



**AGENDA**  
**CITY OF GUSTINE**  
**CITY COUNCIL**  
COUNCIL CHAMBERS, CITY HALL  
352 5<sup>th</sup> STREET GUSTINE, CALIFORNIA  
**JANUARY 6, 2015 – 6:30 P.M.**

**CALL TO ORDER - PLEDGE OF ALLEGIANCE**

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**ROLL CALL**

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Council Members: Hasness – Nagy – Anderson - Mayor Pro Tem Oliveira - Mayor Brazil

**PRESENTATIONS**

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**ORAL COMMUNICATIONS**

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*At this time, any person may comment on any item which is not on the agenda. PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD. Action will not be taken on the topic unless deemed an urgency matter by a 3/5 vote of the City Council. Topics not considered an urgency matter may be referred to City staff and/or placed on a subsequent agenda for consideration, by a 3/5 vote of the City Council.*

*Members of the public, who have questions regarding a specific agenda item, may comment on that item before consideration of that item, when recognized by the Mayor.*

**CONSENT CALENDAR**

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*All matters listed under the Consent Calendar are considered routine and may be approved by one action of the City Council, unless any member of the City Council wishes to remove an item for separate consideration.*

*Are there any items on the consent calendar that any member of the public would like to comment on?*

- 1. Minutes of the December 16, 2014 Regular Meeting**  
*Recommendation: Review and approve*
- 2. Warrants**  
*Recommendation: Review and approve*

**ADMINISTRATIVE AGENDA**

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- 3. Consider Approving Appropriation of Funds to Purchase a Mobile RIMS Software License for the New and Existing Police Vehicles**
  - 1. Receive Staff Report*
  - 2. Open the public comment*
  - 3. Consider a motion to approve the appropriation on funds*

**4. Consider Resolution Accepting and Filing the Americans with Disabilities Act (ADA) Self Evaluation Report**

1. *Receive Staff Report*
2. *Receive Public Comment*
3. *Consider a motion to approve the resolution*

**CITY DEPARTMENT REPORTS**

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**CITY MANAGER REPORT**

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**CITY COUNCIL REPORTS**

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**CLOSED SESSION**

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**1. INITIATION OF LITIGATION – Pursuant to Paragraph (4) of Subdivision (d) of Section 54956.9: (1 case)**

**ADJOURNMENT**

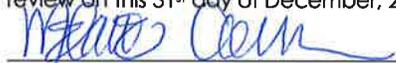
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**Note:**

1. *In compliance with the Americans with Disabilities Act, a disabled person requesting a disability-related modification or accommodation to participate in this meeting, must contact City Hall at (209) 854-6471 or (209) 854-2127 (fax). Requests must be made as early as possible, preferably one-full business day before the start of the meeting.*
2. *Any document provided to a majority of the City Council regarding any open session item on this agenda is available for public inspection during normal business hours at the front counter of City Hall located at 352 5<sup>th</sup> Street, Gustine, CA. Documents or writings received after the general distribution of the agenda are also available for inspection.*

**CERTIFICATION**

I, Melanie Correa, Deputy City Clerk, do hereby declare under penalty of perjury that the foregoing agenda was posted at the Gustine City Hall, 352 5<sup>th</sup> Street, Gustine CA and made available for public review on this 31<sup>st</sup> day of December, 2014, at or before 5:00 p.m.



Melanie Correa

**MINUTES OF  
REGULAR MEETING  
DECEMBER 16, 2014**

**CALL TO ORDER - PLEDGE OF ALLEGIANCE**

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The Mayor called the meeting to order at 6:32 P.M. and conducted the pledge of allegiance.

**ROLL CALL**

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Council Members: Nagy, Hasness, Oliveira and Mayor Brazil

Staff Present: City Manager Greg Greeson, Assistant City Manager Sean Scully, City Attorney Josh Nelson, Police Chief Doug Dunford, Fire Chief Pat Borrelli, Public Works Director Kathryn Reyes and Deputy City Clerk Melanie Correa

**PRESENTATIONS**

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**1. Certificates of Recognition – Gustine FFA Dairy Judging Team**

The Mayor presented the certificates from the City of Gustine to the Gustine High FFA Dairy Judging team. Mayor Pro Tem Oliveira presented certificates from the Merced County Board of Supervisors.

**2. Proclamation in Recognition of Lorinne Taglio McKnight**

The Mayor advised that the proclamation would be given 1/4/15 at 2pm at the museum.

**ORAL COMMUNICATIONS**

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There was no oral communications.

**CONSENT CALENDAR**

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**3. Minutes of the December 2, 2014 Regular Meeting**

*Recommendation: Review and approve*

**4. Warrants**

*Recommendation: Review and approve*

**5. Gustine Employee Salary Schedules**

*Recommendation: Review and approve*

The Mayor introduced the consent calendar. There was no public comment. Council member Nagy made a motion to approve the consent calendar. The motion was seconded by Council member Hasness, and carried 4-0 with Council member Anderson absent.

**ADMINISTRATIVE AGENDA**

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**6. PUBLIC HEARING – Consider Resolution to Authorize Power Purchase Agreement Related to the Solar City Waste Water Treatment Plant Solar Plant Proposal**

1. *Receive Staff Report*
2. *Open the public hearing*
3. *Consider continuing Public Hearing to the January 20th, 2015 Regular City Council Meeting*

Assistant City Manager Scully presented the staff report. The Mayor opened the Public Hearing at 6:45 P.M. There was no public comment. The Mayor closed the Public Hearing at 6:46 P.M. Mayor Pro Tem Oliveira made a motion to continue the Public Hearing to the January 20, 2015 regularly scheduled council meeting. The motion was seconded by Council member Nagy, and carried 4-0 with Council member Anderson absent.

**7. Consider Resolution Designating the Americans with Disabilities Act (ADA) Coordinator and Adopting an ADA Grievance Procedure**

1. *Receive Staff Report*
2. *Receive Public Comment*
3. *Consider a motion to approve the resolution*

Assistant City Manager Scully presented the staff report. There was no public comment. Mayor Pro Tem Oliveira made a motion to approve the resolution. The motion was seconded by Council member Nagy, and carried 4-0 with Council member Anderson absent.

**8. Consider Approving Limited Term Appointment Agreement between the City of Gustine and Greg Greeson**

1. *Receive Staff Report*
2. *Receive Public Comment*
3. *Consider a motion to approve the agreement*

Assistant City Manager Scully presented the staff report. There was no public comment. After a brief discussion, Council member Nagy made a motion to approve the agreement. The motion was seconded by Mayor Pro Tem Oliveira, and carried 4-0 with Council member Anderson absent.

**9. Consider Resolution for Exception to the 180-Day Wait Period**

1. *Receive Staff Report*
2. *Receive Public Comment*
3. *Consider a motion to approve the resolution*

Assistant City Manager Scully presented the staff report. There was no public comment. Mayor Pro Tem Oliveira made a motion to approve the resolution. The motion was seconded by Council member Hasness, and carried 4-0 with Council member Anderson absent.

**CITY DEPARTMENT REPORTS**

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Assistant City Manager Scully mentioned that this would be City Manager Greeson's last Council meeting.

Public Works Director Reyes welcomed Council member Hasness. She also advised of the recent rainfall and gave a brief report of what her department

learned through the recent storm. She thanked the Fire Department for their support during the rainstorm. She asked the community to please place leaves in their green garbage can, and to help in keeping the leaves out of the gutter. She advised that her department was in the midst of painting the Goman Center. Mayor Pro Tem Oliveira inquired on the flooding of the intersection of 7<sup>th</sup> and 4<sup>th</sup>. Public Works Director Reyes provided information on her department's plan to remediate the draining. There was more discussion relating to the City's storm water drainage. Lastly, she wished everyone a Merry Christmas.

Police Chief Dunford reminded everyone of the upcoming Christmas in the Park celebration.

Fire Chief Borrelli advised on his recent meeting with Assistant City Manager Scully and the Cal Fire Captain. Assistant City Manager Scully provided a brief synopsis of their meeting. Chief Borrelli thanked Public Works and the Police Department for their assistance during the rain storm.

Gustine High School Student Representative Simranjit Kaur distributed her report. She also advised on recent and upcoming high school sporting and school events. She wished everyone a Merry Christmas.

#### **CITY MANAGER REPORT**

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City Manager Greeson thanked Fire Chief Borrelli and Public Works Director Reyes and their departments for their hard work during the recent storm. Lastly, he thanked Council for a great 5 years.

#### **CITY COUNCIL REPORTS**

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Council member Hasness congratulated the Gustine High FFA Chapter on their accomplishments. She thanked Public Works Director Reyes and Fire Chief Borrelli for their hard work during the rain storm. She inquired on the tree trimming, to which Public Works Director Reyes provided information. Lastly, she wished everyone a Merry Christmas.

Council member Nagy expressed his pride in the FFA's accomplishments. He also thanked City Manager Greeson, and wished everyone a Merry Christmas and a Happy New Year.

Mayor Pro Tem Oliveira reminded everyone of the Lions Club canned food drive on the 19<sup>th</sup>. He expressed his sentiments of City Manager Greeson's accomplishments with the City. He congratulated the newly elected School Board member Crickett Brinkman, who was in attendance. He welcomed Council member Hasness, and wished everyone a Merry Christmas.

Fire Chief Borrelli advised that the local creeks were down, and how that was good news in preparation of future rainstorms.

Mayor Brazil thanked the Fire Department and Public Works. He wished the Police Department good luck on their upcoming event. He expressed his pride in

the Gustine High FFA and of the Gustine High School for all of the outstanding awards they've received recently. He thanked City Manager Greeson for a great 5 years. He offered congratulations to Crickett Brinkman on being elected to the School Board. And lastly, he wished everyone a Merry Christmas.

**CLOSED SESSION**

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**1. INITIATION OF LITIGATION – Pursuant to Paragraph (4) of Subdivision (d) of Section 54956.9: (1 case)**

Council returned from closed session and advised that there was no reportable action.

**ADJOURNMENT**

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Mayor Pro Tem Oliveira moved to adjourn the meeting. The motion was seconded by Council member Nagy. The meeting adjourned at 8:05 P.M.

**ATTEST:**

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**CITY CLERK**

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**MAYOR BRAZIL**



# Warrant List By Vendor Name

Post Dates 12/17/2014 - 01/06/2015

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
<b>Vendor: A &amp; A PORTABLES INC</b>				
A & A PORTABLES INC	604685	39193	PORTABLES FOR REC PRO	50.75
			<b>Vendor A &amp; A PORTABLES INC Total:</b>	<b>50.75</b>
<b>Vendor: AFLAC ADMINISTRATIVE SERVICES</b>				
AFLAC ADMINISTRATIVE SE	142193	39194	PAYROLL DEDUCTIONS	1,369.28
			<b>Vendor AFLAC ADMINISTRATIVE SERVICES Total:</b>	<b>1,369.28</b>
<b>Vendor: AT&amp;T CALNET 2</b>				
AT&T CALNET 2	000006011494	39195	TELEPHONE 23434269560	4.24
AT&T CALNET 2	000006011494	39195	TELEPHONE 23434269560	42.45
AT&T CALNET 2	000006011494	39195	TELEPHONE 23434269560	16.98
AT&T CALNET 2	000006011494	39195	TELEPHONE 23434269560	16.98
AT&T CALNET 2	000006011494	39195	TELEPHONE 23434269560	4.25
AT&T CALNET 2	000006011495	39195	TELEPHONE 23434257036	19.06
AT&T CALNET 2	000006011495	39195	TELEPHONE 23434257036	190.64
AT&T CALNET 2	000006011495	39195	TELEPHONE 23434257036	76.26
AT&T CALNET 2	000006011495	39195	TELEPHONE 23434257036	76.26
AT&T CALNET 2	000006011495	39195	TELEPHONE 23434257036	19.06
AT&T CALNET 2	000006011498	39195	TELEPHONE 20985468310	0.85
AT&T CALNET 2	000006011498	39195	TELEPHONE 20985468310	8.53
AT&T CALNET 2	000006011498	39195	TELEPHONE 20985468310	3.41
AT&T CALNET 2	000006011498	39195	TELEPHONE 20985468310	3.41
AT&T CALNET 2	000006011498	39195	TELEPHONE 20985468310	0.86
AT&T CALNET 2	000006058155	39195	TELEPHONE C6022225767	11.48
AT&T CALNET 2	000006058155	39195	TELEPHONE C6022225767	114.83
AT&T CALNET 2	000006058155	39195	TELEPHONE C6022225767	45.93
AT&T CALNET 2	000006058155	39195	TELEPHONE C6022225767	45.93
AT&T CALNET 2	000006058155	39195	TELEPHONE C6022225767	11.49
AT&T CALNET 2	000006058317	39195	TELEPHONE 20985410103	2.71
AT&T CALNET 2	000006058317	39195	TELEPHONE 20985410103	27.11
AT&T CALNET 2	000006058317	39195	TELEPHONE 20985410103	10.84
AT&T CALNET 2	000006058317	39195	TELEPHONE 20985410103	10.84
AT&T CALNET 2	000006058317	39195	TELEPHONE 20985410103	2.72
AT&T CALNET 2	000006058331	39195	TELEPHONE 20985424975	0.85
AT&T CALNET 2	000006058331	39195	TELEPHONE 20985424975	8.52
AT&T CALNET 2	000006058331	39195	TELEPHONE 20985424975	3.41
AT&T CALNET 2	000006058331	39195	TELEPHONE 20985424975	3.41
AT&T CALNET 2	000006058331	39195	TELEPHONE 20985424975	0.86
AT&T CALNET 2	000006058524	39195	TELEPHONE 20985461181	0.75
AT&T CALNET 2	000006058524	39195	TELEPHONE 20985461181	7.48
AT&T CALNET 2	000006058524	39195	TELEPHONE 20985461181	2.99
AT&T CALNET 2	000006058524	39195	TELEPHONE 20985461181	2.99
AT&T CALNET 2	000006058524	39195	TELEPHONE 20985461181	0.75
AT&T CALNET 2	000006058632	39195	TELEPHONE 23434474944	8.98
AT&T CALNET 2	000006058632	39195	TELEPHONE 23434474944	89.78
AT&T CALNET 2	000006058632	39195	TELEPHONE 23434474944	35.91
AT&T CALNET 2	000006058632	39195	TELEPHONE 23434474944	35.91
AT&T CALNET 2	000006058632	39195	TELEPHONE 23434474944	8.97
AT&T CALNET 2	000006058633	39195	TELEPHONE 20985494004	14.44

