

# CITY OF GUSTINE

## AIRPORT COMMISSION

March 13, 2012

CITY COUNCIL, CHAMBERS, CITY HALL  
682 THIRD AVENUE  
GUSTINE, CALIFORNIA  
6:30 p.m.

**1. Call to Order**

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**2. Pledge of Allegiance**

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**3. Roll Call**

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Chairman: Vacant \_\_\_\_\_

Commissioners: Vacant \_\_\_\_\_ Albert Romero \_\_\_\_\_ Tom Azevedo \_\_\_\_\_ Vic Anderson \_\_\_\_\_

Ex-Officio, Bart Garcia \_\_\_\_\_

**4. Public Comment**

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*Members of the Audience may address the Airport Commission on any item that has been described in the notice for the meeting before or during consideration of that item and may step to the podium, state their name and City of residence for the record and make their presentation. Please limit presentations to five minutes.*

**5. Administrative Agenda**

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**a. Approve January 10, 2012 Meeting Minutes**

1. *Recommendation: Review and approve*

**b. Discussion and Input: Gustine Airport Capital Improvement Program**

1. *Receive Staff Report*

2. *Receive Public Comment*

3. *Discussion and Input*

**6. Airport Manager Reports**

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**7. Airport Commissioner Reports**

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## 8. Adjournment

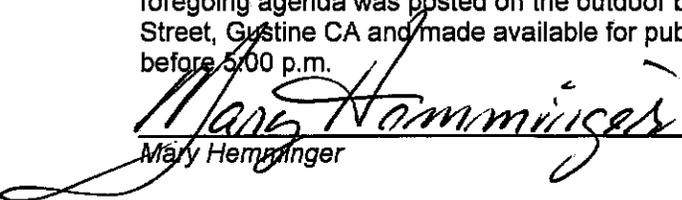
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**Note:**

1. *In compliance with the Americans with Disabilities Act, a disabled person is requesting a disability-related modification or accommodation to participate in this meeting, must contact City Hall at (209) 854-6471 or (209) 854-2840 (fax). Requests must be made as early as possible, preferably one-full business day before the start of the meeting.*
2. *Any document provided to a majority of the Airport Commission regarding any open session item on this agenda is available for public inspection during normal business hours at the front counter of City Hall located at 682 Third Avenue, Gustine, CA. Documents or writings received after the general distribution of the agenda are also available for inspection*

**CERTIFICATION**

I, Mary Hemminger, Deputy City Clerk do hereby declare under penalty of perjury that the foregoing agenda was posted on the outdoor bulletin board at the Gustine City Hall, 682 3<sup>rd</sup> Street, Gustine CA and made available for public review on this 7th day of March 2012, at or before 5:00 p.m.

  
Mary Hemminger

**AIRPORT COMMISSION  
MINUTES  
JANUARY 10, 2012**

**1. Call to Order**

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Ex-Officio Garcia called the meeting to order at 6:30 P.M.

**2. Pledge of Allegiance**

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Conducted

**3. Roll Call**

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**Chairman: Vacant\_\_0\_\_**

**Commissioners: Vacant\_\_0\_\_ Albert Romero\_\_X\_\_ Tom Azevedo\_\_X\_\_ Vic Anderson\_\_X\_\_**

**Ex-Officio, Bart Garcia\_\_X\_\_**

**Staff Present:** Assistant City Manager Sean Scully, Airport Manager Ernie Garza, and Deputy City Clerk Mary Hemminger

**4. Public Comment.**

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There was no public comment

**5. Administrative Agenda**

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**a. Approve December 15, 2011 Special Meeting Minutes**

1. *Recommendation: Review and approve*

Ex-Officio Garcia introduced the minutes. There was no public comment. Commissioner Romero moved to approve the minutes. The motion was seconded by Commissioner Azevedo and carried 3-2 (two vacant seats on the commission).

