNET	57.04
001-0150-530.060-00	ELECTRIC	2,079.83
001-0150-530.062-00	GAS	3,302.36
001-0150-530.072-00	OTHER EQUIPMENT REP	34.00
001-0150-530.201-00	OTHER CONTRACT SERVI	62.00
001-0210-510.000-00	PERS	7,866.74
001-0210-510.012-00	UNEMPLOYMENT INSUR	1,561.56
001-0210-510.020-00	GROUP HEALTH INSURA	363.46
001-0210-520.000-00	OFFICE SUPPLIES	307.31
001-0210-520.010-00	DEPT OPERATING SUPPL	150.39
001-0210-520.030-00	MOTOR VEHICLE EXPEN	50.31
001-0210-520.040-00	FUEL	442.11
001-0210-530.009-00	OTHER PROFESSIONAL S	78.00
001-0210-530.011-00	TELEPHONE & INTERNET	297.79
001-0210-530.030-00	ADVERTISING	716.62

Account Summary

Account Number	Account Name	Payment Amount
001-0210-530.060-00	ELECTRIC	81.77
001-0210-530.091-00	MEETINGS & TRAINING	165.23
001-0210-530.201-00	OTHER CONTRACT SERVI	2,790.91
001-0220-520.010-00	DEPT OPERATING SUPPL	507.34
001-0220-520.030-00	MOTOR VEHICLE EXPEN	612.28
001-0220-530.060-00	ELECTRIC	369.48
001-0230-510.000-00	PERS	185.16
001-0230-510.012-00	UNEMPLOYMENT INSUR	157.58
001-0230-510.020-00	GROUP HEALTH INSURA	54.52
001-0230-530.011-00	TELEPHONE	14.13
001-0410-510.000-00	PERS	24.28
001-0410-510.012-00	UNEMPLOYMENT INSUR	23.66
001-0410-530.094-00	PLANNING/CONSTRUCT	2,244.33
001-0610-510.000-00	PERS	89.58
001-0610-510.012-00	UNEMPLOYMENT INSUR	118.30
001-0610-510.020-00	GROUP HEALTH INSURA	12.62
001-0610-520.010-00	DEPT OPERATING SUPPL	105.80
001-0610-520.011-00	UNIFORM ALLOWANCE	9.17
001-0610-520.030-00	MOTOR VEHICLE EXPEN	10.35
001-0610-530.011-00	TELEPHONE	48.88
001-0610-530.060-00	ELECTRIC	75.23
001-0610-530.072-00	OTHER EQUIPMENT REP	345.46
001-0610-530.201-00	OTHER CONTRACT SERVI	47.84
001-0610-540.011-00	BUILDINGS	83.33
002-0147-530.011-00	TELEPHONE	30.32
009-0150-510.000-00	PERS	75.52
009-0150-510.012-00	UNEMPLOYMENT INSUR	15.62
009-0150-510.020-00	GROUP HEALTH INSURA	6.48
009-0150-520.040-00	FUEL	105.28
009-0150-530.011-00	TELEPHONE	16.29
009-0150-530.060-00	ELECTRIC	393.42
009-0150-530.062-00	GAS	95.39
009-0150-530.201-00	OTHER CONTRACT SERVI	47.84
016-0613-510.000-00	PERS	29.75
016-0613-510.012-00	UNEMPLOYMENT INSUR	24.61
016-0613-510.020-00	GROUP HEALTH INSURA	5.83
016-0613-520.010-00	DEPT OPERATING SUPPL	43.17
016-0613-530.011-00	TELEPHONE	30.32
016-0613-530.060-00	ELECTRIC	774.46
016-0613-530.072-00	OTHER EQUIPMENT REP	803.07
016-0613-530.201-00	OTHER CONTRACT SERVI	31.90
017-0120-510.000-00	PERS	37.98
017-0120-510.012-00	UNEMPLOYMENT INSUR	23.66
017-0120-510.020-00	GROUP HEALTH INSURA	2.73
017-0120-530.091-00	MEETINGS & TRAINING	1.08
017-0260-530.060-00	ELECTRIC	6,272.94
017-0610-510.000-00	PERS	199.92
017-0610-510.012-00	UNEMPLOYMENT INSUR	228.56
017-0610-510.020-00	GROUP HEALTH INSURA	22.52
017-0610-520.011-00	UNIFORM ALLOWANCE	18.36
017-0610-520.040-00	FUEL	22.62
017-0610-530.011-00	TELEPHONE	57.04
019-0120-510.012-00	UNEMPLOYMENT INSUR	3.79
019-0120-510.020-00	GROUP HEALTH INSURA	1.36
019-0142-510.000-00	PERS	5.52
019-0440-520.010-00	DEPT OPERATING SUPPL	364.00
019-0613-510.000-00	PERS	55.52
019-0613-510.012-00	UNEMPLOYMENT INSUR	22.24

Account Summary

Account Number	Account Name	Payment Amount
019-0613-520.010-00	DEPT OPERATING SUPPL	550.00
019-0613-530.060-00	ELECTRIC	63.74
019-0613-530.201-00	OTHER CONTRACT SERVI	47.84
021-0120-510.000-00	PERS	24.28
021-0120-510.012-00	UNEMPLOYMENT INSUR	15.62
021-0120-530.091-00	MEETINGS & TRAINING	1.08
021-0142-510.000-00	PERS	22.10
021-0142-510.012-00	UNEMPLOYMENT INSUR	15.62
021-0142-510.020-00	GROUP HEALTH INSURA	5.45
021-0310-510.000-00	PERS	149.73
021-0310-510.012-00	UNEMPLOYMENT INSUR	142.91
021-0310-510.020-00	GROUP HEALTH INSURA	24.41
021-0310-520.010-00	DEPT OPERATING SUPPL	31.29
021-0310-520.011-00	UNIFORM ALLOWANCE	16.53
021-0310-530.072-00	OTHER EQUIPMENT REP	2,543.51
021-0410-510.012-00	UNEMPLOYMENT INSUR	8.04
024-0210-510.000-00	PERS	651.65
024-0210-510.012-00	UNEMPLOYMENT INSUR	157.58
024-0210-510.020-00	GROUP HEALTH INSURA	22.12
034-0220-540.011-00	BUILDING	330.28
059-0120-510.000-00	PERS	9.71
059-0120-510.012-00	UNEMPLOYMENT INSUR	6.15
059-0120-530.091-00	MEETINGS & TRAINING	0.43
059-0140-510.000-00	PERS	14.93
059-0140-510.012-00	UNEMPLOYMENT INSUR	19.40
059-0140-510.020-00	GROUP HEALTH INSURA	3.61
059-0140-520.000-00	OFFICE SUPPLIES	4.38
059-0140-530.201-00	OTHER CONTRACT SERVI	16.54
059-0142-510.000-00	PERS	9.94
059-0142-510.012-00	UNEMPLOYMENT INSUR	7.10
059-0142-510.020-00	GROUP HEALTH INSURA	2.45
059-0730-510.000-00	PERS	27.89
059-0730-510.012-00	UNEMPLOYMENT INSUR	14.20
059-0730-510.020-00	GROUP HEALTH INSURA	3.82
059-0730-530.201-00	OTHER CONTRACT SERVI	239.22
060-0120-510.000-00	PERS	155.41
060-0120-510.012-00	UNEMPLOYMENT INSUR	110.26
060-0120-530.091-00	MEETINGS & TRAINING	7.55
060-0140-510.000-00	PERS	212.24
060-0140-510.012-00	UNEMPLOYMENT INSUR	256.95
060-0140-510.020-00	GROUP HEALTH INSURA	62.93
060-0140-520.000-00	OFFICE SUPPLIES	65.70
060-0140-530.011-00	TELEPHONE & INTERNET	77.91
060-0140-530.201-00	OTHER CONTRACT SERVI	206.72
060-0142-510.000-00	PERS	66.29
060-0142-510.012-00	UNEMPLOYMENT INSUR	47.32
060-0142-510.020-00	GROUP HEALTH INSURA	16.36
060-0210-510.000-00	PERS	130.12
060-0210-510.012-00	UNEMPLOYMENT INSUR	10.88
060-0410-510.012-00	UNEMPLOYMENT INSUR	38.33
060-0710-510.000-00	PERS	583.88
060-0710-510.012-00	UNEMPLOYMENT INSUR	506.32
060-0710-510.020-00	GROUP HEALTH INSURA	96.18
060-0710-520.010-00	DEPT OPERATING SUPPL	38.48
060-0710-520.011-00	UNIFORM ALLOWANCE	38.56
060-0710-520.040-00	FUEL	110.18
060-0710-530.011-00	TELEPHONE	162.97
060-0710-530.060-00	ELECTRIC	5,068.58

