AGENDA
CITY OF GUSTINE
AIRPORT COMMISSION
COUNCIL CHAMBERS, CITY HALL
352 5th STREET GUSTINE, CALIFORNIA
AUGUST 12, 2014 – 6:30 P.M.

CALL TO ORDER - PLEDGE OF ALLEGIANCE

ROLL CALL

Commission Members: Vacant- Romero- Anderson- Frontella – Vacant - Ex-Officio Garcia

ORAL COMMUNICATIONS

Member s of the audience may address the Airport Commission on any item that has been described in the notice for the meeting before or during consideration of that item and may step to the podium, state their name and City of Residence for the record and make their presentation. Please limit presentations to five minutes.

Members of the public, who have questions regarding a specific agenda item, may comment on that item before consideration of that item, when recognized by the Chair.

CITY OF GUSTINE AIRPORT COMMISSION ADMINISTRATIVE AGENDA

1. Approval of the January 14, 2014 Minutes

1. *Recommendation: Review and approve*

2. Committee Organization: Election of a Committee Chairperson

1. *Receive staff report*
2. *Receive nominations*
3. *Receive public comment*
4. *Consider a motion to elect a Committee Chairperson*

AIRPORT MANAGER REPORT

COMMISSIONER REPORTS

ADJOURNMENT

Note:

1. *In compliance with the Americans with Disabilities Act, a disabled person requesting a disability-related modification or accommodation to participate in this meeting, must contact City Hall at (209) 854-6471 or (209) 854-2127 (fax). Requests must be made as early as possible, preferably one-full business day before the start of the meeting.*

2. *Any document provided to a majority of the Airport Commission regarding any item on this agenda is available for public inspection during normal business hours at the front counter of City Hall located at 352 5TH Street, Gustine, CA. Documents or writings received after the general distribution of the agenda are also available for inspection.*

CERTIFICATION

I, Melanie Correa, Deputy City Clerk, do hereby declare under penalty of perjury that the foregoing agenda was posted at the Gustine City Hall, 352 5th Street, Gustine CA and made available for public review on this 7th day of August, 2014, at or before 5:00 p.m.

Melanie Correa

REGULAR
AIRPORT COMMISSION MEETING
JANUARY 14, 2014

CALL TO ORDER - PLEDGE OF ALLEGIANCE

Chairman Frontella called the meeting was called to order and conducted the pledge of allegiance.

ROLL CALL

Commission Members: Romero, Andersen and Chair Frontella

Staff present: Public Works Director / Airport Manager Kathryn Reyes and Assistant City Manager Sean Scully

ORAL COMMUNICATIONS

There was no oral communications.

CITY OF GUSTINE AIRPORT COMMISSION ADMINISTRATIVE AGENDA

1. **Approval of the July 9, 2013 Minutes**
    1. *Recommendation: Review and approve*

2. **Approval of the November 12, 2013 Minutes**
    1. *Recommendation: Review and approve*

Chairman Frontella moved to combine administrative items 1 and 2. Commissioner Romero made a motion to approve both administrative items 1 and 2. The motion was seconded by Commissioner Andersen, and carried 3-0, with two seats vacant.

3. **Consider, Accept, and Recommend Approval of the Airport Capital Improvement Program (ACIP)**
    1. *Receive Staff Report*
    2. *Receive Public Comment*
    3. *Consider a motion to accept and recommend approval of the 2014 Airport Capital Improvement Program ACIP to Council*

Public Works Director Kathryn Reyes and Assistant City Manager Sean Scully presented the staff report. There was no public comment. After some discussion, Commissioner Romero made a motion to accept and recommend the approval of the 2014 Airport Capital Improvement Program. The motion was seconded by Commissioner Andersen, and carried 3-0, with two seats vacant.

4. **Informational Update on Environmental Study of the East Side Drainage Improvement Project**
    1. *Receive update*

Assistant City Manager Sean Scully presented the Commission with an informational update on the environmental study of the east side drainage improvement project.

AIRPORT MANAGER REPORT

Airport Manager Kathryn Reyes advised on a recent inquiry from a new hangar occupant. She gave other updates on various maintenance items being scheduled for the Airport. She also updated on weed abatements.

COMMISSIONER REPORTS

Commissioner Romero advised on the State's updating of their Storm Water Permits. He also inquired on whether the Airport was in compliance with state regulations for storm water policies.

Commissioner Andersen advised that h e had nothing to report.

Chairman Frontella advised that he had nothing to report.

Commissioner Andersen inquired on how the Airport Committee's decisions were relayed to Council. Assistant City Manager Sean Scully provided him with information.

ADJOURNMENT

Commissioner Andersen moved to adjourn the meeting. The motion was seconded by Commissioner Romero and carried 3-0 with two seats vacant.

ATTEST:

_____

Deputy City Clerk

ITEM NO. 2

AIRPORT COMMISSION AGENDA ITEM

AUGUST 12, 2014

PREPARED BY: KATHRYN REYES, AIRPORT MANAGER /DIRECTOR OF PUBLIC WORKS

SUBJECT: **Commission Reorganization: Election of Airport Commission Chairperson**

RECOMENDATION:
Nominate and elect a candidate for Airport Commission Chairperson.

BACKGROUND/DISCUSSION
At the June 3rd City Council meeting, City Council approved re-appointments of all three Commission members for a two year term to the Airport Commission. The appointed term will end on December 31, 2015. Pursuant to Gustine Municipal Code, the Airport Commission shall nominate and elect a Chairperson of the Commission for a two-year term that coincides with the appointed term.

FISCAL IMPACT:
None

APPROVED BY:

GREG GREESON, CITY MANAGER