



AGENDA
CITY OF GUSTINE
AIRPORT COMMISSION
COUNCIL CHAMBERS, CITY HALL
352 5th STREET GUSTINE, CALIFORNIA
FEBRUARY 9, 2016 – 6:30 P.M.

CALL TO ORDER - PLEDGE OF ALLEGIANCE

ROLL CALL

Commission Members: Vacant – Andersen – Marchese - Alexander – Vacant -
Ex-Officio Anderson

ORAL COMMUNICATIONS

Members of the audience may address the Airport Commission on any item that has been described in the notice for the meeting before or during consideration of that item and may step to the podium, state their name and City of Residence for the record and make their presentation. Please limit presentations to five minutes.

Members of the public, who have questions regarding a specific agenda item, may comment on that item before consideration of that item, when recognized by the Chair.

CITY OF GUSTINE AIRPORT COMMISSION ADMINISTRATIVE AGENDA

- 1. Approval of the January 12, 2016 Minutes**
 1. Recommendation: Review and approve

- 2. General Airport Update**
 1. Receive update from Airport Manager

AIRPORT MANAGER REPORT

COMMISSIONER REPORTS

ADJOURNMENT

Note:

1. *In compliance with the Americans with Disabilities Act, a disabled person requesting a disability-related modification or accommodation to participate in this meeting, must contact City Hall at (209) 854-6471 or (209) 854-2127 (fax). Requests must be made as early as possible, preferably one-full business day before the start of the meeting.*

2. *Any document provided to a majority of the Airport Commission regarding any item on this agenda is available for public inspection during normal business hours at the front counter of City Hall located at 352 5th Street, Gustine, CA. Documents or writings received after the general distribution of the agenda are also available for inspection.*

CERTIFICATION

I, Melanie Correa, Deputy City Clerk, do hereby declare under penalty of perjury that the foregoing agenda was posted at the Gustine City Hall, 352 5th Street, Gustine CA and made available for public review on this 3rd day of February, 2016, at or before 5:00 p.m.

Melanie Correa

**REGULAR
AIRPORT COMMISSION MEETING
JANUARY 12, 2016**

CALL TO ORDER - PLEDGE OF ALLEGIANCE

Public Works Director/Airport Manager Reyes called the meeting to order at 6:31 P.M. and conducted the pledge of allegiance.

ROLL CALL

Commission Members: Marchese, Andersen, Alexander

Staff present: Public Works Director / Airport Manager Kathryn Reyes

ORAL COMMUNICATIONS

There was no oral communications.

CITY OF GUSTINE AIRPORT COMMISSION ADMINISTRATIVE AGENDA

1. Committee Organization: Election of a Committee Chairperson

1. *Receive staff report*
2. *Receive nominations*
3. *Receive public comment*
4. *Consider a motion to elect a Committee Chairperson*

Public Works Director/Airport Manager Reyes presented the staff report. There was no public comment. Commissioner Alexander nominated Commissioner Andersen to be Committee Chairperson. The motion was seconded by Commissioner Marchese, and carried 3-0, with two seats vacant.

2. Approval of the December 8, 2015 Minutes

1. *Recommendation: Review and approve*

Chairman Andersen introduced the minutes. Commissioner Alexander made a motion to approve the minutes. The motion was seconded by Commissioner Marchese, and carried 3-0, with two seats vacant.

3. General Airport Update

1. *Receive update from Airport Manager*

Public Works Director/Airport Manager Reyes welcomed the new Commission members and congratulated Chairman Andersen. She advised the Commission members on general Brown Act rules, and directed the Commission to Deputy City Clerk Melanie Correa with any further questions. Chairman Andersen inquired if the City Attorney could be present at a future meeting to discuss general Brown Act policies, to which Public Works Director/Airport Manager Reyes agreed. She also presented a brief overview of the FY 15-16 Airport Budget. There was some discussion on the current Airport Capital Improvement

Projects schedule. Public Works Director/Airport Manager Reyes suggested a tour of the airport at a future special meeting. It was decided that a tour of the airport be held at a special meeting to be held February 9th at noon.

AIRPORT MANAGER REPORT

Airport Manager Reyes advised that she had no further update.

COMMISSIONER REPORTS

Chairman Andersen introduced himself and briefly expressed his interests in the Gustine Airport and ideas on how to improve the Airport.

Commissioner Alexander introduced himself and expressed his interests in the Gustine Airport and shared ideas on how to improve the Airport facility.

Chairman Marchese introduced himself and shared his ideas on how to improve the Gustine Airport.

ADJOURNMENT

Commissioner Marchese moved to adjourn the meeting at 7:26 P.M. The motion was seconded by Commissioner Alexander and carried 3-0 with two seats vacant.

ATTEST:

Deputy City Clerk