**b. Discussion and Direction: Gustine Airport Commission Meeting Calendar**

1. *Receive Staff Report*
2. *Receive Public Comment*
3. *Discussion and Direction*

Assistant City Manager Sean Scully presented the staff report. Mr. George Foster spoke in favor of Airport Commission meetings every two months. After discussion Commissioner Anderson moved to have the Gustine Airport Commission meet at minimum once every two months and should the Commission miss a meeting to make the meeting up the following month and to schedule monthly Commission meetings when deemed necessary. The motion was seconded by Commissioner Azevedo and carried 3-2 (two Commission seats vacant).

**c. Consider Issuing a Recommendation of Sale of an Airport T Hanger**

1. *Receive Staff Report*
2. *Receive Public Comment*
3. *Discussion and Direction*

Assistant City Manager Sean Scully presented the staff report. George Foster a resident of Newman had questions regarding the discussion. After discussion Commissioner Romero moved to recommend moving the T-Hanger near the others at the Airport and recommend not to surplus

the T-Hanger to the City Council at this time. The motion was seconded by Commissioner Azevedo and carried 2-1-2 (two Commission seats vacant).

**6. Airport Manager Reports**

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Airport Manager Garza reported that service requests were now available at the Airport in the pilots lounge.

**7. Airport Commissioner Reports**

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Commissioner Romero provided staff with information for a future Commission meeting and expressed an interest to meet with staff.

Ex-Officio Garcia wished everyone a happy new year.

There were no other Commissioner reports.

**8. Adjournment**

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Commissioner Azevedo moved to adjourn the meeting. The motion was seconded and carried. The meeting adjourned at 7:25 p.m.

**ATTEST:**

\_\_\_\_\_  
**DEPUTY CITY CLERK**

\_\_\_\_\_  
**EX-OFFICIO GARCIA**



ITEM NO. 5b

## AIRPORT COMMISSION AGENDA ITEM

March 13, 2012

**PREPARED BY:** SEAN SCULLY, ASSISTANT CITY MANAGER

**SUBJECT:** Airport Capital Improvement Program (ACIP) Discussion of Current and Potential Items

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### **BACKGROUND/DISCUSSION:**

During the previous January and December Airport commission meetings, a desire was noted by the Airport Commission to receive a briefing on any capital improvement plans or scheduled project lists that exist currently for the Airport. Each year a list is prepared of long term improvement projects in cooperation with the Federal Aviation Administration. The projects typically revolve around infrastructure maintenance or upgrades that improve or rehabilitate the airport as a whole. Attached is the current ACIP, with a list of projects that have been part of prior years' ACIP's but are funded (hopefully) in future fiscal years (Exhibit A.). The projects related to primary areas of historical concern at the Airport such as drainage, runway & taxi maintenance and general pavement repair. Some of the projects identified in the ACIP are projects that are suggested or strongly recommended by the FAA and Cal Trans Aeronautics.

The current projects identified for the 2012 year are the (identified at previous Commission meetings) environmental study of the east side drainage improvements and the taxiway / tie down pavement repair. The Environmental Review will review the sensitive biological areas on the east side of the Airport in compliance with the National Environmental Protection Act (NEPA) in relation to primary and alternative solutions to the drainage issues. The NEPA study will include referrals to many other governmental agencies (some referred agencies could include Army Core of Engineers, Cal Trans Aeronautics, FAA, Department of Water Resources, Merced County etc.) in order to adequately analyze the project and its alternatives. The City has already identified a consultant who will be conducting the review. The taxiway/tie down pavement improvements are scheduled for design and construction.

As was noted previously, the ACIP document is worked on through a collaborative process with FAA (since the FAA provides the lions share of the funding for any projects) and as such the FAA must concur with the various proposed projects.