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
AT&T CALNET 2	000006058633	39195	TELEPHONE 20985494004	144.38
AT&T CALNET 2	000006058633	39195	TELEPHONE 20985494004	57.75
AT&T CALNET 2	000006058633	39195	TELEPHONE 20985494004	57.75
AT&T CALNET 2	000006058633	39195	TELEPHONE 20985494004	14.43
AT&T CALNET 2	000006058634	39195	TELEPHONE 20985421270	2.42
AT&T CALNET 2	000006058634	39195	TELEPHONE 20985421270	24.19
AT&T CALNET 2	000006058634	39195	TELEPHONE 20985421270	9.68
AT&T CALNET 2	000006058634	39195	TELEPHONE 20985421270	9.68
AT&T CALNET 2	000006058634	39195	TELEPHONE 20985421270	2.41
AT&T CALNET 2	000006058637	39195	TELEPHONE 20985412053	11.83
AT&T CALNET 2	000006058637	39195	TELEPHONE 20985412053	118.28
AT&T CALNET 2	000006058637	39195	TELEPHONE 20985412053	47.31
AT&T CALNET 2	000006058637	39195	TELEPHONE 20985412053	47.31
AT&T CALNET 2	000006058637	39195	TELEPHONE 20985412053	11.83
<b>Vendor AT&amp;T CALNET 2 Total:</b>				<b>1,552.37</b>
<b>Vendor: BEST BEST &amp; KRIEGER</b>				
BEST BEST & KRIEGER	739428	39196	ATTORNEY SERVICES	4,123.00
BEST BEST & KRIEGER	739429	39196	ATTORNEY SERVICES	3,627.96
BEST BEST & KRIEGER	739429	39196	ATTORNEY SERVICES	100.00
<b>Vendor BEST BEST &amp; KRIEGER Total:</b>				<b>7,850.96</b>
<b>Vendor: BYRON FAULDER</b>				
BYRON FAULDER	JAN 2015	39197	LEASE AGREEMENT	83.33
BYRON FAULDER	JAN 2015	39197	LEASE AGREEMENT	83.34
BYRON FAULDER	JAN 2015	39197	LEASE AGREEMENT	83.33
<b>Vendor BYRON FAULDER Total:</b>				<b>250.00</b>
<b>Vendor: CALIFORNIA STATE DISBURSEMENT UNIT</b>				
CALIFORNIA STATE DISBU	PR- 12/13/14	39198	PAYROLL DEDUCTION	242.30
<b>Vendor CALIFORNIA STATE DISBURSEMENT UNIT Total:</b>				<b>242.30</b>
<b>Vendor: CANON FINANCIAL SERVICES (FORMALLY OCE)</b>				
CANON FINANCIAL SERVIC	14465349	39199	COPIER LEASE	40.23
CANON FINANCIAL SERVIC	14465349	39199	COPIER LEASE	75.43
CANON FINANCIAL SERVIC	14465349	39199	COPIER LEASE	10.06
CANON FINANCIAL SERVIC	14465349	39199	COPIER LEASE	125.72
CANON FINANCIAL SERVIC	14465349	39199	COPIER LEASE	125.72
CANON FINANCIAL SERVIC	14465349	39199	COPIER LEASE	125.71
<b>Vendor CANON FINANCIAL SERVICES (FORMALLY OCE) Total:</b>				<b>502.87</b>
<b>Vendor: CANON SOLUTIONS AMERICA</b>				
CANON SOLUTIONS AMER	4014688316	39200	COPIER LEASE	25.25
CANON SOLUTIONS AMER	4014688316	39200	COPIER LEASE	47.35
CANON SOLUTIONS AMER	4014688316	39200	COPIER LEASE	6.31
CANON SOLUTIONS AMER	4014688316	39200	COPIER LEASE	78.92
CANON SOLUTIONS AMER	4014688316	39200	COPIER LEASE	78.92
CANON SOLUTIONS AMER	4014688316	39200	COPIER LEASE	78.92
<b>Vendor CANON SOLUTIONS AMERICA Total:</b>				<b>315.67</b>
<b>Vendor: CENTRAL SAN JOAQUIN VALLEY RMA</b>				
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	391.59
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	262.37
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	203.63
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	653.96
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	12,922.47
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	1,303.99
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	195.80
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	978.98

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	129.22
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	203.63
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	195.80
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	66.57
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	1,828.73
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	31.33
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	184.05
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	129.22
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	129.22
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	1,182.60
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	66.57
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	1,303.99
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	50.91
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	156.64
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	58.74
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	117.48
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	912.40
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	2,126.33
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	391.59
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	90.07
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	458.16
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	4,190.01
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	732.27
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	1,668.17
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	391.59
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	39.16
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	391.59
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	3,555.64
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	195.80
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	783.18
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	223.21
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	66.57
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	129.22
CENTRAL SAN JOAQUIN V	RMA-2015-0730	39201	WORKERS' COMPENSATIO	66.55
<b>Vendor CENTRAL SAN JOAQUIN VALLEY RMA Total:</b>				<b>39,159.00</b>
<b>Vendor: CENTRAL VALLEY TOXICOLOGY</b>				
CENTRAL VALLEY TOXICOL	230700	39202	TOXICOLOGY	78.00
CENTRAL VALLEY TOXICOL	231249	39202	TOXICOLOGY	78.00
<b>Vendor CENTRAL VALLEY TOXICOLOGY Total:</b>				<b>156.00</b>
<b>Vendor: CITY OF GUSTINE</b>				
CITY OF GUSTINE	JAN 2015	39203	BORRELLI WATER	21.36
<b>Vendor CITY OF GUSTINE Total:</b>				<b>21.36</b>
<b>Vendor: CITY OF LOS BANOS</b>				
CITY OF LOS BANOS	0644767	39204	NOV 2014 INMATE BILLIN	70.00
<b>Vendor CITY OF LOS BANOS Total:</b>				<b>70.00</b>
<b>Vendor: DEPOT GARAGE INC</b>				
DEPOT GARAGE INC	10212014	39205	PD VEHICLE SERVICE	37.00
DEPOT GARAGE INC	10222014	39205	PW VEHICLE SERVICE	37.00
<b>Vendor DEPOT GARAGE INC Total:</b>				<b>74.00</b>
<b>Vendor: DOUG DUNFORD</b>				
DOUG DUNFORD	12172014	39206	REIMBURSEMENT - CHRIS	227.62
<b>Vendor DOUG DUNFORD Total:</b>				<b>227.62</b>

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
<b>Vendor: EFTPS</b>				
EFTPS	PR- 12/13/14	1632	PAYROLL TAXES	7,227.00
EFTPS	PR- 12/13/14	1632	PAYROLL TAXES	6,175.42
<b>Vendor EFTPS Total:</b>				<b>13,402.42</b>
<b>Vendor: ELLEN HASNESS</b>				
ELLEN HASNESS	12302014	39207	PER DIEM/MILEAGE - NE	43.85
ELLEN HASNESS	12302014	39207	PER DIEM/MILEAGE - NE	14.62
ELLEN HASNESS	12302014	39207	PER DIEM/MILEAGE - NE	14.62
ELLEN HASNESS	12302014	39207	PER DIEM/MILEAGE - NE	5.85
ELLEN HASNESS	12302014	39207	PER DIEM/MILEAGE - NE	102.31
ELLEN HASNESS	12302014	39207	PER DIEM/MILEAGE - NE	81.86
ELLEN HASNESS	12302014	39207	PER DIEM/MILEAGE - NE	14.62
ELLEN HASNESS	12302014	39207	PER DIEM/MILEAGE - NE	14.62
<b>Vendor ELLEN HASNESS Total:</b>				<b>292.35</b>
<b>Vendor: EMPLOYMENT DEVELOPMENT DEPT</b>				
EMPLOYMENT DEVELOPM	PR- 12/13/14	1630	PAYROLL TAXES	1,942.66
EMPLOYMENT DEVELOPM	PR- 12/13/2014	1631	PAYROLL TAXES	384.72
<b>Vendor EMPLOYMENT DEVELOPMENT DEPT Total:</b>				<b>2,327.38</b>
<b>Vendor: JORGENSEN CO.</b>				
JORGENSEN CO.	5481679	39208	FD SUPPLIES	77.00
<b>Vendor JORGENSEN CO. Total:</b>				<b>77.00</b>
<b>Vendor: LANGUAGE LINE SERVICES</b>				
LANGUAGE LINE SERVICES	3503663	39209	PD INTERPRETER SERVICES	13.36
<b>Vendor LANGUAGE LINE SERVICES Total:</b>				<b>13.36</b>
<b>Vendor: MARYANN VIERRA</b>				
MARYANN VIERRA	JAN 2015	39210	LOAN PAYMENT	499.53
MARYANN VIERRA	JAN 2015	39210	LOAN PAYMENT	779.59
MARYANN VIERRA	JAN 2015	39210	LOAN PAYMENT	499.53
MARYANN VIERRA	JAN 2015	39210	LOAN PAYMENT	779.60
<b>Vendor MARYANN VIERRA Total:</b>				<b>2,558.25</b>
<b>Vendor: MERCED COUNTY CHIEF'S ASSOCIATION</b>				
MERCED COUNTY CHIEF'S	INV#15-006	39211	DUES CHIEF'S ASSOCIATIO	100.00
<b>Vendor MERCED COUNTY CHIEF'S ASSOCIATION Total:</b>				<b>100.00</b>
<b>Vendor: MERCED COUNTY ENV. HEALTH</b>				
MERCED COUNTY ENV. HE	IN0077343	39212	GUSTINE POOL PERMIT	326.00
MERCED COUNTY ENV. HE	IN0078443	39212	FARMERS MARKET	30.00
<b>Vendor MERCED COUNTY ENV. HEALTH Total:</b>				<b>356.00</b>
<b>Vendor: P G &amp; E</b>				
P G & E	JAN 2015	39213	GAS AND ELECTRIC JAN 20	1,307.14
P G & E	JAN 2015	39213	GAS AND ELECTRIC JAN 20	473.40
P G & E	JAN 2015	39213	GAS AND ELECTRIC JAN 20	60.65
P G & E	JAN 2015	39213	GAS AND ELECTRIC JAN 20	278.33
P G & E	JAN 2015	39213	GAS AND ELECTRIC JAN 20	122.38
P G & E	JAN 2015	39213	GAS AND ELECTRIC JAN 20	72.54
P G & E	JAN 2015	39213	GAS AND ELECTRIC JAN 20	340.34
P G & E	JAN 2015	39213	GAS AND ELECTRIC JAN 20	39.70
P G & E	JAN 2015	39213	GAS AND ELECTRIC JAN 20	1,233.20
P G & E	JAN 2015	39213	GAS AND ELECTRIC JAN 20	5,724.69
P G & E	JAN 2015	39213	GAS AND ELECTRIC JAN 20	60.65
P G & E	JAN 2015	39213	GAS AND ELECTRIC JAN 20	3,917.10
P G & E	JAN 2015	39213	GAS AND ELECTRIC JAN 20	17,435.47
P G & E	JAN 2015	39213	GAS AND ELECTRIC JAN 20	507.31