Account Summary

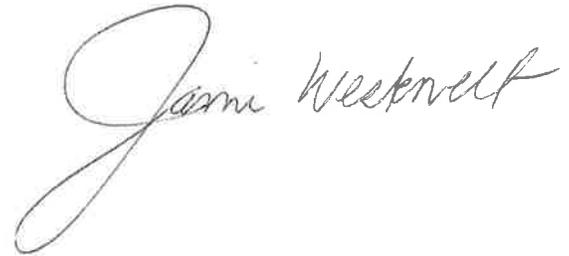
Account Number	Account Name	Payment Amount
060-0710-530.072-00	OTHER EQUIPMENT REP	409.52
060-0710-530.111-00	NOTE	537.22
060-0710-530.122-00	INTEREST	741.91
060-0710-530.201-00	OTHER CONTRACT SERVI	318.95
060-0710-540.011-00	BUILDINGS	83.34
061-0120-510.000-00	PERS	150.55
061-0120-510.012-00	UNEMPLOYMENT INSUR	88.49
061-0120-530.091-00	MEETINGS & TRAINING	6.04
061-0140-510.000-00	PERS	152.68
061-0140-510.012-00	UNEMPLOYMENT INSUR	219.09
061-0140-510.020-00	GROUP HEALTH INSURA	46.58
061-0140-520.000-00	OFFICE SUPPLIES	65.70
061-0140-530.011-00	TELEPHONE & INTERNET	77.91
061-0140-530.201-00	OTHER CONTRACT SERVI	206.72
061-0142-510.000-00	PERS	66.29
061-0142-510.012-00	UNEMPLOYMENT INSUR	47.32
061-0142-510.020-00	GROUP HEALTH INSURA	16.36
061-0210-510.000-00	PERS	55.76
061-0210-510.012-00	UNEMPLOYMENT INSUR	4.73
061-0410-510.012-00	UNEMPLOYMENT INSUR	47.32
061-0520-510.000-00	PERS	664.20
061-0520-510.012-00	UNEMPLOYMENT INSUR	429.67
061-0520-510.020-00	GROUP HEALTH INSURA	110.18
061-0520-520.010-00	DEPT OPERATING SUPPL	24.80
061-0520-520.011-00	UNIFORM ALLOWANCE	75.30
061-0520-520.040-00	FUEL	110.57
061-0520-530.060-00	ELECTRIC	1,468.50
061-0520-530.072-00	OTHER EQUIPMENT REP	3,012.97
061-0520-530.111-00	NOTE	537.21
061-0520-530.122-00	INTEREST	741.91
061-0520-530.201-00	OTHER CONTRACT SERVI	823.95
061-0520-540.011-00	BUILDINGS	83.33
062-0120-510.000-00	PERS	24.28
062-0120-510.012-00	UNEMPLOYMENT INSUR	23.66
062-0120-530.091-00	MEETINGS & TRAINING	1.08
062-0140-510.000-00	PERS	22.39
062-0140-510.012-00	UNEMPLOYMENT INSUR	94.64
062-0140-510.020-00	GROUP HEALTH INSURA	13.84
062-0140-520.000-00	OFFICE SUPPLIES	65.70
062-0140-530.011-00	TELEPHONE & INTERNET	19.49
062-0140-530.201-00	OTHER CONTRACT SERVI	206.70
062-0510-520.011-00	UNIFORM ALLOWANCE	16.53
062-0510-530.009-00	OTHER PROFESSIONAL S	33,019.36
062-0510-530.201-00	OTHER CONTRACT SERVI	318.95
063-0120-510.000-00	PERS	39.69
063-0120-510.012-00	UNEMPLOYMENT INSUR	26.97
063-0120-510.020-00	GROUP HEALTH INSURA	3.82
063-0120-530.091-00	MEETINGS & TRAINING	1.07
063-0142-510.000-00	PERS	11.05
063-0142-510.012-00	UNEMPLOYMENT INSUR	8.04
063-0142-510.020-00	GROUP HEALTH INSURA	2.73
063-0340-510.000-00	PERS	34.93
063-0340-510.012-00	UNEMPLOYMENT INSUR	15.62
063-0340-510.020-00	GROUP HEALTH INSURA	5.46
063-0340-520.010-00	DEPT OPERATING SUPPL	32.13
063-0340-530.060-00	ELECTRIC	482.32
063-0340-530.072-00	OTHER EQUIPMENT REP	590.00
063-0410-510.012-00	UNEMPLOYMENT INSUR	7.54

Account Summary

Account Number	Account Name	Payment Amount
074-0610-530.059-00	WATER UTILITY	29.04
074-0610-530.060-00	ELECTRIC	105.28
074-0910-530.072-00	OTHER EQUIPMENT REP	66.51
093-0000-220.070	INSURANCE TRUST	228.22
095-0180-520.010-00	DEPT OPERATING SUPPL	56.50
095-0180-530.030-00	ADVERTISING - INDEP D	10.76
099-0000-220.050	PERS PAYABLE	9,958.83
099-0000-220.071	POA DEDUCT PAYABLE	420.00
099-0000-220.081	UNION DUES PAYABLE	282.00
099-0000-220.094	FRANCHISE TAX BOARD	190.00
099-0000-220.097	CALIFORNIA STATE DISB	242.30
099-0000-220.098	WASHINGTON SUPPORT	167.71
	Grand Total:	111,112.34

Project Account Summary

Project Account Key	Payment Amount
None	111,112.34
Grand Total:	111,112.34





TREASURER'S REPORT

Period Ending February 29, 2016

The following investment and cash information pertains to the period ending **February 29, 2016:**

<u>Institution</u>	<u>Acct#</u>	<u>Investment Type</u>	<u>Interest Rate</u>	<u>Balance</u>
Investments				
State of California LAIF	088-200.188	Pooled	0.260%	\$3,503,579.25
Raymond James (1/29/16 ¹)	001-100.011	Liquid Account	0.010%	\$273,424.50
<i>Subtotal</i>				\$3,777,003.75
Non Interest Bearing Items				
Tri-Counties Bank	099-100.004	Payroll Account		\$469,788.44
Tri-Counties Bank	000-100.100	General Checking		\$578,847.06
<i>Subtotal</i>				\$1,048,635.50
Total Cash and Investments				\$4,825,639.25

Prepared by:



Jami Westervelt, Finance Manager

¹ = Statements for the investments ending 2/29/16 were not yet out at the time this agenda was assembled.



COUNCIL AGENDA ITEM

MARCH 15, 2016

PREPARED BY: Sean Scully, City Manager
Jami Westervelt, Finance Manager

SUBJECT: Mid-Year Budget Review - Fiscal Year 2015-2016

DISCUSSION

Please find attached a condensed revenue and expenditure report for Fiscal Year 2015-16 for activity through March 8, 2016 in the General Fund. Given the revenue and expenses received to date and projections for the remainder of the fiscal year, staff anticipates finishing the fiscal year in line with the FY 15/16 Budget and recommends no additional budget adjustments or transfers at this time.

The budget for both revenue and expenditures in FY 15/16 included what staff considered conservative increases. Again this year, the budget has required departments to keep a consistent eye on spending across the board.

When evaluating budget performance overall, staff evaluates year-to-date versus budgeted on the fund level as a first priority for all funds. The revenues and expenses must be evaluated as a whole especially in terms of those not originally anticipated. If revenue surpasses projections, there may be offsets in expenses—and vice-versa.

For the General Fund, staff focuses more closely on the individual departments, such as police, parks, etc. Small variances are evaluated as a whole for each department. Larger variances are investigated individually to determine whether each might be an anomaly or trend within the department and then whether it likely will lead to a material difference from the General Fund budget by the end of the fiscal year.

Timing is another factor that staff considers significant at mid-year. Relying on percentages can be misleading. Rarely does revenue come in or do expenses go out on a 1/12th per-month ratio. Performance to date has to be considered along with both what we expect to happen by the end of the period. Expectations are based upon past experiences and best information available at the time of the given evaluation.

Overall, staff believes the City is on target and meeting expectations. At the same time, there are a few areas that staff will continue to monitor especially closely:

Sales Tax Revenue

Together, General Sales and Use and Add-On Sales Tax account for nearly 25% of the General Fund revenues listed in the FY 15/16 budget. The City receives allocations for these approximately 6 months after the revenue is collected for each quarter. The

Board of Equalization oversees the collection and allocation of these funds to the Counties and the Cities in California. At the end of FY 14/15, The BOE made two errors to Gustine, depositing funds in the City bank account that belonged to other jurisdictions. The first error was in the General Sales tax and the second in Add-On Sales tax.

A major drawback of receiving these funds early has been that the reporting from BOE on "payback" amounts has lagged behind the regular reporting the City would have received along with its payments. A further challenge is that Staff does not anticipate Add-On Sales Tax will be repaid in FY 15/16. This will make budgeting for FY 16/17 in this area especially difficult as historical data for FY 15/16 will not be readily available.

Staff will continue to work with BOE, monitor sales tax very closely and make Council aware if circumstances should significantly change. Both sales tax numbers appear within reasonable expectations with the data available at this time. Adding the other general fund revenues, staff feels comfortable at this point keeping revenue projections for the general fund at the budgeted level.

Rental Revenue

Revenue for rental of City facilities is slightly lower than expected at this point in the year and in comparison with revenue at this time last year. This is true both for park rentals and the Al Goman Center. A multitude of factors can contribute to this including: availability of other rental facilities in the City and close by, outside weather conditions, seasonality, rental fee waivers and general needs in the Community for a given year. Different factors impact different facilities. While more rain may reduce Park rentals, it normally will not affect Goman Center. At the same time, approved waiver of one rental fee for a park usually has a less significant impact on the park rental revenue than one waiver of Goman Center, since the Goman Center cost per rental is substantially higher and the facility is rented out less frequently overall.

The parks revenue is part of the General Fund and the performance of the other revenue accounts in that funds leads staff to believe the difference will likely not be significant to the General Fund overall. Additionally, the current difference in expected versus actual for Goman Center is small and equivalent to one to two rentals. At the same time, it is important to note that this appears to be a trend in the last two years. A fee study, which the Council will consider at a later meeting, would likely include evaluation of rental rates and revenue versus upkeep costs and may require addressing the level of community fee waivers assumed within the recommended fee structure.

CONCLUSIONS:

Overall the budget appears to be meeting expectations both with regard to revenue as well as expenditures. At this time no additional transfers, supplements or other adjustments are needed beyond previously-approved Council actions. Staff will continue to monitor finances very carefully as the fiscal years draws to a close and the preparations begin for the budget for the coming fiscal year.

