



AGENDA
CITY OF GUSTINE
AIRPORT COMMISSION
COUNCIL CHAMBERS, CITY HALL
352 5th STREET GUSTINE, CALIFORNIA
FEBRUARY 10, 2015 – 6:30 P.M.

CALL TO ORDER - PLEDGE OF ALLEGIANCE

ROLL CALL

Commission Members: Vacant- Romero- Anderson- Frontella – Vacant -
Ex-Officio Anderson

ORAL COMMUNICATIONS

Members of the audience may address the Airport Commission on any item that has been described in the notice for the meeting before or during consideration of that item and may step to the podium, state their name and City of Residence for the record and make their presentation. Please limit presentations to five minutes.

Members of the public, who have questions regarding a specific agenda item, may comment on that item before consideration of that item, when recognized by the Chair.

CITY OF GUSTINE AIRPORT COMMISSION ADMINISTRATIVE AGENDA

1. **Approval of the August 12, 2014 Minutes**
 1. Recommendation: Review and approve

2. **Consider, Accept, and Recommend Approval of the Airport Capital Improvement Program (ACIP)**
 1. Receive Staff Report
 2. Receive Public Comment
 3. Consider a motion to accept and recommend approval of the 2015 Airport Capital Improvement Program ACIP to Council

AIRPORT MANAGER REPORT

COMMISSIONER REPORTS

ADJOURNMENT

Note:

1. In compliance with the Americans with Disabilities Act, a disabled person requesting a disability-related modification or accommodation to participate in this meeting, must contact City Hall at (209) 854-6471 or (209) 854-2127 (fax). Requests must be made as early as possible, preferably one-full business day before the start of the meeting.

2. Any document provided to a majority of the Airport Commission regarding any item on this agenda is available for public inspection during normal business hours at the front counter of City Hall located at 352 5th Street, Gustine, CA. Documents or writings received after the general distribution of the agenda are also available for inspection.

CERTIFICATION

I, Melanie Correa, Deputy City Clerk, do hereby declare under penalty of perjury that the foregoing agenda was posted at the Gustine City Hall, 352 5th Street, Gustine CA and made available for public review on this 5th day of February, 2014, at or before 5:00 p.m.



Melanie Correa

**REGULAR
AIRPORT COMMISSION MEETING
AUGUST 12, 2014**

CALL TO ORDER - PLEDGE OF ALLEGIANCE

Chairman Frontella called the meeting to order at 6:35 P.M. and conducted the pledge of allegiance.

ROLL CALL

Commission Members: Romero, Andersen and Chair Frontella

Staff present: Public Works Director / Airport Manager Kathryn Reyes

ORAL COMMUNICATIONS

There was no oral communications.

CITY OF GUSTINE AIRPORT COMMISSION ADMINISTRATIVE AGENDA

1. Approval of the January 14, 2014 Minutes

1. *Recommendation: Review and approve*

Chairman Frontella introduced the minutes. Commissioner Anderson made a motion to approve the minutes. The motion was seconded by Commissioner Romero, and carried 3-0, with two seats vacant.

2. Committee Organization: Election of a Committee Chairperson

1. *Receive staff report*
2. *Receive nominations*
3. *Receive public comment*
4. *Consider a motion to elect a Committee Chairperson*

Airport Manager Reyes presented the staff report. Commissioner Romero nominated Chairman Frontella to continue his position as Chairman of the Commission. The nomination was seconded by Commissioner Anderson, and carried 3-0 with two vacant seats.

AIRPORT MANAGER REPORT

Airport Manager Reyes advised on an increase in fuel sales. She also gave an update on the ongoing weed abatement process.

COMMISSIONER REPORTS

Commissioner Romero reported that Hanger 3 and 4 needed some minor repairs. There was a discussion relating to the airports storm water system. .

Commissioner Andersen advised on his attendance at the Alameda Sheriff's training exercises. He also was impressed with the pilot's lounge at the Airport.

Chairman Frontella reported on a pickup in students. He also expressed his wish for an instrument approach at the Airport, Airport Manager Reyes advised that she would contact the FAA.

Commissioner Anderson inquired about the status of Hanger rentals, to which Airport Manager Reyes provided information. He also inquired about the status of the runway lights, Airport Manager Reyes provided information.

ADJOURNMENT

Chairman Frontella moved to adjourn the meeting at 7:18 P.M. The motion was seconded by Commissioner Romero and carried 3-0 with two seats vacant.

ATTEST:

Deputy City Clerk



ITEM NO. 2

AIRPORT COMMISSION AGENDA ITEM

FEBRUARY 10, 2015

PREPARED BY: Kathryn Reyes, Public Works Director

SUBJECT: Consider, Accept and Recommend Approval of the Airport Annual Capital Improvement Program (ACIP)

BACKGROUND/DISCUSSION:

The Federal Aviation Administration requires the City to review and approve their Airport Capital Improvement Program (ACIP) on a yearly basis. Attached is Gustine's ACIP for 2015 to 2019.

There were no projects completed in 2014 to allow staff to save funds to repay money borrowed for grant matches from the general capital improvement fund to complete the environmental study for the East Side Drainage Improvements and the Taxiway Pavement Rehabilitation Project.

The Drainage Improvement Project, estimated at \$750,000.00 on the last ACIP has been divided into two phases with design occurring in 2015 and construction in 2016. The East Side Drainage Improvement Project-Design is expected to be completed in 2015 and will remain on the ACIP with anticipated completion in 2015. The Drainage Improvement Project for the east side of the Airport will be the next improvement project considered. It is a possibility that depending on fund availability (both match funds and federal funds) future ACIP's will re-adjust project timelines. Future projects include extending the Parallel Taxiway and the Runway Rehabilitation Project which will take us through 2019.

RECOMMENDATION:

Staff recommends the Airport Commission accept and recommend approval of the attached 2015 Airport Capital Improvement Program ACIP to Council.

EXHIBITS:

- A) 2015-2019 Airport Capital Improvement Program (ACIP)

APPROVED BY:

Sean Scully, City Manager

FIVE YEAR ACIP SUMMARY

Airport: Gustine Municipal Airport

Sponsor: City of Gustine, CA

Date: November, 2014

Federal Fiscal Year	Project Description	Requested Federal Funding	Proposed Local Funding	Estimated Total Project Costs
2015	Drainage Improvements, East Side (Design)	\$ 90,000	\$ 10,000	\$ 100,000
	Subtotal 2015	\$ 90,000	\$ 10,000	\$ 100,000
2016	Drainage Improvements, East Side (Construction and Construction Administration)	\$ 620,000	\$ 68,888	\$ 688,888
	Subtotal 2016	\$ 620,000	\$ 68,888	\$ 688,888
2017	Runway Surface Rehabilitation (Design and Construction)	\$ 450,000	\$ 50,000	\$ 500,000
	Subtotal 2017	\$ 450,000	\$ 50,000	\$ 500,000
2018	Extend Parallel Taxiway, Phase 1 (Design)	\$ 190,000	\$ 21,111	\$ 211,111
	Subtotal 2018	\$ 190,000	\$ 21,111	\$ 211,111
2019	Extend Parallel Taxiway, Phase 2 (Construction and Construction Administration)	\$ 900,000	\$ 100,000	\$ 1,000,000
	Subtotal 2019	\$ 900,000	\$ 100,000	\$ 1,000,000

Kathryn Reyes, Airport Manager

Name and Title of Authorized Representative

Signature

Date