



**AGENDA**  
**CITY OF GUSTINE**  
**AIRPORT COMMISSION**  
COUNCIL CHAMBERS, CITY HALL  
352 5<sup>th</sup> STREET GUSTINE, CALIFORNIA  
**NOVEMBER 10, 2015 – 6:30 P.M.**

**CALL TO ORDER - PLEDGE OF ALLEGIANCE**

---

**ROLL CALL**

---

Commission Members: Vacant- Romero- Anderson- Frontella – Vacant -  
Ex-Officio Anderson

**ORAL COMMUNICATIONS**

---

*Members of the audience may address the Airport Commission on any item that has been described in the notice for the meeting before or during consideration of that item and may step to the podium, state their name and City of Residence for the record and make their presentation. Please limit presentations to five minutes.*

*Members of the public, who have questions regarding a specific agenda item, may comment on that item before consideration of that item, when recognized by the Chair.*

**CITY OF GUSTINE AIRPORT COMMISSION ADMINISTRATIVE AGENDA**

---

1. **Approval of the February 10, 2015 Minutes**
  1. Recommendation: Review and approve
  
2. **Consider, Accept, and Recommend Approval of the Airport Capital Improvement Program (ACIP)**
  1. Receive Staff Report
  2. Receive Public Comment
  3. Consider a motion to accept and recommend approval of the 2016 Airport Capital Improvement Program ACIP to Council

**AIRPORT MANAGER REPORT**

---

**COMMISSIONER REPORTS**

---

**ADJOURNMENT**

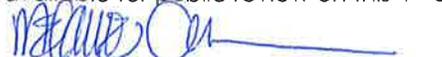
---

**Note:**

1. In compliance with the Americans with Disabilities Act, a disabled person requesting a disability-related modification or accommodation to participate in this meeting, must contact City Hall at (209) 854-6471 or (209) 854-2127 (fax). Requests must be made as early as possible, preferably one-full business day before the start of the meeting.
  
2. Any document provided to a majority of the Airport Commission regarding any item on this agenda is available for public inspection during normal business hours at the front counter of City Hall located at 352 5<sup>th</sup> Street, Gustine, CA. Documents or writings received after the general distribution of the agenda are also available for inspection.

**CERTIFICATION**

I, Melanie Correa, Deputy City Clerk, do hereby declare under penalty of perjury that the foregoing agenda was posted at the Gustine City Hall, 352 5<sup>th</sup> Street, Gustine CA and made available for public review on this 4<sup>th</sup> day of November, 2015, at or before 5:00 p.m.

  
\_\_\_\_\_  
Melanie Correa

**REGULAR  
AIRPORT COMMISSION MEETING  
FEBRUARY 10, 2015**

**CALL TO ORDER - PLEDGE OF ALLEGIANCE**

---

Chairman Frontella called the meeting to order at 6:30 P.M. and conducted the pledge of allegiance.

**ROLL CALL**

---

Commission Members: Romero, Andersen, Chair Frontella and Ex-Officio Anderson

Staff present: Public Works Director / Airport Manager Kathryn Reyes

**ORAL COMMUNICATIONS**

---

There was no oral communications.

**CITY OF GUSTINE AIRPORT COMMISSION ADMINISTRATIVE AGENDA**

---

**1. Approval of the August 12, 2014 Minutes**

1. *Recommendation: Review and approve*

Chairman Frontella introduced the minutes. Commissioner Anderson made a motion to approve the minutes. The motion was seconded by Chairman Frontella, and carried 3-0, with two seats vacant.

**2. Consider, Accept, and Recommend Approval of the Airport Capital Improvement Program (ACIP)**

1. *Receive Staff Report*
2. *Receive Public Comment*
3. *Consider a motion to accept and recommend approval of the 2015 Airport Capital Improvement Program ACIP to Council*

Airport Manager Reyes presented the staff report. There was no public comment. After a long discussion, Commissioner Andersen made a motion to recommend the approval of the 2015 Airport Capital Improvement Program to City Council. The motion was seconded by Commissioner Andersen, and carried 2-1 with two vacant seats.