RECOMMENDATION

Staff recommends Council accept and file FY 15-16 Mid-Year Budget Review.

ATTACHMENTS

A) Mid-Year General Fund Expenses and Revenue for FY 15-16 to date.



Budget Report

Mid-Year General Fund Expenses

	Original Total Budget	Fiscal Activity	Remaining in Budget OR (-) Over
0110 - CITY COUNCIL	18,240	15,298	2,942
0120 - CITY MANAGER	25,118	12,585	12,533
0140 - FINANCE	83,302	16,105	67,197
0141 - CITY ATTORNEY	49,000	24,446	24,554
0142 - CITY CLERK	14,212	10,633	3,579
0150 - GENERAL GOVERNMENT BLDG	62,826	45,834	16,992
0210 - POLICE	1,356,093	934,933	421,160
0220 - FIRE	42,450	25,972	16,478
0230 - ANIMAL CONTROL	86,307	62,491	23,816
0410 - PLANNING	37,845	66,132	-28,287
0610 - PARKS	70,152	55,305	14,847
Expense Total:	1,845,545	1,269,735	575,810



Budget Report

Mid-Year General Fund Revenue

	Original Total Budget	Fiscal Activity	Over OR (- Not yet collected)
001-0000-100.027-00 PD DONATIONS EVENTS	300	1,427	1,127
001-0000-400.000-00 SECURED PROPERTY TAXES	421,767	232,697	-189,070
001-0000-400.001-00 SECURED SUP SB 813	4,160	0	-4,160
001-0000-400.010-00 UNSECURED PROPERTY TAXES	34,944	31,518	-3,426
001-0000-400.040-00 PROPERTY TAXES - PRIOR	10,000	0	-10,000
001-0000-400.050-00 GENERAL SALES & USE TAX	214,200	118,334	-95,866
001-0000-400.051-00 ADD-ON SALES TAX	257,000	199,942	-57,058
001-0000-400.052-00 PROP 172 SALES TAX	26,250	17,783	-8,467
001-0000-400.060-00 FRANCHISES - ELECTRIC	57,708	0	-57,708
001-0000-400.061-00 FRANCHISES - GAS	18,500	0	-18,500
001-0000-400.062-00 FRANCHISES - CABLE TV	8,000	1,726	-6,274
001-0000-400.070-00 REAL PROP TRANSFER TAXES	11,000	8,605	-2,395
001-0000-410.000-00 BUSINESS LIC & PERMITS	33,000	23,756	-9,244
001-0000-410.020-00 ANIMAL LICENSES	18,000	2,710	-15,290
001-0000-410.025-00 A/C SHELTER DONATIONS	100	0	-100
001-0000-410.030-00 BICYCLE LICENSES	10	0	-10
001-0000-410.040-00 CONSTRUCTION PERMITS	39,000	51,547	12,547
001-0000-420.000-00 OTHER PERMITS	3,275	2,131	-1,144
001-0000-420.026-00 HOMEOWNERS PROP TAX RELIEF	2,500	299	-2,201
001-0000-420.027-00 POST REIMBURSEMENT	7,000	0	-7,000
001-0000-420.029-00 STATE MANDATED COST REIM	60,994	81,823	20,829
001-0000-420.040-00 STATE MOTOR VEH IN-LIEU T	343,748	176,533	-167,215
001-0000-420.060-00 OCJP/MCO GRANT	110,000	43,713	-66,287
001-0000-430.001-00 PLANNING FEES	5,000	5,058	58
001-0000-430.003-00 PLAN CHECK	11,000	13,872	2,872
001-0000-430.005-00 SITE PLAN REVIEW	700	0	-700
001-0000-430.010-00 SPECIAL POLICE SERVICES	20,000	17,838	-2,162
001-0000-430.011-00 SPECIAL SERVICES - PW	2,500	1,998	-503
001-0000-430.012-00 WEED CLEANING & REML CHG	500	0	-500
001-0000-430.013-00 ANIMAL CONT & SHELTER FEE	250	30	-220
001-0000-430.018-00 GUSTINE YOUTH SPORTS	1,000	0	0
001-0000-430.019-00 ABANDONED VEH ALLOC.	12,000	4,789	-7,211
001-0000-430.039-00 FIRE ELECTRIC/GAS REMI	4,000	3,425	-575
001-0000-430.040-00 ENGINEERING REVIEW	1,000	0	-1,000
001-0000-430.041-00 PLANNING DEPOSIT (PROJECT	1,000	8,805	7,805
001-0000-430.042-00 BUILDING FIRE INSPECTION	900	424	-477
001-0000-430.043-00 SB 1473-GREEN BUILDING	250	292	42
001-0000-430.051-00 PARK FEES	7,500	3,275	-4,225
001-0000-440.010-00 OTHER FINES	1,500	1,397	-103
001-0000-450.000-00 INTEREST	3,000	155	-2,845
001-0000-450.010-00 RENTS	60,000	25,656	-34,344
001-0000-450.050-00 BAD CHECK FEES	900	635	-265
001-0000-490.003-00 MISC REVENUES	20,000	9,107	-10,893
001-0000-490.210-00 LIVSCAN	0	1,083	1,083
001-0000-990.099-00 TRANSFER IN	53,153	53,156	3
Revenue Total:	1,887,609	1,146,538	-741,071
Fund: 001 - GENERAL FUND Total:	1,887,609	1,146,538	-741,071
Report Total:	1,887,609	1,146,538	-741,071



COUNCIL AGENDA ITEM

MARCH 15, 2016

PREPARED BY: Tiffany Vitorino, Recreation Coordinator

SUBJECT: Active Network / Parks & Recreation Software – Discussion and Provide Direction

BACKGROUND/DISCUSSION

Over the past year, the Gustine Recreation Department has experienced a transformation. At this time the department currently administers 9 different adult and 7 different youth classes and programs. These 16 programs do not include the upcoming summer programs such as; Swimming Lessons, Water Aerobics, Ylead, Farmers Market and other camps that Recreation Department is currently in the process of organizing and researching.

As the department has increased its activities traffic with regard to sign ups and inquiries have increased in the front office. Customers feel it is inconvenient due to their work schedules and family responsibilities to come down to City Hall to register for classes. Meeting the needs of our recreation customers is very important to the success of the Recreation Department, and creating a more convenient way to register will widen the scope of potential participants. Staff has had many requests from customers to take payments over the phone or online which at this time is not possible due to the lack of an online interface to register.

In order to keep our classes and programs successful, staff makes phone calls or emails to customers that have not re-registered for class. When calling these customers to see why they haven't returned, the feedback received is that they have not returned to our classes or programs because they simply forgot or didn't have the time to come to city hall and re-register.

Currently staff is continually printing registration forms with waivers and distributing them. New forms for each session (usually monthly) are made so that the class schedules are on the forms. Over-printing occurs due to the fact it is difficult to estimate the exact amount of forms that would be needed. After the session is complete the paper registration forms and waivers are organized and filed by staff.

Staff has been researching different options on how the City can save staff time on registration of recreation programs. There are many different software companies that have been researched. Recently staff has been in contact with a representative from *Active Network* which is a Parks & Recreation Online Software company that can make activity registration easier for our customers and staff. Customers can sign up for classes anytime 24 hours online. From that registration staff can process reports

quickly and securely through one park and recreation registration software system. Active Network assists in marketing/reminder emails that are automated and will increase participation. This will also increase structured communication between the Recreation Department and customer.

This system would allow customers to manage accounts and complete a number of transactions online. For example; customers can sign up and pay for a yoga class, add their child to a basketball camp and put their spouse's softball team in a tournament all in one transaction. The online system is extremely user friendly and can be activated on a computer, Ipad and through a smart phone app. Parents will be able to search and register youth-focused activities through this system, a complementary service that automatically posts our entire program inventory in categories. For example it can sort by sports, adult, or youth activities. Once registered payment can be made online, on a monthly basis the payments are remitted to the City of Gustine along with detailed reporting for the Finance Department.

Staff feels this is the next step in building a full recreation department. The convenience and time saving software will not only benefit the City Staff but the participants and community as well. Staff will be able to focus more on other details of the current programs and researching and building new programs.

For the future of the recreation department this system has league management for large sports programs and actual leagues. It also has the potential for an online program for facility scheduling. This is a program that could assist the city with the rental of the Al Goman, Peterson Shelter and other facilities that we have for rent (this is a separate module and if pursued would be presented to Council separately).

FISCAL IMPACT

The Active Network Software has no upfront fees for the City. The contract with the Active Network is 36 months. Active charges a 5.95% fee of the costumers total registration amount. This fee can be passed on, absorbed, or split at a percentage between the city and customer. Active does not hold the City to any minimum registrations; they only charge the fee as we take registrations. The main agreement in the contract is that the city does not offer any other payment option for recreation programs within those 3 years. Initially, staff believes time savings from having people sign up online will negate the fee charged by Active. In future fee studies staff will work to incorporate these costs into the recreation fees.

In accordance with City policy staff reviewed two other similar providers; however both providers required up front setup costs and variable percentage based on the number of programs. Active provided the least amount of immediate cost to the City. The time savings associated with automated registration will provide efficiencies with regard to traffic at the front counter while also providing an alternative for registration for those people who cannot leave during work hours to register at City Hall.

RECOMMENDATION

Council to discuss the Recreation Online Registration Software and to provide a

direction, if staff should move forward with Active Network and if so, Council to authorize City Manager to enter into a 36 month contract.

