

MINUTES
OF
MARCH 13, 2007

1. Call to Order

The regular meeting of the City of Gustine Airport Commission was called to order at 6:30 p.m. by Chairman Gulko who then led the Pledge of Allegiance.

3. Roll Call

Chairman, Steven Gulko; X
Commissioners: Dennis Brazil; X Stephen Trujillo; X Ron York; X
Ex-Officio, James Bonta; X

Staff present: Airport Manager Lynn Schultz, City Manager Roger Wong

4. Oral Communications

None

5. Consent Calendar

All matters listed on the Consent Calendar are considered routine and may be approved by one action of the Airport Commission, unless any member of the Airport Commission wishes to remove an item for separate consideration.

a. Minutes, Regular Meeting of January 9, 2007

Recommendation: Review and approve.

Chairman Gulko made a motion to approve the consent calendar. Seconded by Commissioner York. Motion carried 4-0

6. Administrative Agenda

a. Access to the Airport

Recommendation: Discuss committee findings on moving the present airport entrance gate to a new location.

The Commission reviewed and discussed the committee's findings. Commissioner York made a motion to authorize further research by the committee with regard to moving the present airport entrance gate to a new location. Seconded by Commissioner Trujillo. Motion carried 4-0.

b. New Hangar Financing

Recommendation: Appoint a committee to explore the financing options for new hangars and give committee direction.

Commission discussed forming a committee to explore the financing options for new hangars. Chairman Gulko made a motion to appoint Lynn Schultz, Steve Trujillo and Dennis Brazil to the Hangar Financing Committee. Seconded by Commissioner Trujillo. Motion carried 4-0.

c. Mobile Trailer from NASA

Recommendation: Review and discuss obtaining a doublewide trailer from NASA.

The Commission revisited the idea of obtaining a mobile trailer from NASA. The Commission was advised that the City had been placed on a waiting list should the trailers become available in the future.

d. Well Maintenance and Repair

Recommendation: Form a committee to research the feasibility of raising the well by two feet to eliminate water overflow onto the taxiway.

Commission discussed raising the well. Staff was asked to obtain a quote.

e. Hangar Lease Violations

Recommendation: Discuss ways to ensure lease compliance.

Commission reviewed a report prepared by Precision Inspection documenting lease and building violations. Commission asked staff to keep them apprised of the progress of bringing violations up to code or compliance.

f. Airport Manager and Airport Commissioner Duties

Recommendation: Discuss the duties and responsibilities of the Airport Manager and Airport Commissioners according to the Gustine Municipal Code.

Commission reviewed and discussed the duties and responsibilities of the Airport Manager and Airport Commissioners according to the Gustine Municipal Code. Commission asked staff to schedule a workshop to further discuss the topic.

8. Airport Manager Reports

a. Grant Status

Airport Manager reported that with the Papi/Vasi grant application cancelled, the City may have spent up to \$21,000 toward the grant and is researching reimbursement from the FAA. A new grant for Papis will be submitted.

b. Drainage Study/ Environmental Study

Airport Manager reported that a report on the environmental study from Kimley Horn is expected to be submitted to the City any day. He indicated that a recommendation is expected for a pump system to alleviate the drainage issues.

c. Aviation Fuel

The commission was advised that a draft contract with Chevron is under review. He expressed concern about receiving competitive prices. Commissioner Trujillo was asked to work with the Airport Manager on fuel issues.

9. Airport Commissioner Reports

a. Budget and Project List

Commissioner Trujillo stated that he would like to see the Commission play a stronger role in making budget recommendations to the Council. He also wanted to see a list of pending projects for the airport. Ex-Officio Bonta commented that the Capital Improvement List is the document that would contain any improvements. Airport

Manager agreed that a workshop might be in order to review the upcoming budget and any capital improvement projects, likely after the next regular meeting.

b. Weed Abatement

Ex-Officio Bonta asked what type of weed controls were in place at the airport. Airport Manager said he was reviewing several options, including seeding the fields.

10. Adjournment

Chairman Gulko adjourned the meeting at 8:59 p.m.

Lynn Schultz, Airport Manager