In addition to providing the information on future projects as requested by the commission, this item is also an opportunity for the Airport Commission to discuss other potential projects that could be added to the list. For example, in the past it has been suggested that an Instrument Approach Procedure (a procedure for low/no visibility approaches/landings) be added to the list. Staff can take the general feedback and communicate it to the Council and then subsequently to the FAA in the ongoing review

and updating of the document. The ACIP is a document that can be amended and is reviewed and formulated each year. In prior years most of the projects have simply been moved to the next Federal year because of delayed funding or delayed project timelines.

**Recommendation:**

No formal action is necessary as this is a working document. Discussion and general feedback on potential projects/additions to the list are appropriate if available.

**EXHIBITS:**

A. Five Year ACIP

**APPROVED BY:**

  
\_\_\_\_\_  
GREG GREESON, CITY MANAGER

for  
Greg  
Greeson

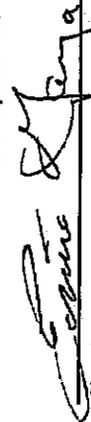
FIVE YEAR ACIP SUMMARY

Airport: Gustine Municipal Airport  
 Sponsor: City of Gustine, CA  
 Date: January, 2012

Federal Fiscal Year	Project Description	Requested Federal Funding	Proposed Local Funding	Estimated Total Project Costs
2012	Environmental Study (Environmental Assessment - East Side Drainage Imp.) AIP 3-06-0096-10	\$ 200,000	\$ 10,526	\$ 210,526
	Taxiway and Tie Down Area Pavement Repair [Design, Constr and Constr Admin AIP 3-06-0096-11 (Design)]	\$ 200,000	\$ 10,526	\$ 210,526
	Subtotal 2012 (Anticipated Current Year)	\$ 400,000	\$ 21,052	\$ 421,052
2013	Drainage Improvements, East Side (Design, Construction and Construction Administration)	\$ 750,000	\$ 39,474	\$ 789,474
	Subtotal 2013	\$ 750,000	\$ 39,474	\$ 789,474
2014	Extend Parallel Taxiway, Phase 1 (Design)	\$ 200,000	\$ 10,526	\$ 210,526
	Subtotal 2014	\$ 200,000	\$ 10,526	\$ 210,526
2015	Extend Parallel Taxiway, Phase 2 (Construction and Construction Administration)	\$ 1,000,000	\$ 52,632	\$ 1,052,632
	Subtotal 2015	\$ 1,000,000	\$ 52,632	\$ 1,052,632
2016	Runway Rehab (Rehab/Maintenance Airfield Pavements) (Design, Construction and Construction Administration)	\$ 750,000	\$ 39,474	\$ 789,474
	Subtotal 2016	\$ 750,000	\$ 39,474	\$ 789,474

Ernie Garza, Airport Manager

Name and Title of Authorized Representative



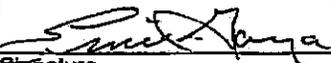
Signature

1-19-12

Date

AWP ACIP DATA SHEET

Enclosure 1

Airport Name		Fiscal Year		2012	
Shown On ALP	Project Type*	Project Description	Federal Share	Local Share	Total
N/A	E	NEPA/Environmental Assessment (AIP 3-08-0096-10)	200,000	10,528	210,528
* D - Development; P - Planning; E - Environmental					
<b>PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS</b>					
Detail Project Description (Square/Lineal Footage or Length/Width)					
NEPA/EA - In order to enhance airport safety, the City is pursuing a full length parallel taxiway and drainage improvements to the East side of the airfield. As a result of information and analysis completed in a 2007 environmental baseline study, it is assumed that an EA will be required prior to initiating these projects.					
Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)					
Scoping - March 2012 EA - April 2012 - April 2013					
NEPA Environmental Status (Date of FONSI or submit CATEX Form for Approval)					
Project is to develop an EA.					
Land Title Status & Date of Exhibit "A" Status			Date		
The Title of the land for these projects is held by Gustine Municipal Airport.					
Open AIP Funded Projects			Expected Close-out Date		
AIP 3-08-0096-10 - Storm Drainage Improvements East side - NEPA			May 2013		
AIP 3-08-0098-11 - Taxiway and Tie Down Area Pavement Repairs (Design)			April 2012		
Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.					
Ernie Garza, Airport Manager			Mario B. Gouveia, City Engineer		
Name and Title of Authorized Representative (Print or Type)			Contact Name and Title (Print or Type)		
Signature 		Date 1-19-12		Contact Phone (209) 854-6183	
Signature		Date		Contact Phone	