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
P G & E	JAN 2015	39213	GAS AND ELECTRIC JAN 20	104.21
			<b>Vendor P G &amp; E Total:</b>	<b>31,677.11</b>
<b>Vendor: PARREIRAS AUTO REPAIR</b>				
PARREIRAS AUTO REPAIR	27330	39214	PD VEHICLE REPAIR	922.13
PARREIRAS AUTO REPAIR	27551	39214	PD VEHICLE REPAIR	45.07
PARREIRAS AUTO REPAIR	27626	39214	PD VEHICLE REPAIR	292.03
PARREIRAS AUTO REPAIR	27698	39214	PD VEHICLE REPAIR	45.56
PARREIRAS AUTO REPAIR	27921	39214	FD VEHICLE	203.07
			<b>Vendor PARREIRAS AUTO REPAIR Total:</b>	<b>1,507.86</b>
<b>Vendor: PITNEY BOWES</b>				
PITNEY BOWES	1654633-DC14	39215	POSTAGE MACHINE	36.07
PITNEY BOWES	1654633-DC14	39215	POSTAGE MACHINE	9.02
PITNEY BOWES	1654633-DC14	39215	POSTAGE MACHINE	135.26
PITNEY BOWES	1654633-DC14	39215	POSTAGE MACHINE	135.26
PITNEY BOWES	1654633-DC14	39215	POSTAGE MACHINE	135.26
			<b>Vendor PITNEY BOWES Total:</b>	<b>450.87</b>
<b>Vendor: POLICE OFFICERS ASSOC</b>				
POLICE OFFICERS ASSOC	PR- 12/13/14	39216	PAYROLL DEDUCTIONS	480.00
			<b>Vendor POLICE OFFICERS ASSOC Total:</b>	<b>480.00</b>
<b>Vendor: PREMIER ACCESS INSURANCE COMPANY</b>				
PREMIER ACCESS INSURA	CM122014PD	39217	PD CREDIT PRIOR PAYMEN	-60.22
PREMIER ACCESS INSURA	DEC 2014	39217	DENTAL INSURANCE	23.31
PREMIER ACCESS INSURA	DEC 2014	39217	DENTAL INSURANCE	25.32
PREMIER ACCESS INSURA	DEC 2014	39217	DENTAL INSURANCE	30.18
PREMIER ACCESS INSURA	DEC 2014	39217	DENTAL INSURANCE	42.11
PREMIER ACCESS INSURA	DEC 2014	39217	DENTAL INSURANCE	1,406.38
PREMIER ACCESS INSURA	DEC 2014	39217	DENTAL INSURANCE	194.75
PREMIER ACCESS INSURA	DEC 2014	39217	DENTAL INSURANCE	48.44
PREMIER ACCESS INSURA	DEC 2014	39217	DENTAL INSURANCE	16.21
PREMIER ACCESS INSURA	DEC 2014	39217	DENTAL INSURANCE	6.47
PREMIER ACCESS INSURA	DEC 2014	39217	DENTAL INSURANCE	16.83
PREMIER ACCESS INSURA	DEC 2014	39217	DENTAL INSURANCE	16.21
PREMIER ACCESS INSURA	DEC 2014	39217	DENTAL INSURANCE	126.18
PREMIER ACCESS INSURA	DEC 2014	39217	DENTAL INSURANCE	6.47
PREMIER ACCESS INSURA	DEC 2014	39217	DENTAL INSURANCE	18.13
PREMIER ACCESS INSURA	DEC 2014	39217	DENTAL INSURANCE	6.47
PREMIER ACCESS INSURA	DEC 2014	39217	DENTAL INSURANCE	19.48
PREMIER ACCESS INSURA	DEC 2014	39217	DENTAL INSURANCE	125.42
PREMIER ACCESS INSURA	DEC 2014	39217	DENTAL INSURANCE	60.22
PREMIER ACCESS INSURA	DEC 2014	39217	DENTAL INSURANCE	2.59
PREMIER ACCESS INSURA	DEC 2014	39217	DENTAL INSURANCE	18.50
PREMIER ACCESS INSURA	DEC 2014	39217	DENTAL INSURANCE	8.76
PREMIER ACCESS INSURA	DEC 2014	39217	DENTAL INSURANCE	12.96
PREMIER ACCESS INSURA	DEC 2014	39217	DENTAL INSURANCE	38.84
PREMIER ACCESS INSURA	DEC 2014	39217	DENTAL INSURANCE	185.01
PREMIER ACCESS INSURA	DEC 2014	39217	DENTAL INSURANCE	58.43
PREMIER ACCESS INSURA	DEC 2014	39217	DENTAL INSURANCE	1.51
PREMIER ACCESS INSURA	DEC 2014	39217	DENTAL INSURANCE	380.62
PREMIER ACCESS INSURA	DEC 2014	39217	DENTAL INSURANCE	32.37
PREMIER ACCESS INSURA	DEC 2014	39217	DENTAL INSURANCE	116.85
PREMIER ACCESS INSURA	DEC 2014	39217	DENTAL INSURANCE	58.43
PREMIER ACCESS INSURA	DEC 2014	39217	DENTAL INSURANCE	1.51
PREMIER ACCESS INSURA	DEC 2014	39217	DENTAL INSURANCE	276.64

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
PREMIER ACCESS INSURA	DEC 2014	39217	DENTAL INSURANCE	6.47
PREMIER ACCESS INSURA	DEC 2014	39217	DENTAL INSURANCE	19.48
PREMIER ACCESS INSURA	DEC 2014	39217	DENTAL INSURANCE	3.01
PREMIER ACCESS INSURA	DEC 2014	39217	DENTAL INSURANCE	6.47
PREMIER ACCESS INSURA	JAN 2015	39217	DENTAL INSURANCE	23.31
PREMIER ACCESS INSURA	JAN 2015	39217	DENTAL INSURANCE	25.32
PREMIER ACCESS INSURA	JAN 2015	39217	DENTAL INSURANCE	30.18
PREMIER ACCESS INSURA	JAN 2015	39217	DENTAL INSURANCE	42.11
PREMIER ACCESS INSURA	JAN 2015	39217	DENTAL INSURANCE	1,346.16
PREMIER ACCESS INSURA	JAN 2015	39217	DENTAL INSURANCE	194.75
PREMIER ACCESS INSURA	JAN 2015	39217	DENTAL INSURANCE	48.44
PREMIER ACCESS INSURA	JAN 2015	39217	DENTAL INSURANCE	16.21
PREMIER ACCESS INSURA	JAN 2015	39217	DENTAL INSURANCE	6.47
PREMIER ACCESS INSURA	JAN 2015	39217	DENTAL INSURANCE	16.83
PREMIER ACCESS INSURA	JAN 2015	39217	DENTAL INSURANCE	16.21
PREMIER ACCESS INSURA	JAN 2015	39217	DENTAL INSURANCE	126.18
PREMIER ACCESS INSURA	JAN 2015	39217	DENTAL INSURANCE	6.47
PREMIER ACCESS INSURA	JAN 2015	39217	DENTAL INSURANCE	18.13
PREMIER ACCESS INSURA	JAN 2015	39217	DENTAL INSURANCE	6.47
PREMIER ACCESS INSURA	JAN 2015	39217	DENTAL INSURANCE	19.48
PREMIER ACCESS INSURA	JAN 2015	39217	DENTAL INSURANCE	125.42
PREMIER ACCESS INSURA	JAN 2015	39217	DENTAL INSURANCE	60.22
PREMIER ACCESS INSURA	JAN 2015	39217	DENTAL INSURANCE	2.59
PREMIER ACCESS INSURA	JAN 2015	39217	DENTAL INSURANCE	18.50
PREMIER ACCESS INSURA	JAN 2015	39217	DENTAL INSURANCE	8.76
PREMIER ACCESS INSURA	JAN 2015	39217	DENTAL INSURANCE	12.96
PREMIER ACCESS INSURA	JAN 2015	39217	DENTAL INSURANCE	38.84
PREMIER ACCESS INSURA	JAN 2015	39217	DENTAL INSURANCE	185.01
PREMIER ACCESS INSURA	JAN 2015	39217	DENTAL INSURANCE	58.43
PREMIER ACCESS INSURA	JAN 2015	39217	DENTAL INSURANCE	1.51
PREMIER ACCESS INSURA	JAN 2015	39217	DENTAL INSURANCE	380.62
PREMIER ACCESS INSURA	JAN 2015	39217	DENTAL INSURANCE	32.37
PREMIER ACCESS INSURA	JAN 2015	39217	DENTAL INSURANCE	116.85
PREMIER ACCESS INSURA	JAN 2015	39217	DENTAL INSURANCE	58.43
PREMIER ACCESS INSURA	JAN 2015	39217	DENTAL INSURANCE	1.51
PREMIER ACCESS INSURA	JAN 2015	39217	DENTAL INSURANCE	276.64
PREMIER ACCESS INSURA	JAN 2015	39217	DENTAL INSURANCE	6.47
PREMIER ACCESS INSURA	JAN 2015	39217	DENTAL INSURANCE	19.48
PREMIER ACCESS INSURA	JAN 2015	39217	DENTAL INSURANCE	3.01
PREMIER ACCESS INSURA	JAN 2015	39217	DENTAL INSURANCE	6.47
<b>Vendor PREMIER ACCESS INSURANCE COMPANY Total:</b>				<b>6,713.62</b>
<b>Vendor: QUICK PC SUPPORT</b>				
QUICK PC SUPPORT	9195	39218	SOFTWARE	11.53
QUICK PC SUPPORT	9195	39218	SOFTWARE	11.56
QUICK PC SUPPORT	9195	39218	SOFTWARE	57.67
QUICK PC SUPPORT	9195	39218	SOFTWARE	17.30
QUICK PC SUPPORT	9195	39218	SOFTWARE	17.30
QUICK PC SUPPORT	9195	39218	SOFTWARE	11.53
QUICK PC SUPPORT	9195	39218	SOFTWARE	17.30
QUICK PC SUPPORT	9195	39218	SOFTWARE	86.51
QUICK PC SUPPORT	9195	39218	SOFTWARE	115.34
QUICK PC SUPPORT	9195	39218	SOFTWARE	115.34
QUICK PC SUPPORT	9195	39218	SOFTWARE	115.34

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
QUICK PC SUPPORT	9266	39218	PD I.T. SUPPORT	945.00
QUICK PC SUPPORT	9267	39218	PD I.T. SUPPORT	145.00
			<b>Vendor QUICK PC SUPPORT Total:</b>	<b>1,666.72</b>
<b>Vendor: RALEY'S-IN STORE CHARGE</b>				
RALEY'S-IN STORE CHARG	285636STR	39219	COUNCIL SUPPLIES	4.88
			<b>Vendor RALEY'S-IN STORE CHARGE Total:</b>	<b>4.88</b>
<b>Vendor: SEAN SCULLY</b>				
SEAN SCULLY	12302014	39220	PER DIEM - NEW MAYORS	25.16
SEAN SCULLY	12302014	39220	PER DIEM - NEW MAYORS	8.39
SEAN SCULLY	12302014	39220	PER DIEM - NEW MAYORS	8.39
SEAN SCULLY	12302014	39220	PER DIEM - NEW MAYORS	3.36
SEAN SCULLY	12302014	39220	PER DIEM - NEW MAYORS	58.70
SEAN SCULLY	12302014	39220	PER DIEM - NEW MAYORS	46.97
SEAN SCULLY	12302014	39220	PER DIEM - NEW MAYORS	8.39
SEAN SCULLY	12302014	39220	PER DIEM - NEW MAYORS	8.39
			<b>Vendor SEAN SCULLY Total:</b>	<b>167.75</b>
<b>Vendor: SHRED-IT</b>				
SHRED-IT	9404635614	39221	SHRED SERVICES	4.60
SHRED-IT	9404635614	39221	SHRED SERVICES	46.05
SHRED-IT	9404635614	39221	SHRED SERVICES	18.42
SHRED-IT	9404635614	39221	SHRED SERVICES	18.43
SHRED-IT	9404635614	39221	SHRED SERVICES	4.60
			<b>Vendor SHRED-IT Total:</b>	<b>92.10</b>
<b>Vendor: STAPLES BUSINESS ADVANTAGE</b>				
STAPLES BUSINESS ADVAN	3249792276	39222	OFFICE SUPPLIES	60.62
STAPLES BUSINESS ADVAN	3249792277	39222	OFFICE SUPPLIES	4.04
STAPLES BUSINESS ADVAN	3249792277	39222	OFFICE SUPPLIES	1.01
STAPLES BUSINESS ADVAN	3249792277	39222	OFFICE SUPPLIES	15.15
STAPLES BUSINESS ADVAN	3249792277	39222	OFFICE SUPPLIES	15.15
STAPLES BUSINESS ADVAN	3249792277	39222	OFFICE SUPPLIES	15.15
STAPLES BUSINESS ADVAN	3249792278	39222	OFFICE SUPPLIES	0.58
STAPLES BUSINESS ADVAN	3249792278	39222	OFFICE SUPPLIES	0.14
STAPLES BUSINESS ADVAN	3249792278	39222	OFFICE SUPPLIES	2.16
STAPLES BUSINESS ADVAN	3249792278	39222	OFFICE SUPPLIES	2.16
STAPLES BUSINESS ADVAN	3249792278	39222	OFFICE SUPPLIES	2.15
STAPLES BUSINESS ADVAN	CM3249792276	39222	RETURN PD SUPPLIES	-44.60
			<b>Vendor STAPLES BUSINESS ADVANTAGE Total:</b>	<b>73.71</b>
<b>Vendor: STAPLES CREDIT PLAN</b>				
STAPLES CREDIT PLAN	1204842881	39223	OFFICE SUPPLIES PW	8.95
STAPLES CREDIT PLAN	1204842881	39223	OFFICE SUPPLIES PW	8.94
STAPLES CREDIT PLAN	1204842881	39223	OFFICE SUPPLIES PW	8.94
STAPLES CREDIT PLAN	1204842881-2	39223	OFFICE SUPPLIES	1.90
STAPLES CREDIT PLAN	1204842881-2	39223	OFFICE SUPPLIES	0.48
STAPLES CREDIT PLAN	1204842881-2	39223	OFFICE SUPPLIES	7.14
STAPLES CREDIT PLAN	1204842881-2	39223	OFFICE SUPPLIES	7.14
STAPLES CREDIT PLAN	1204842881-2	39223	OFFICE SUPPLIES	7.14
			<b>Vendor STAPLES CREDIT PLAN Total:</b>	<b>50.63</b>
<b>Vendor: TESEI PETROLEUM</b>				
TESEI PETROLEUM	23661	39224	FUEL FD/PD/PW VEHICLE	64.11
TESEI PETROLEUM	23661	39224	FUEL FD/PD/PW VEHICLE	548.77
TESEI PETROLEUM	23661	39224	FUEL FD/PD/PW VEHICLE	48.87
TESEI PETROLEUM	23661	39224	FUEL FD/PD/PW VEHICLE	163.19
TESEI PETROLEUM	23661	39224	FUEL FD/PD/PW VEHICLE	34.97