EXHIBIT(S)

A) Examples and screen shots of online system

APPROVED BY:



SEAN SCULLY, CITY MANAGER

GUSTINE RECREATION DEPARTMENT



City of Gustine

California

Session Selection

SELECT ONE OR MORE SESSIONS BELOW. YOU CAN REGISTER MULTIPLE PEOPLE AT THE SAME TIME.

FILTER BY

SESSION LIST

CALENDAR

DATES

Starts after

Ends before

Price

Age

Session Type

AGE

- 5
- 6
- 7
- 8
- 9
- 10
- 11
- 12
- 13
- 14
- 15
- 16
- 17
- 18
- 19+

SESSION TYPE

- Adult Fitness
- Classes
- Sports Camp

Mar 22 - 31, 2016

Mar 23 - 31, 2016

Apr 4 - 8, 2016

\$30.00

\$30.00

\$200.00

You have no sessions selected. Get started by adding a session on the left.

Adult Yoga Class Package

Y GYM

Age: 18-99

Price

ADD

Adult Zumba Class Package

Y GYM

Age: 18-99

Price

ADD

Youth Basketball Clinic

Y GYM

Age: 5-13

Price

ADD

SECURE ONLINE REGISTRATION

HAVE QUESTIONS?

Call 817-515-3500
Email mike@aol.com

All Programs listed in search

Filter



Registration Information

COMPLETE THE FOLLOWING INFORMATION TO REGISTER

1 | LOOKUP ACCOUNT


[Mike Hackenback](#)
mikehackenback@gmail.com [Sign Out](#)

 SECURE ONLINE REGISTRATION

HAVE QUESTIONS?

Call 817-915-3500
 Email mike@aol.com

2 | PARTICIPANTS & OPTIONS

[Add sessions](#)

Mike Hackenback [Edit](#) [Remove](#)
Adult Yoga Class Package
 Mar 22 - 31, 2016
 GYM
 Ages 18 - 99
 Price \$30.00

Youth Basketball Clinic [Remove](#)
 Apr 4 - 8, 2016
 GYM
 Ages 5 - 13
 Price \$200.00

Who are you registering?

Person Select one
 Name
 Date of birth [Why do we ask this?](#)
 Gender Male Female

You are this person's parent or legal guardian
 You must be the parent or legal guardian to register someone under 18 years old.

Session options
 Extended Care (FULL WEEK) Qty. 1 Price \$25.00

[CONTINUE](#)



Our contact information is always available

Session options

Extended Care (FULL WEEK)

Qty.

1

Price

\$25.00

3 | REGISTRATION FORMS

Mike Hackemack

Edit

Maddie Hackemack

Edit

Primary Parent / Guardian

Edit

Waivers and Agreements

Please read the following waivers and agreements carefully. They include release of liability and waiver of legal rights, and deprive you of the ability to sue certain parties. By agreeing electronically, you acknowledge that you have both read and understood all text presented to you as part of the registration process.

I agree to the [Active Agreement and Waiver](#)

By entering my name below, I assert that I have reviewed and agree to all the waivers and agreements I selected above

• Electronic signature Mike Hackemack

**Register
family
with one
login/account
Up to
8 Family
Members**

Review cart & check out

ORDER DETAILS

[+ Add Another Registration](#)

ITEMS	Adult Yoga Class Package - Price	3/25/2016 - 3/31/2016	SYM	MIKE HACKENBACH	Edt	Remove	TOTAL
Youth Basketball Clinic - Price	4/3/2016 - 4/9/2016	SYM	MADON - 30-41132X	Edt <td>Remove</td> <td>\$200.00</td>	Remove	\$200.00	
Extended Care (FULL WEEK)						\$25.00	
Subtotal						\$255.00	
Total						\$255.00	

Pay for several classes with one transaction

CHECK OUT

PAYMENT INFORMATION

Card Number 444433332221111



Expiration 12/12 - 05/13

Security Code 123

Store this card for future use

1

BILLING INFORMATION

Mike Hackenbach
111
Los Angeles, CA
90049
United States
mhackenb@attmail.com

[Make Changes](#)



WISDOM CERTIFICATE

**GUSTINE RECREATION
DEPARTMENT**

THANK YOU!!!



ITEM NO. 9

COUNCIL AGENDA ITEM

MARCH 15, 2016

PREPARED BY: Sean Scully, City Manager

SUBJECT: Vacant / Boarded Downtown Building Ordinance

BACKGROUND/DISCUSSION:

Late last year Council held a workshop on a potential downtown vacant and boarded building ordinance. The ordinance would create code enforcement penalties for properties that are chronically in a state of disrepair, un-rentable or boarded up. Council's direction to staff was to perform some outreach over the next few months, and since a public notice was sent to property owners on this ordinance, to give time to allow for comments to filter in. Staff has spoken at a chamber meeting regarding the issue as well as having ongoing dialogue with various property owners and renters in the downtown to solicit feedback.

Staff had originally intended to request consider the ordinance at this March 15, 2016 Council meeting but due to the recent technological problems with regard to Gustine's administrative computer server, staff is requesting the item be continued to the April 5, 2016 Council meeting.

RECOMMENDATION:

Council to consider continuation of the item to the April 5, 2016 Council meeting .



COUNCIL AGENDA ITEM

MARCH 15, 2016

PREPARED BY: Sean Scully, City Manager

SUBJECT: Transportation Expenditure Plan

BACKGROUND/DISCUSSION:

The City of Gustine has received a request from Merced County Association of Governments (MCAG) Executive Director Marjie Kim to consider approval of a Transportation Expenditure Plan which establishes the structure for a ½ cent sales tax measure which would fund transportation projects in Merced County and the incorporated jurisdictions within the County.

The attached TEP document was formulated by MCAG staff through the direction of TEP Steering Committee created by the MCAG Governing Board. The TEP Steering Committee was made up of representatives from each City jurisdiction, Merced County, unincorporated areas, UC Merced, Merced College, as well as a mix of different community organizations (chamber of commerce, boosters etc). The committee met from approximately October of '15 to February of '16. The exhaustive process formed the document that is being presented County wide currently. The discussions and direction from the committee included issues such as revenue splits, base allocations, rules for use of funds, structure of amendments to the TEP, funding categories, anticipated revenues, future oversight, and implementation guidelines. Councilmember Nagy and Councilmember Hasness served as Gustine's representatives and worked very hard to advocate on behalf of Gustine during the process.

Once the plan was finalized by the TEP Steering Committee, the plan was presented to the MCAG Governing Board who also approved the document. The next step of the process is that each jurisdiction in Merced County must consider and vote on the TEP document. If approved, the TEP will proceed to the ballot in November for voter consideration. In order for the tax to pass the voters must approve the measure by a 2/3 majority.

TRANSPORTATION EXPENDITURE PLAN ANALYSIS:

The TEP estimates that the tax (if approved) would generate approximately \$15 Million in revenues yearly. The revenues would go toward a variety of categories all aimed at improving the transportation system that exists in Merced County. That improvement includes not only maintenance of existing infrastructure but also funding of new infrastructure to meet growing population and commerce needs. It is important to note that revenues forecasts do not have a built in escalator so it is conceivable with countywide residential/commercial growth the revenues collected could grow substantially over the 30 year period.

The revenues will be split into four main categories some of which will have subcategories. The four main categories are as follows:

Local Projects (50%): Half of all revenues will go directly back to the incorporated jurisdictions for discretionary use on roadway maintenance, rehabilitation and infrastructure upgrades. Gustine share of the local is set by a base amount to each jurisdiction of \$150,000 plus a proportionate share of revenues based on population and maintained road miles. In total, Gustine is expected to collect approximately \$246,594 on a yearly basis. These local funds could be programmed for roadway projects

at the discretion of the Council during the yearly budget process. Some portions of the revenues could be used for maintenance while others could be saved for large capital projects. The TEP dictates that at least 20% of the local funds (\$49,319 yearly) must be allocated toward local alternative mode projects. Alternative mode projects are defined as projects that provide an alternative method of transportation to automobile travel. For example, funds could be used to repair and construct sidewalks, crosswalks, bike lanes, ADA ramp upgrades, air quality project, park trail, and other pedestrian or alternative mode projects. As Council discusses frequently, there are a large number of different areas of town which are in need of sidewalk rehab and construction. In addition, most public roadway projects include sidewalks as part of the project which could be expended from the 20% set aside.

Regional Projects 44% :

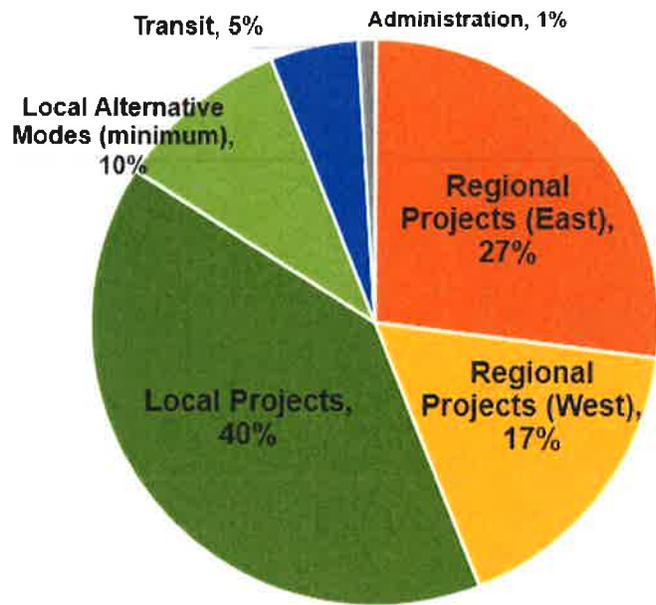
Regional revenues are expected to generate approximately \$6.6 million per year which will be split 17% to Westside regional projects at 27% to eastside regional projects. Regional projects are defined as projects which benefit more than just one jurisdiction or area. Examples include improvements to highway and freeways, large scale corridor projects, passenger rail, and ridesharing type programs.