AWP ACIP DATA SHEET

Enclosure 2

Airport Name		Fiscal Year	2012		
Shown On ALP	Project Type*	Project Description	Federal Share	Local Share	Total
N/A	D	Taxiway & Tie Down Area Pavement Repairs Design - AIP 3-06-0096-11 Construction and Construction Administration	38,900 161,100	2,048 8,478	40,948 169,578
		TOTAL	200,000	10,526	210,526

\* D - Development; P - Planning; E - Environmental

**PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS**

**Detail Project Description (Square/Lineal Footage or Length/Width)**

Project includes the design and construction of a slurry seal for 138,000 square feet of taxiway and tie down area, and an overlay with some subgrade digouts of 89,000 square feet of taxiway. (Refer to Exhibit 1)

**Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)**

Design: Ongoing - Complete by February 2012  
Bids Received: August 2012  
Construction: September - November 2012

**NEPA Environmental Status (Date of FONSI or submit CATEX Form for Approval)**

Project will only address current/existing facilities.

**Land Title Status & Date of Exhibit "A" Status**

Date

The Title of the land for these projects is held by Gustine Municipal Airport.

**Open AIP Funded Projects**

**Expected Close-out Date**

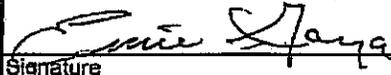
AIP 3-06-0096-10 - Storm Drainage Improvements East side - NEPA  
AIP 3-06-0096-11 - Taxiway and Tie Down Area Pavement Repairs (Design)