Warrant List

Post Dates: 12/17/2014 - 01/06/2015

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
TESEI PETROLEUM	23661	39224	FUEL FD/PD/PW VEHICLE	170.77
TESEI PETROLEUM	23661	39224	FUEL FD/PD/PW VEHICLE	171.35
<b>Vendor TESEI PETROLEUM Total:</b>				<b>1,202.03</b>
<b>Vendor: THE OFFICE CITY</b>				
THE OFFICE CITY	CM-115336	39225	PD OFFICE SUPPLY CREDIT	-35.09
THE OFFICE CITY	CM-115541	39225	CREDIT PD OFFICE SUPPLI	-68.68
THE OFFICE CITY	CM-116598	39225	CREDIT PD OFFICE SUPPLI	-12.95
THE OFFICE CITY	CM-116605	39225	CREDIT PD OFFICE SUPPLI	-12.95
THE OFFICE CITY	IN-1216629	39225	PD OFFICE SUPPLIES	10.93
THE OFFICE CITY	IN-1219195	39225	PD OFFICE SUPPLIES	102.60
THE OFFICE CITY	IN-1223095	39225	OFFICE SUPPLIES	4.11
THE OFFICE CITY	IN-1223095	39225	OFFICE SUPPLIES	1.03
THE OFFICE CITY	IN-1223095	39225	OFFICE SUPPLIES	15.42
THE OFFICE CITY	IN-1223095	39225	OFFICE SUPPLIES	15.42
THE OFFICE CITY	IN-1223095	39225	OFFICE SUPPLIES	15.43
THE OFFICE CITY	IN-1226131	39225	PD OFFICE SUPPLIES	2.37
THE OFFICE CITY	IN-1227883	39225	PD OFFICE SUPPLIES	68.68
THE OFFICE CITY	IN-1227910	39225	PD OFFICE SUPPLIES	22.35
THE OFFICE CITY	IN-1240995	39225	PD OFFICE SUPPLIES	21.36
THE OFFICE CITY	IN-1241186	39225	PD OFFICE SUPPLIES	18.77
THE OFFICE CITY	IN-1241364	39225	PD OFFICE SUPPLIES	12.95
THE OFFICE CITY	IN-1242472	39225	PD OFFICE SUPPLIES	14.34
THE OFFICE CITY	IN-1251017	39225	PD OFFICE SUPPLIES	64.69
<b>Vendor THE OFFICE CITY Total:</b>				<b>260.78</b>
<b>Vendor: THE RADAR SHOP</b>				
THE RADAR SHOP	10500	39226	RADAR PD	132.00
<b>Vendor THE RADAR SHOP Total:</b>				<b>132.00</b>
<b>Vendor: THOMSON REUTERS / WEST</b>				
THOMSON REUTERS / WE	830800365	39227	PD INFO SERVICES	196.35
<b>Vendor THOMSON REUTERS / WEST Total:</b>				<b>196.35</b>
<b>Vendor: TRUE BLUE VETERINARY HOSPITAL</b>				
TRUE BLUE VETERINARY H	101944	39228	GAP - VET SVCS	340.00
<b>Vendor TRUE BLUE VETERINARY HOSPITAL Total:</b>				<b>340.00</b>
<b>Vendor: U S BANK</b>				
U S BANK	11242014 SS	39229	LEAGUE CONFERENCE REG	206.55
U S BANK	11242014 SS	39229	LEAGUE CONFERENCE REG	68.85
U S BANK	11242014 SS	39229	LEAGUE CONFERENCE REG	68.85
U S BANK	11242014 SS	39229	LEAGUE CONFERENCE REG	27.54
U S BANK	11242014 SS	39229	LEAGUE CONFERENCE REG	481.94
U S BANK	11242014 SS	39229	LEAGUE CONFERENCE REG	385.55
U S BANK	11242014 SS	39229	LEAGUE CONFERENCE REG	68.85
U S BANK	11242014 SS	39229	LEAGUE CONFERENCE REG	68.85
U S BANK	11242014-2 SS	39229	LEAGUE CONFERENCE REG	93.75
U S BANK	11242014-2 SS	39229	LEAGUE CONFERENCE REG	31.25
U S BANK	11242014-2 SS	39229	LEAGUE CONFERENCE REG	31.25
U S BANK	11242014-2 SS	39229	LEAGUE CONFERENCE REG	12.50
U S BANK	11242014-2 SS	39229	LEAGUE CONFERENCE REG	218.75
U S BANK	11242014-2 SS	39229	LEAGUE CONFERENCE REG	175.00
U S BANK	11242014-2 SS	39229	LEAGUE CONFERENCE REG	31.25
U S BANK	11242014-2 SS	39229	LEAGUE CONFERENCE REG	31.25
U S BANK	12222014	39229	EMPL PLAQUE	57.03
<b>Vendor U S BANK Total:</b>				<b>2,059.01</b>

Vendor Name	Payable Number	Payment Number	Description (Item)	Amount
<b>Vendor: VISION SERVICE PLAN-(CA)</b>				
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	5.77
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	6.61
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	7.89
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	10.56
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	369.42
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	50.88
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	6.41
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	14.99
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	5.09
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	1.60
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	4.17
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	4.15
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	1.60
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	36.66
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	1.60
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	4.52
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	1.60
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	5.09
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	33.95
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	1.60
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	20.65
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	0.64
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	4.83
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	2.29
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	4.20
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	9.62
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	48.34
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	15.26
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	8.02
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	110.30
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	8.02
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	30.53
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	15.26
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	8.02
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	81.68
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	1.60
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	5.09
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	2.54
VISION SERVICE PLAN-(CA)	JAN 2015	39230	VISION INSURANCE	6.41
<b>Vendor VISION SERVICE PLAN-(CA) Total:</b>				<b>957.46</b>
<b>Vendor: WASHINGTON STATE SUPPORT REGISTRY</b>				
WASHINGTON STATE SUP	PR- 12/13/14	39231	PAYROLL DEDUCTIONS	142.71
<b>Vendor WASHINGTON STATE SUPPORT REGISTRY Total:</b>				<b>142.71</b>
<b>Grand Total:</b>				<b>119,144.53</b>



## Report Summary

## Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	37,457.61
009 - COMMUNITY CENTER FUND	727.26
016 - SWIM POOL FUND	1,826.73
017 - CITY WIDE LIGHTING & LAND	8,301.06
019 - RECREATION FUND	429.40
021 - ST/SIDEWALK MAINT	1,975.70
024 - COPS GRANT	1,445.08
059 - STORM DRAIN	654.11
060 - WATER FUND	16,870.89
061 - SEWER FUND	28,485.14
062 - REFUSE	1,679.42
063 - AIRPORT FUND	1,202.47
074 - ASSESS - BORRELLI	125.57
099 - PAYROLL TRUST FUND	17,964.09
<b>Grand Total:</b>	<b>119,144.53</b>

## Account Summary

Account Number	Account Name	Payment Amount
001-0000-100.027-00	PD DONATIONS EVENTS	227.62
001-0000-200.085	SPAY/NEUTER DONATIO	340.00
001-0110-520.010-00	DEPT OPERATING SUPPL	57.03
001-0110-530.091-00	MEETINGS & TRAINING	4.88
001-0110-530.201-00	OTHER CONTRACT SERVI	11.53
001-0120-510.020-00	GROUP HEALTH INSURA	52.39
001-0120-510.030-00	WORKER'S COMP INSUR	391.59
001-0120-530.091-00	MEETINGS & TRAINING	369.31
001-0140-510.020-00	GROUP HEALTH INSURA	57.25
001-0140-510.030-00	WORKER'S COMP INSUR	262.37
001-0140-520.000-00	OFFICE SUPPLIES	10.63
001-0140-530.011-00	TELEPHONE & INTERNET	77.61
001-0140-530.014-00	POSTAGE	36.07
001-0140-530.201-00	OTHER CONTRACT SERVI	81.64
001-0141-530.009-00	OTHER PROFESSIONAL S	7,750.96
001-0142-510.020-00	GROUP HEALTH INSURA	68.25
001-0142-510.030-00	WORKER'S COMP INSUR	203.63
001-0150-510.020-00	GROUP HEALTH INSURA	94.78
001-0150-510.030-00	WORKER'S COMP INSUR	653.96
001-0150-520.040-00	FUEL	64.11
001-0150-530.060-00	ELECTRIC	1,307.14
001-0150-530.062-00	GAS	473.40
001-0210-510.020-00	GROUP HEALTH INSURA	3,061.74
001-0210-510.030-00	WORKER'S COMP INSUR	12,922.47
001-0210-520.010-00	DEPT OPERATING SUPPL	225.39
001-0210-520.030-00	MOTOR VEHICLE EXPEN	1,341.79
001-0210-520.040-00	FUEL	548.77
001-0210-530.009-00	OTHER PROFESSIONAL S	567.71
001-0210-530.011-00	TELEPHONE & INTERNET	776.19
001-0210-530.060-00	ELECTRIC	60.65
001-0210-530.090-00	MEMBERSHIPS/SUBSCRI	100.00
001-0210-530.201-00	OTHER CONTRACT SERVI	1,316.50
001-0220-520.010-00	DEPT OPERATING SUPPL	77.00
001-0220-520.030-00	MOTOR VEHICLE EXPEN	203.07
001-0220-520.040-00	FUEL	48.87
001-0220-530.060-00	ELECTRIC	278.33
001-0220-530.062-00	GAS	122.38
001-0230-510.020-00	GROUP HEALTH INSURA	440.38
001-0230-510.030-00	WORKER'S COMP INSUR	1,303.99

## Account Summary

Account Number	Account Name	Payment Amount
001-0410-510.020-00	GROUP HEALTH INSURA	6.41
001-0410-510.030-00	WORKER'S COMP INSUR	195.80
001-0610-510.020-00	GROUP HEALTH INSURA	111.87
001-0610-510.030-00	WORKER'S COMP INSUR	978.98
001-0610-530.060-00	ELECTRIC	72.54
001-0610-530.201-00	OTHER CONTRACT SERVI	17.30
001-0610-540.011-00	BUILDINGS	83.33
009-0150-510.020-00	GROUP HEALTH INSURA	37.51
009-0150-510.030-00	WORKER'S COMP INSUR	129.22
009-0150-520.040-00	FUEL	163.19
009-0150-530.060-00	ELECTRIC	340.34
009-0150-530.062-00	GAS	39.70
009-0150-530.201-00	OTHER CONTRACT SERVI	17.30
016-0120-510.020-00	GROUP HEALTH INSURA	14.54
016-0613-510.020-00	GROUP HEALTH INSURA	37.83
016-0613-510.030-00	WORKER'S COMP INSUR	203.63
016-0613-530.060-00	ELECTRIC	1,233.20
016-0613-530.201-00	OTHER CONTRACT SERVI	11.53
016-0710-530.094-00	LICENSES & PERMIT FEE	326.00
017-0120-510.020-00	GROUP HEALTH INSURA	36.57
017-0120-510.030-00	WORKER'S COMP INSUR	195.80
017-0120-530.091-00	MEETINGS & TRAINING	123.11
017-0260-530.060-00	ELECTRIC	5,724.69
017-0410-510.020-00	GROUP HEALTH INSURA	1.60
017-0410-510.030-00	WORKER'S COMP INSUR	66.57
017-0610-510.020-00	GROUP HEALTH INSURA	289.02
017-0610-510.030-00	WORKER'S COMP INSUR	1,828.73
017-0610-520.040-00	FUEL	34.97
019-0120-510.020-00	GROUP HEALTH INSURA	14.54
019-0120-510.030-00	WORKER'S COMP INSUR	31.33
019-0440-520.010-00	DEPT OPERATING SUPPL	30.00
019-0613-510.020-00	GROUP HEALTH INSURA	40.78
019-0613-510.030-00	WORKER'S COMP INSUR	184.05
019-0613-520.010-00	DEPT OPERATING SUPPL	50.75
019-0613-530.060-00	ELECTRIC	60.65
019-0613-530.201-00	OTHER CONTRACT SERVI	17.30
021-0120-510.020-00	GROUP HEALTH INSURA	14.54
021-0120-510.030-00	WORKER'S COMP INSUR	129.22
021-0120-530.091-00	MEETINGS & TRAINING	123.11
021-0142-510.020-00	GROUP HEALTH INSURA	44.05
021-0142-510.030-00	WORKER'S COMP INSUR	129.22
021-0310-510.020-00	GROUP HEALTH INSURA	284.79
021-0310-510.030-00	WORKER'S COMP INSUR	1,182.60
021-0410-510.020-00	GROUP HEALTH INSURA	1.60
021-0410-510.030-00	WORKER'S COMP INSUR	66.57
024-0210-510.020-00	GROUP HEALTH INSURA	141.09
024-0210-510.030-00	WORKER'S COMP INSUR	1,303.99
059-0120-510.020-00	GROUP HEALTH INSURA	5.82
059-0120-510.030-00	WORKER'S COMP INSUR	50.91
059-0120-530.091-00	MEETINGS & TRAINING	49.25
059-0140-510.020-00	GROUP HEALTH INSURA	41.83
059-0140-510.030-00	WORKER'S COMP INSUR	156.64
059-0140-520.000-00	OFFICE SUPPLIES	2.66
059-0140-530.014-00	POSTAGE	9.02
059-0140-530.201-00	OTHER CONTRACT SERVI	16.37
059-0142-510.020-00	GROUP HEALTH INSURA	19.81
059-0142-510.030-00	WORKER'S COMP INSUR	58.74
059-0730-510.020-00	GROUP HEALTH INSURA	30.12