Transit 5%:

Transit revenues will be dedicated to "The Bus" which is Merced County's public transit system. The funds can be used to expand routes, upgrade infrastructure, create new pickup locations, and improve services for needy populations.

Administration 1%:

One percent of revenues will pay for administrative of the program which commonly includes audits, finance activities, and administration of the citizens oversight committee.



FISCAL IMPACT:

Like most cities, the City of Gustine has experienced a steady decline in gas tax revenues over the past 5-10 years. Much of this can be attributed to the great recession but more recently the decline has been attributed to the increase in accessibility and affordability of electric and hybrid vehicles. These vehicles pay no or greatly reduced gas tax charges as they are less reliant on fuel than traditional automobiles. Unfortunately the impact to the roadway system remains a significant issue statewide; thus far the legislature has been unable to achieve a funding package which would account for this out dated tax. As such, communities are looking locally to find solutions to transportation issues. Currently Gustine's gas tax revenues are grossly insufficient to keep up with infrastructure maintenance needs, let alone expansion or improvement of our current roadway system. Without additional funding, Gustine will continue to be increasingly reliant on grant programs which are becoming more and more competitive with many other jurisdictions facing the same financial situation.

If passed, the local revenue share allocated to Gustine would give the City the opportunity to create and fund a rehab and resurfacing program in addition to providing funding for new infrastructure needs. While this funding will not solve all of the roadway problems Gustine experiences, it will position the City within a "self help" County which is a valuable designation when pursuing grants. In addition, the revenue stream would provide monies which could be used as matches to any future roadway grants.

RECOMMENDATION:

Council to consider approval of the attached resolution approving the TEP document and endorses its approval to the Citizens of Gustine and Merced County.

EXHIBIT:

- A) Resolution 2016-XXXX Approving the Transportation Expenditure Plan
- B) Memo from MCAG Director Marjie Kirn
- C) Fact Sheet on Transportation Expenditure Plan
- D) Transportation Expenditure Plan Document

RESOLUTION NO. 2016-XXXX

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUSTINE
APPROVING THE TRANSPORTATION EXPENDITURE PLAN FOR
MERCED COUNTY AND ENDORSES ITS APPROVAL BY THE
CITIZENS OF GUSTINE AND MERCED COUNTY AS A BALLOT
MEASURE IN 2016**

WHEREAS, the City of Gustine recognizes the dire condition of the City's and the region's streets, roads, and highway system; and,

WHEREAS, the Merced County Association of Governments has prepared a Transportation Expenditure Plan that proposes transportation programs and projects that will increase safety, alleviate congestion, and improve street and road pavement conditions; and,

WHEREAS, the City of Gustine finds that the Transportation Expenditure Plan will benefit its citizens, businesses, and agricultural industry;

NOW, THEREFORE, the City Council of the City of Gustine approves the Transportation Expenditure Plan for Merced County and endorses its approval by the citizens of Gustine and Merced County as a ballot measure in November 2016.

The foregoing resolution was introduced at a noticed regular meeting of the City Council of the City of Gustine held on March 15, 2016 passed and adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

ATTEST:

Mayor of the City of Gustine

Deputy City Clerk of the City of Gustine

DATE: FEBRUARY 23, 2016

TO: MCAG GOVERNING BOARD MEMBER

CC: CITY MANAGER/COUNTY CEO

FROM: MARJORIE KIRN, EXECUTIVE DIRECTOR

There is a problem with transportation in Merced County. We can no longer rely on the state and federal governments to solve our problem - It's our duty to tackle it. We have an opportunity to solve this problem, today and for future generations. To this end, the MCAG Governing Board directed the submittal of the Transportation Expenditure Plan for your consideration. The attached Transportation Expenditure Plan provides a balanced approach to meeting local and regional transportation needs.

The Transportation Expenditure Plan demonstrates how revenue from a half cent sales tax in Merced County will fund local and regional transportation needs. The transportation measure is estimated to generate \$450 million in revenue over 30 years (\$15 million per year). Two-thirds (66.7%) voter approval is needed to pass the measure in November 2016. The Plan provides flexibility in addressing transportation needs as they change over the years. It provides local jurisdictions with funding to address specific local needs, while providing funding for regional projects that will enhance the overall transportation system. Merced County will become a self-help county, meaning it will now have resources to leverage state and federal investments – making the region much more competitive.

In order to meet our goal of placing the Transportation Expenditure Plan on the November 8, 2016 Election Ballot, each of the City Councils and the Board of Supervisors is requested to approve the Transportation Expenditure Plan by May 20th, 2016.

MERCED COUNTY

1/2 Cent Sales Tax Transportation Expenditure Plan

The Problem

Our region is facing a serious funding shortfall. We are unable to maintain our streets, roads, bridges, sidewalks and other critical components of our region's transportation infrastructure. As state and federal funding continue to decline and our local and regional transportation systems continue to deteriorate, additional revenue is needed to not only maintain the current system but also expand to meet the needs of our growing population.

\$380 million

amount needed to **maintain** our local streets and roads through 2040

\$1.1 billion

amount needed to **expand** our regional roads and highways through 2040

\$450 million

amount of **new revenue** the proposed sales tax is projected to generate over 30 years

The Solution

If approved by voters in November 2016, a half-cent sales tax could generate more than \$450 million in new revenue to address our transportation needs over the next three decades. The proposed Transportation Expenditure Plan outlines a flexible approach to spending these funds, providing transportation funding directly to our local governments and setting aside funding for projects of regional benefit along our highways and regionally significant corridors.

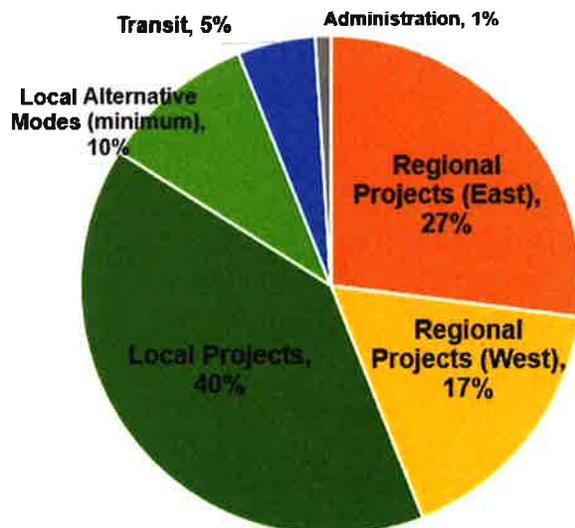
Who developed the Transportation Expenditure Plan?

The Plan is the product of a collaborative process involving a broad range of engaged stakeholders from throughout the county. The 24-member committee was comprised of representatives from the Cities of Atwater, Dos Palos, Gustine, Livingston, Los Banos, and Merced, the County of Merced, and a wide variety of community stakeholders representing diverse interests from across the county.

Where will the money go?

The proposed transportation sales tax is estimated to generate \$15 million annually, to be allocated to the following categories:

- **Regional Projects**
- **Local Projects and Alternative Modes**
- **Transit**
- **Administration**



Regional Projects: 44% of the total annual revenue will be dedicated to regional projects located in or directly benefiting more than one jurisdiction in Merced County. With the San Joaquin River serving as the geographic boundary, 27% of these funds will be dedicated to projects on the eastside of the county, while 17% will fund projects on the westside. Examples of regional projects include but are not limited to: **improving highways and freeways, investing in passenger rail and supporting vanpools and other ridesharing programs.**

Local Projects & Alternative Modes: 50% of the total annual revenue will be allocated directly to local jurisdictions based their share of the County’s population and maintained road miles. This funding will give local jurisdictions the flexibility to address local transportation needs including but not limited to: **repairing potholes and bridges, repaving streets, replacing traffic signals and improving sidewalks and bicycle facilities.**

As local jurisdictions invest these funds into their communities, at least 20% of the local funds received must be used for Alternative Modes projects. The goal of this requirement is to provide safe alternatives to automobile travel such as biking, walking and passenger rail. Examples of such projects include but are not limited to: **sidewalks, crosswalks, safe routes to schools, curb ramps, bicycle projects, railroad crossing safety improvements, ridesharing programs, and other air quality improvement projects.**

Below is an example of what the annual allocation to each local jurisdiction could look like in any given year.

Jurisdiction	Example Annual Amount	20% for local alternative modes projects	80% for other local transportation needs
Atwater	\$615,763	\$123,152	\$492,610
Dos Palos	\$244,816	\$48,963	\$195,853
Gustine	\$246,594	\$49,319	\$197,276
Livingston	\$368,040	\$73,608	\$294,432
Los Banos	\$767,143	\$153,429	\$613,714
Merced	\$1,554,461	\$310,892	\$1,243,569
County	\$3,703,183	\$740,637	\$2,962,546
Total	\$7,500,000	\$1,500,000	\$6,000,000

Transit: 5% of the annual revenue will be dedicated to improving The Bus – our region’s county-wide public transit system. These funds may be used to enhance and expand transit services and programs including bus shelters, fare reductions, and improved services for seniors, the disabled and veterans.

Administration: 1% of the annual revenue will be allocated to Merced County Association of Governments for administrative responsibilities including administering a citizens’ oversight committee, preparing annual reports and contracting for annual independent audits.