May 2013  
April 2012

**Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.**

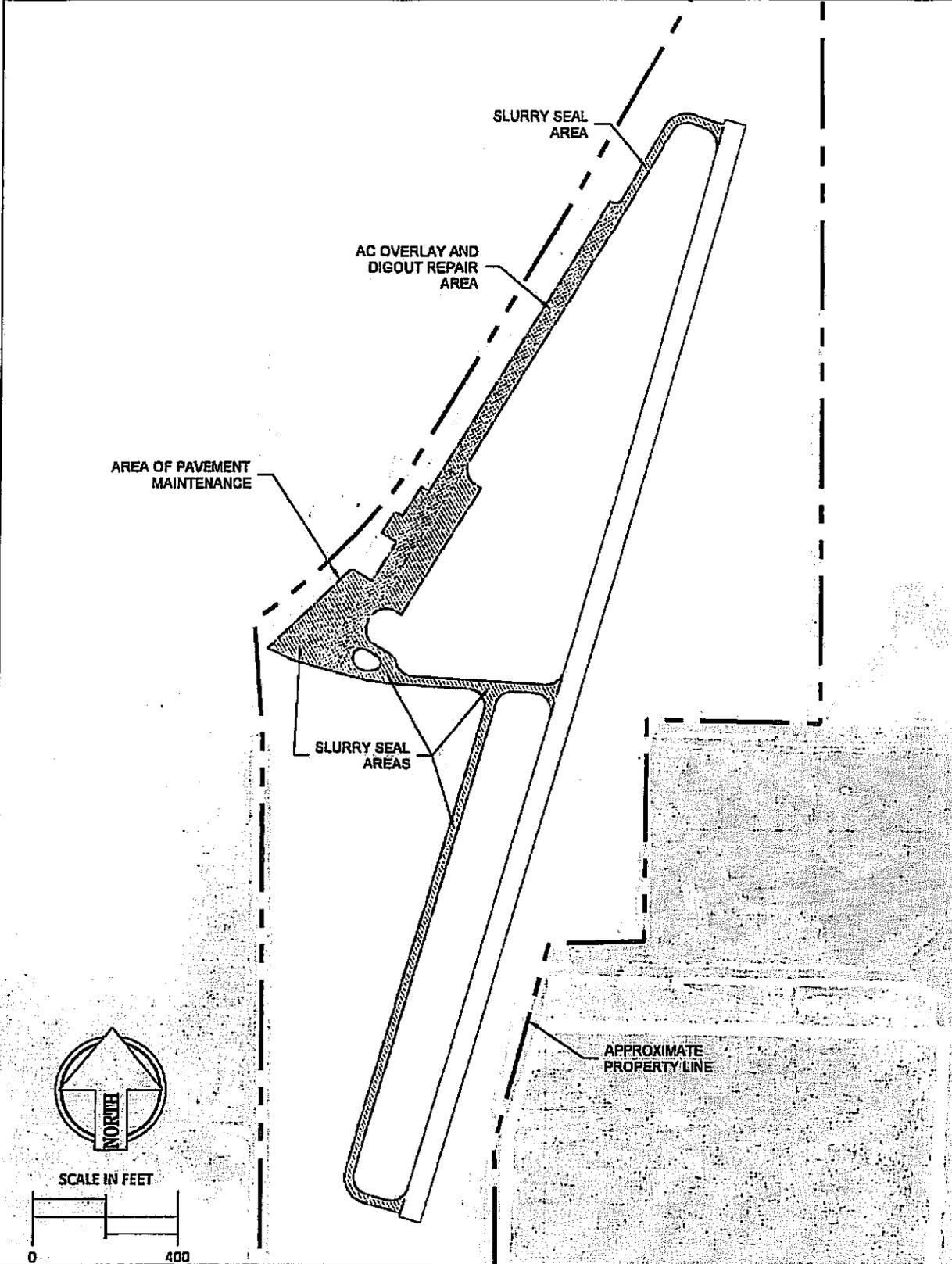
Ernie Garza, Airport Manager  
Name and Title of Authorized Representative (Print or Type)

Mario Gouveia, City Engineer  
Contact Name and Title (Print or Type)



1-19-12  
Date

Contact Phone (209) 854-6183



Jan 13, 2012 - 11:51am  
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**GOUVIA ENGINEERING, INC.**  
 CONSULTING ENGINEERS