## Account Summary

Account Number	Account Name	Payment Amount
059-0730-510.030-00	WORKER'S COMP INSUR	117.48
059-0730-520.010-00	DEPT OPERATING SUPPL	8.95
059-0730-530.201-00	OTHER CONTRACT SERVI	86.51
060-0120-510.020-00	GROUP HEALTH INSURA	87.30
060-0120-510.030-00	WORKER'S COMP INSUR	912.40
060-0120-530.091-00	MEETINGS & TRAINING	861.70
060-0140-510.020-00	GROUP HEALTH INSURA	418.36
060-0140-510.030-00	WORKER'S COMP INSUR	2,126.33
060-0140-520.000-00	OFFICE SUPPLIES	39.87
060-0140-530.011-00	TELEPHONE & INTERNET	310.47
060-0140-530.014-00	POSTAGE	135.26
060-0140-530.201-00	OTHER CONTRACT SERVI	223.06
060-0142-510.020-00	GROUP HEALTH INSURA	132.12
060-0142-510.030-00	WORKER'S COMP INSUR	391.59
060-0210-510.020-00	GROUP HEALTH INSURA	3.02
060-0210-510.030-00	WORKER'S COMP INSUR	90.07
060-0410-510.020-00	GROUP HEALTH INSURA	8.02
060-0410-510.030-00	WORKER'S COMP INSUR	458.16
060-0710-510.020-00	GROUP HEALTH INSURA	871.54
060-0710-510.030-00	WORKER'S COMP INSUR	4,190.01
060-0710-520.010-00	DEPT OPERATING SUPPL	8.94
060-0710-520.030-00	MOTOR VEHICLE EXPEN	37.00
060-0710-520.040-00	FUEL	170.77
060-0710-530.060-00	ELECTRIC	3,917.10
060-0710-530.111-00	NOTE	499.53
060-0710-530.122-00	INTEREST	779.59
060-0710-530.201-00	OTHER CONTRACT SERVI	115.34
060-0710-540.011-00	BUILDINGS	83.34
061-0120-510.020-00	GROUP HEALTH INSURA	72.76
061-0120-510.030-00	WORKER'S COMP INSUR	732.27
061-0120-530.091-00	MEETINGS & TRAINING	689.38
061-0140-510.020-00	GROUP HEALTH INSURA	264.23
061-0140-510.030-00	WORKER'S COMP INSUR	1,668.17
061-0140-520.000-00	OFFICE SUPPLIES	39.87
061-0140-530.011-00	TELEPHONE & INTERNET	310.47
061-0140-530.014-00	POSTAGE	135.26
061-0140-530.201-00	OTHER CONTRACT SERVI	223.07
061-0142-510.020-00	GROUP HEALTH INSURA	132.12
061-0142-510.030-00	WORKER'S COMP INSUR	391.59
061-0210-510.020-00	GROUP HEALTH INSURA	3.02
061-0210-510.030-00	WORKER'S COMP INSUR	39.16
061-0410-510.020-00	GROUP HEALTH INSURA	8.02
061-0410-510.030-00	WORKER'S COMP INSUR	391.59
061-0520-510.020-00	GROUP HEALTH INSURA	634.96
061-0520-510.030-00	WORKER'S COMP INSUR	3,555.64
061-0520-520.010-00	DEPT OPERATING SUPPL	8.94
061-0520-520.040-00	FUEL	171.35
061-0520-530.009-00	OTHER PROFESSIONAL S	100.00
061-0520-530.060-00	ELECTRIC	17,435.47
061-0520-530.111-00	NOTE	499.53
061-0520-530.122-00	INTEREST	779.60
061-0520-530.201-00	OTHER CONTRACT SERVI	115.34
061-0520-540.011-00	BUILDINGS	83.33
062-0120-510.030-00	WORKER'S COMP INSUR	195.80
062-0120-530.091-00	MEETINGS & TRAINING	123.11
062-0140-510.030-00	WORKER'S COMP INSUR	783.18
062-0140-520.000-00	OFFICE SUPPLIES	39.87
062-0140-530.011-00	TELEPHONE & INTERNET	77.63

**Account Summary**

Account Number	Account Name	Payment Amount
062-0140-530.014-00	POSTAGE	135.26
062-0140-530.201-00	OTHER CONTRACT SERVI	209.23
062-0510-530.201-00	OTHER CONTRACT SERVI	115.34
063-0120-510.020-00	GROUP HEALTH INSURA	14.54
063-0120-510.030-00	WORKER'S COMP INSUR	223.21
063-0120-530.091-00	MEETINGS & TRAINING	123.11
063-0142-510.020-00	GROUP HEALTH INSURA	44.05
063-0142-510.030-00	WORKER'S COMP INSUR	66.57
063-0210-510.020-00	GROUP HEALTH INSURA	6.02
063-0340-510.020-00	GROUP HEALTH INSURA	15.48
063-0340-510.030-00	WORKER'S COMP INSUR	129.22
063-0340-530.060-00	ELECTRIC	507.31
063-0410-510.020-00	GROUP HEALTH INSURA	6.41
063-0410-510.030-00	WORKER'S COMP INSUR	66.55
074-0610-530.059-00	WATER UTILITY	21.36
074-0610-530.060-00	ELECTRIC	104.21
099-0000-220.010	FICA TAXES PAYABLE	7,227.00
099-0000-220.020	FIT W/H PAYABLE	6,175.42
099-0000-220.030	SIT W/H PAYABLE	1,942.66
099-0000-220.065	AFLAC PAYABLE	1,369.28
099-0000-220.071	POA DEDUCT PAYABLE	480.00
099-0000-220.090	DISABILITY (SDI) PAYABL	384.72
099-0000-220.097	CALIFORNIA STATE DISB	242.30
099-0000-220.098	WASHINGTON SUPPORT	142.71
	<b>Grand Total:</b>	<b>119,144.53</b>

**Project Account Summary**

Project Account Key	Payment Amount
**None**	119,144.53
<b>Grand Total:</b>	<b>119,144.53</b>



## COUNCIL AGENDA ITEM JANUARY 6, 2015

**PREPARED BY:** Chief Doug Dunford

**SUBJECT:** **Consideration of Approving an Appropriation of Funds from the Traffic Fine Fund to Purchase a Mobile RIMS (MRIMS) Software License from Sun Ridge Systems for the New and Existing Police Vehicles**

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### **BACKGROUND/DISCUSSION**

Staff approached Council in 2012 and asked for monies to purchase a new Computer Aided Dispatch (CAD) system as well as a Record Management System (RMS) for the police department. Staff was granted approval by the Council for the purchase of the new systems at a cost of \$60,269. However the cost was spread over a seven year term at a cost of \$8,724 per year.

The new system has allowed the combining of software with the City of Livingston, who provides dispatch services for Gustine PD and who also have purchased this software. The next step for the RMS and CAD system is to become mobile users. With the Mobile Computer System, officers in the field are linked directly into the RIMS system, giving them complete control of their information environment. It provides comprehensive data access and unit status reporting.

In October the local RAN (Random Access Network) board awarded the Gustine PD approximately \$36,600 to purchase six (6) Mobile Data Terminals (computers) for use within Police Vehicles. The proposed mobile software (MRIMS) will connect these mobile data terminals to the CAD system and RMS systems so that officers will have all of the information available within the police database in the field. The type of technological setup is becoming industry standard in the vast majority of Police Departments.

The system provides officers with information instantly, creating an extra margin of safety. It enables officers to provide better service to the public by keeping the officers in the field. With this software Officers will be able to complete many police reports on their Mobile Computer System in the field, which furthers the efficiency of the department. Mobile RIMS also creates a more secure transmission of data by transmitting the vital information electronically which will eliminate the need for alternate or scrambled radio channels.

**FISCAL IMPACT**

The cost of the entire Mobile RIMS software, installation and licensing package is \$10,810. There is separate and ongoing support/update cost of \$1,500 a year. Staff has researched two different payment options for council consideration. First would be payment of the software and licensing package in a lump sum (recommended to be paid out of the traffic fines account). The ongoing support costs can be built into the operating budget of the Police Department.

The second option would be for the City to lease the system which would spread the initial start up costs of \$10,810 over a five (5) year period at an interest rate of 4%. This yearly payment equates to approximately \$2,334 for five (5) years. The total amount paid would be \$11,670 or approximately \$860 in additional interest. After 2 years the lease can be cancelled and the products can be returned if desired. Otherwise after the initial start up cost is paid off the only costs that remain are the ongoing support/update costs.

Thirdly, there is a three (3) year lease option which is offered with similar terms to the (5) year period but as it would be a shorter lease period the additional cost is approximately \$429 in additional interest.

For all of the preceding financing options staff would recommend that the Traffic Fines account be used for this purchase.

**RECOMMENDATION**

Council to consider authorizing the City Manager to purchase the Sun Ridge Mobile RIMS software and ongoing support package and Council to determine which payment option

**EXHIBIT(S)**

- A. Invoice from Sun Ridge Systems for Mobile RIMS
- B. Technical Information on Mobile RIMS Software

**APPROVED BY:**

\_\_\_\_\_ SEAN SCULLY, CITY MANAGER



**To:** Glindon Lamerson, Gustine Police Department  
**From:** Carol Jackson  
**Subject:** Quotation for RIMS Software  
**Date:** December 5, 2014

The following is a quotation for RIMS software based upon your recent request.

Item	Price
RIMS Mobile Computer Software	10,000
Installation via Phone and Remote Access	810
First Year Support and Updates	1,500
<b>TOTAL</b>	<b>\$12,310</b>

Please note that training has not been included in this quotation. The assumption is that you will receive training from staff at Livingston PD.

The specifications for the mobile computers in the cars are:

- Windows 7 or Vista
- Wireless based modem (for connectivity)
- Virus Protection Software
- 2 GB memory (higher if Mapping option is used)
- 2 or more USB ports
- Optional touchscreen
- Optional Magnetic Stripe Reader (USB)
- Optional Microphone for voice recognition

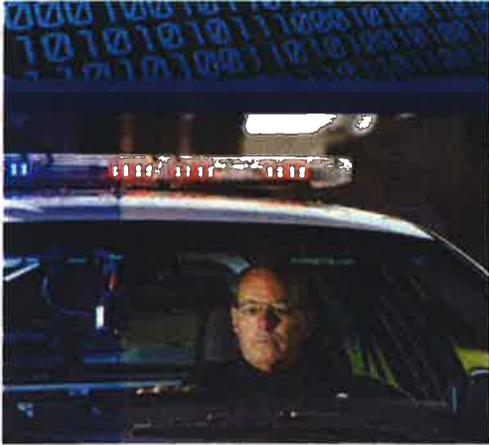
**Lease-Purchase Plan Options**

Lease Term	Lease Payment	Support Payment	Total Annual Payment
3 years	\$3,747	\$1,500	\$5,247
5 years	\$2,334	\$1,500	\$3,834

**Terms of Lease**

- Lease interest is 4% compounded annually
- Annual Payments are due at the beginning of each year financed. The first payment is due upon the completion of installation and training
- After the second year the lease can be canceled and the products returned by Lessee at anytime with 60 days notice.

This quotation is valid for 90 days and may change thereafter. If you have any questions please me at 800-474-2565. Thank you for your continued interest in RIMS.



## RIMS MOBILE COMPUTER SYSTEM

With the Mobile Computer System, officers in the field are linked directly into the RIMS system, giving them complete control of their information environment. It provides comprehensive data access and unit status reporting with more functions and features than any other such system and it does so with more than 20 years of field use behind it, guaranteeing that is designed around the way officers do business.

Like all RIMS products, the Mobile Computer System is ever evolving, continually adding functions and taking advantage of the latest improvements in mobile technology.

### KEY FEATURES

- Brings the office to the patrol car with comprehensive access to RIMS CAD and RMS data
- Secure encrypted digital communication
- Automatic transmission of relevant incident information
- Access to state and national vehicle and person information databases
- One-button digital unit status reporting
- One-time data entry
- Touch screen compatible with extra large on screen buttons
- Available Voice announcement of results of query responses from state/NCIC databases
- Provides access to outside agency systems with the optional RIMS Collaborate data sharing software
- Optional in car mapping with automatic vehicle location.
- Supports all current wireless networks and selected radio networks
- Windows Vista, 7 and later are supported



### KEY FUNCTIONS

Our Mobile Computer System gives the officer in the field access to RIMS CAD and RMS to perform a multitude of valuable functions including the ability to:

- On duty sign-on with vehicle, mileage, and equipment information
- Run state/NCIC queries
- Receive incident dispatches
- Change status
- Email dispatchers and all other RIMS users
- Obtain case numbers electronically
- Look up past incidents
- Displays a constantly updated status list of all units

### RIMS Mobile Computer System

- Displays a constantly updated status list of all units
- Displays a constantly updated list of all active incidents
- Enter officer reports
- View case log and existing officer reports, including photos
- Check vehicle information
- Check person information including mug shots
- Obtain a unit activity log
- Check location history
- Do data searches



### KEY BENEFITS

- Reduces radio traffic, so the communications center runs more smoothly.
- Provides officers with information instantly, creating an extra margin of safety.
- Enables officers to provide better service to the public by keeping officers in the field.
- Creates more secure transmissions without the need for alternate or scrambled radio channels.
- Saves money by increasing officer efficiency and streamlining report preparation.

**The RIMS Mobile Computer System - an indispensable tool for officers.**

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## COUNCIL AGENDA ITEM

### JANUARY 6, 2015

**PREPARED BY:** Sean Scully, City Manager

**SUBJECT:** Americans With Disabilities Act (ADA) Self Evaluation Report

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#### **BACKGROUND/DISCUSSION:**

On July 26, 1990, Congress enacted Title II of the Americans with Disabilities Act. This Federal Law requires the City to provide disabled persons access to its services, programs, and activities. In compliance with Title II the ADA, the City of Gustine is required to perform a Self-Evaluation report which is designed to document the results of the review of access to programs, services, activities and events by individuals with disabilities in order to determine if any discriminatory or potentially discriminatory practices, policies or procedures exist. The report provides a review of City operations and conditions as compared with the policies of the ADA and provides findings and recommendations based on that review. The evaluation report (attached as Exhibit B) was completed by Mike Brinkman, Chief Building Official.

The evaluation allows for the City to take the appropriate steps to remain up to date with regard to compliance with ADA.

#### **ANALYSIS:**

The Federal government enacted the Americans with Disabilities Act of 1990 (ADA) to prevent discrimination of the physically and mentally disabled relating to employment and access to public facilities. The attached evaluation includes an introduction, a summary of findings/recommendations based on those findings, and evaluation worksheets. The evaluations worksheets detail the specific legal requirements under the ADA and whether or not the City is in compliance or has experienced a situation that would require compliance.