For more information:
 Stacie Dabbs, Public Information Officer
 (209)723-3153 or stacie.dabbs@mcagov.org

PROPOSED

**2016 ½ CENT TRANSPORTATION
SALES TAX MEASURE
EXPENDITURE PLAN**

Prepared by:



369 W. 18th Street
Merced, CA 95340

February 2016

Introduction

A Merced County ½ Cent Transportation Sales Tax Expenditure Plan was prepared to:

Guide more than \$450 million in transportation fund expenditures generated through the approval of a Merced County half-cent transportation sales tax over the next 30 years if approved by the voters in the November 2016 election.

The Expenditure Plan was developed by a 24-member Transportation Expenditure Plan (TEP) Committee created and appointed by the Merced County Association of Governments (MCAG) Governing Board. The committee was comprised of representatives from each of the seven member agencies (Atwater, Dos Palos, Gustine, Livingston, Los Banos, Merced and the County of Merced), as well as, a wide variety of community stakeholders representing diverse interests from across the county (Appendix C).

The Expenditure Plan will address major regional transportation needs in Merced County through the Year 2047 with the initiation of a ½ cent sales tax.

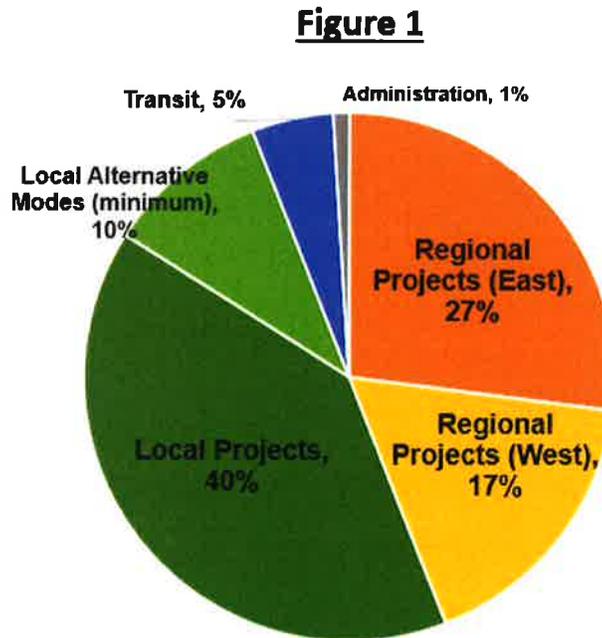
Where will the money go?

Figure 1 provides an overview of the proposed Expenditure Plan that outlines where the funds will be spent and what categories of projects will be funded.

The funding categories include:

1. Regional Projects
2. Local Projects
- 2A. Alternative Modes Projects
3. Transit, and
4. Administration.

The proposed 30-year Transportation Measure is expected to generate a total of \$450 million.



1. REGIONAL PROJECTS

44% of the Transportation Measure funds are allocated to Regional Projects which are established in the adopted Regional Transportation Plan (RTP) approved by the MCAG Governing Board. 27% must be spent on projects east of the San Joaquin River, and 17% must be spent on projects west of the San Joaquin River. The projects within the RTP were selected through a process that evaluated safety, performance measures and cost effectiveness. The RTP is updated every four years with 25 years of transportation projects. Regional Projects provide for the movement of goods, services, and people throughout Merced County and benefit multiple jurisdictions.

2. LOCAL PROJECTS

50% of the Transportation Measure funds are allocated to Local Projects to address the diverse needs of the cities and the County. The Local Projects funding category provides each of the member agencies with the flexibility to develop a priority list of local projects. This category will allow funding for projects ranging from pot-hole repair and road rehabilitation to sidewalks and safe routes to schools to freeway interchange improvements.

2.A. ALTERNATIVE MODES PROJECTS

At least 20 percent (20%) of the Local Projects funds each jurisdiction receives must be used for Alternative Modes projects. This sub-category is intended to fund projects that provide transportation alternatives including bicycle, pedestrian, passenger rail, or other modes of transportation that reduce single-occupant vehicle use.

3. TRANSIT

5% of the Transportation Measure funds are directed to support increased transit service.

4. ADMINISTRATION

The remaining 1% of the total Transportation Measure funding is directed to program implementation activities. Details regarding the administration of the funds are provided in Appendix A.

Responding to Public Needs

Two-thirds (66.7%) voter approval is necessary to pass the Transportation Measure in November 2016. In order to ensure that Merced County Association of Governments is on target with this Expenditure Plan, voters and community residents were initially surveyed to determine support for a new Transportation Measure.

The voters of Merced County responded with strong support to impose a sales tax which would lead to transportation improvements in Merced County. Meeting the needs of Merced County residents requires leveraging state and federal expenditures with local resources. Even with the passage of the Transportation Measure there will not be enough funding available to address the more than \$1 billion in transportation needs. The Transportation Measure will generate \$450 million over the next 30 years to address a portion of this need. Therefore, leveraging additional federal and state dollars, beyond what the region expects, is critical.

Most state and federal grants require a match. Counties that pass transportation sales tax measures are referred to as “Self-Help” counties and can generate the revenues to be used as matching dollars. Similar measures throughout the San Joaquin Valley and California have been very successful in this regard. Such measures have been viewed as the most important transportation programs ever approved by voters in those counties. According to the Regional Transportation Plan, Merced County needs to become a Self-Help county to achieve its goals and address its transportation needs.

The TEP Committee, which included representatives from each of the cities, the County of Merced, MCAG and a number of community stakeholders, worked together to develop the Expenditure Plan funding categories and other key components.

Annual Audit of Transportation Measure

The Transportation Measure expenditures and accounts of the local agencies and MCAG will be audited on an annual basis by an independent audit firm retained by Merced County Association of Governments. Appendix A provides additional detail regarding the Transportation Measure audit process.

Citizen Oversight

To inform the public and to ensure that the Transportation Measure revenues and expenditures are spent as promised to the public, a Citizens’ Oversight Committee would be formed by MCAG as part of the new Transportation Measure. Details regarding the committee are provided in Appendix B.

Anticipated Measure Revenues

If voters approve the Transportation Measure on November 8, 2016, they will allow MCAG to impose a ½ cent retail transaction and use tax for 30 years (between April 1, 2017 and March 31, 2047). The Transportation Measure Sales Tax will:

Provide \$450 million in new revenues for transportation improvements according to financial projections through the year 2047.

This estimate considers current sales tax receipts (with no growth rate in sales tax proceeds) through March 2047. Since the project funding is shown in current dollars, the projected revenues are shown in current dollars. Actual revenues will depend on actual sales tax proceeds. The allocation of projected revenues to specific transportation funding categories is described in the following sections of this Expenditure Plan. A Transportation Measure Implementation Plan detailing current transportation projects will be updated every two (2) years to adjust the projection of sales tax receipts, ensuring that the projections are consistent with future expenditures and promises made in this initial Expenditure Plan. MCAG will have the option of issuing bonds to deliver Transportation Measure projects to reduce project costs by delivering them earlier.

Funding Categories

Through many weeks of intense discussion and hard work, the following Transportation Measure funding categories and commitments were developed by the TEP Committee. MCAG realized that providing funds for all modes of transportation would meet the quality of life intent of the new Transportation Measure. This would in turn enable agencies within Merced County to address the needs of residents, businesses, and major industries over the 30-year life of the Transportation Measure.

The Expenditure Plan will:

Provide funds for regional road improvements, public transit, rehabilitate existing roads and other transportation programs that improve mobility and air quality within the County and each of the cities.

1. Regional Projects – 44% of total

If \$450 million is collected over 30 years, then \$198 million will be available for Regional Projects - \$121.5 million on the Eastside and \$76.5 million on the Westside.

Forty-four percent (44%) of the funds will be allocated to this category.

- 27% of the total is for an Eastside share, to be spent on projects east of the San Joaquin River.
- 17% of the total is for a Westside share, to be spent on projects west of the San Joaquin River.

The dividing line between Eastside and Westside shares is the San Joaquin River. Two committees will be created to recommend projects:

- The Eastside Regional Projects Committee will consist of one council person from each City that includes area east of the San Joaquin River and each County Supervisor whose district includes area east of the River.
- The Westside Regional Projects Committee will consist of one council person from each City that includes area west of the San Joaquin River and each County Supervisor whose district includes area west of the River.

As the Local Transportation Authority overseeing the funds, the Governing Board of the Merced County Association of Governments will ratify the recommendations of the Eastside and Westside Regional Projects committees.

Regional Projects must be listed in the applicable Regional Transportation Plan, which is updated every four years and can be amended as needed. These projects provide for the movement of goods, services, and people throughout Merced County. Projects on the State Highway system or the Regional Road System or the Regional Transportation System defined by MCAG are Regional Projects. Projects located in or directly benefitting more than one jurisdiction are Regional Projects.

Examples of Regional Projects include but are not limited to:

- Improving highway and freeways
- Adding lanes to projects on the Regional Road System
- Improvements on the Regional Transportation System
- Passenger Rail
- Bus Rapid Transit
- Regional bikeways and trails
- Improvements to Regional Airports
- Transportation Demand Management benefitting more than one jurisdiction, such as vanpools and ridesharing.

Funds can be used for all phases of project development and implementation. In some cases, other sources of funding will also be used for these projects, for example State Transportation Improvement Program (STIP) funds.

2. Local Projects – 50% of total

If \$450 million is collected over 30 years, then \$225 million will be available for Local Projects.

Fifty percent (50%) of the funds will be allocated to this program. The local elected city councils and the Board of Supervisors will be the decision-making bodies for the use of these funds within their respective jurisdictions. Every year each City and the County will receive funding based on a formula using a base amount, population, and road miles. The goal is to improve the local transportation systems within each individual city and the County overall.