456 Sixth Street • Gustine, California 95322  
 Telephone (209) 854-3300 • Fax (209) 854-3600

**CITY OF GUSTINE**

**GUSTINE MUNICIPAL AIRPORT ACIP  
 PAVEMENT MAINTENANCE AREAS**

Sheet

**1**

Drawn by

D. Reed

DATE 07/07/2011

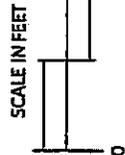
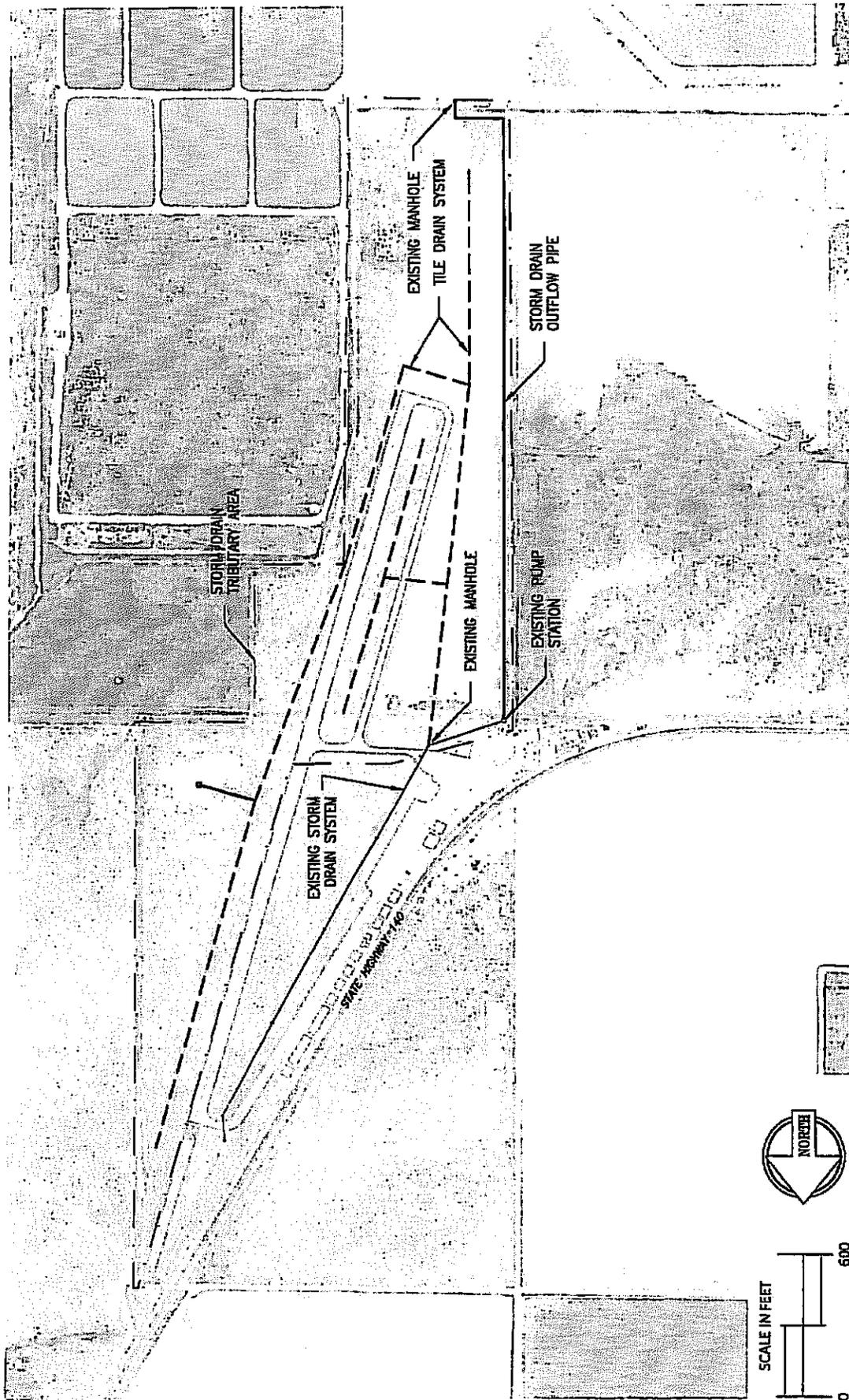
PROJECT NUMBER