In general the City has the appropriate policies, procedures and tools established to ensure compliance with ADA law. In addition the City is consistently working to find funding sources (both internal and external) that would assist with ADA related upgrades to public facilities. Finally the grievance procedure established by Council at the December 16<sup>th</sup> City Council meeting creates a specific process to ensure that the needs are not only heard but also addressed where possible. This evaluation will serve as a firm starting point for future evaluations the City may be required to do from time to time.

#### **RECOMENDATION:**

It is recommended that the City Council approve the attached resolution (Exhibit A) which accepts and files the attached ADA Evaluation report.

**EXHIBIT**

- A. City Council Resolution 2015-XXXX
- B. Americans with Disabilities Act (ADA) - City of Gustine Self Evaluation Report

**RESOLUTION NO. 2014-XXX**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUSTINE ACCEPTING AND FILING THE CITY OF GUSTINE ADA SELF EVALUATION REPORT 2014.**

**WHEREAS**, the Federal government enacted the Americans with Disabilities Act of 1990 (ADA) to prevent discrimination of the physically and mentally disabled relating to employment and access to public facilities; and

**WHEREAS**, in compliance with Title II of the ADA the City of Gustine has conducted a self evaluation; and

**WHEREAS**, the Chief Building Official has performed a comprehensive review of City policies, procedures and facilities.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Gustine DOES HEREBY RESOLVE as follows:

1. The City Council does hereby accept the Self-Evaluation Report as presented.
2. The City Council directs the City Clerk to retain a report on file.
3. Any member of the public who is interested in the report may review a copy by contacting the City Clerk's office.

The foregoing resolution was introduced at a noticed regular meeting of the City Council of the City of Gustine held on January 6, 2015 passed and adopted by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
Mayor of the City of Gustine

\_\_\_\_\_  
Deputy City Clerk of the City of Gustine

# Americans With Disabilities Act (ADA)

## Self-Evaluation Report

City of Gustine, California

2014



# ADA Self-Evaluation Report 2014

City of Gustine, CA

## Table of Contents

Section 1: Introduction

Section 2: Summary of Findings and  
Recommendations

Section 3: Evaluation Worksheets

### APPENDIX:

Public Notice of Self-Evaluation

Facilities Evaluation

Gustine ADA Grievance Procedure

Gustine ADA Complaint/Grievance Form

Public Notice under the ADA

## **INTRODUCTION**

The purpose of this Americans with Disabilities Act (ADA) Title II Self-evaluation is to document the results of the review of access to programs, services, activities and events by individuals with disabilities in order to determine if any discriminatory or potentially discriminatory practices, policies or procedures exist. This report contains findings and recommendations based on the review of programs, services, activities and events provided.

As Gustine continues to grow and evolve the City recognizes the need to provide public programs, services and activities accessible to persons with disabilities.

Mr. Mike Brinkman, Chief Building Official was assigned to coordinate the self-evaluation and prepare the report. The Gustine Planning and Engineering Departments and other City staff participated in the self-evaluation process.

The City utilized resources found on the ADA.gov website, including ADA Guide for Small Cities, and publications such as the ADA Self-Evaluation Tool.

## **Community Information**

### **Location**

The City of Gustine is located 5 miles off of Highway 5 in Merced County in central California. State Highways 140 and 33 intersect the city. It is frequently used by travelers to get from the northern part of the state to the southern part of the state. It is also used as a route to get to Yosemite National Park for travelers coming from the west.

### **Education and Infrastructure**

Gustine is within easy driving distance to the University of California at Merced, the newest of the University of California campuses and California State University Stanislaus. There are also several community colleges in the area. The

City operates a full service municipal water utility and sewer treatment facility for both residential and industrial customers. Additionally, railway services intersect part of the City.

### **Downtown Revitalization**

The downtown is currently going through a focused revitalization process. Efforts are being made to determine streetscape and other aesthetic improvements. Architecture and shop facades will be evaluated for potential development. Efforts are being made to revitalize and yet maintain the original character of Gustine's downtown. The City of Gustine is proud home to a number of independent and boutique businesses which are primarily supported by Gustine's population. The City is currently in the process of evaluating and providing a vision for the future economic development of the downtown area. Please check the City Clerk's webpage for information on upcoming meetings regarding the downtown revitalization effort.

### **Housing**

As a popular bedroom community for the bay area, Gustine offers affordable housing teamed with idyllic small City living while still being located close to larger commerce centers (Merced, Modesto, the Bay Area etc). There are currently various areas that have been identified for possible annexation into the city limits. It is anticipated that controlled growth will provide for additional housing while maintaining quality of life standards that make Gustine a desirable place to live.

# Summary of Self-Evaluation

## **Summary of Findings and Recommendations**

The self-evaluation is guided by the ADA Guide for Small Cities, a widely used ADA self-evaluation tool, inventories of City facilities.

Finding and recommendations are summarized as follows:

**ADA Coordinator:** Under the original ADA, public entities with over fifty employees are required to designate an ADA Coordinator. However under Title 49, Code of Federal Regulations, Transportation – Part 27 – section 27.13(a)(b) requires recipients of Federal financial assistance that employs fifteen (15) or more persons shall designate an ADA coordinator and develop complaint procedures.

**Finding:** The City of Gustine employ's twenty three (23) full time employees and has passed a local ordinance designating the Public Works Director as the ADA coordinator and developed an ADA complaint/grievance procedure.

Mike Brinkman, Chief Building Official has been tasked with preparing this self-evaluation report.

**Posting of Notice of Rights:** The City is required to distribute information concerning rights and protection under the ADA.

**Finding:** The City does provide notice of non-discrimination in its Human Resource Policies and Building Department.

**Notices of Accommodation:** The City is required to publish a 'notice of accommodation's in accessible formats.

**Finding:** The City Council Chambers has personal amplifiers available on request, and large video displays of presentations.

**Recommendation:** The City should include the following statement to accompany future City Council and Planning and Zoning Commission meeting agendas,

"In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (209) 854-6471. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting."

Public Involvement in Self-Evaluation: The City is required to afford opportunities to interested persons, including individuals with disabilities, to participate in the self-evaluation process by submitting comments.

**Findings:** The self-evaluation process includes information posted on the City website of the on-going ADA evaluation with the opportunity to comment on issues discovered by individuals.

**Recommendation:** The City should continue to maintain the record of self-evaluation and afford an opportunity for comments on an on-going basis.

ADA Grievance Process: Under the original ADA, public entities with more than fifty employees are required to adopt and publish grievance procedures for actions which may be prohibited under ADA. However under Title 49, Code of Federal Regulations, Transportation – Part 27 – section 27.13(a)(b) requires recipients of Federal financial assistance that employs fifteen (15) or more persons shall designate an ADA coordinator and develop complaint procedures.

**Findings:** The City of Gustine employ's twenty three (23) full time employees and has passed a local ordinance designating the Public Works Director as the ADA coordinator and developed an ADA complaint/grievance procedure.

Access to Programs, Services and Activities: The City may not adopt official policies nor engage in practices that are discriminatory under ADA.

**Finding:** The City has adopted non-discriminatory hiring policy. The City has reviewed its Purchasing Policies and Procedures which do not exclude potential bidders, contractors or vendors based upon disability. City services offered on a walk-in basis at City Hall are staffed, meaning that persons with hearing or vision disabilities have some readily-available accommodation.

**Recommendation:** The City should consider written procedures and employee training for responding to request for services by extreme hearing or visually disabled persons. The City should include the following statement to accompany future City Council and Planning and Zoning Commission meeting agendas,

"In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (209) 854-6471. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting"

**Existing Facilities:** City facilities must achieve accessibility to all programs, services or activities.

**Public Buildings:** The City should continue to conduct annual inspections of the facilities, maintain the accessible features, and respond promptly to repair requests.

**Parks:** The City owns and maintains several public parks, some of which feature accessible playgrounds.

**Sidewalks:** The ADA requires that a public entity maintain accessible public sidewalks and install compliant curb ramps where sidewalks cross curbs. The City has re-fitted several intersections in the older portions of City with ramps and tactile surfaces. New subdivisions are required to construct curb ramps where sidewalks or trails connections exist. The City has published public improvements standards for curb ramps, and included requirements for tactile surfaces.

**Communication:** Public entities must ensure that applicants, participants and members of the public with disabilities have communication access that is equally effective as that provided to persons without disabilities.

**Auxiliary Aids and Services:** The City Council Chambers has wireless hearing amplifiers available. A notice of hearing aid devices is posted in the Council Chambers. The City should provide training and information regarding effective communication to City employees.

**Sign Language Interpreter Services:** The City has no recent experience or requests for sign language interpreters; there are no contracts or volunteer interpreters known to be available. The City should investigate area sign language interpreter services. Interpreters should be provided as determined through the request for accommodation process or in circumstances where an interpreter is known to be required. The City should ensure that those individuals utilizing a language other than English and are deaf, are also provided interpreter services that specialize in signing for that language.

**City Websites:** The City Government has a website, but has not evaluated accessibility features with the website developers. Advances in personal computer software allow visual and/or audible enhancement of web sites.

**ADA Compliance Orientation and Training:** Although not required by the ADA, training regarding the requirements of the ADA is recommended. On-going compliance with the ADA is aided if City staff and officials receive orientation and training about the rights of persons with disabilities and the obligations of public employees under the ADA.

# Evaluation Worksheets

City of Gustine, California

Self-Evaluation of Local Government Compliance with Title II Regulations Reference: Title II, 2010 Update (Please note that the full text of the regulations was considered in the evaluation.)

**§ 35.105 Self-evaluation.**

**(a) A public entity shall, within one year of the effective date of this part, evaluate its current services, policies, and practices, and the effects thereof, that do not or may not meet the requirements of this part and, to the extent modification of any such services, policies, and practices is required, the public entity shall proceed to make the necessary modifications.**

**(b) A public entity shall provide an opportunity to interested persons, including individuals with disabilities or organizations representing individuals with disabilities, to participate in the self-evaluation process by submitting comments.**

EVALUATION: The City posted on the City website a notice of public comments with regards to the on-going ADA evaluation of its public buildings.

**§ 35.130 General prohibitions against discrimination.**

**(a) No qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of a public entity, or be subjected to discrimination by any public entity.**

**§ 35.131 Illegal use of drugs.**

**(a) General.**

**(1) Except as provided in paragraph (b) of this section, this part does not prohibit discrimination against an individual based on that individual's current illegal use of drugs.**

**(2) A public entity shall not discriminate on the basis of illegal use of drugs against an individual who is not engaging in current illegal use of drugs and who**

**(i) Has successfully completed a supervised drug rehabilitation program or has otherwise been rehabilitated successfully;**

**(ii) Is participating in a supervised rehabilitation program; or (iii) Is erroneously regarded as engaging in such use.**

EVALUATION: The City's Human Resources Policies and Procedures provides for compliance with the Drug-Free Workplace Act of 1988.

**§ 35.133 Maintenance of accessible features.**

**(a) A public entity shall maintain in operable working condition those features of facilities and equipment that are required to be readily accessible to and usable by persons with disabilities by the Act or this part.**

EVALUATION: The City maintains all operable entrance doors.

**§ 35.134 Retaliation or coercion.**

**(a) No private or public entity shall discriminate against any individual because that individual has opposed any act or practice made unlawful by this part, or because that individual made a charge, testified, assisted, or participated in any manner in an investigation, proceeding, or hearing under the Act or this part.**

**(b) No private or public entity shall coerce, intimidate, threaten, or interfere with any individual in the exercise or enjoyment of, or on account of his or her having exercised or enjoyed, or on account of his or her having aided or encouraged any other individual in the exercise or enjoyment of, any right granted or protected by the Act or this part.**

EVALUATION: The City's Human resources Policies and Procedures address employee conduct and the process for reporting and addressing discrimination.

**§ 35.135 Personal devices and services.**

**This part does not require a public entity to provide to individuals with disabilities personal devices, such as wheelchairs; individually prescribed devices, such as prescription eyeglasses or hearing aids; readers for personal use or study; or services of a personal nature including assistance in eating, toileting, or dressing.**

EVALUATION: Acknowledged

**§ 35.136 Service animals.**

**(a) General.**

**Generally, a public entity shall modify its policies, practices, or procedures to permit the use of a service animal by an individual with a disability.**

EVALUATION: Acknowledged

**35.137 Mobility devices.**

**(a) Use of wheelchairs and manually-powered mobility aids. A public entity shall permit individuals with mobility disabilities to use wheelchairs and manually powered mobility aids, such as walkers, crutches, canes, braces, or other similar devices designed for use by individuals with mobility disabilities in any areas open to pedestrian use.**

EVALUATION: The City does not prohibit, and does provide for access by way of mobility devices. Also see facilities Inventory.

**§ 35.139 Direct threat.**

**(a) This part does not require a public entity to permit an individual to participate in or benefit from the services, programs, or activities of that public entity when that individual poses a direct threat to the health or safety of others.**

EVALUATION: Acknowledged

**§ 35.140 Employment discrimination prohibited.**

**(a) No qualified individual with a disability shall, on the basis of disability, be subjected to discrimination in employment under any service, program, or activity conducted by a public entity.**

EVALUATION: The City's Human resource Policies and Procedures specifically includes policies concerning non-discrimination Equal Employment Opportunity for all employees and applicants.