Local agencies in Merced County know what their needs are and how best to address them. The funding will help cities and the County to meet maintenance needs and to rehabilitate their aging transportation systems. Funds can be used for all phases of project development and implementation. Funds can be used for new projects or programs, for safety improvements, or for maintenance or operation of existing projects or programs

Potential uses include but are not limited to:

- Pothole repair
- Repaving streets
- Bridge repair or replacement
- Traffic signals
- Add additional lanes to existing streets and roads
- Improve sidewalks
- Bicycle or pedestrian facilities
- Separate street traffic from rail traffic

The funds for the Local Projects program will be allocated annually to local jurisdictions (the Cities and the County) using a formula as follows:

1. A base amount of \$150,000 will be allocated to each jurisdiction;
2. The remaining funds will be allocated based on the average of the jurisdiction's share of the total countywide population and their share of the total countywide public maintained road miles. For example, if a jurisdiction has 35% of the population and 75% of the road miles they will be allocated 55% of the funds remaining after the base amounts are allocated.

2.A Alternative Modes Projects – at least 20% of Local Projects (10% of total)

If \$450 million is collected over 30 years, then \$45 million will be available for Alternative Modes Projects.

At least twenty percent (20%) of the “Local Projects” funds each jurisdiction receives must be used for Alternative Modes projects. Each jurisdiction may use more than this minimum but not less. The goal of this sub-category of projects is to provide safe alternatives to automobile travel, increase use of alternative modes, and improve air quality and the environment. This sub-category may be used for projects and programs that provide alternatives to single-occupant vehicle use, including but not limited to:

- Sidewalks, crosswalks, safe routes to schools, ADA curb ramps, and other pedestrian projects
- Bicycle projects
- Passenger Rail
- Railroad crossing safety improvements
- Vanpools, carpools or other ridesharing programs or incentives
- Roundabouts or other air quality improvements
- or other alternative modes

This sub-category may be used for new projects or programs, for safety improvements, or for maintenance or operation of existing projects or programs. Funds can be used for all phases of project development and implementation.

This sub-category may also be used as an incentive or as matching funds for transportation-related components of sustainable communities and developments that help increase alternatives to automobiles.

Below is an example of what the annual allocation to each local jurisdiction could look like in any given year, assuming \$15,000,000 in revenue.

Jurisdiction	Example Annual Amount	20% for local alternative modes projects	80% for other local transportation needs
City of Atwater	\$615,763	\$123,152	\$492,610
City of Dos Palos	\$244,816	\$48,963	\$195,853
City of Gustine	\$246,594	\$49,319	\$197,276
City of Livingston	\$368,040	\$73,608	\$294,432
City of Los Banos	\$767,143	\$153,429	\$613,714
City of Merced	\$1,554,461	\$310,892	\$1,243,569
Merced County	\$3,703,183	\$740,637	\$2,962,546
Total	\$7,500,000	\$1,500,000	\$6,000,000

3. Transit – 5% of total

If \$450 million is collected over 30 years, then \$22.5 million will be available for Transit Projects

Five percent (5%) of the funds will be allocated to this program. The Governing Board of the Merced County Association of Governments is the decision-maker for allocating these funds. The goal of this funding category is to expand or enhance public transit services and programs.

To accomplish this important goal, funding is provided to the transit agency within the County to expand transit services. Potential uses include but are not limited to:

- New routes to enhance existing transit service
- Low emission buses
- Night and weekend service
- Bus shelters and other capital improvements
- Safer access to public transit services
- Fare reduction or subsidies

4. Administration – 1% of total

If \$450 million is collected over 30 years, then \$4.5 million will be available for Administration.

One percent (1%) of the funds will be allocated to MCAG to:

- Prepare Implementation Plan updates
- Develop funding allocation requirements
- Administer and conduct specified activities identified in the categories described above
- Prepare Annual Transportation Measure Report
- Contract for annual independent audits

For more information

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Appendices

Appendix A – Expenditure Plan Administration

Governing Board and Organizational Structure

A description of the Merced County Association of Governments and its organizational structure related to the sales tax follows. The structure is consistent with the enabling legislation.

Merced County Transportation Authority Structure under the Transportation Measure

The Merced County Association of Governments (MCAG) is the Merced County Local Transportation Authority and will administer the Transportation Measure in compliance with Public Utilities Code PUC 180000 et seq. If the Transportation Measure is approved by Merced County voters in November 2016, the Authority will be responsible for administering the Transportation Measure in accordance with plans and programs outlined in this and subsequent updates of this Expenditure Plan. In addition, this Expenditure Plan includes provision for a Citizens' Oversight Committee. Details regarding the Committee are contained in Appendix B. The TEP Implementation Plan will continue to be prepared by MCAG and approved by its Policy Board and by the Authority.

PUC 180000 includes provisions regarding the number of members on the Authority Board. Specifically, the Authority will be represented by eleven (11) members including:

- Five (5) members of the Board of Supervisors
- One (1) member representing each of the six cities in Merced County: Atwater, Dos Palos, Gustine, Livingston, Los Banos, and Merced consisting of members of the city council appointed by the city council

Alternates to the regular members of the authority may participate in accordance with the MCAG By-Laws.

Plan Update, Approval Process, and Expenditure Plan Amendments

Plan Review and approval process

There are three primary reports/plans that are referenced as follows:

1. The Expenditure Plan – The Expenditure Plan is approved by the voters and may be amended once a year as outlined below.
2. The Annual Report – The Annual report is prepared each year by the Citizen's Oversight Committee to provide review how sales tax receipts are being spent and publicize the results
3. Biennial Implementation Plan – Prepared every two years to outline project expenditures. The Implementation Plan will be timed to coincide with the development of the Bi-annual State Transportation Improvement Program development.

In compliance with schedules mandated in federal and state law, MCAG regularly prepares a new long-range transportation plan (RTP) that updates and renews a list of candidate projects for all transportation modes (streets, highways, public transportation, bikeways, aviation, etc.). If funds are available for any projects beyond those now listed in this Expenditure Plan, they will be drawn from that list. MCAG will have the option of issuing bonds to deliver Measure projects and programs contained in this Expenditure Plan to reduce project costs by delivering them earlier.

All updates of the Expenditure Plan will be subject to public review and public hearings. While these candidate projects may change and priorities for funding may occur, there are more than enough project

needs within the County to be addressed using all types of funding, including Transportation Measure funds. It will be vital during development of each Expenditure Plan Update to consider financing all transportation modes in order to insure a balanced and efficient transportation system. All of the projects and programs included in this Expenditure Plan are considered essential to meet the transportation needs of Merced County.

Amendments to the Expenditure Plan

As specified in Public Utilities Code Section 180207:

- (a) The authority may annually review and propose amendments to the county transportation expenditure plan adopted pursuant to Section 180206 to provide for the use of additional federal, state, and local funds, to account for unexpected revenues, or to take into consideration unforeseen circumstances.
- (b) The authority shall notify the board of supervisors and the city council of each city in the county and provide them with a copy of the proposed amendments.
- (c) The proposed amendments shall become effective 45 days after notice is given.

Bi-Annual Implementation Plan

At a minimum of once every two years, MCAG will prepare and adopt a Transportation Measure Implementation Plan. This will include a financial plan consistent with the Regional Transportation Improvement Program (RTIP) and the State Transportation Improvement Program (STIP).

- MCAG staff working with member agencies and affected stakeholders will develop the Draft Implementation Plan, and will update it every two years.
- The MCAG Governing Board receives the Draft Implementation Plan and its updates and schedules public hearings to review the Plan
- The MCAG Governing Board adopts the Implementation Plan

Independent Financial Audits

If the Transportation Measure is approved by the voters, MCAG would conduct independent financial audits consistent with PUC 180000 et seq.

Implementation Guidelines

Administration Program: - 1% of the Measure

There are a number of processes that MCAG must also perform to support the Transportation Measure including maintenance of the Expenditure Plan and development of requirements associated with:

- Each of the proposed allocation programs
- The identification and prioritization of projects

It is recommended that MCAG be allocated 1% of sales tax revenue to address important activities.

Activities of MCAG are described below:

- Prepare Annual Work Program and Budget
- Develop the allocation program requirements including focused studies needed to implement the Transportation Measure
- Prepare the Implementation Plan every two years
- Develop the priority list of regional capacity increasing and rehabilitation projects
- Conduct an independent audit of Transportation Measure funds on an annual basis
- Conduct on-going public outreach program
- Issue bonds to deliver Transportation Measure projects contained in Implementation Plan to save project costs by delivering them earlier
- Allocate Transportation Measure proceeds to the local jurisdictions consistent with the Expenditure Plan requirements

Bonding and Financing

MCAG will have the authority to bond and use other financing mechanisms, including, when more advantageous economically, loans from banks and other financial lending institutions, for the purposes of expediting the delivery of transportation projects and programs and to provide economies of scale. Bonds or loans, if issued, will be paid with the proceeds of the transportation sales tax. The costs and risks associated with the bonding and loans will be presented in the Implementation Plan, and will be subject to public comment before any bond sale or loan application is approved.

MCAG will also be able to use other means to accelerate the delivery of Regional Projects including partnering with other COGS, the State of California, the federal government, and other government agencies, federal authorization funds, federal earmarks, partnering with private entities, seeking outside grants and matching or leveraging tax receipts to the maximum extent possible.

Local agencies may choose to advance funds for a project, either a project specified in the plan, or a project for which they plan to use their local agency Local Project funds, and to receive reimbursement for that advancement in accordance with the plan. The fund advancement and reimbursement projections must be approved by MCAG in accordance with the voting requirements, prior to proceeding with the project. Local agencies may also accumulate funds from their Local Projects allocations over several years to fund larger or higher cost projects.