060,04

AWP ACIP DATA SHEET

Enclosure 3

Airport Name		Project Description	Fiscal Year	2013	
Shown On ALP	Project Type*		Federal Share	Local Share	Total
Yes	D	Drainage Improvements, East Side	750,000	39,474	789,474
* D - Development; P - Planning; E - Environmental					
<b>PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS</b>					
Detail Project Description (Square/Lineal Footage or Length/Width)					
Project includes the design and construction of drainage improvements to the East side of the Airport (Southeast side of the runways). Improvements include maintenance and refurbishment of existing drainage infrastructure and will tie in with the drainage improvements on the West side of the runway. (Refer to Exhibit 2)					
Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)					
Design: January - April 2013 Bids Received: June 2013 Construction: August - October 2013 Grant Closeout: January 2014					
NEPA Environmental Status (Date of FONSI or submit CATEX Form for Approval)					
Project will only address current/existing drainage facilities					
Land Title Status & Date of Exhibit "A" Status			Date		
The Title of the land for these projects is held by Gustine Municipal Airport.					
Open AIP Funded Projects			Expected Close-out Date		
AIP 3-06-0096-10 - Storm Drainage Improvements East side - NEPA			May 2013		
AIP 3-06-0098-11 - Taxiway and Tie Down Area Pavement Repairs (Design)			April 2012		
Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.					
Emie Garza, Airport Manager			Mario B. Gouveia, City Engineer		
Name and Title of Authorized Representative (Print or Type)			Contact Name and Title (Print or Type)		
Signature 		Date 1-19-12		Contact Phone (209) 854-6183	
Signature		Date		Contact Phone (209) 854-6183	



SHEET	2
DRAWN BY	D. Reed
DATE	01/13/12
PROJECT NUMBER	08004

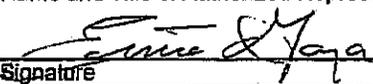
**City of Gustine**  
**GUSTINE MUNICIPAL AIRPORT ACIP**  
**EAST SIDE DRAINAGE IMPROVEMENTS**



**GOUVELA ENGINEERING, INC.**  
CONSULTING ENGINEERS  
456 54th Street • Gustine, California 95322  
Telephone (209) 854-3300 • Fax (209) 854-3600

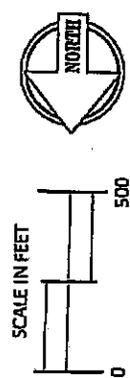
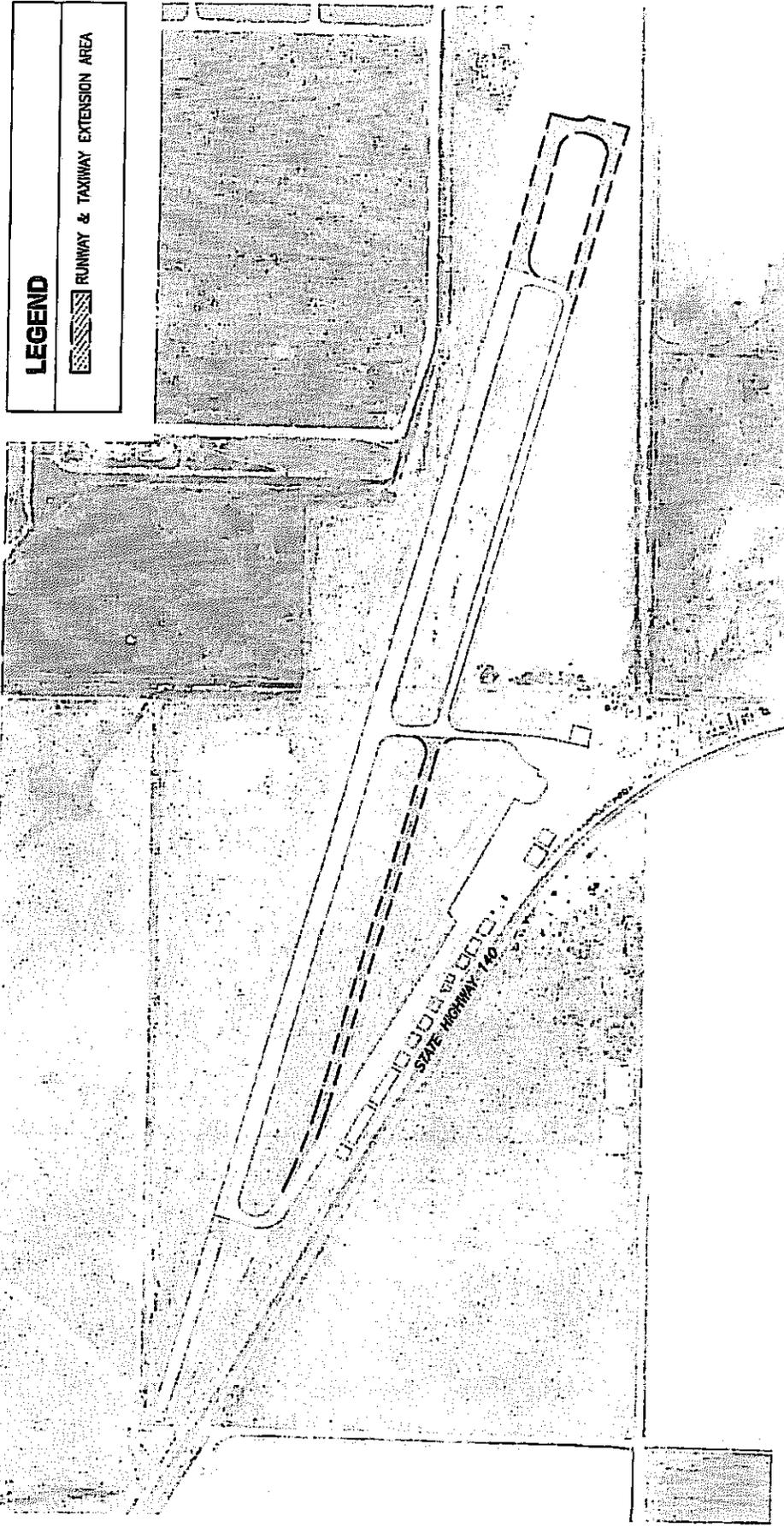
AWP ACIP DATA SHEET