**AIRPORT MANAGER REPORT**

---

Airport Manager Reyes advised on the ongoing weed abatement project. She also updated that the storm water pumps had been repaired and are now working properly.

## **COMMISSIONER REPORTS**

---

Commissioner Andersen advised that he had nothing to report.

Commissioner Romero inquired on several maintenance projects that needed to be complete at the Airport.

Chairman Frontella suggested that the City inquire on utilizing work crews through Merced County.

## **ADJOURNMENT**

---

Chairman Frontella moved to adjourn the meeting at 7:36 P.M. The motion was seconded by Commissioner Romero and carried 3-0 with two seats vacant.

**ATTEST:**

---

**Deputy City Clerk**



ITEM NO. 2

## AIRPORT COMMISSION AGENDA ITEM

### NOVEMBER 10, 2015

**PREPARED BY:** Kathryn Reyes, Public Works Director

**SUBJECT: Consider, Accept and Recommend Approval of the Airport Annual Capital Improvement Program (ACIP)**

---

**BACKGROUND/DISCUSSION:**

The Federal Aviation Administration requires the City to review and approve their Airport Capital Improvement Program (ACIP) on a yearly basis. Attached is Gustine's ACIP for 2016 to 2020.

There were no projects completed in 2015 to allow staff to save funds to repay money borrowed for grant matches from the general capital improvement fund to complete the environmental study for the East Side Drainage Improvements and the Taxiway Pavement Rehabilitation Project.

The Drainage Improvement Project, estimated at \$750,000.00 on the last ACIP has been divided into two phases with design occurring in 2016 and construction in 2017. The East Side Drainage Improvement Project-Design is expected to be completed in 2016 and will remain on the ACIP with anticipated completion in 2016. The Drainage Improvement Project for the east side of the Airport will be the next improvement project considered. It is a possibility that depending on fund availability (both match funds and federal funds) future ACIP's will re-adjust project timelines. Future projects include extending the Parallel Taxiway and the Runway Rehabilitation Project which will take us through 2020.

**RECOMMENDATION:**

Staff recommends the Airport Commission accept and recommend approval of the attached 2015 Airport Capital Improvement Program ACIP to Council.

**EXHIBITS:**

- A) 2016-2020 Airport Capital Improvement Program (ACIP)

**APPROVED BY:**

for

SEAN SCULLY, CITY MANAGER

**FIVE YEAR ACIP SUMMARY**

Airport: Gustine Municipal Airport  
 Sponsor: City of Gustine, CA  
 Date: September 2015

Federal Fiscal Year	Project Description	Requested Federal Funding	Proposed Local Funding	Estimated Total Project Costs
2016	Drainage Improvements, East Side (Design)	\$ 90,000	\$ 10,000	\$ 100,000
	<b>Subtotal 2016</b>	<b>\$ 90,000</b>	<b>\$ 10,000</b>	<b>\$ 100,000</b>
2017	Drainage Improvements, East Side (Construction and Construction Administration)	\$ 620,000	\$ 68,888	\$ 688,888
	<b>Subtotal 2017</b>	<b>\$ 620,000</b>	<b>\$ 68,888</b>	<b>\$ 688,888</b>
2018	Runway Surface Rehabilitation (Design and Construction)	\$ 450,000	\$ 50,000	\$ 500,000
	<b>Subtotal 2018</b>	<b>\$ 450,000</b>	<b>\$ 50,000</b>	<b>\$ 500,000</b>
2019	Extend Parallel Taxiway, Phase 1 (Design)	\$ 190,000	\$ 21,111	\$ 211,111
	<b>Subtotal 2019</b>	<b>\$ 190,000</b>	<b>\$ 21,111</b>	<b>\$ 211,111</b>
2020	Extend Parallel Taxiway, Phase 2 (Construction and Construction Administration)	\$ 900,000	\$ 100,000	\$ 1,000,000
	<b>Subtotal 2020</b>	<b>\$ 900,000</b>	<b>\$ 100,000</b>	<b>\$ 1,000,000</b>

Kathryn Reyes, Airport Manager  
 Name and Title of Authorized Representative

*Kate Reyes*

9/22/15

Date

Signature