## **Subpart D-Program Accessibility**

### **§ 35.149 Discrimination prohibited.**

**Except as otherwise provided in § 35.150, no qualified individual with a disability shall, because a public entity's facilities are inaccessible to or unusable by individuals with disabilities, be excluded from participation in, or be denied the benefits of the services, programs, or activities of a public entity, or be subjected to discrimination by any public entity.**

**EVALUATION:** The City's public access facilities are accessible. Please refer to inventory.

### **§ 35.150 Existing facilities.**

**(a) General. A public entity shall operate each service, program, or activity so that the service, program, or activity, when viewed in its entirety, is readily accessible to and usable by individuals with disabilities.**

**EVALUATION:** Acknowledged. Refer to inventory

### **§ 35.151 New construction and alterations**

#### **(a) Design and construction.**

**(1) Each facility or part of a facility constructed by, on behalf of, or for the use of a public entity shall be designed and constructed in such manner that the facility or part of the facility is readily accessible to and usable by individuals with disabilities, if the construction was commenced after January 26, 1992.**

**EVALUATION:** This has occurred. Refer to inventory

## **Subpart E-Communications**

### **§ 35.160 General. (a)**

**(1) A public entity shall take appropriate steps to ensure that communications with applicants, participants, members of the public, and companions with disabilities are as effective as communications with others.**

EVALUATION: The City has not received comments or complaints concerning communication. The City shall take steps to ensure that published information and the City's website include visual accommodation.

**(2) A public entity shall furnish appropriate auxiliary aids and services where necessary to afford qualified individuals with disabilities, including applicants, participants, companions, and members of the public, an equal opportunity to participate in, and enjoy the benefits of, a service, program, or activity of a public entity.**

EVALUATION: The City Council Chambers in City Hall has a limited number of personal amplified hearing devices, which are available upon request.

### **§ 35.161 Telecommunications.**

**(a) Where a public entity communicates by telephone with applicants and beneficiaries, text telephones (TTYs) or equally effective telecommunications systems shall be used to communicate with individuals who are deaf or hard of hearing or have speech impairments.**

EVALUATION: The City does not offer this system.

### **§ 35.163 Information and signage.**

**(a) A public entity shall ensure that interested persons, including persons with impaired vision or hearing, can obtain information as to the existence and location of accessible services, activities, and facilities.**

**(b) A public entity shall provide sign age at all inaccessible entrances to each of its facilities, directing users to an accessible entrance or to a location at which they can obtain information about accessible facilities. The international symbol for accessibility shall be used at each accessible entrance of a facility.**

EVALUATION: Acknowledged

City of Gustine, California

## **Americans with Disabilities Act Self-Evaluation Tool**

*Note: This Self-Evaluation Guide is based upon the "ADA Self-Evaluation Guide for Public Entities" developed by the City of Gustine.*

### **TITLE II PUBLIC SERVICES**

#### **1. Introduction to Title II, with Definition of Terms**

Title II prohibits discrimination denying full and equal enjoyment of goods, services, privileges, advantages, or equal access to any local government activity.

#### **KEY DEFINITIONS SUMMARY**

{Important: See 28 Code of Federal Regulations Part 35 of the Department of Justice Title II Regulations Section 35.104 for State and Local Government Services.}

#### **AUXILIARY AIDS AND SERVICES-INCLUDES THE FOLLOWING**

(1). Qualified interpreters, note takers, transcription services, written materials, telephone handset amplifiers, assistive listening devices, assistive listening systems, telephones compatible with hearing aids, closed caption decoders, open and closed captioning, telecommunications devices for deaf persons (TDD's), videotext displays, or other effective methods of making aurally delivered materials available to individuals with hearing impairments;

(2). Qualified readers, taped text, audio recordings, Brailled materials, large print materials, or other effective methods of making visually delivered materials available to individuals with visual impairments;

(3). Acquisition or modification of equipment or devices; and

(4). Other similar services and actions.

**FACILITY** – means all or any portion of buildings, structures, sites, complexes, equipment, rolling stock or other conveyances, roads, walks, passageways, parking lots or other real or personal property, including the site where the building, property, structure, or equipment is located.

**Historic Preservation Programs** – means programs conducted by a public entity that have preservation of historic properties as a primary purpose.

**Historic Properties** – means those properties that are listed or eligible for listing in the National Register of Historic Places or properties designated as historic under state and local law.

**Public Entity**

- (1). Any State or local government;
- (2). Any department, agency, special purpose district, or other instrumentality of a state or States or local government; and
- (3). The National Railroad Passenger Corporation, and any commuter authority (as defined in section 103(8) of the Rail Passenger Service Act).

**Qualified Individual with a Disability** – means an individual with a disability who, with or without reasonable modifications to rules, policies, or practices, the removal of architectural, communication, or transportation barriers, or the provision of auxiliary aids and services, meets the essential eligibility requirements for the receipt of services, or the participation in programs or activities provided by a public entity.

**Qualified Interpreter** – means an interpreter who is able to interpret effectively, accurately, and impartially both receptively and expressively, using any necessary specialized vocabulary.

**Section 504** – means section 504 of the Rehabilitation Act of 1973 {Pub. L. 93-112, 87 Stat. 394 (29 U.S.C. 794)}, as amended.

**State** – means each of the several States, the District of Columbia, the Commonwealth of Puerto Rico, Guam, American Samoa, the Virgin Islands, the Trust Territory of the Pacific Islands, and the Commonwealth of the Northern Mariana Islands.

## 2. Self-Evaluation Guide for Title II

(Citations from DOJ Title II Regulations & Technical Assistance Manual)

### a) GENERAL ACCESSIBILITY (items 1-26)

Have you reviewed your Department services as a public entity under Title II, Americans with Disabilities Act, Public Services Section 201 (1) and 28 CFR part 35 of Department of Justice Regulations to make certain that ...

#### **Sect 35.105(a)**

1. You have conducted an updated self-evaluation that evaluates your current services, polices, and practices (for both employment and provision of benefits and services) and the effects thereof that do not or may not meet the requirements of the ADA Regulations and, to the extent modifications of any such services, policies and practices is required, proceed to make the modifications?

Yes  No  Action/Due Date: December 31, 2014

*Explanation: Mike Brinkman, Chief Building Official has been tasked with preparing this self-evaluation report.*

#### **Sect 35.105(b)**

2. Have you provided an opportunity to interested persons, including individuals with disabilities, to participate in the self-evaluation process by submitting comments?

Yes  No  Action/Due Date: December 31, 2014

*Explanation: The self-evaluation process includes information posted on the City website of the on-going ADA evaluation with the opportunity to comment on issues discovered by individuals.*

#### **Sect 35.105(c)**

3. Do departmental policy and procedure manuals state that for at least three years following completion of the self-evaluation, you maintain on file and make available for public inspection:

- a) a list of the interested persons consulted;
- b) a description of areas examined and any problems identified; and
- c) a description of any modifications made?

Yes  No  Action/Due Date: December 31, 2014

*Explanation: This report will be available upon request.*

**Sect 35.106**

4. Do you have a means, in accessible formats for those with sensory impairments, for notifying and that you have notified applicants, participants, beneficiaries, unions and professional organizations with whom you have collective bargaining agreements and other interested persons about information regarding the provisions of the ADA and its applicability to your employment, services, programs, and activities and of your nondiscrimination policy?

Yes  No  Action/Due Date: December 31, 2014

*Explanation: The City will provide other means of communication if someone in any of the bargaining groups requires assistance.*

**Sect 35.106**

5. Do your written materials (publications) include a notice of nondiscrimination?

Yes  No  Action/Due Date: December 31, 2014

*Explanation: The City publication of notices of employment includes such a statement.*

**Sect 35.107(a)**

6. Have you designated at least one employee to coordinate your efforts to comply with and carry out your responsibilities under the ADA, including investigation of any complaints alleging noncompliance or any actions that would be prohibited by the ADA?

Yes  No  Action/Due Date: December 31, 2014

*Explanation: The City employees 23 full time employees and has passed a local ordinance designating the Public Works Director as the ADA coordinator and developed an ADA complaint/grievance procedure.*

**Sect 35.107(a)**

7. Have you made available to all interested individuals the name, address and telephone number of the employee or employees designated to coordinate your responsibilities under the ADA?

Yes  No  Action/Due Date: December 31, 2014

*Explanation: The City employees 23 full time employees and has passed a local ordinance designating the Public Works Director as the ADA coordinator and developed an ADA complaint/grievance procedure.*

**Sect 35.107**

8. Have you adopted and published grievance procedures that incorporate due process standards and that provide for the prompt and equitable resolution of complaints of discrimination against an individual with a disability, including job applicants, employees, customers, and visitors?

Yes  No  Action/Due Date: December 31, 2014

*Explanation: The City has passed a local ordinance designating the Public Works Director as the ADA coordinator and developed an ADA complaint/grievance procedure.*

**Sect 35.130(b)(1)(I)-(IV)**

9. Nondiscriminatory treatment is given directly or through contractual licensing or other arrangements to people with disabilities in the full and equal enjoyment of aids, benefits, or services that is equal to and as effective in affording equal opportunity to obtain the same result, to gain the same benefit, or to reach the same level of achievement as that afforded to other individuals and that they are not provided differently or separately unless such action is necessary to ensure that services are as effective as those provided to others.

Yes  No  Action/Due Date: December 31, 2014

*Explanation: The City has no requirements which would discriminate.*

**Sect 35.130(b)(1)(V)**

10. Do you provide significant assistance to anyone that discriminates on the basis of disability in providing any aid, benefit, or service to beneficiaries of your public program?

Yes  No  Action/Due Date: December 31, 2014

**Sect 35.130(b)(1)(VI)**

11. Have you made sure that individuals with disabilities are allowed the opportunity to participate as members of your planning or advisory boards?

Yes  No  Action/Due Date: December 31, 2014

*Explanation: The City has never directly or implicitly restricted applications.*

**Sect 35.130(b)(2)**

12. Even if separate or different programs or activities are provided for individuals with disabilities, are they not denied the opportunity to participate in those that are not separate or different if they so choose?

Yes [X] No [ ] Action/Due Date: December 31, 2014

*Explanation: The City has never directly or indirectly restricted full access by all persons to any program or activity.*

**Sect 35.130(b)(3)**

13. Do you utilize, directly and/or through contractual or other arrangements, standards, criteria, or methods of admission that do not:

- a) have the effect of subjecting qualified individuals with disabilities to discrimination on the basis of disability;
- b) have the purpose or effect of defeating or substantially impairing accomplishment of the objectives of the public entity's program with respect to individuals with disabilities; or
- c) perpetuate the discrimination of another public entity if you both are subject to common administrative control or are agencies of the State?

Yes [X] No [ ] Action/Due Date: December 31, 2014

*Explanation: The City has never directly or indirectly restricted full access by all persons to any program or activity.*

**Sect 35.130(b)(4)**

14. In your process for determining the site or location of a facility, do you make selections that have the purpose and effect of accomplishing the objectives of the service, program, or activity for individuals with disabilities?

Yes [X] No [ ] Action/Due Date: December 31, 2014

*Explanation: Indirectly City site selection for public buildings has favored central sites with terrain favorable to accessibility.*

**Sect 35.130(b)(5)**

15. In your process for selection of procurement contractors, do you use selection criteria that do not subject qualified individuals with disabilities to discrimination?

Yes  No  Action/Due Date: December 31, 2014

*Explanation: The City permits any contractor to submit quotes.*

**Sect 35.130(b)(6)**

16. Do you administer licensing and certification programs in a manner that allows qualified individuals with disabilities full and equal access, and to the extent that you establish requirements for the programs or activities of licensees, or certified entities that such requirements ensure full and equal access for qualified individuals with disabilities to such programs or activities?

Yes  No  Action/Due Date: December 31, 2014

*Explanation: Business and liquor licensing is based on factors other than disability/ability.*

**Sect 35.130(b)(7)**

17. Do you make reasonable modifications to policies, practices or procedures, when such modifications are necessary to offer goods or services, etc., to individuals with disabilities unless doing so would fundamentally alter the goods or services, etc.?

Yes  No  Action/Due Date: December 31, 2014

*Explanation: No experience with such requests, but would respond affirmatively if reasonable.*

**Sect 35.130(b)(8)**

18. Do you keep from imposing eligibility criteria that screens out individuals with disabilities (unless such criteria can be shown to be necessary for the provision of the goods, services, etc. being offered)?

Yes  No  Action/Due Date: December 31, 2014

*Explanation: The City purchasing procedures manual does not include such criteria.*

**Sect 35.130(d)**

19. Do you administer services, programs, and activities in the most integrated setting appropriate to the needs of qualified individuals with disabilities. (where possible, the same setting offered to others)?

Yes  No  Action/Due Date: December 31, 2014

*Explanation: Space availability would limit separation.*

**Sect 35.130(e) (1)**

20. Is it true that you do not require an individual with a disability to accept an accommodation, aid, service, opportunity, or benefit, designed to provide the individual with an equal opportunity to participate, which such individual chooses not to accept?

Yes  No  Action/Due Date: December 31, 2014

*Explanation: The City has no experience with such an event, but would anticipate no requirement.*

**Sect 35.130( e )(2)**

21. Is it true that notwithstanding Section 35.130(e)(1) and question number 20 above, you do not allow the representative or guardian of an individual with a disability autonomous authority to decline food, water, medical treatment, or medical services for that individual?

Yes  No  N/A  Action/Due Date: December 31, 2014

*Explanation: The City provides no such experience or opportunity for such an event.*

**Sect 35.130(f)**

22. Is it true that you do not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of measures, such as the provision of auxiliary aids or program accessibility, that are required to provide that individual or group with nondiscriminatory treatment?

Yes  No  Action/Due Date: December 31, 2014

**Sect 35.130(g)**

23. Are people with friends, associates or relatives of people with a disability provided goods, services, facilities, privileges, advantages, accommodations, and other opportunities on a nondiscriminatory basis?

Yes  No  Action/Due Date: December 31, 2014

**Sect 35.131**

24. Do you serve and provide equal access to otherwise qualified individuals who are not engaging in current illegal use of drugs?