Enclosure 4

Airport Name		Fiscal Year 2014			
Shown On ALP	Project Type*	Project Description	Federal Share	Local Share	Total
Yes	D	Extend Parallel Taxiway, Phase 1 (Design)	200,000	10,526	210,526
* D - Development; P - Planning; E - Environmental					
<b>PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS</b>					
<b>Detail Project Description (Square/Lineal Footage or Length/Width)</b>					
Project includes the design of approximately 2000 linear feet of taxiway, and a 500 linear foot runway extension at the south side of the runway. (Refer to Exhibit 3)					
<b>Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)</b>					
Design: February - August 2014					
<b>NEPA Environmental Status (Date of FONSI or submit CATEX Form for Approval)</b>					
The project will only address current/existing facilities.					
<b>Land Title Status &amp; Date of Exhibit "A" Status</b> <span style="float: right;"><b>Date</b></span>					
The Title of the land for these projects is held by Gustine Municipal Airport.					
<b>Open AIP Funded Projects</b> <span style="float: right;"><b>Expected Close-out Date</b></span>					
AIP 3-06-0096-10 - Storm Drainage Improvements East side - NEPA <span style="float: right;">May 2013</span>					
AIP 3-06-0096-11 - Taxiway and Tie Down Area Pavement Repairs (Design) <span style="float: right;">April 2012</span>					
<b>Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.</b>					
Ernie Garza, Airport Manager			Mario B. Gouveia, City Engineer		
Name and Title of Authorized Representative (Print or Type)			Contact Name and Title (Print or Type)		
		1-19-12			
Signature		Date		Contact Phone (209) 854-6183	

**LEGEND**

 RUNWAY & TAXIWAY EXTENSION AREA



**GOUYELA ENGINEERING, INC.**  
CONSULTING ENGINEERS  
456 Sixth Street • Gustine, California 95322  
Telephone (209) 854-3300 • Fax (209) 854-3600

**City of Gustine**

**GUSTINE MUNICIPAL AIRPORT ACIP  
PARALLEL TAXIWAY & RUNWAY EXTENSION**

PROJECT	<b>3</b>
DESIGNED BY	D. Reed
DATE	07/13/12
PROJECT NUMBER	9501.04