Regional Projects Contingency Fund

MCAG will also have the ability to set aside a contingency fund for Regional Projects shares of up to 5% of the annual receipts from the tax. Revenues to fund the contingency may be accumulated if revenues exceed projections.

In the event that actual revenues in any given year are less than the budgeted revenues, the MCAG Board may use the contingency fund to make up the difference between the budgeted revenues and the actual revenues. The contingency fund may also be used to fund projects where the actual cost exceeds projections.

Accountability

All business of MCAG will be conducted in an open and public meeting process in accordance with the California Brown Act. MCAG will approve all spending plans described in this document and will ensure that adequate public involvement has been included in the preparation of all spending plans. MCAG will be required to hire an independent auditor who will annually audit all sales tax expenditures, ensuring that expenditures are made in accordance with the plan, and with prudent, established accounting regulations and practices.

Maintenance of effort

The enabling legislation in Public Utilities Code PUC 180001(e) states:

It is the intent of the Legislature that funds generated pursuant to this division be used to supplement and not replace existing local revenues used for transportation purposes.

Each Agency receiving revenues for "Local Projects" shall annually maintain, as a minimum, the same level of local fully discretionary general fund revenues that were expended on average for fiscal years 2013/14, 2014/15 and 2015/16, for transportation purposes. Dedicated funds for transportation such as gas tax revenues are not counted as general fund revenues. Transfers in to the general fund will not be counted as general fund revenues. Grant awards and general fund revenues used as matching funds for grant awards will not be counted as general fund revenues.

Other Guidelines

This plan is guided by principles that ensure that the revenue generated by the transportation sales tax is spent in the most efficient and effective manner possible, consistent with the desires of the voters of Merced County. The principles outlined in this section provide flexibility needed to address issues that may arise during the life of the plan.

1. MCAG will fund both regional and local projects, and will also provide funds to local agencies to address special and localized needs.
2. MCAG is charged with a fiduciary duty in administering the transportation sales tax proceeds in accordance with the applicable laws and this Expenditure Plan. Receipt of these tax proceeds may be subject to appropriate terms and conditions as determined by MCAG in its reasonable discretion, including, but not limited to, the right to require recipients to execute funding agreements and the right to audit recipients' use of the tax proceeds.
3. The monies collected through MCAG shall be accounted for and invested separately, unless and until the funds are turned over to a local agency in accordance with the plan. At such time, the local agency shall keep a separate accounting of the monies and any and all expenditures to ensure that the monies are spent in accordance with the approved expenditure plan.
4. All meetings of MCAG will be conducted in public accordance to state law, through publicly noticed meetings. The annual budget of MCAG, annual work plan, biennial Implementation Plan, and annual report will all be prepared for public scrutiny. The interests of the public will further be protected by the Citizens' Oversight Committee described in this Plan.
5. Under no circumstances may the proceeds of this transportation sales tax be applied to any purpose other than for transportation improvements benefiting Merced County and its member agencies.
6. Actual revenues may be higher or lower than expected in this Plan, due to changes in receipts and/or matching or leveraging capability. Estimates of actual revenue will be programmed annually by the MCAG during its annual budget process.
7. All projects funded with these transportation sales tax funds will be required to complete appropriate California Environmental Quality Act (CEQA) and other environmental review as required.
8. Funds may be accumulated by MCAG or by recipient agencies over a period of time to pay for larger and long-term projects. If accumulated for a general purpose, the proceeds will be used for the transportation purposes described in the Expenditure Plan.
9. MCAG will have the capability of loaning transportation sales tax receipts at prevailing interest rates to other member agencies for the implementation of needed transportation projects, provided that a guaranteed revenue stream is devoted to repay such a loan over a maximum amount of time, and provided that the loan will not interfere with the implementation of programs or projects defined in the Expenditure Plan. Loaning of funds requires MCAG Board approval.
10. New incorporated cities or new transit agencies or services that come into existence in Merced County during the life of the Expenditure Plan could be considered as eligible recipients of funds through a Plan Amendment, and an additional position created on the governing board.

Appendix B – Citizens Oversight Committee

Committee Purpose

- To provide input on implementation of the Plan, and to advise the MCAG Board if and when the Plan needs to be augmented and to ensure that the funds are being spent in accordance with the Plan.
- To inform the public and to ensure that the Transportation Measure (Measure) funding program revenues and expenditures are spent as promised to the public.

Administrative Issues

Committee Formation

- The Committee will be formed within six (6) months upon approval of the Transportation Measure by the voters of Merced County in November 2016.
- The Committee shall not be amended out of the Expenditure Plan.
- Meetings will commence when Transportation Measure revenues are recommended for expenditure; including Implementation Plan updates.

Selection and Duties of Committee Chair and Vice Chair

- The Committee shall select a Chair and Vice Chair from the members, each of whom shall serve a one (1) year term.
- The duties of the Chair will be to call meetings, set agendas, and preside over meetings.
- The duties of the Vice Chair will be to perform the same duties described above in the absence of the Chair.

Committee Meetings

- The Committee will hold one formal meeting annually, with additional meetings scheduled as needed by the Committee.
- All Committee meetings must be held in compliance with the Brown Act.
- All meetings will be conducted per "Robert's Rules of Order".

Subcommittee Requirements

- The Committee may elect to form subcommittees to perform specific parts of its purpose.
- All subcommittees shall have an odd number of members.

Committee Membership, Selection, and Quorum

Membership & Selection

The Committee will be designed to reflect the diversity of the County. The Committee will consist of 14 members. Each organization represented on the Citizens' Oversight Committee will nominate its representative; with final appointments approved by the governing board of MCAG. The membership shall be as follows:

- One member will be appointed by each City and the County (Total of 7)
- One representative from the building industry
- One representative from the agriculture industry
- One representative from an ethnic community group
- One representative from a major private sector Merced County employer
- One representative from an advocacy group representing bicyclists and pedestrians, and/or transit
- One member who is a professional in the field of audit, finance and/or budgeting with a minimum of five years in a relevant and senior decision-making position in the public or private sector
- One representative from an environmental advocacy group

In the case of the final four representatives, applications from residents within Merced County who are over the age of 18 will be solicited and accepted. The representatives will be selected by the MCAG Governing Board.

Quorum

- A quorum will be no less than eight (8) members of the Committee
- An action item of the Committee may be approved by a simple majority of those present, as long as the quorum requirement is met.

Term of Membership

- Terms of membership will be for two (2) years. No member may serve more than 8 years.
- Members may be reimbursed for authorized expenses, but not be compensated for their service on the Committee.
- In an effort to maintain Committee member consistency, during the first two (2) years of the Committee, terms will be staggered with 7 of the members to serve a one-year term, 7 of the members to serve a two-year term. The length of the first terms will be determined via random selection.
- Proxy voting will not be permitted.

Eligibility

- U.S. citizen 18 years of age or older who resides in Merced County
- Not an elected official at any level of government
- Not a public employee at any State, County or local city agencies
- Must submit an annual statement of financial disclosure consistent with Fair Political Practices Commission (FPPC) rules and regulations and filed with the Authority

Staffing

- MCAG will staff the Committee and provide technical and administrative assistance to support and publicize the Committee's activities.
- MCAG services and any necessary outside services will be paid using the MCAG's Transportation Measure Administration revenues.
- Expert staff will be requested to provide information and make presentations to the Committee, as needed.

Responsibilities

The Committee may receive, review and recommend any action or revision to plans, programs, audits or projects that is within the scope of its purpose stated above. Specific responsibilities include:

- Receive, review, inspect, and recommend action on independent financial and performance audits related to the Transportation Measure
- Receive, review, and recommend action on other periodic reports, studies and plans from responsible agencies. Such reports, studies and plans must be directly related to Transportation Measure revenues or expenditures
- Review and comment upon Measure expenditures to ensure that they are consistent with the Expenditure Plan
- Annually review how sales tax receipts are being spent and publicize the results
- Present Committee recommendations, findings, and requests to the public and MCAG in a formal annual report to inform Merced County residents how funds are being spent.
- The Committee will have full access to the MCAG independent auditor and will have the authority to request and review specific information, with the understanding that the Committee will rely upon data, processes and studies available from MCAG, and other relevant data generated by reputable sources. It is understood; that MCAG will be continuously striving to improve the reliability of data and to update analytical and modeling
- processes and that the Committee will be kept abreast of any such efforts, and is invited to participate in development of such updates in a review capacity.

The Committee will assist MCAG in taking advantage of changing situations with technical and transportation developments in the future. Therefore, the provisions regarding the Committee make up, processes and protocols are viewed through 2047 based upon a 2016 perspective, and are not meant to be unduly restrictive on the MCAG and the Committee's roles and responsibilities.

Appendix C – TEP Steering Committee Roster

MCAG/Merced County	Deidre Kelsey Hub Walsh
Leadership Council for Justice and Accountability	Kaylon Hammond
Hilmar	Mike Seward
Assembly Member Adam Gray	Ryan Heller
Caltrans	Tom Dumas
Transit	Rich Green
Merced Boosters	Michael Carpenter Vinton Thengvall
Greater Merced Chamber of Commerce	Adam Cox
Golden Valley Health Centers	Mary-Michal Rawling
UC Merced	Phillip Woods
Merced College	Paul Baxter
City of Gustine	Ellen Hasness Pat Nagy
City of Dos Palos	Jerry Antonetti Michael McGlynn
City of Los Banos	Mike Villalta Steve Carrigan/Gary Brizzee
City of Atwater	Jim Price Scott McBride
City of Merced	Josh Pedrozo Tony Dossetti - Alternate
City of Livingston	Alex McCabe
Agriculture	Diana Westmoreland Pedrozo