Yes  No  Action/Due Date: December 31, 2014

**Sect 35.133**

25. Do you maintain in operable working conditions those features of facilities and equipment that are required to be readily accessible to and usable by persons with disabilities including snow removal from pathways of travel and ramped entrances?

Yes  No  Action/Due Date: December 31, 2014

**Sect 35.134 and Sect 1630.12 for employment under Part I**

26. Is it true that you do not, nor do those you do business with, discriminate against, coerce, intimidate, threaten, or interfere with any individual because that individual has opposed any act or practice made unlawful by the ADA, or because that individual made a charge, testified, assisted, or participated in any manner in an investigation, proceeding, or hearing under the ADA, or because that individual exercised, enjoyed or aided or encouraged any other individual in the exercise or enjoyment of any right granted or protected by the ADA?

Yes  No  Action/Due Date: December 31, 2014

*Explanation: City Human Resource Policies and Procedures.*

## **b) PROGRAM ACCESSIBILITY (items 27-51)**

### **Sect 35.150**

27. Have facility audits of the agencies facilities been completed?

Yes  No  Action/Due Date: December 31, 2014

*Explanation: See attached*

### **Sect 35.150 (b)**

28. Has a plan for program modifications been developed that will effectively compensate for each facility barrier until the facility can be made accessible?

A public entity may comply with the requirements of this section through such means as redesign of equipment, reassignment of services to accessible buildings, assignment of aides to beneficiaries, home visits, delivery of services at alternate accessible sites, alteration of existing facilities and construction of new facilities, use of accessible rolling stock or other conveyances, or any other methods that result in making its services, programs or activities readily accessible to and usable by individuals with disabilities.

Yes  No  Action/Due Date: December 31, 2014

*Explanation: No modifications anticipated other than inspections and routine maintenance.*

### **Sect 35.150 (b)**

29. Have program modifications been attached to the facility audit/transition plan?

Yes  No  N/A  Action/Due Date: December 31, 2014

### **Sect 35.150(a)**

30. Do you operate each service, program, or activity so that the service, program, or activity, when viewed in its entirety, is readily accessible to and usable by individuals with disabilities?

{This does not: (1). Necessarily require a public entity to make each of its existing facilities accessible to and usable by individuals with disabilities; (2). Require a public entity to take any action that would threaten or destroy the historic significance of ml historic property; or (3).

Require a public entity to take any action that it can demonstrate would result in a fundamental alteration in the nature of a service, program, or activity or in undue financial and administrative burdens. The public entity may comply with the requirements of this section through such means as redesign of equipment, reassignment of services to accessible buildings, assignment of aides to beneficiaries, home visits, delivery of services at alternate accessible sites, alteration of existing facilities and construction of new facilities, use of accessible rolling st methods that result in making its services, programs, or activities readily accessible to and usable by individuals with disabilities. The public entity is not required to make structural changes in existing facilities where other methods are effective in achieving compliance with this section. The public entity in making alterations to existing buildings, shall meet the accessibility requirements of ADAAG. The public entity shall give priority to those methods that offer services, programs, and activities to qualified individuals with disabilities in the most integrated setting appropriate.}

Yes  No  Action/Due Date: December 31, 2014

*Explanation: See report*

**Sect 35.150( a)**

31. If an action called for in question number 31 above would result in a fundamental alteration in the nature of a service, program, or activity, or in undue financial and administrative burdens, do you take any other action that will not result in such an alteration or such burdens but will nevertheless ensure that individuals with disabilities receive the benefits or services provided by your public entity?

Yes  No  Action/Due Date: December 31, 2014

*Explanation: Upon request, yes.*

**Sect 35.150(d)(1)**

32. In the event that structural changes to facilities will be undertaken to achieve program accessibility, have you developed and posted a transition plan complete with an interim program accessibility plan setting forth the steps necessary to complete such changes?

Yes  No  Action/Due Date: December 31, 2014

*Explanation: No planned structural changes –new facilities.*

**Sect 35.150(c)**

33. Where structural changes in facilities are planned to comply with the obligations for program access, were such changes made by January 26, 1995, or in any event as expeditiously as possible?

Yes [ ] No [ ] N/A [X] Action/Due Date: December 31, 2014

**Sect 35.150(d)(1)**

34. Do you provide an opportunity to interested individuals with disabilities or organizations representing individuals with disabilities, to participate in the development of the transition plan by submitting comments and a copy of the transition plan is made available for public inspection? (see Part IV Information and Assistance)

Yes [ ] No [ ] N/A [X] Action/Due Date: December 31, 2014

*Explanation: A transition plan is not required at this time.*

**Sect 35.150(d)(3)**

35. Does your transition plan, at the minimum: (i) identify physical obstacles in the public entity's facilities that limit the accessibility of its programs or activities to individuals with disabilities; (ii) describe in detail the methods that will be used to make the facilities accessible; (iii) specify the schedule for taking the steps necessary to achieve compliance with this section and, if the time period of the transition plan is longer than one year, identifies steps that will be taken during each year of the transition period; and (iv) indicate the official responsible for implementation of the plan?

Yes [ ] No [ ] N/A [X] Action/Due Date: December 31, 2014

*Explanation: A transition plan is not required at this time.*

**Sect 35.150(b)(2)**

36. In meeting the requirements of 35.150(a) in historic preservation programs, do you give priority to methods that provide physical access to individuals with disabilities?

Yes [ ] No [ ] N/A [X] Action/Due Date: December 31, 2014

*Explanation: No such programs*

**Sect 35.150(b)(2)**

37. In cases where a physical alteration to an historic property is not required because the action would threaten or destroy the historic significance, or would result in a fundamental alteration in the nature of a service, program or activity, or in undue financial and administrative burdens, alternative methods of achieving program accessibility include: (i) using audio-visual materials and devices to depict those portions of an historic property that cannot otherwise be made accessible; (ii) assigning persons to guide individuals with disabilities into or through portions of historic properties that cannot otherwise be made accessible; or (iii) adopting other innovative methods and you adopt these alternatives where possible,

Yes  No  N/A  Action/Due Date: December 31, 2014

*Explanation: Upon request, yes.*

**Sect 35.150(d)(2)**

38. If your agency has responsibility or authority over streets, roads, or walkway, your transition plan includes a schedule for providing curb ramps or other sloped areas where pedestrian walks cross curbs that gives priority to walkways serving entities covered by the ADA, including state and local government offices and facilities, transportation, places of public accommodations, and employers, followed by walkways serving other areas.

Yes  No  Action/Due Date: December 31, 2014

*Explanation: Institute an annual inspection program and a repair enforcement program.*

**Sect 35.151(a)**

39. Each facility or part of a facility constructed by, on behalf of, or for the use of a public entity are to be designed and constructed in such manner that the facility or part of the facility is readily accessible to and usable by individuals with disabilities, if the construction was commenced after January 26, 1992 {Design and construction in conformance with the Americans with Disabilities Act Accessibility Guidelines (ADAAG)[Appendix A to 28 CFR part 36] shall be deemed to comply with the requirements of this section.}

Yes  No  N/A  Action/Due Date: December 31, 2014

*Explanation: See inventory*

**Sect 35.151(d)(1)**

40. Do alterations to historic properties comply, to the maximum extent feasible, with section 4.1.7 of ADAAG?

Yes [ X ] No [ ] Action/Due Date: December 31, 2014

*Explanation: Accessible ramp to side entrance of the museum building.*

**Sect 35.151(d)(2)**

41. If it is not feasible to provide physical access to an historic property in a manner that will not threaten or destroy the historic significance of the building or facility, have you provided alternative methods of access pursuant to the requirements of 35.150?

Yes [ X ] No [ ] N/A [ ] Action/Due Date: December 31, 2014

*Explanation: Accessible ramp to side entrance of the museum building.*

**Sect 35.151(e)(1)**

42. Do newly constructed or altered streets, roads, and highways contain curb ramps or other sloped areas at any intersection having curbs or other barriers to entry from a street level pedestrian walkway?

Yes [ X ] No [ ] N/A [ ] Action/Due Date: December 31, 2014

*Explanation: All new construction will comply with the latest code requirements.*

**Sect 35.151(e)(2)**

43. Do newly constructed or altered street level pedestrian walkways contain curb ramps or other sloped area at intersections to streets, roads, or highways?

Yes [ X ] No [ ] N/A [ ] Action/Due Date: December 31, 2014

*Explanation: All new construction will comply with the latest code requirements.*

## **c) COMMUNICATIONS ACCESSIBILITY (items 42-48)**

### **Sect 35.160(a)**

44. Have you taken appropriate steps to ensure that communications with applicants, participants, and members of the public with disabilities are as effective as communications with others?

Yes [  ] No [  ] N/A [  ] Action/Due Date: December 31, 2014

*Explanation: No experience with such requests, but would respond affirmatively if reasonable.*

### **Sect 35.160(b)(1)**

45. Have you furnished appropriate auxiliary aids and services (see part two title II definitions) where necessary to afford an individual with a disability an equal opportunity to participate in, and enjoy the benefits of, a service, program, or activity conducted by your public entity?

Yes [  ] No [  ] N/A [  ] Action/Due Date: December 31, 2014

*Explanation: City Hall Council Chambers has large video screens, and special hearing aids are available upon request.*

### **Sect 35.160(2)**

46. In determining what type of auxiliary aid and service is necessary, have you given primary consideration to the requests of the individual with disabilities?

Yes [  ] No [  ] N/A [  ] Action/Due Date: December 31, 2014

*Explanation: No experience with such requests, but would respond affirmatively if reasonable.*

### **Sect 35.161**

47. Have you taken steps to ensure that where you communicate by telephone with applicants and beneficiaries, TDD's or equally effective telecommunication systems are used to communicate with individuals with impaired hearing or speech?

Yes [  ] No [  ] N/A [  ] Action/Due Date: December 31, 2014

*Explanation: The City will subscribe to a service.*

**Sect 35.162**

48. Are telephone emergency services, including 911 services, provided to ensure direct access to individuals who use TDD's and computer modems?

Yes [ X ] No [ ] N/A [ ] Action/Due Date: December 31, 2014

*Explanation: 911 provided through the County.*

**Sect 35.163(a)**

49. Do you ensure that interested persons, including persons with impaired vision or hearing, can obtain information as to the existence and location of accessible services, activities, and facilities?

Yes [ X ] No [ ] N/A [ ] Action/Due Date: December 31, 2014

*Explanation: No experience with such requests, but would respond affirmatively if reasonable.*

**Sect 35.163(b)**

50. Do you provide signage at all inaccessible entrances to each of your facilities, directing users to an accessible entrance or to a location at which they can obtain information about accessible facilities and do you ensure that the international symbol for accessibility is used at each accessible entrance of a facility?

Yes [ ] No [ X ] N/A [ ] Action/Due Date: December 31, 2014

*Explanation: Not all accessible entrances have the ISA symbol however with the entrances in question are self evident.*

## **Further Information on ADA Requirements**

For more specific information about ADA requirements affecting Public Services and Public Accommodations, contact:

### **Office on the Americans with Disabilities Act**

#### **Civil Rights Division**

#### **U.S. Department of Justice**

P.O. Box 66118

Washington, DC 20035-6118

(202) 514-0301

(202) 514-0383 (Text Telephone)

For more specific information about ADA requirements affecting employment, contact:

### **Equal Employment Opportunity Commission**

1801 L Street NW

Washington, DC 20507

1-800-669-EEOC

1-800-800-3302 (Text Telephone)

For more specific information about ADA requirements affecting transportation, contact:

### **Department of Transportation**

400 Seventh Street SW

Washington, DC 20590

(202) 366-9305

(202) 755-7687 (Text Telephone)

For more specific information about requirements for accessible design in new construction and alterations, contact:

**Architectural and Transportation Barriers**

**Compliance Board**

111 18th Street NW, Suite 501

Washington, DC 20036

1-800-USA-ABLE (Voice/Text Telephone)

# APPENDIX

**PUBLIC NOTICE**

**SELF-EVALUATION  
REQUEST FOR COMMENTS**

# **PUBLIC NOTICE**

## **SELF-EVALUATION REGARDING ACCESSIBILITY UNDER THE AMERICANS WITH DISABILITIES ACT (ADA)**

In accordance with ADA requirements, the City of Gustine is conducting a self-evaluation of City facilities, programs and services to identify any physical barriers or policies, practices or procedures that may limit or exclude participation by persons with disabilities.

As part of the self-evaluation, the City is seeking comments from the public concerning accessibility to City programs, and specific City facilities and locations. Written comments are welcome, and may be delivered or mailed to Kathryn Reyes, Public Works Director, 352 Fifth Street, Gustine, CA 95322, or submitted by email to: [kreyes@cityofgustine.com](mailto:kreyes@cityofgustine.com)

## PUBLIC NOTICE REGARDING ADA REQUIREMENTS

### CITY OF GUSTINE, CALIFORNIA

**The City of Gustine has certain obligations under the Americans with Disabilities Act (ADA).**

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Gustine, California will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

**Employment:** The City of Gustine, California does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under Title I of the ADA.

**Effective Communication:** The City of Gustine, California will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in the City of Gustine, California programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

**Modifications to Policies and Procedures:** The City of Gustine, California will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in City of Gustine, California offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of City of Gustine, California, should contact Kathryn Reyes, Public Works Director, 352 Fifth Street, Gustine, CA 95322, or submitted by email to: [kreyes@cityofgustine.com](mailto:kreyes@cityofgustine.com) as soon as possible, but no later than 48 hours before the scheduled event.

The ADA does not require the City of Gustine, California to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

Complaints that a program, service, or activity of City of Gustine, California is not accessible to persons with disabilities should be directed to Kathryn Reyes, Public Works Director, 352 Fifth Street, Gustine, CA 95322, or submitted by email to: [kreyes@cityofgustine.com](mailto:kreyes@cityofgustine.com).

City of Gustine, California will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

# **FACILITIES EVALUATION**